|  |  |  |
| --- | --- | --- |
|  | STATE OF MISSOURIOFFICE OF ADMINISTRATIONDIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTIONDESIGNER’S SUPPLEMENTAL INSTRUCTIONS | PROJECT NUMBER |
| DSI NUMBER      | DATE      |
| **TO:**                          | PROJECT TITLE      |
| LOCATION      |
| DRAWING REFERENCE      | SPECIFICATION REFERENCE      |
| The Work shall be carried out in accordance with the following Supplemental Instructions issued in accordance with the Contract Documents without change in Contract Amount or Contract Time. Prior to proceeding in accordance with these Instructions, the Contractor shall indicate acceptance of these Instructions for minor Change to the Work as consistent with the Contract Documents and return the **original** to the Designer. |
| **DESCRIPTION OF CHANGE** |
|       |
| **ATTACHMENTS** |
|       |
| **ISSUED BY: DESIGNER** |
| SIGNATURE: | DATE      |
| **ACCEPTED BY: CONTRACTOR** |
| SIGNATURE: | DATE      |
| **RECEIVED BY: FMDC CONSTRUCTION REPRESENTATIVE** |
| SIGNATURE | DATE      |

*Revised* 06/16 Original issued by Designer to Contractor; Copy to FMDC Construction Representative

 Response by Contractor to FMDC Construction Representative; Copy to Designer

 Completed ORIGINAL: FILE/Construction Correspondence