

CHANGE OF MERIT REGISTER LIFE

If you were recently notified that the life of a register you are or were recently on has changed to 12 months only, the following information may assist you with questions that you have.

1. What is a register life?

Register life refers to the length of time that an applicant is considered for vacancies of a given Merit title/class.

2. Why are the merit register lives changing (being limited) to 12 months?

This change is being made to ensure the registers provide Merit System agencies with candidates who are currently and actively seeking employment. It is not related to a current job vacancy or specific recruitment effort.

3. What do I need to do if I received a notice concerning a change of register life?

If you were originally added to the given register less than 12 months ago, you will remain active on the register for the remainder of those 12 months.

If you were originally added to the given register more than 12 months ago, you will have to reapply in order to have your name placed back on the register.

Please visit <http://joa.oe.mo.gov/MoJOA.aspx> for details regarding current recruitment efforts.

4. What if I am on a register as a result of a request for extension?

If you requested and were granted an extension for the given register, you will remain active on the register for the remainder of those 12 months. No further extensions will be allowed.

5. Do I need or have to reapply for the given register?

If you are no longer interested in being considered for the title/class of the given register, no action is necessary. If your name has expired from the given register but you remain interested in future openings, you will have to reapply in order to have your name placed back on the register.

Please visit <http://www.oacentral.oe.mo.gov/dopweb/joa.aspx> for details regarding current recruitment efforts.

6. How can I check my expiration date for the given register?

You should refer to any previously received notifications of rating to determine this information. You may also review your active register status by accessing your on-line application at www.ease.mo.gov and clicking on the "Review Active Register Status" link under "Step 1 Personal Information." If the title of the given register does not appear, you are no longer active and have to reapply in order to have your name placed back on the register.

Please visit <http://www.oacentral.oe.mo.gov/dopweb/joa.aspx> for details regarding current recruitment efforts.

7. Do I have to wait until my name expires from the given register before I can reapply?

No, in most instances you are able to reapply until the stated closing date. However, if you were added to the given register less than 3 months ago, you must wait until the end of that time period before reapplying. Recruitment for the given register can be on a continuous basis or intermittent. Please visit <http://www.oacentral.ohio.gov/dopweb/joa.aspx> for details regarding current recruitment efforts.

8. How does this change affect my opportunity for interviews?

If you have been contacted by a Merit System agency concerning your interest in a current vacancy or if you have been scheduled for an interview, you will continue to be eligible for consideration for that specific hiring.

To ensure that you are considered for future vacancies for a specific title/class, please check your expiration date for the given register. Please refer to #6 for more detailed information.