

OFFICE OF THE LIEUTENANT GOVERNOR

FISCAL YEAR 2016

GOVERNOR'S RECOMMENDED BUDGET



PETER D. KINDER, LIEUTENANT GOVERNOR

NEW DECISION ITEM

RANK: 2 OF _____

Office of the Lieutenant Governor	Budget Unit <u>22101C</u>
DI Name: Pay Plan FY15 - Cost to Continue	DI#: 0000014

1. AMOUNT OF REQUEST

	FY 2016 Budget Request			
	GR	Federal	Other	Total
PS	1,715	0	0	1,715
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	1,715	0	0	1,715
FTE	0.00	0.00	0.00	0.00

	FY 2016 Governor's Recommendation			
	GR	Federal	Other	Total
PS	1,715	0	0	1,715
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	1,715	0	0	1,715
FTE	0.00	0.00	0.00	0.00

Est. Fringe	468	0	0	468
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Est. Fringe	468	0	0	468
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input checked="" type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The FY 2015 budget includes appropriation authority for a 1% pay raise for all state employees, except elected officials, members of the general assembly and judges covered under the Missouri Citizens' Commission on Compensation for Elected Officials, beginning January 1, 2015 (11 pay periods). The remaining 13 pay periods were unfunded, but the stated intent of the legislature was to provide the funding in FY 16.

NEW DECISION ITEM

RANK: 2 OF _____

Office of the Lieutenant Governor Budget Unit 22101C

DI Name: Pay Plan FY15 - Cost to Continue DI#: 0000014

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The appropriated amount for the Fiscal Year 15 pay plan was based on one percent of the core personal service appropriations. That amount was then adjusted to reflect 11 pay periods which is the number of pay periods that would be paid in Fiscal Year 15 after January 1, 2015. The Fiscal Year 16 requested amount is equivalent to the remaining 13 pay periods in order to provide the core funding necessary for a full fiscal year.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
Total PS	1,715		0		0		1,715	0.0	
Grand Total	1,715	0.0	0	0.0	0	0.0	1,715	0.0	0

Budget Object Class/Job Class	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
Total PS	1,715		0		0		1,715	0.0	
Grand Total	1,715	0.0	0	0.0	0	0.0	1,715	0.0	0

DECISION ITEM DETAIL

Budget Unit	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016	FY 2016	FY 2016	FY 2016
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF LIEUTENANT GOVERNOR								
Pay Plan FY15-Cost to Continue - 0000014								
DIRECTOR OF ADMINISTRATION	0	0.00	0	0.00	334	0.00	334	0.00
DIRECTOR OF COMMUNICATIONS	0	0.00	0	0.00	382	0.00	382	0.00
CHIEF OF STAFF	0	0.00	0	0.00	425	0.00	425	0.00
DIR CONST SVCS & SENIOR ADVOC	0	0.00	0	0.00	221	0.00	221	0.00
DIR OF POLICY AND GEN COUNSEL	0	0.00	0	0.00	353	0.00	353	0.00
TOTAL - PS	0	0.00	0	0.00	1,715	0.00	1,715	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$1,715	0.00	\$1,715	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$1,715	0.00	\$1,715	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

NEW DECISION ITEM

RANK: _____ OF _____

Office of the Lieutenant Governor Budget Unit 22101C

Missouri Citizens Commission on Compensation Re: DI# 0000017

1. AMOUNT OF REQUEST

	FY 2016 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0

FTE 0.00 0.00 0.00 0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2016 Governor's Recommendation			
	GR	Federal	Other	Total
PS	4,750	0	0	4,750
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	4,750	0	0	4,750

FTE 0.00 0.00 0.00 0.00

Est. Fringe	1,296	0	0	1,296
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input checked="" type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Mileage and per diem adjustments</u>	

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This funds the FY16 recommendation by the Missouri Citizens' Commission on Compensation for Elected Officials made on November 25, 2014. The proposal takes effect automatically on July 1, 2015 unless two-thirds of the General Assembly disapproves of the recommendation.

NEW DECISION ITEM

RANK: _____ OF _____

Office of the Lieutenant Governor Budget Unit 22101C

Missouri Citizens Commission on Compensation ReDI# 0000017

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The Missouri Citizen's Commission on Compensation recommended an 8% salary increase for the Governor, Secretary of State, State Auditor, and Attorney General; a \$4,750 salary increase for the Lieutenant Governor; and a \$2,000 salary increase for all members of the General Assembly in FY16 and in FY17. Additionally, the Commission recommended statewide elected officials and members of the General Assembly receive mileage and per diem reimbursements equal to the federal mileage and per diem reimbursement rates.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Total PS	4,750						4,750	0.0	
	4,750	0.0	0	0.0	0	0.0	4,750	0.0	0
Grand Total	4,750	0.0	0	0.0	0	0.0	4,750	0.0	0

DECISION ITEM DETAIL

Budget Unit	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016	FY 2016	FY 2016	FY 2016
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF LIEUTENANT GOVERNOR								
Compensation Commission EO Rec - 0000017								
LIEUTENANT GOVERNOR	0	0.00	0	0.00	0	0.00	4,750	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	4,750	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$4,750	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$4,750	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

DECISION ITEM SUMMARY

Budget Unit	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016	FY 2016	FY 2016	FY 2016
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Summary	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
Fund								
OFFICE OF LIEUTENANT GOVERNOR								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	321,184	5.00	404,636	6.00	404,636	6.00	404,636	6.00
TOTAL - PS	321,184	5.00	404,636	6.00	404,636	6.00	404,636	6.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	19,071	0.00	50,677	0.00	50,677	0.00	50,677	0.00
TOTAL - EE	19,071	0.00	50,677	0.00	50,677	0.00	50,677	0.00
TOTAL	340,255	5.00	455,313	6.00	455,313	6.00	455,313	6.00
Pay Plan FY15-Cost to Continue - 0000014								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	1,715	0.00	1,715	0.00
TOTAL - PS	0	0.00	0	0.00	1,715	0.00	1,715	0.00
TOTAL	0	0.00	0	0.00	1,715	0.00	1,715	0.00
Compensation Commission EO Rec - 0000017								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	4,750	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	4,750	0.00
TOTAL	0	0.00	0	0.00	0	0.00	4,750	0.00
GRAND TOTAL	\$340,255	5.00	\$455,313	6.00	\$457,028	6.00	\$461,778	6.00

CORE DECISION ITEM

Office of the Lieutenant Governor	Budget Unit <u>22101C</u>
Core	

1. CORE FINANCIAL SUMMARY

	FY 2016 Budget Request					FY 2016 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	404,636	0	0	404,636	PS	404,636	0	0	404,636
EE	50,677	0	0	50,677	EE	50,677	0	0	50,677
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	455,313	0	0	455,313	Total	455,313	0	0	455,313
FTE	6.00	0.00	0.00	6.00	FTE	6.00	0.00	0.00	6.00

Est. Fringe	169,785	0	0	169,785
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Est. Fringe	170,361	0	0	170,361
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Other Funds:

2. CORE DESCRIPTION

The Missouri Constitution states that the lieutenant governor shall serve as the ex officio president of the Missouri Senate. In addition, upon the death, conviction, impeachment, resignation, absence from the state or other disabilities of the governor, the lieutenant governor shall act as governor. By law, the lieutenant governor is secretary to the Board of Public Buildings, a member of the Board of Fund Commissioners, the Missouri Development Finance Board, the Missouri Housing Development Commission, the Missouri Rural Economic Development Council, the Missouri Tourism Commission and the Second State Capitol Commission. The lieutenant governor chairs the Missouri Senior Program Commission, the Missouri Community Service Commission and the Veterans benefits Awareness Taskforce, and co-chairs the Personal Independence Commission. The lieutenant governor also serves as the formal governmental advocate of

3. PROGRAM LISTING (list programs included in this core funding)

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CORE DECISION ITEM

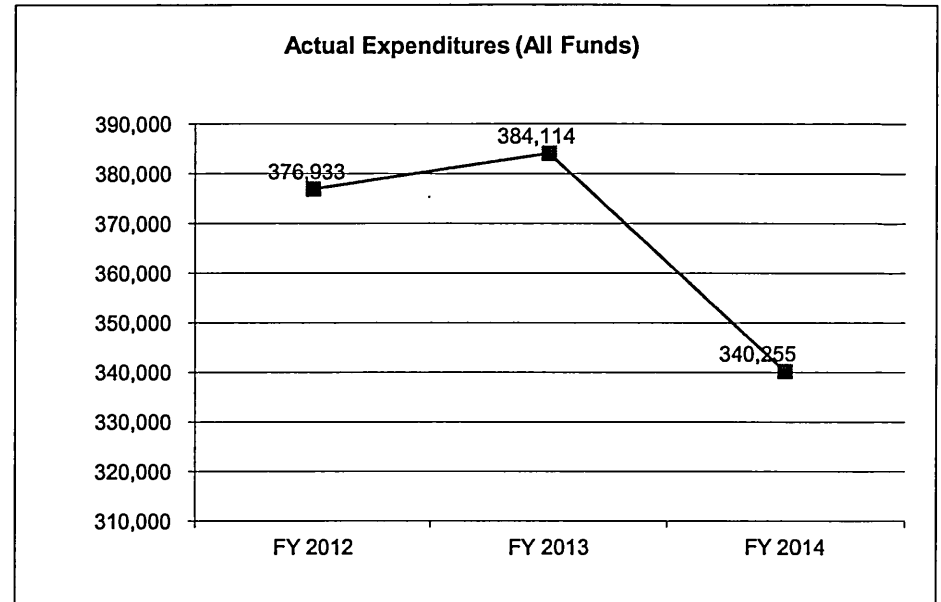
Office of the Lieutenant Governor

Budget Unit 22101C

Core

4. FINANCIAL HISTORY

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Current Yr.
Appropriation (All Funds)	407,557	412,565	452,611	455,313
Less Reverted (All Funds)	0	0	0	0
Less Restricted (All Funds)	0	0	0	0
Budget Authority (All Funds)	407,557	412,565	452,611	455,313
Actual Expenditures (All Funds)	376,933	384,114	340,255	0
Unexpended (All Funds)	30,624	28,451	112,356	455,313
Unexpended, by Fund:				
General Revenue	30,624	25,451	112,356	0
Federal	0	0	0	0
Other	0	0	0	0



Reverted includes Governor's standard 3 percent reserve (when applicable).
 Restricted includes any extraordinary expenditure restrictions (when applicable).

NOTES:

CORE RECONCILIATION DETAIL

STATE

OFFICE OF LIEUTENANT GOVERNOR

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	6.00	404,636	0	0	404,636	
	EE	0.00	50,677	0	0	50,677	
	Total	6.00	455,313	0	0	455,313	
DEPARTMENT CORE REQUEST							
	PS	6.00	404,636	0	0	404,636	
	EE	0.00	50,677	0	0	50,677	
	Total	6.00	455,313	0	0	455,313	
GOVERNOR'S RECOMMENDED CORE							
	PS	6.00	404,636	0	0	404,636	
	EE	0.00	50,677	0	0	50,677	
	Total	6.00	455,313	0	0	455,313	

DECISION ITEM DETAIL

Budget Unit	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016	FY 2016	FY 2016	FY 2016
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF LIEUTENANT GOVERNOR								
CORE								
LIEUTENANT GOVERNOR	86,484	1.00	86,484	1.00	86,484	1.00	86,484	1.00
DIRECTOR OF ADMINISTRATION	61,429	1.00	61,983	1.00	61,983	1.00	61,983	1.00
DIRECTOR OF COMMUNICATIONS	70,229	1.00	70,823	1.00	70,823	1.00	70,823	1.00
CHIEF OF STAFF	0	0.00	78,860	1.00	78,860	1.00	78,860	1.00
DIR CONST SVCS & SENIOR ADVOC	38,229	1.00	40,937	1.50	40,937	1.50	40,937	1.50
DIR OF POLICY AND GEN COUNSEL	64,813	1.00	65,549	0.50	65,549	0.50	65,549	0.50
TOTAL - PS	321,184	5.00	404,636	6.00	404,636	6.00	404,636	6.00
TRAVEL, IN-STATE	903	0.00	10,133	0.00	10,133	0.00	10,133	0.00
TRAVEL, OUT-OF-STATE	2,771	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	3,595	0.00	14,967	0.00	14,967	0.00	14,967	0.00
PROFESSIONAL DEVELOPMENT	2,812	0.00	3,286	0.00	3,286	0.00	3,286	0.00
COMMUNICATION SERV & SUPP	6,283	0.00	10,214	0.00	10,214	0.00	10,214	0.00
PROFESSIONAL SERVICES	941	0.00	3,506	0.00	3,506	0.00	3,506	0.00
M&R SERVICES	0	0.00	1,428	0.00	1,428	0.00	1,428	0.00
COMPUTER EQUIPMENT	0	0.00	3,173	0.00	3,173	0.00	3,173	0.00
OFFICE EQUIPMENT	0	0.00	1,821	0.00	1,821	0.00	1,821	0.00
EQUIPMENT RENTALS & LEASES	88	0.00	1,092	0.00	1,092	0.00	1,092	0.00
MISCELLANEOUS EXPENSES	1,678	0.00	1,057	0.00	1,057	0.00	1,057	0.00
TOTAL - EE	19,071	0.00	50,677	0.00	50,677	0.00	50,677	0.00
GRAND TOTAL	\$340,255	5.00	\$455,313	6.00	\$455,313	6.00	\$455,313	6.00
GENERAL REVENUE	\$340,255	5.00	\$455,313	6.00	\$455,313	6.00	\$455,313	6.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 22101C	DEPARTMENT: Office of the Lieutenant Governor
BUDGET UNIT NAME: Office of the Lieutenant Governor	DIVISION:

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

It is requested that 100% be approved as flexible PS/EE -- the same amount as in FY 2015. This would help manage Lieutenant Governor's Office responsibilities and resources.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$0.00	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
No flexibility was used in FY14.	This will allow flexibility to manage resources.