

PROGRAM DESCRIPTION

Department: Office of Administration

HB Section(s): 5.095, 5.135

Program Name: Central Mail Services

Program is found in the following core budget(s): General Services Operating Core, Rebillable Expenses Core

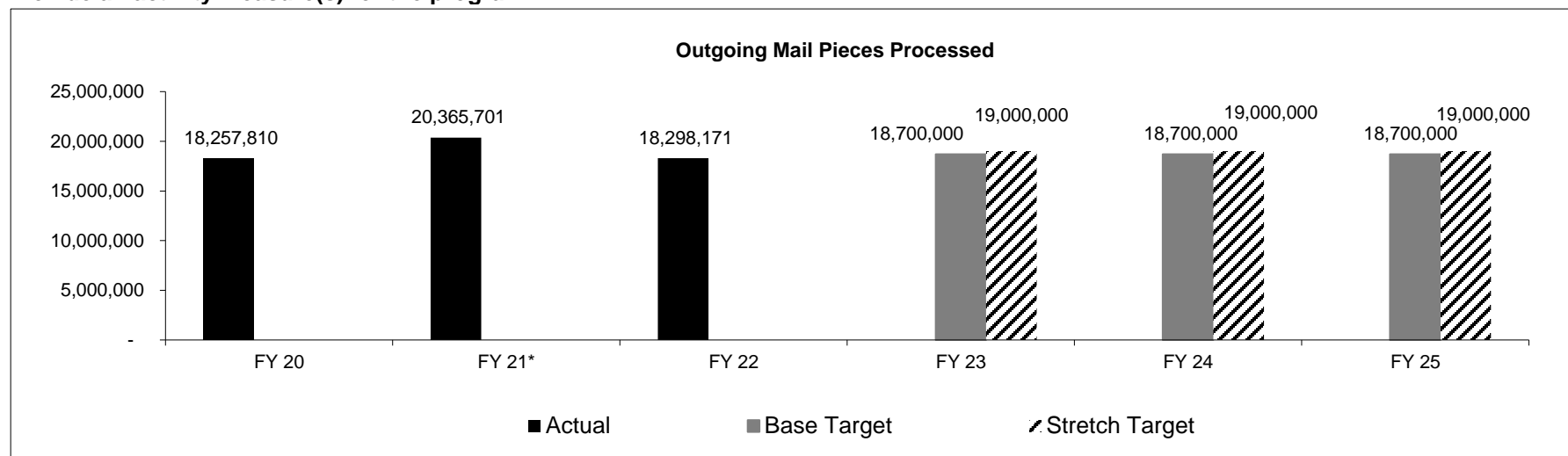
1a. What strategic priority does this program address?

Prioritize the customer experience by offering excellent, low cost services

1b. What does this program do?

Central Mail Services helps state agencies with their mailing needs by providing comprehensive mailing services at the lowest cost possible. This consolidated mail program pools outgoing mail from agencies so that the State can take advantage of U.S. Postal Service discounts to the fullest extent possible. Central Mail Services advises agencies on efficient mailing practices, provides pickup and delivery, interagency mail services and a full array of mailing and shipping solutions to most state agencies operating within the Jefferson City area.

2a. Provide an activity measure(s) for the program.



*Increase in Outgoing Mail Pieces Processed due to COVID-19 related unemployment claims.

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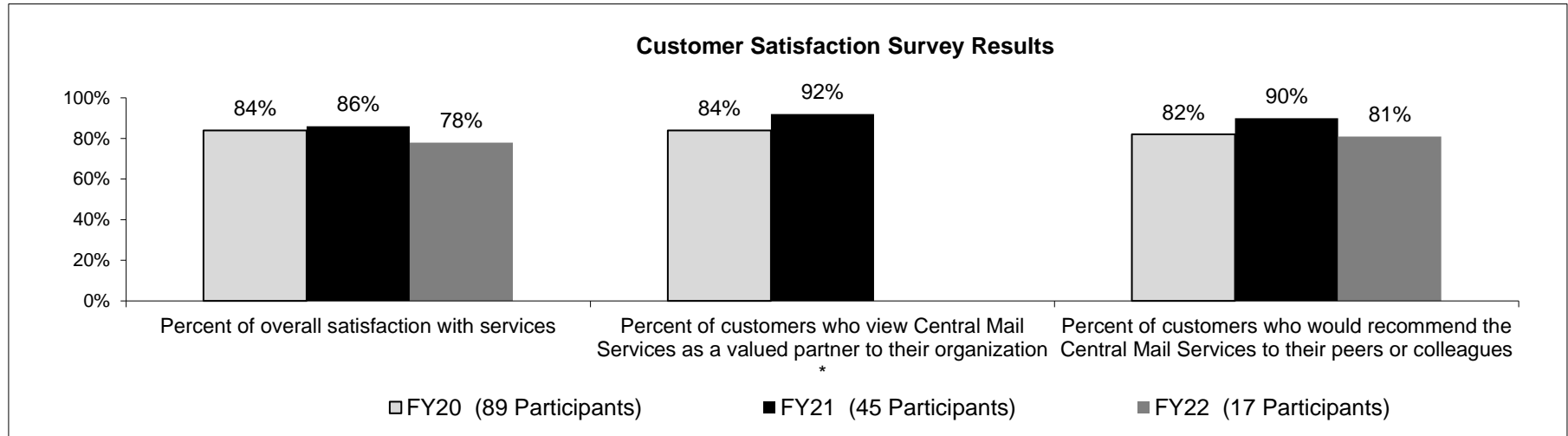
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2b. Provide a measure(s) of the program's quality.



*Question not asked in FY 22.

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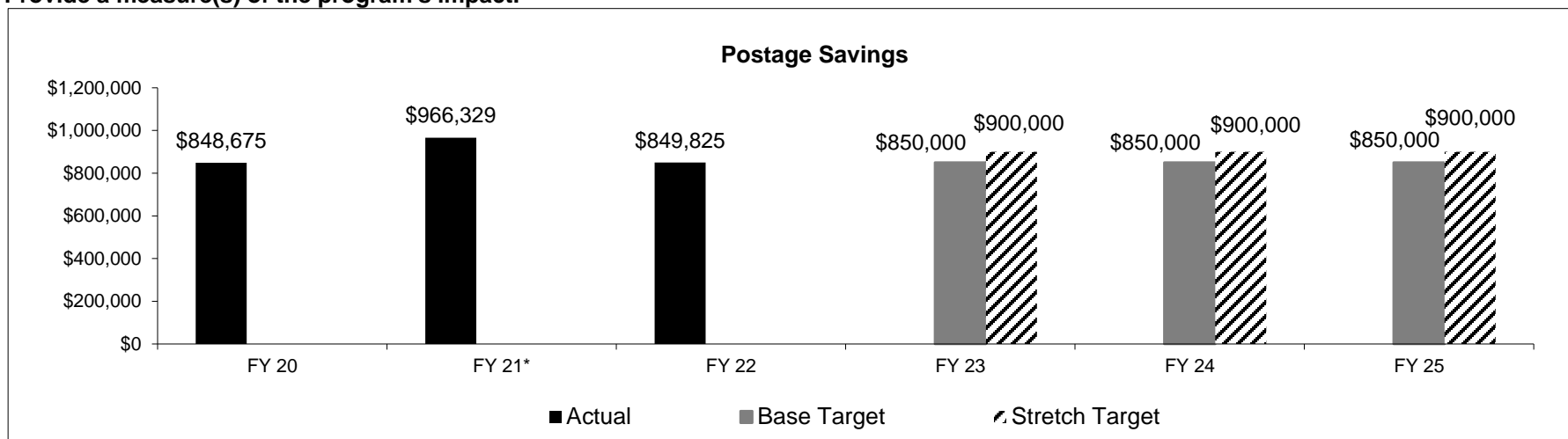
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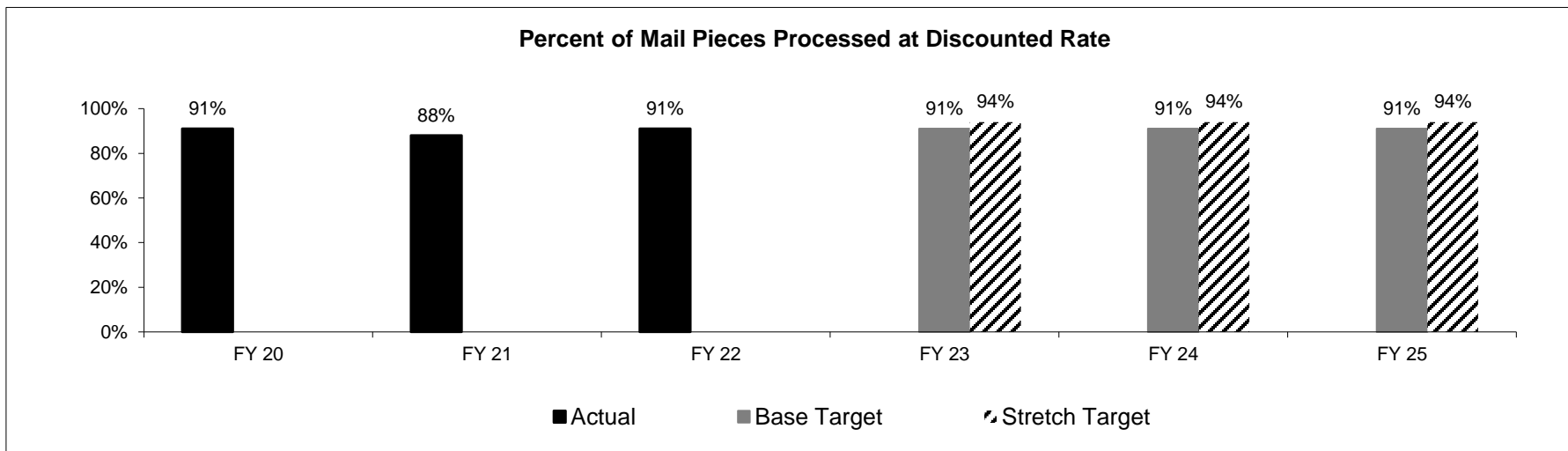
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2c. Provide a measure(s) of the program's impact.



*Increase in postage savings due to increase in outgoing mail pieces processed due to COVID-19 related unemployment claims.

2d. Provide a measure(s) of the program's efficiency.



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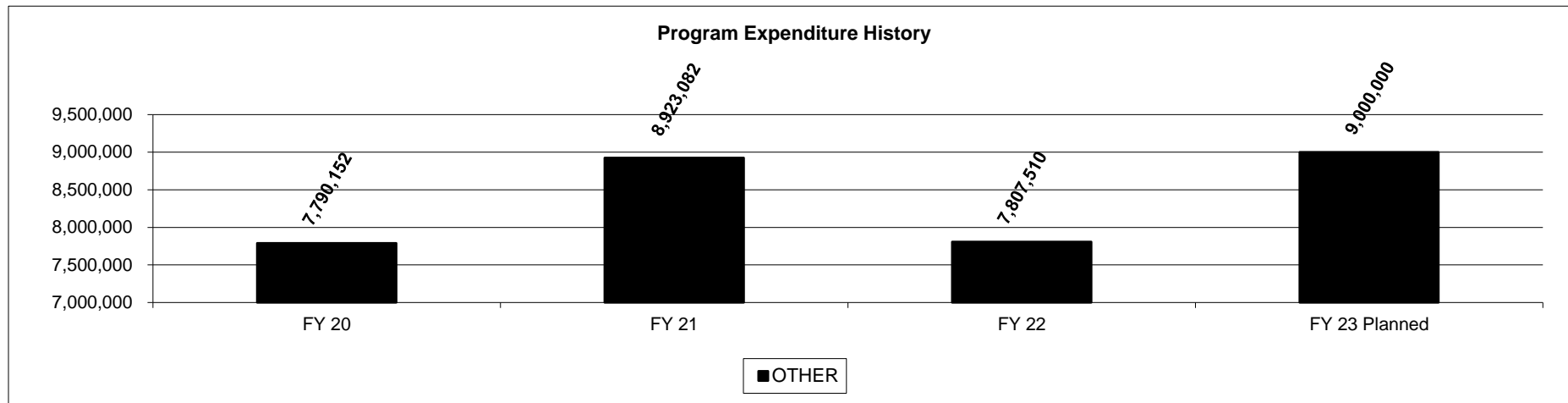
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3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)



4. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund (0505)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 37.120, RSMo

6. Are there federal matching requirements? If yes, please explain.

No

7. Is this a federally mandated program? If yes, please explain.

No