

P-Card Quarterly Roundtable Meeting
March 11, 2015
1:30 – 3:30 p.m.

Attendees:

Vickie Akin – OA FMDC	Denise Massman – DNR
Jan Amsinger – DPS MSHP	Shawn McCauley – OA Accounting
Tammy Anderson – OA Surplus Property	Theresa McDonald – DSS
Sherry Austin – OA FMDC	Andrew Mitan – OSCA
Lisa Bacon – OA Accounting	Amy Morgan – MDC
Tom Baldwin – DPS Veteran’s Commission	Carol Newgaard – SAO
Mindy Bax – MDC	Jocelyn Oligschlaeger – OA Accounting
Andrea Beck – DESE	Jessica Opie – OA Accounting
Sandy Bennett – SOS	Laura Payton – DNR
Arlene Boessen – AGO	Sherry Reeves – DED
Dee Cook – MDC	Danielle Rikard – DPS Gaming Commission
Debbie Davis – DIFP Credit Unions	Kim Sandbothe – DIFP Finance
Lindsey Denny – DPS Veteran’s Commission	Lindsay Sanders – DED
Jodi Goodrick – OA Accounting	Jon Schnieders – DSS
Candy Groes – MODOT	Andy Stoecklein – DOC
Stacey Jacobs – Tax Commission	Ashley Thomas – DIFP Professional Registration
Chris Laughlin – DPS MSHP	Deanna Tillison – DHSS
Lenard Lenger – DOC	Janett Walker – DHSS
John Long – DMH	

OA Representatives: Dwayne Rasmussen & Chelsea Siebeneck

UMB Representatives: Tim Jackson

Welcome

Chelsea welcomed the group to the meeting and thanked them for coming. She then handed over the reins to Tim to get started.

EMV Chip Cards Migration – Tim Jackson

The first topic on the agenda was the migration on the EMV Chip Cards. Tim discussed several different areas regarding the new chip cards including VISA’s U.S. EMV roadmap, how the technology works, how the card will influence fraud, the counterfeit fraud liability shift, acceptance trends, and how to use the card. Tim also recommended that the group visit www.visachip.com to learn as much as possible about

the new cards before they are implemented as part of the program. A broad UMB EMV Migration Plan was shown. This outlined the common objectives on how the EMV chip cards will affect the State of Missouri's program, as well as how it will be implemented in the coming months. The group was advised that they will receive more information on the implementation process in the coming months.

Agency Level Forums – Chelsea Siebeneck, Laura Payton (DNR) & Denise Massman (DNR)

Tim informed the group of an agency level forum that was recently held at Department of Natural Resources (DNR). He then shared that the purpose of this forum was to get the agency coordinators and division coordinators, as well as anyone else helping administer the p-card program, together to share common ideas, concerns, etc. Laura and Denise then went over the agenda they used for their meeting and hit the main presentation points. They explained why they chose to emphasize certain points to their division coordinators and have received some very positive feedback thus far. The pair promoted the program in general and also spoke about how they expressed to their division coordinators rebate dollars lost, potential purchase savings, etc. Finally, they discussed the awards that they gave out for both recognition and encouragement purposes, and shared some of the positive feedback that they have received from the attending group. Chelsea then encouraged the group to consider doing annual agency level forums because of the many benefits she believes that could come from it.

P-Card Database – Chelsea Siebeneck

The next item on the agenda was to inform the group about the new p-card purchases database. Chelsea discussed the name of the SAM II table and the fields that it has to offer. She also shared the purpose of the database.

In Command Update Demo – Tim Jackson

Tim showed the group a demo of the new In Command update coming April 30, 2015. He stressed that the changes would all be visual and navigation wise, and that the card management functions would not change. The group got to view several screens of this.

Closing Remarks – Tim Jackson

Tim asked for any further questions and dismissed the group. Both OA's representatives and UMB's representatives answered individual questions after the meeting.