

## FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

July 1, 2015

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The Financial Management Advisory Committee met on Wednesday, July 1, 2015.

The following attended:

| <u>NAME</u>         | <u>DEPARTMENT/DIVISION</u> |
|---------------------|----------------------------|
| Vickie Akin         | OA/FMDC                    |
| Bonnie Steenburgen  | OA/FMDC                    |
| Nancy Loethen       | OA/FMDC                    |
| Andrea Beck         | DESE                       |
| Robin Burkhart      | DESE                       |
| Jessica Opie        | OA/Accounting              |
| Julie Keilholz      | DED                        |
| Lindsay Sanders     | DED                        |
| Karen Boeger        | OA/Purchasing              |
| Bob Sievert         | Civic Initiatives          |
| Dana Kliethermes    | MDA                        |
| Lenard Lenger       | DOC                        |
| Mike Hancock        | OSCA                       |
| Nicole Hackmann     | STO                        |
| Robyn Vogt          | SAO                        |
| Kim Spraggs         | SAO                        |
| Geoff Luebbering    | DNR                        |
| Carol Willhite      | DPS                        |
| Pam Sandbothe       | DESE - VR                  |
| Julie Miller        | MVC                        |
| Felicia Hubble      | OA/Accounting              |
| Deanna Tillison     | DHSS                       |
| Cyndi Voss          | MDC                        |
| Lindsey Evers       | MDC                        |
| Shirley Bock        | MoDot                      |
| Jennifer Wilbers    | MGC                        |
| Debbie Crossnoe     | OA/ITSD                    |
| Dwayne Rasmussen    | OA/Accounting              |
| Stacey Jacobs       | STC                        |
| Melissa Blankenship | MO Lottery                 |
| Carol Newgaard      | SAO                        |
| Mike Clark          | DMH                        |
| Theresa McDonald    | DSS                        |
| Chris Laughlin      | MSHP                       |
| Levi Woods          | OA/FMDC                    |
| Rebecca Brinkley    | OA/FMDC                    |
| Stacy Neal          | OA/Accounting              |

## MISSOURI FINANCIAL MANAGEMENT ADVISORY COMMITTEE

8:30 A.M.

July 1, 2015

Room 500, HST Building

### MINUTES

#### Presentations:

- **Security and changes due to the EMV chip cards** – Collector Solutions, Jerry Wingate, discussed the security involved with accepting credit cards and the changes coming with the issuance of the EMV chip cards
  - PCI compliant (<https://pcisecuritystandards.org>)
  - EMV – Euro pay MasterCard Visa – the magnetic strip on the back of cards will be discontinued and all new technology will have EMV. EMV cannot be duplicated. This will shift liability from card issuer to merchant.
  - Jerry Wingate contact information: 573-418-3299, [jerryw@collectorsolution.com](mailto:jerryw@collectorsolution.com)
  - Website: [www.collectorsolutions.com](http://www.collectorsolutions.com)

#### Status Reports

- OA/Accounting
  - MissouriBUYS
    - Agencies will be receiving regular notices regarding the MissouriBUYS system.
    - MissouriBUYS will have a near real-time interface with SAMII Financial.
    - New User IDs will be issued.
    - Documents coming from MissouriBUYS will go through the edits in MissouriBUYS and will interface to SAMII Financial with all approvals applied (ex. 3 Way Matching).
    - MissouriBUYS will assign a new vendor number starting with MB when feeding to SAMII Financial.
    - There will be 3 Phases:
      - Vendor Registration
      - Solicitations
      - Order Management
  - The 1% Admin Fee on contracts only applies to State-wide contracts (excluding P-Card, Master Lease, WEX).

- State Treasurer's Office
  - Gerri Howard is the new Assistant Director of Banking.
  - Biennium has ended. The Biennial transfer calculations will be sent soon. Agencies will only be contacted if they have a transfer.
- OA/ITSD
  - SDC Cap and Telecom Cap are posted to the ITSD Website. If you have questions, contact Crystal Wessing or Debbie Crossnoe.
  - FY16 Budget for Consolidated agencies will be out soon.
- OA/Fleet Management
  - Vehicle Roll-Over Contracts – Agencies should look at replacement plans and use roll-over pricing.
  - Last year for the Chevy Impala.
- OA/DPMM
  - Working on OA Rules Review and Disparity Study.
- SAO
  - State Wide Financial Statement Audit preparation – agency crews will soon be out to agencies and requesting the survey responses.
    - Submitting Audit Adjustments timely is helpful.
  - State Wide Single Audit
    - Submitting SEFA Schedules timely is helpful.

**Next Meeting:** September 2, 2015, 8:30 – 10:00, Room 500 HST Building