

STATE OF MISSOURI



Information Technology Advisory Board

July 27, 2011 ITAB Meeting Minutes

Attendees:

Kathy Burris, ITAB Chair

Doug Young, CIO

Steve Siegler ITSD
Press Campbell ITSD
Angie Phillips ITSD
Eric Pahl ITSD
Don Hamilton SOS
Chris Wilkerson ITSD
Virginia Rowe-Pearson ITSD

Mary Willingham MSPD
Cliff Gronauer MSHP
Jim Roggero OSCA
Cindy Renick SAO
Beth Ring MoDot
Douglas Fees MDC

Gary Eggen DPMM
Ted Smith MGC
Pete Wieberg ITSD
Paul Wright ITSD
Michael Howard SOS
Nathan Troup SOS
Craig Kelso SOS

Kathy Burris called the meeting to order at 8:30 a.m. and announced Beth Ring as the new Information Technology Director for MoDot.

ACTION ITEMS

1. ITAB May 2011 meeting minutes were presented for approval. Motion made by Cliff Gronauer to approve and seconded by Don Hamilton. The minutes were approved.

GENERAL BUSINESS

ITAB chair Kathy Burris will retire effective August 1. It was decided a nomination committee be formed to elect a chair and vice chair. It was decided the newly appointed will serve the remainder of 2011 and 2012. The committee volunteers are Cliff Gronauer, Chris Wilkerson and Eric Pahl.

1. CIO Discussion (Doug Young)

- Fiscal Year End –Arlan Holmes has finalized the budget and is gearing up to begin planning for the new fiscal year. Meetings are ongoing with state auditors. Doug will meet with Commissioner Simmons to discuss the budget on August 5. Doug asked that if anyone had anything to add to that discussion, please send to him.
- SDC – A new mainframe was purchased for the State Data Center. It was discovered that by purchasing a new mainframe in lieu of contracting through current provider it will pay for itself within three years.
- DOC/DPS – Press Campbell will serve as the interim Client Service Manager in Kathy's absence.
- Virtual Desktop – Currently through utilizing virtual servers, the space in the data center has been downsized from 23,000 square feet to 9,000. Through September ITSD will install 1,000 virtual machines across the state. In turn, replacing computers every 10 years (currently 5), no technical support staff will be required across the state as it will be done virtually, showing inevitable cost savings.
- Federal Audits – ITSD recently endured audits performed by the SSA. Several recommendations were made primarily on policy.

- Health Insurance Exchange – A group of employees and consultants have been gathering information for HIE grants in preparation of the legislature passing the bill that would allow us to apply for a federal grant.
- Health Information Exchange – CIO will meet with the Director to gather information regarding Medicaid.

REPORTS

1. Architecture Review Committee (Ron Thomas)

- No report this month.

2. Digital Media Developers Committee (Tim Robyn)

- No report this month

3. MOTEC Update (Jeff Falter)

- Focusing on providing more virtual training in order to reduce costs of training rooms and travel.

4. Personnel Committee (Phil Reed)

- Personnel is reviewing IT manager classifications and structure in hopes to compress and consolidate. Currently classifications are manager, supervisor, and team leader. Personnel would like to have one classification and fewer managers.

5. Security Committee (Cliff Gronauer)

- Currently the committee meets monthly and Cliff indicated they are very motivated and task oriented however, they are not being utilized. Cliff suggested possible giving them an overview assignment like HIE and suggested Chris Wilkerson engage the group.

6. Internet/MOREnet Update (Chip Byers)

- No report this month.

7. ITSD

a. Infrastructure (Phil Reed)

- VDI – ITSD staff and contractors are working parallel to implement to install 1,000 virtual machines to evaluate the two separate platforms.
- Change Management – Communication is vital and as leaders we need to communicate. Steve asked if anyone has suggestions, to please send to him.

b. Operations (Steve Siegler)

- UC Phase II – second phase is in planning and we are in the process of upgrading routers and switches.
- Consolidation 2.0 – we continue to functionally align staff which has proven we are utilizing fewer staff to work harder, faster and create efficiencies. The merit system and current funding model continue to hamper progress.

c. Web Presence (Tim Robyn)

- We continue to modernize and update all agency websites. Currently, the team is working on content with the agencies to ensure transparency throughout the state. Doug indicated the team is doing a good job given the resources available.

d. Administration (Arlan Holmes)

- No update

e. Security Assessment

- The State Treasures Office asked ITSD Security Team to perform a security assessment to find their vulnerabilities. They offered to do a proof of concept for ITSD to determine cost for ITSD to complete vs. having a contractor perform.

8. Statewide Purchasing Update (Gary Eggen)

- The prime vendor contract was awarded to WWT. The IT Consulting Contract is still in progress, and Purchasing is hopeful they will finalize by the end of August. Purchasing would like to find a more efficient way to purchase software. The new contract requires purchases over \$5,000 to route through ITSD. Ron Thomas must approve before purchases are made.

9. MO GIS Advisory Council/GIO Update (Paul Wright)

- The OGI organization structure was approved and staff has moved into Room 840 in the Truman Building. The OGI is working on internal processes, for example, handling user requests. The image server is running at MSDIS and work will continue on a development environment. A cadastral standards meeting will be set for August which was requested via legislation from 2010. Metrics are being created for the OGI, MSDIS and the MGISAC. A first round of review has taken place already. The state GIS group is being redeveloped to a quarterly format; demos, workshops and presentations will be offered to an expanded state group. The enterprise architecture review is underway with ESRI which will help determine a baseline architecture and a targeted architecture.

Kathy asked for a motion to adjourn. Chris Wilkerson motioned, it was seconded by Angie Phillips and voted on and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, August 31, 2011 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO.**

KB/sv