

**PROGRAM DESCRIPTION**

**Department Office of Administration**  
**Program Name Purchasing Operations**  
**Program is found in the following core budget(s): Division of Purchasing**

**HB Section(s): 5.065**

**1a. What strategic priority does this program address?**

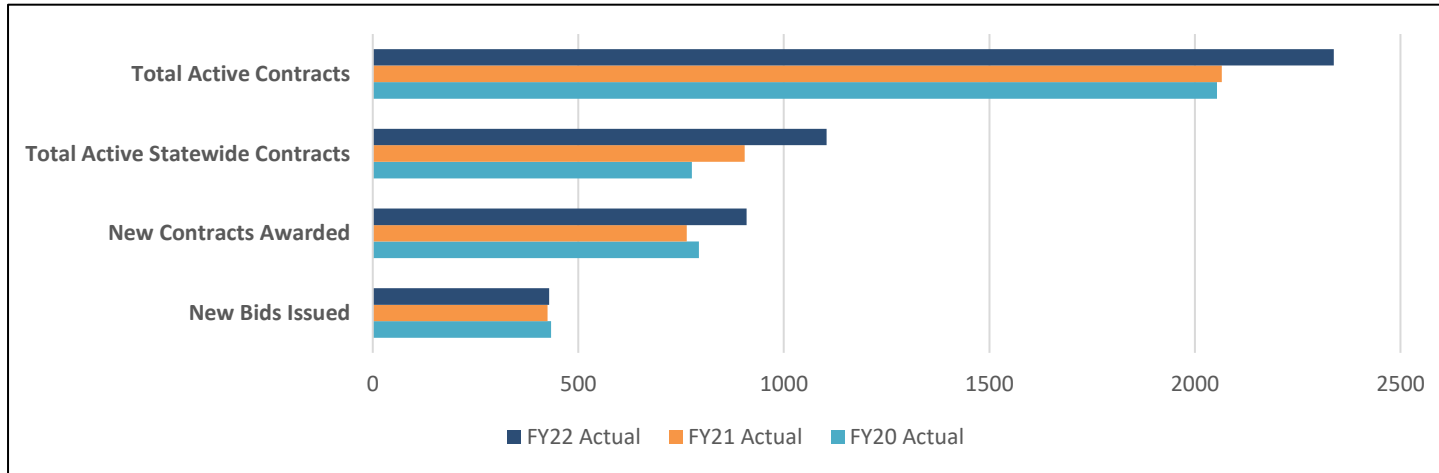
Procurement of Products and Services

**1b. What does this program do?**

The Division of Purchasing (Purchasing) is responsible for the procurement of all state-required supplies, materials, equipment, and professional or general services, except for those agencies exempted by law.

Purchasing executes procurement functions in accordance with applicable statutes by maximizing competition in the procurement process, conducting evaluations and negotiations as appropriate, and awarding contracts to the "lowest and best" vendors.

**2a. Provide an activity measure(s) for the program.**



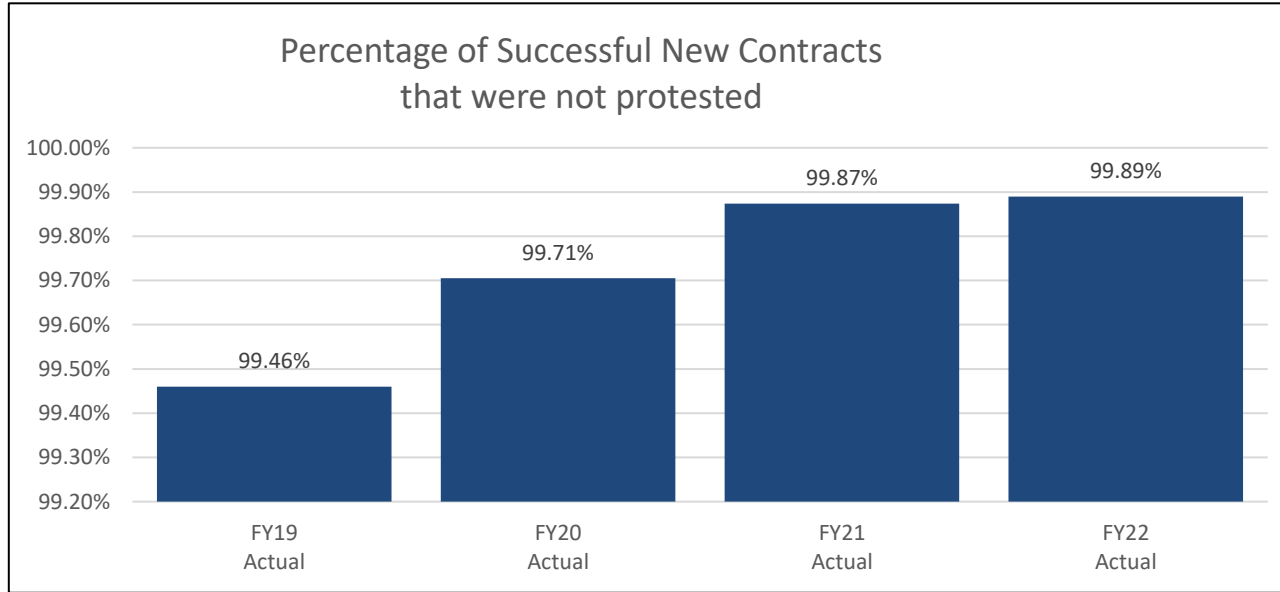
	<b>FY22 Actual</b>	<b>FY21 Actual</b>	<b>FY20 Actual</b>
New Bids Issued	429	425	434
New Contracts Awarded	909	764	793
Total Active Statewide Contracts	1104	905	776
Total Active Contracts	2,338	2,065	2,054
<b>TOTAL</b>	<b>4,780</b>	<b>4,159</b>	<b>4,057</b>

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2b. Provide a measure(s) of the program's quality.



2c. Provide a measure(s) of the program's impact.

	FY20 Actual	FY21 Actual	FY22 Actual
<b>Minority Business Enterprise (MBE)</b>			
# of active contracts with MBE participation	136	155	149
Total dollar value of MBE participation	\$174,270,438	\$233,416,016	\$264,665,958

	FY20 Actual	FY21 Actual	FY22 Actual
<b>Women Owned Business Enterprise (WBE)</b>			
# of active contracts WBE participation	156	180	168
Total dollar value of WBE participation	\$124,532,716	\$159,089,435	\$182,202,890

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**Blind/Sheltered Workshops**

# of active contracts with blind/sheltered workshop participation	41	43	53
Total dollar value of blind/sheltered workshop participation	\$3,824,985	\$5,524,340	\$6,856,280

**Service Disabled Veteran Business Enterprises**

# of active contracts with SDVE participation	31	35	36
Total dollar value of SDVE participation	\$805,751	\$1,667,078	\$2,411,313

<b>TOTAL</b>	364	413	406
	\$303,433,890	\$399,696,869	\$456,136,441

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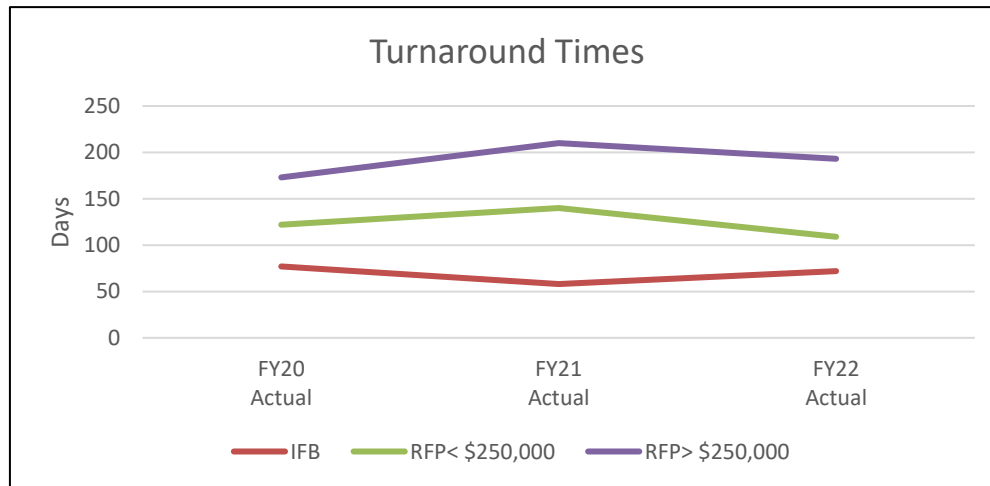
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**2d. Provide a measure(s) of the program's efficiency.**

**Procurement Turnaround Times (days):** The number of calendar days between issue date and award date.

		<b>FY20 Actual</b>	<b>FY21 Actual</b>	<b>FY22 Actual</b>	<b>Goal</b>
<b>Invitation for Bid (IFB)</b> - A solicitation for goods or services that is awarded on the basis of the lowest cost bid meeting the stated specifications.	<b>&lt; \$250,000</b>	77	58	72	45
	<b>&gt; \$250,000</b>	122	140	109	85
<b>Request for Proposal (RFP)</b> - a solicitation where the evaluation criteria includes cost and other factors, such as experience, expertise, value, method of performance, and quality. The contract is awarded to the overall lowest and best bidder based on the stated evaluation criteria. An RFP also allows for competitive negotiations with the bidders through a best and final offer process.	<b>&lt; \$250,000</b>	173	210	193	160
	<b>&gt; \$250,000</b>	122	140	109	85

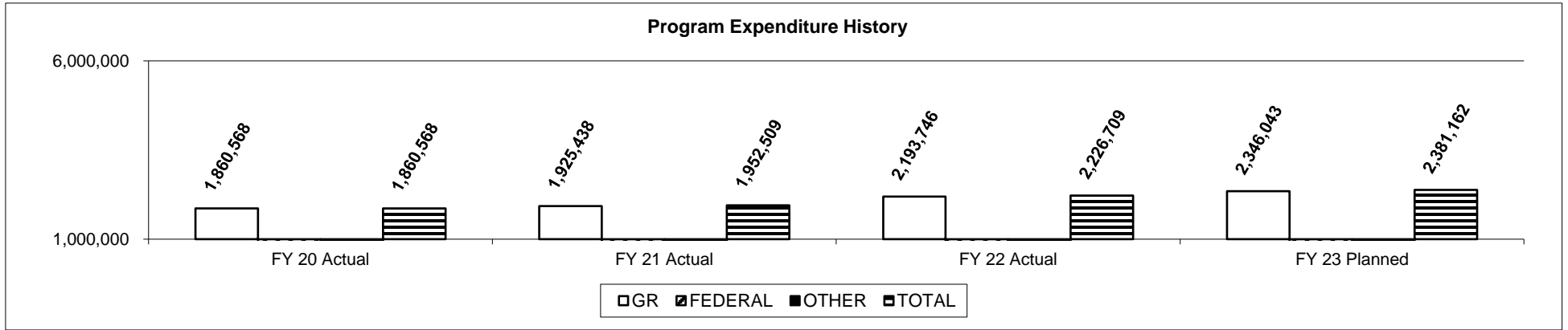


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3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



4. What are the sources of the "Other " funds?

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 34, RSMo

6. Are there federal matching requirements? If yes, please explain.

No

7. Is this a federally mandated program? If yes, please explain.

No