Michael L. Parson Governor



Sarah H. Steelman Commissioner

State of Missouri OFFICE OF ADMINISTRATION Post Office Box 809 Jefferson City 65102

Cynthia A. Dixon
Division Director
Division of General Services
(573) 751-4656

MEMORANDUM

To: OA Carpool User Agencies

From: Jamie Bax Date: 5/06/2020

Re: All OA Carpool Locations Open

As of Monday, May 11, 2020, OA Carpool vehicles will be available for reservation through the CARS system at all locations.

MSP pick up and drop off procedures will continue to be the same. For your safety and the safety of our MSP dispatchers, please call 573-526-0604 or knock on the door and our dispatcher will greet you at the door to hand you or receive the vehicle packet. Customers will not be allowed access inside the trailer.

Thank you for your time and attention to this matter. Please do not hesitate to contact us if you have questions or require special arrangements during this challenging time.

Please contact me with any questions at <u>jamie.bax@oa.mo.gov</u> or 751-4534.