Technology Area

DEFINITION	
Name	Contingency Planning
Description	Contingency planning establishes plans, procedures, and technical measures that can enable a system to be recovered quickly and effectively following a service disruption or disaster. Interim measures may include the relocation of systems and operations to an alternate site, the recovery of functions using alternate equipment, or the performance of functions using manual methods.
Rationale	Information systems are vital elements in most state business processes. State agencies must have contingency plans in place to ensure that critical operations can be continued during any disruption and resume normal operations within a reasonable period. As the mission and nature of each state agency differs considerably, they must tailor their contingency plans to address their specific risks. However, the format and contents should be compatible with and support the state's contingency plan.
Benefits	• Provides an efficient approach for agencies to develop policies and procedures for the timely recovery and restoration of critical processes and vital services to the citizens. • Maximizes the state's response, resumption, recovery, and restoration operations. • Minimizes the inconvenience to customers and clients when non-essential services are lost.

ASSOCIATED ARCHITECTURE LEVELS	
Specify the Domain Name	Security
Specify the Discipline Name	Operational Controls

ASSOCIATED COMPLIANCE COMPONENTS	
List the Compliance Component Names	• Contingency Plan Process • Contingency Plan Testing, Maintenance and User Training

ASSOCIATED PRODUCT COMPONENTS	
List the Product Component Names	

TECHNOLOGY AREA DETAIL	
Supporting Documentation	NIST Special Publication (SP) 800-34, Rev. 1, *Contingency Planning Guide for Information Technology Systems*, (May, 2010)
Document Source Reference #	NIST 800-34, Rev 1 Contingency Planning Guide for Federal Information Systems

Compliance Sources			
Name	National Institute of Standards and Technology (NIST), Computer Security	*Website*	http://csrc.nist.gov/

	Resource Center (CSRC)		
Contact Information			
Name		*Website*	
Contact Information			
Name		*Website*	
Contact Information			

KEYWORDS	
List Keywords	Recovery, alternate, restoration, exercises, review, vital, storage, backup, reconstitution, disaster, disruption, business impact analysis, BIA, preventative.

COMPONENT CLASSIFICATION				
Provide the Classification	☐ *Emerging*	☒ *Current*	☐ *Twilight*	☐ *Sunset*
Sunset Date				

CURRENT STATUS				
Provide the Current Status	☐ *In Development*	☐ *Under Review*	☒ *Approved*	☐ *Rejected*

AUDIT TRAIL			
Creation Date	10/26/2006	*Date Approved / Rejected*	11/28/2006
Reason for Rejection			
Last Date Reviewed	1/10/2024	*Last Date Updated*	1/12/2024
Reason for Update	Vitality		