

*Office of Administration*  
*James Miluski, CPPPO - Director*  
*Division of Purchasing & Materials Management*

*Carla Duppong, Administrative Assistant*  
*573-751-3273*  
*Carla.Duppong@oa.mo.gov*

*Services Section*

**Karen Boeger – Assistant Director – Procurement**

Phone: 573-751-3273  
E-Mail: Karen.Boeger@oa.mo.gov

**Mary Call – Services Section Manager – Buyer #36**

Phone: 573-751-1695  
E-Mail: Mary.Call@oa.mo.gov

- Audio/Visual Duplication /Production Services
- Special Service Projects
- License Office Services
- Other Misc Services

**Donna Temmen – Section Support**

Phone: 573-751-1697  
E-Mail: Donna.Temmen@oa.mo.gov

**Julie Kleffner – Buyer #88**

Phone: 573-751-7656  
E-Mail: Julie.Kleffner@oa.mo.gov

- Health Programs
- Human/Client Services - DMH
- Human/Client Services - Corrections
- Human/Client Services – DOSS
- Human/Client Services – DESE
- Refugee and Native American Services
- Crisis Intervention/Crime Victim Services

**Jeena Hunget – Buyer #23**

Phone: 573-522-1620  
E-Mail: Jeena.Hunget@oa.mo.gov

- Medical and Health Related Services
- Therapy Services – Speech, Occupational, Physical, Etc.
- Pharmacy Services
- Laboratory Services – Medical
- Drug Testing Services
- Temporary Help Services
- Transcription Services
- Interpreter Services
- Court Reporting Services
- Employee Recruitment

**Leslie Kemna – Buyer #18**

Phone: 573-751-4887

E-Mail: Leslie.Kemna@oa.mo.gov

- Solid and Liquid Waste Disposal Services
- Trash
- Recycling Services
- Lab Services–Criminal/ Environmental/Property
- Hazardous Substance Inspection, Testing & Removal Svcs
- Water Treatment Services
- Environmental and Ecological Studies& Svcs
- Real Estate Services

**Laura Ortmeier – Buyer #45**

Phone: 573-751-4579

E-Mail: Laura.Ortmeier@oa.mo.gov

- Managed Care
- Medicaid/Medicare Consulting
- Educational Services
- Training Services
- Job Development and Training, including for Clients
- Exhibit Design/Construction Services

**Stacia Dawson – Buyer #11**

Phone: 573-522-3052

E-Mail: Stacia.Dawson@oa.mo.gov

- Advertising, Public Relations, Marketing
- Research Services
- Management/Conslt Services
- Accounting, Auditing and Bookkeeping Services
- Insurance Services
- Actuarial Services
- Legal Services/Expert Witness/Utility Consulting
- Examination Services
- Financial Services - Banking, Collection, etc.

**Rebecca Brinkley – Buyer #7**

Phone: 573-751-5341

E-Mail: Rebecca.Brinkley@oa.mo.gov

- Laundry Services
- Building/Grounds Maintenance Services
- Janitorial Services
- Investigation/Security Services
- Auction Services

**Megan Howser – Buyer #22**

Phone: 573-751-1686

E-Mail: Megan.Howser@oa.mo.gov

- Printing Services
- Mailing and Delivery Services
- Transportation and Travel Services
- Warehousing/Storage Services
- Conference Services
- Publication Design and Production Services
- Food and Vending Services