

DPAD History

The following summarizes the revisions to the Department Procurement Authority Delegation and Procedures (DPAD) document dated January 1, 2011. Each revision was issued via e-mail to the Purchasing Committee members on the date of notification stated below. Any and all revisions are considered incorporated into the DPAD on the effective date indicated below.

| Date of E-Mail Notification | Effective Date | Section or Paragraph Revised | Summary of Changes |
|-----------------------------|----------------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 05/16/11 | 05/16/11 | II. REQUIREMENTS and PROCEDURES, E. Contracting with a Governmental Entity, paragraph 3 (page 7) | 3. For procurements with a total value of \$25,000 or more, the department may contract with other departments or governmental entities for supplies or services provided directly by such entity without conducting a competitive bid process, pursuant to section 34.046, RSMo, by requesting the DPMM establish an acknowledgement of contract (AOC). Reference the DPMM website for the procedures for establishing and renewing an AOC and the AOC Request Worksheet: http://agencyinfo.intra.state.mo.us/agencyinfo.shtm . |
| 05/20/11 | 05/20/11 | II. REQUIREMENTS and PROCEDURES, C. Competition, paragraph 1 (page 7) | 1. The phrase "solicit competitive bids" means that the department must provide legitimate opportunity for prospective vendors to compete. Pursuant to section 34.065, RSMo, when it is impractical to solicit all potential bidders, requests for bids must be sent to different vendors on a rotational basis. |
| 12/01/11 | 08/28/11 | II. REQUIREMENTS and PROCEDURES, K. Energy Star Program | Section 8.305, RSMo, pertaining to appliance purchases and the Energy Star Program has expired. However, the department is encouraged when purchasing Pursuant to section 8.305, RSMo, the department should ensure that any appliance purchased with state moneys or a portion of state moneys shall be an that the appliance that has earned the Energy Star under the Energy Star program. The term "appliance" shall have the same meaning as in section 144.526, RSMo. |
| 12/01/11 | 12/01/11 | II. REQUIREMENTS and PROCEDURES, Y. Protests | The department may use the following procedures for handling bid protests. A bid award protest must be submitted in writing and must be received by the department within ten (10) calendar business days after the date of award. If the tenth day falls on a Saturday, Sunday, or state holiday, the period shall extend to the next state business day. A protest submitted after the ten (10) calendar business day period shall not be considered. |
| 12/01/11 | 12/01/11 | III. PREFERENCES, OO. Missouri Service-Disabled Veteran Business | Reference DPMM website for the guidelines and text: http://agencyinfo.intra.state.mo.us/gslp.shtm (Section 34.074, RSMo, (Missouri Service-Disabled Veteran Business Enterprise) Guidelines and Text link located under Preferences.) |