



STATE OF MISSOURI
REQUEST FOR QUOTATION

REQUESTING AGENCY		QUOTATION NUMBER		THIS QUOTATION NUMBER MUST APPEAR ON ALL QUOTES AND RELATED CORRESPONDENCE.					
		DATE		PAGE					
				OF					
		REQUISITION NUMBER		AGENCY					
		VENDOR		ORGANIZATION					
1.	•	•	REQUESTED REPLY DATE						
			F.O.B. DESTINATION						
			DELIVERY DATE REQUIRED						
			THIS IS NOT AN ORDER						
2.	•	•	IF YOU WISH TO REMAIN ON THE BIDDERS LIST, BUT DO NOT WISH TO BID AT THIS TIME, PLEASE RETURN THIS FORM MARKED "NO BID".						
			COMPANY						
			PHONE NUMBER						
			QUOTATION DATE		CERTIFIED MBE/WBE				
3.	•	•	<input type="checkbox"/> YES <input type="checkbox"/> NO						
			1. DATE SHIPMENT CAN BE MADE	2. TERMS					
			3. SHIPMENT VIA	4. BID GOOD UNTIL					
			BY (SIGNATURE)						
4.	•	•	BY (SIGNATURE)						
			DESCRIPTION		ITEM	QUANTITY	UNIT	5. UNIT PRICE	6. AMOUNT
			EXPLAIN SPECIFICATION DIFFERENCES ON A SEPARATE SHEET		TOTAL				
PURCHASER		DATE							

* An MBE must be at least 51% owned and controlled by one or more persons who are United States citizens and members of one of the following racial minority groups: Black, American Indian, Hispanic, Asian American, or other similar racial minority group. An WBE must be at least 51% owned and controlled by women who are United States citizens.

By virtue of statutory authority, a preference will be given to materials, products, supplies, provisions, and all other articles produced, manufactured, made or grown within the state of Missouri. Such preference shall apply when quality is equal or better and price is the same or less.

MO 300-1224 (11-03) DISTRIBUTION: WHITE - AGENCY, BLUE - VENDOR 1, GREEN - VENDOR 2, CANARY - VENDOR 3, PINK - VENDOR 4, GOLDENROD - VENDOR 5



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