

STATE OF MISSOURI



Information Technology Advisory Board

May 20, 2009 ITAB Meeting Minutes

052009 Attendees:

Doug Young, ITAB Chair, MDC

Bill Bryan, CIO

Adams, Steve ITSD-DSS
Atchison, BJ ITSD-DED
Buechter, August ITSD-DSS
Bullock, Joshua MDC
Burnette, Harold ITSD-DPS
Burris, Kathy ITSD-DOC
Carter, Howard ITSD-OA
Dwyer, Tim ITSD-DIFP
Fischer, Chris ITSD-DPS
Fischer, Cory AGO

Gronauer, Cliff MSHP
Haake, Rhonda ITSD-DMH
Holmes, Arlan ITSD-OA
McFarland, Rick ITSD-DNR
Mertens, Chris ITSD-OA
Miller, Mike MODOT
Moeller, Daniel STO
Monda, Paul ITSD-DHSS
Pahl, Eric ITSD-MDA
Peterson, Rex MOREnet

Reed, Phil ITSD-DOR
Renick, Cindy SAO
Roggero, Jim OSCA
Siegler, Steve ITSD-OA
Thomas, Ron ITSD-OA
Volkart, Jason ITSD-DOLIR/DED
Wieberg, Pete ITSD-OA
Wilkerson, Chris ITSD-OA
Willingham, Mary Public Defender
Wright, Paul ITSD-DESE/DHE

Doug Young called the meeting to order at 1:30 p.m.

PRESENTATIONS

1. MOTEC CAP (Jeff Falter)

- Jim Roggero made a motion to approve the MOTEC cap allocation as presented and seconded by Paul Wright. The recommendation was approved.

ACTION ITEMS

1. ITAB April 2009 meeting minutes were presented for approval. Motion made by Steve Adams to approve and seconded by Phil Reed. The minutes were approved.

GENERAL BUSINESS

1. **ITAB Chair Items (Doug Young, MDC)**

- Working on the committee memberships; Paul Monda has agreed to accept the chairmanship for the Project Management Steering Committee; still working on finalizing chairs for a couple other groups

2. **CIO Discussion (Bill Bryan)**

- Budget issues for next year - Our core budget of \$4 million dollars of budget stabilization funds for ITSD won't be in the next budget cycle so we'll have to come up with a plan to restore that funding from some other source; budget projections were based on the consensus revenue estimate which was done back in October; it was not a particularly optimistic projection of about a -4% growth; the problem is that today with the budget we have based on a -4% growth, revenues may still fall short of what we're budgeting; at some point later next year, the ITSD supported agencies may be faced with additional withholdings; probably all state agencies will because the reality is that the money just isn't there.
- The revenue shortfall really came home to ITSD this last week; we laid off a number of positions; in those 35 or 40 positions that were laid off, we have 10 people that are out of work now. Since that time, we have already had some retirements scheduled so we've had some vacancies; trying to work out a plan to help people to continue to be employed in other positions.

- Met with the Deputy CIOs (Steve Siegler, Chris Wilkerson, Tim Robyn, and Arlan Holmes) on strategic planning for ITSD and for the state as a whole; we've got some things to work through; hope to roll out some changes by mid June; the changes will be well received by some and probably not as well received by others, but it will be for the best; will be taking ITSD in the direction it was always intended; looking forward to working with everyone through that process
- Reminded everyone to mark their calendar for the 7th Annual Digital Government Summit scheduled for June 18th at the Capital Plaza Hotel; encouraged everyone to reserve their space as soon as possible as seating is limited; the agenda and meeting materials should be going out next week

REPORTS

1. Architecture Review Committee (Ron Thomas)

- The meeting for May has been re-scheduled for May 27

2. Digital Media Developers Committee (Josh Bullock)

- Discussed online video mostly centered around YouTube at the last meeting
- Talked about some of the tools that Google has added for closed captioning and the embedded privacy policy information
- Followed up with some information on knowledge transfer on RSS publishing ensuring everyone is plugged into the State's news portal
- Discussed the new templates being proposed from Tim Robyn's office; this is a great direction; encourage anyone with developers to look it over and/or send them to the DMD group meetings
- Next meeting is June 4

3. Legacy Planning Committee (Steve Siegler)

- Turned over the asset list created from all the consolidated IT Directors to some of the vendors that may want to be a partner in helping us modernize our Legacy Systems so we can get an idea of what we are looking at; did not include the non-consolidated groups' lists to the vendors
- Have received & reviewed all of the plans from the IT Directors for the agencies they support; have not put a comprehensive plan together; will wait and see what ideas some of the vendors/partners come back with
- SAM II - With the House eliminating a great deal of spending to propose the tax rebate, the SAM II upgrade/replacement was lost; SAM II is a priority for the state and we'll continue to push for that; the Legislature was supportive of the SAM II upgrade, but failed to get it back in the budget in the waning days of the session; in the interim committee that the Senate is putting together with the House to look at Capital Improvements, they have identified technology as an area of Capital Improvement and SAM II will be one of the items that we identify as a needed Capital improvement for the state in terms of technology

4. MOTEC Update (Jeff Falter/Laura Mertens)

- The User Reports are looking good with strong enrollment through June; looking for usage to increase with the tight budget and keeping folks local
- Keep in mind that MOTEC can set up specialty courses that you would normally send folks to attend in St. Louis, Chicago, & Kansas City; check with MOTEC first
- MOTEC will also coordinate training in different locations throughout the state

5. Personnel Committee (Phil Reed)

- The committee continues to meet each week at a very aggressive pace
- Finalized class specialty codes and will now be reviewing & approving those codes
- Working on the class specification reviews for Manager I and II positions

6. Project Management Standing Committee (Rich Beckwith/Paul Monda)

- Presentation scheduled for the June ITAB Meeting

7. User Group Coordination (Jeff Falter)

- No report

8. Internet/MOREnet Update (Chip Byers)

- Fiber backbone is fully operational and seems to be working well

9. ITSD

a. Infrastructure (Chris Wilkerson)

- Data Center (Howard Carter) –
 - Working on 2007 Exchange test environment
 - Working closely with Pete's group on Unified Communications testing
- Network (Pete Wieberg) –
 - Will be going through the layers & features of Unified Communications for the next couple months; will need to get with IT Directors to understand business cases & requirements; looking at the best possible way to roll out UC; hope to have the unified messaging piece in place this summer
 - Fiber has been finished to St. Louis; Internet rates will not be getting any cheaper; will be doubling bandwidth next year
 - With the power outage at the Capitol last week, Chris thanked Pete's effort in the last 18 months with the core network & infrastructure upgrades, the outage was confined to the Capitol & the Mansion; prior to his efforts, that power outage would have taken down 4 or 5 buildings in the Capitol Complex
- Cybersecurity (RD Porter) –
 - Working on a patch management program; having some very high level discussions on best ways to deal with patch management; with the conficker issue, we had some agencies that were behind the curve for a multitude of reasons; working on developing a plan in the most cost effective manner to help agencies with patch management and validating systems
 - DHSS is planning for a major outbreak of the H1N1 virus this fall; suggested that everyone keep their pandemic plans up-to-date
 - Chris Wilkerson informed the group of a free Coop/Cog Assessment workshop being offered in mid-June; all ITAB members will be invited as well as department leaders; an invitation with the agenda & goals will be sent out shortly

b. Operations (Steve Siegler)

- Planned to have SharePoint go live at the end of May, but has now been set back at least another two weeks; it appears to function well, but is not functioning at 100%; Microsoft has agreed to bring in engineers at no cost to give us some guidance to make this successful

c. Web Presence (Tim Robyn)

- Bill said that they are probing agency websites; a number of serious security flaws on websites have been found; Tim Robyn & Mike Roling will work with agencies to help fix any problems they find; these are things a serious hacker would look to exploit

d. Administration (Arlan Holmes)

- General revenue funds are down; we need to carefully look at how we spend our money; according to the news, things appear to be getting better but it might be 9 months before we know how good or how bad it will be

10. Statewide Purchasing Update (Gary Eggen/Karen Boeger)

- No report

11. MO GIS Advisory Council/GIO Update (Tim Haithcoat)

- No report

OPEN DISCUSSION

- Chris Wilkerson knows how busy everyone is and how tough the budget is going to be next year, but he wanted to emphasize how important it is to provide timely information when requested; we need that information if we are going to help protect our budget, retain funding, etc.
- Chris Wilkerson said the Green IT Report is due to the CIO on Friday; once accepted, it will become a public document
- Chris Fischer appreciated the CIO's blog when some staff got laid off; helped stop rumors
- Eric Pahl is currently working with Microsoft to get some answers regarding licensing

Doug asked for a motion to adjourn. Steve Adams motioned, Paul Monda seconded, it was voted on and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, June 24, 2009 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO.**

DY/sd