



STATE OF MISSOURI  
 STATE PURCHASING CARD PROGRAM  
 ADDENDUM TO THE INTERAGENCY AGREEMENT

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ADDENDUM TO THE INTERAGENCY AGREEMENT

Between

OFFICE OF ADMINISTRATION

And

**AGENCY NAME**

Previously, the Office of Administration, Division of Accounting (OA) and the (Department of **Agency Name**) (Agency) entered into an Interagency Agreement to document the responsibilities of both departments to one another regarding Agency's participation in the State Purchasing Card Program (Program). The purpose of this Addendum to the Interagency Agreement is to designate the current Agency Purchasing Card Coordinator (Coordinator), who is the individual with primary responsibility for Agency's administration of the Program. Unless noted otherwise, the terms and conditions in the Interagency Agreement dated **(Insert Date)** apply. This agreement is effective as of the last date signed on the signature page at the end of this agreement.

Coordinator Acknowledgement:

I understand the obligations of Agency with respect to its participation in the Program as outlined in the Interagency Agreement. I agree to serve as Coordinator for Agency under the agreement.

Office of Administration:

Department of (**Agency Name**):

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Printed Name)  
 Statewide Purchasing Card Administrator  
 Division of Accounting

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Printed Name)  
 (Title/Financial Officer)  
 (Division Name)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Printed Name)  
 Statewide Purchasing Card Coordinator  
 Division of Accounting

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Printed Name)  
 Agency Purchasing Card Coordinator  
 (Division Name)