



Office of Administration Division of Purchasing & Materials Management

## Guidelines for Buying Recycled

The State Recycling Program works with agencies to increase procurement of products containing recycled content. This is commonly referred to as “closing the loop”. Recycling can only be successful if products produced from recyclable materials are then purchased. The State Recycling Program has adopted the Environmental Protection Agency’s (EPA) “**Comprehensive Procurement Guidelines (CPG)**” for recycled content products as a roadmap for the State of Missouri to continue working towards “closing the loop”.

### Evaluation Criteria for Products Listed Under CPG:

- Availability of product
- Impact of procurement on the solid waste stream
- Economic and technological feasibility of producing the product
- Other uses of the recovered materials used to produce the product

There are 8 categories designated in the CPG. Product categories and individual items in these categories are listed below. **Products identified by the recycling symbol ♻️ also appear in the Missouri Recycled Products Directory** published by the Environmental Improvement and Resources Authority’s Market Development Program. This publication is a good resource for locating recycled products manufactured and distributed in Missouri.

Product Fact Sheets may be found for each of these categories on the internet at the following address:

<http://www.epa.gov/epaoswer/non-hw/procure/factshts.htm>

## Comprehensive Procurement Guidelines: Recycled Product Categories

### 1. Construction Products

- ♻️ **Building Insulation**
  - Carpet (polyester)
  - Carpet Cushion
  - Laminated Paperboard
- ♻️ **Cement & Concrete Containing**
  - Coal fly ash
  - Furnace slag
  - Ground granulated blast
  - Cenospheres
  - Silica fume
- Consolidated & Reprocessed Latex Paint
- Floor Tiles
- Flowable Fill
- Modular Threshold Ramps
- Nonpressure Pipe
- ♻️ **Patio Blocks**
  - Railroad Grade Crossing Surfaces
- ♻️ **Roofing Materials**
- ♻️ **Shower & Restroom Dividers/Partitions**
- ♻️ **Structural Fiberboard**

### 2. Landscaping Products

- ♻️ **Compost Made from Yard Trimmings or Food Waste**
  - Garden & Soaker Hoses
- ♻️ **Hydraulic Mulch**
  - Lawn & Garden Edging
- ♻️ **Plastic Lumber Landscaping Timbers & Posts**

### 3. Park & Recreation Products

- ♻️ **Park Benches & Picnic Tables**
- ♻️ **Plastic Fencing**
- ♻️ **Playground Equipment**
- ♻️ **Playground Surfaces**
  - Running Tracks

### 4. Paper Products

- ♻️ **Commercial/Industrial Sanitary Tissue (paper towels & toilet paper)**
  - Miscellaneous Papers
  - Newsprint
- ♻️ **Paperboard & Packaging Products**
- ♻️ **Printing & Writing Papers**

### 5. Nonpaper Office Products

- ♻️ **Binders, Clipboards, File Folders, Clip Portfolios, & Presentation Folders**
- ♻️ **Office Furniture**
- ♻️ **Office Recycling Containers**
- ♻️ **Office Waste Receptacles**
  - Plastic Desktop Accessories
  - Plastic Envelopes
  - Plastic Trashbags
- ♻️ **Printer Ribbons**
- ♻️ **Toner Cartridges**

### 6. Vehicular Products

- Engine Coolants
- Rebuilt Vehicular Parts
- Re-Refined Lubricating Oils
- Retread Tires

### 7. Transportation Products

- Channelizers
- Delineators
- Flexible Delineators
- Parking Stops
- Traffic Barricades
- Traffic Cones

### 8. Miscellaneous Products

- ♻️ **Awards & Plaques**
  - Bike Racks
  - Blasting Grit
  - Industrial Drums
  - Manual-Grade Strapping
- ♻️ **Mats**
- ♻️ **Pallets**
  - Signage
  - Sorbents