

OFFICE OF ADMINISTRATION

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	FY 2016 REQUEST	GOVERNOR RECOMMENDS FY 2016
Commissioner's Office	\$ 1,470,118	\$ 2,011,229	\$ 1,095,832	\$ 1,752,862
Division of Accounting	2,067,228	2,215,169	2,226,481	2,226,481
Division of Budget and Planning	1,602,238	1,675,220	1,683,864	1,683,864
Information Technology Services Division	112,358,483	162,533,552	171,560,722	161,519,077
Division of Personnel	2,614,209	2,839,536	2,854,406	2,854,406
Division of Purchasing and Materials Management	4,378,447	5,022,454	5,614,678	5,614,678
Division of Facilities Management, Design and Construction	0	25,000	25,000	25,000
Division of General Services	5,687,332	7,682,843	15,330,940	7,687,520
Assigned Programs	7,064,234	8,928,717	8,942,829	7,842,829
Debt and Related Obligations	67,692,555	295,019,739	103,311,017	106,111,017
Administrative Disbursements	55,998,645	14,280,002	14,530,003	14,811,204
DEPARTMENTAL TOTAL	\$ 260,933,489	\$ 502,233,461 *	\$ 327,175,772	\$ 312,128,938
General Revenue Fund	179,227,161	175,979,939	197,997,015	182,791,825
Federal Funds	56,581,248	82,168,124	80,828,934	81,028,934
Other Funds	25,125,080	244,085,398	48,349,823	48,308,179

Total Full-time Equivalent Employees	1,998.32	1,939.57	1,889.47	1,897.47
General Revenue Fund	652.25	656.35	655.35	660.35
Federal Funds	268.14	335.86	321.29	324.29
Other Funds	1,077.93	947.36	912.83	912.83

* Does not include \$1,800,000 recommended in the Fiscal Year 2015 Supplemental Appropriations. See the Supplemental section of the Missouri Budget for details regarding the Office of Administration supplemental appropriations.

DEPARTMENT SUMMARY

The Fiscal Year 2016 budget provides \$312.1 million for the Office of Administration. The Office of Administration provides services for all state agencies and serves as the state's administrative office. The core functions provided by the Office of Administration include:

- Administering state budget and accounting activities.
- Administering the human resources system.
- Coordinating information technology and telecommunications for state agencies.
- Providing and maintaining asset management including office and other space for governmental operations.
- Procuring supplies, equipment, and services for state agencies.
- Managing the state transportation fleet, printing, and mail services.

**OFFICE OF ADMINISTRATION
COMMISSIONER'S OFFICE**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Commissioner's Office	\$ 661,826	\$ 712,388	\$ 715,802
Office of Equal Opportunity	808,292	1,298,841	380,030
Office of Community Engagement	0	0	657,030
TOTAL	\$ 1,470,118	\$ 2,011,229	\$ 1,752,862
PERSONAL SERVICE			
General Revenue Fund	820,034	853,744	1,265,377
Federal Funds	0	0	174,730
EXPENSE AND EQUIPMENT			
General Revenue Fund	108,494	157,485	207,485
Federal Funds	0	0	25,270
Other Funds	541,590	1,000,000	80,000
TOTAL			
General Revenue Fund	928,528	1,011,229	1,472,862
Federal Funds	0	0	200,000
Other Funds	541,590	1,000,000	80,000
Total Full-time Equivalent Employees			
General Revenue Fund	12.15	14.50	22.50
Federal Funds	0.00	0.00	3.00

The Commissioner directs the provision of central services and support to most state government agencies. These services include accounting, budget and planning, information technology services, asset management, personnel, purchasing and materials management, and general services.

The Office of Equal Opportunity (OEO) assists in the coordination and implementation of minority and women participation programs for all executive branch state departments.

The Office of Community Engagement studies education, economic, poverty, and racial issues across the state and assists in the development of related policies and programs.

Fiscal Year 2016 Governor's Recommendations

- \$657,030 and eight staff to establish the Office of Community Engagement, including \$457,030 general revenue.
- \$4,603 for the remaining pay periods of the Fiscal Year 2015 approved pay plan.
- (\$920,000) Office of Administration-Donated Fund core reduction from the Fiscal Year 2015 appropriation level.

**OFFICE OF ADMINISTRATION
DIVISION OF ACCOUNTING**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Accounting TOTAL	\$ 2,067,228	\$ 2,215,169	\$ 2,226,481
PERSONAL SERVICE	1,961,356	2,098,274	2,109,586
EXPENSE AND EQUIPMENT	105,872	116,895	116,895
TOTAL General Revenue Fund	2,067,228	2,215,169	2,226,481
Total Full-time Equivalent Employees	48.09	49.00	49.00
General Revenue Fund	48.09	49.00	49.00

The Division of Accounting maintains all financial records for state appropriations and funds, processes payments, controls production of warrants, and distributes checks. The division issues warrants to the State Treasurer for expenditures; maintains computerized accounting, payroll, and check writing systems; and administers the Social Security Act for the state and political subdivisions. The division also submits financial data to executive and legislative officials and provides oversight of state debt.

Fiscal Year 2016 Governor's Recommendations

- \$11,312 for the remaining pay periods of the Fiscal Year 2015 approved pay plan.

**OFFICE OF ADMINISTRATION
DIVISION OF BUDGET AND PLANNING**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Budget and Planning TOTAL	\$ 1,602,238	\$ 1,675,220	\$ 1,683,864
PERSONAL SERVICE	1,536,199	1,603,299	1,611,943
EXPENSE AND EQUIPMENT	66,039	71,921	71,921
TOTAL General Revenue Fund	1,602,238	1,675,220	1,683,864
Total Full-time Equivalent Employees	26.16	26.00	26.00
General Revenue Fund	26.16	26.00	26.00

The Division of Budget and Planning analyzes budget policy issues and provides fiscal information to the Governor's Office, the General Assembly, Missouri's congressional delegation, and state, local, and federal agencies. The staff reviews state agency fiscal operations, prepares annual budget instructions, analyzes budget requests, and prepares the annual Executive Budget and appropriation bills. Division staff analyze the state economy and tax issues, estimate revenue collections, track agency performance measures, and draft fiscal notes. The division coordinates legislative reviews for the executive branch and reviews federal issues and their impact on Missouri. The division also is the designated state demographic agency and statutorily provides technical aid to the decennial reapportionment of election districts.

Fiscal Year 2016 Governor's Recommendations

- \$8,644 for the remaining pay periods of the Fiscal Year 2015 approved pay plan.

**OFFICE OF ADMINISTRATION
INFORMATION TECHNOLOGY SERVICES DIVISION**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
ITSD Consolidation	\$ 105,533,505	\$ 161,504,301	\$ 159,519,077
Rural Broadband Technology	2,625,696	1,029,251	0
Electronic Healthcare Information Technology	4,199,282	0	0
eProcurement	0	0	2,000,000
TOTAL	\$ 112,358,483	\$ 162,533,552	\$ 161,519,077
PERSONAL SERVICE			
General Revenue Fund	20,508,073	22,849,161	22,853,804
Federal Funds	10,208,748	14,990,721	14,880,356
Other Funds	5,957,598	7,959,651	8,006,114
EXPENSE AND EQUIPMENT			
General Revenue Fund	24,817,819	33,703,032	31,630,077
Federal Funds	40,400,382	56,942,477	55,712,977
Other Funds	10,140,165	25,795,374	28,142,613
PROGRAM SPECIFIC DISTRIBUTION			
General Revenue Fund	0	9,386	9,386
Federal Funds	325,698	245,100	245,100
Other Funds	0	38,650	38,650
TOTAL			
General Revenue Fund	45,325,892	56,561,579	54,493,267
Federal Funds	50,934,828	72,178,298	70,838,433
Other Funds	16,097,763	33,793,675	36,187,377
Total Full-time Equivalent Employees			
General Revenue Fund	915.51	1,037.10	985.00
Federal Funds	411.79	402.39	399.39
Other Funds	266.34	333.56	318.99
	237.38	301.15	266.62

The Information Technology Services Division (ITSD) supports the 14 consolidated executive agencies' missions and objectives through increased buying power on equipment and software, management of IT initiatives such as network, email and server consolidation, and efficiency through systems management.

Fiscal Year 2016 Governor's Recommendations

- \$2,000,000 eProcurement and State Technology Fund to accept eProcurement service payments.
- \$245,936 for the remaining pay periods of the Fiscal Year 2015 approved pay plan, including \$123,203 general revenue.
- \$5,842 transferred from various departments, including \$3,842 general revenue.
- (\$2,072,445) core reduction for one-time expenditures.
- (\$1,070,896) federal and other funds and (49.1) staff core reduction from the Fiscal Year 2015 appropriation level.
- (\$78,704) and (two) staff reallocated to the Division of Purchasing to manage IT contracts and purchasing.
- (\$44,208) and (one) staff transferred to the Department of Mental Health to manage internal IT applications.

**OFFICE OF ADMINISTRATION
DIVISION OF PERSONNEL**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Personnel TOTAL	\$ 2,614,209	\$ 2,839,536	\$ 2,854,406
PERSONAL SERVICE	2,534,654	2,757,890	2,762,760
EXPENSE AND EQUIPMENT	79,555	81,646	91,646
TOTAL			
General Revenue Fund	2,614,209	2,839,536	2,854,406
Total Full-time Equivalent Employees	67.56	72.97	72.97
General Revenue Fund	61.65	65.97	65.97
Other Funds	5.91	7.00	7.00

The Division of Personnel helps executive branch departments comply with the personnel law and promote sound human resource management. Responsibilities include: Missouri Merit System operation, position classification, compensation management, supervisory and management training, and providing management expertise and other agency assistance.

The Personnel Advisory Board sets Merit System rules and regulations, approves classifications and pay plans, and advises the Governor and the Division of Personnel on human resource administration.

Fiscal Year 2016 Governor's Recommendations

- \$14,870 for the remaining pay periods of the Fiscal Year 2015 approved pay plan.

**OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Purchasing and Materials Management	\$ 1,600,667	\$ 1,758,398	\$ 1,846,188
Surplus Property	887,655	1,370,226	1,374,404
Fixed Price Vehicle Program	1,493,941	1,495,994	1,995,994
Surplus Property Recycling	97,354	97,942	98,198
Surplus Property Sale Proceed	298,830	299,894	299,894
TOTAL	\$ 4,378,447	\$ 5,022,454	\$ 5,614,678
PERSONAL SERVICE			
General Revenue Fund	1,553,039	1,685,547	1,768,985
Other Funds	613,119	822,148	826,582
EXPENSE AND EQUIPMENT			
General Revenue Fund	47,628	72,851	77,203
Other Funds	2,012,423	2,181,808	2,681,808
PROGRAM SPECIFIC DISTRIBUTION			
Other Funds	152,238	260,100	260,100
TOTAL			
General Revenue Fund	1,600,667	1,758,398	1,846,188
Other Funds	2,777,780	3,264,056	3,768,490
Total Full-time Equivalent Employees			
General Revenue Fund	51.90	54.00	56.00
Other Funds	32.63	33.00	35.00
Other Funds	19.27	21.00	21.00

The Division of Purchasing and Materials Management centralizes procurement for supplies, materials, and services and encourages competitive bidding and awards on contracts. It encourages the participation of suppliers, including small disadvantaged businesses, in the competitive bid process and ensures compliance with Chapter 34, RSMo. The division also coordinates recycling collection efforts of state agencies and administers the Recycling Products Preference Program. The materials management section recycles property among agencies and sells surplus state equipment through bids, sales, and auctions. Surplus property sales receipts are used to pay the expenses of surplus property sales with the remaining receipts distributed to the appropriate state funds from which the equipment was purchased. This section also administers the Federal Surplus Property Program that distributes donated new and used federal surplus property to eligible entities which include all state agencies, political subdivisions, not-for-profit health and education entities, and service agencies that meet the federal program guidelines.

Fiscal Year 2016 Governor's Recommendations

- \$500,000 Federal Surplus Property Fund for the Fixed Price Vehicle Program.
- \$13,520 for the remaining pay periods of the Fiscal Year 2015 approved pay plan, including \$9,086 general revenue.
- \$78,704 and two staff reallocated from the Information Technology Services Division to manage IT contracts and purchasing.

**OFFICE OF ADMINISTRATION
DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
State Capitol Commission Fund			
TOTAL	\$ 0	\$ 25,000	\$ 25,000
EXPENSE AND EQUIPMENT	0	25,000	25,000
TOTAL			
State Capitol Commission Fund	0	25,000	25,000
Total Full-time Equivalent Employees	725.25	513.50	513.50
Other Funds	725.25	513.50	513.50

The Division of Facilities Management, Design and Construction (FMDC) provides professional real estate management services to meet agencies' business needs. The Executive Budget's Real Estate section contains the division's operating funds. Additionally, FMDC draws upon funds in the Capital Improvements appropriation bills.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

**OFFICE OF ADMINISTRATION
DIVISION OF GENERAL SERVICES**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
General Services	\$ 894,850	\$ 942,842	\$ 947,519
State Property Preservation Transfer	0	1	1
State Legal Expense Fund	4,792,482	6,740,000	6,740,000
TOTAL	\$ 5,687,332	\$ 7,682,843	\$ 7,687,520
PERSONAL SERVICE			
General Revenue Fund	823,956	867,489	872,166
EXPENSE AND EQUIPMENT			
General Revenue Fund	70,894	75,353	75,353
PROGRAM SPECIFIC DISTRIBUTION			
General Revenue Fund	4,498,610	6,000,001	6,000,001
Other Funds	293,872	740,000	740,000
TOTAL			
General Revenue Fund	5,393,460	6,942,843	6,947,520
Other Funds	293,872	740,000	740,000
Total Full-time Equivalent Employees			
General Revenue Fund	91.56	106.00	106.00
Other Funds	19.44	21.00	21.00
Other Funds	72.12	85.00	85.00

The Division of General Services provides agencies with a variety of support services including: printing, fleet management, vehicle maintenance, mail services, administration of the Missouri State Employees Charitable Campaign, the State Legal Expense Fund, State Property Preservation and the state employee Workers' Compensation Program. The division also supplies staff to administer the Missouri Public Entity Risk Management Fund, a liability and property insurance pool for Missouri public entities.

Fiscal Year 2016 Governor's Recommendations

- \$4,677 for the remaining pay periods of the Fiscal Year 2015 approved pay plan.

**OFFICE OF ADMINISTRATION
ASSIGNED PROGRAMS**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Administrative Hearing Commission	\$ 920,895	\$ 1,175,047	\$ 1,180,076
Office of Child Advocate	214,989	319,417	220,478
Children's Trust Fund	2,971,083	3,696,556	3,697,728
Governor's Council on Disability	186,366	194,159	195,101
Missouri Ethics Commission	1,255,486	1,384,977	1,390,885
Alternatives to Abortion	1,515,415	2,158,561	1,158,561
TOTAL	\$ 7,064,234	\$ 8,928,717	\$ 7,842,829
PERSONAL SERVICE			
General Revenue Fund	2,082,833	2,371,878	2,313,740
Federal Funds	102,228	125,001	125,675
Other Funds	212,477	292,508	294,084
EXPENSE AND EQUIPMENT			
General Revenue Fund	364,819	562,432	482,500
Federal Funds	36,696	14,825	14,825
Other Funds	45,664	174,819	174,819
PROGRAM SPECIFIC DISTRIBUTION			
General Revenue Fund	1,465,216	1,976,254	1,026,186
Federal Funds	41,359	50,000	50,000
Other Funds	2,712,942	3,361,000	3,361,000
TOTAL			
General Revenue Fund	3,912,868	4,910,564	3,822,426
Federal Funds	180,283	189,826	190,500
Other Funds	2,971,083	3,828,327	3,829,903
Total Full-time Equivalent Employees			
General Revenue Fund	60.14	66.50	66.50
Federal Funds	40.34	44.49	44.49
Other Funds	1.80	2.30	2.30
Other Funds	18.00	19.71	19.71

ADMINISTRATIVE HEARING COMMISSION

In contested cases between private parties and the state, the Administrative Hearing Commission conducts evidentiary hearings to make findings of fact and law. The commission's jurisdiction includes professional licensing appeals; Director of Revenue tax decisions; Individuals with Disabilities Education Act (IDEA) due process hearings; MO HealthNet provider claims; state merit system personnel matters; certain environmental commission decisions; and motor carrier and railroad safety matters. The Commission also acts as a hearing officer for the Missouri Commission on Human Rights.

Fiscal Year 2016 Governor's Recommendations

- \$5,029 for the remaining pay periods of the Fiscal Year 2015 approved pay plan, including \$4,625 general revenue.

OFFICE OF ADMINISTRATION ASSIGNED PROGRAMS

OFFICE OF CHILD ADVOCATE

The Office of Child Advocate provides citizens an independent avenue to obtain impartial reviews of the Department of Social Services, Children's Division decisions and actions.

The main duties of the Office of Child Advocate are: (1) review foster care cases; (2) review unsubstantiated hotline investigations; (3) mediate between parents and schools regarding abuse allegations that occur in a school setting; (4) review child fatalities when there is a history of child abuse and neglect concerns or involvement with Children's Division; (5) intervene on behalf of a child during judicial proceedings; and (6) provide information and referrals for families needing resources.

Fiscal Year 2016 Governor's Recommendations

- \$1,061 for the remaining pay periods of the Fiscal Year 2015 approved pay plan, including \$387 general revenue.
- (\$100,000) core reduction from the Fiscal Year 2015 appropriation level.

CHILDREN'S TRUST FUND

The Children's Trust Fund facilitates and funds the development of community-based prevention programs to strengthen families, prevent child abuse and neglect, and provide public education about the problem of child abuse and its prevention. Activities of the Children's Trust Fund are divided into two broad areas: public education and program grant distribution. Each includes an array of programs to meet the goals of the board.

Fiscal Year 2016 Governor's Recommendations

- \$1,172 Children's Trust Fund for the remaining pay periods of the Fiscal Year 2015 approved pay plan.

GOVERNOR'S COUNCIL ON DISABILITY

The Governor's Council on Disability promotes full participation of the nearly one million Missourians with disabilities in all aspects of community life by educating employers, employees, local and state governments, persons with disabilities, and other interested parties of their rights and responsibilities under the Americans with Disabilities Act, Missouri Human Rights Act, and other disability rights laws.

Fiscal Year 2016 Governor's Recommendations

- \$942 for the remaining pay periods of the Fiscal Year 2015 approved pay plan.

MISSOURI PUBLIC ENTITY RISK MANAGEMENT PROGRAM

The Missouri Public Entity Risk Management Program (MOPERM) provides local governmental agencies a shared risk pool for affordable insurance coverage. MOPERM provides entities with both liability and property coverage. The Office of Administration provides staff for this program, but is reimbursed for all expenses incurred on behalf of MOPERM.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

**OFFICE OF ADMINISTRATION
ASSIGNED PROGRAMS**

MISSOURI ETHICS COMMISSION

The Missouri Ethics Commission is charged with the duties and responsibilities described in Chapters 105 and 130, RSMo. These include, but are not limited to, the administration of the following: campaign finance disclosure report review and audit, lobbyist registration, lobbyist report review and audit, personal financial disclosure statement, opinion writing in response to formal requests, investigation of conflict of interest allegations, audit and investigation of complaints, and investigation of alleged code of conduct violations.

Fiscal Year 2016 Governor's Recommendations

- \$5,908 for the remaining pay periods of the Fiscal Year 2015 approved pay plan.

ALTERNATIVES TO ABORTION

The Alternatives to Abortion Program was established in 2007 through Section 188.325, RSMo. The program is designed to assist low-income pregnant women in carrying their unborn child to term instead of having an abortion, and to assist them in caring for their child or placing their child for adoption. The program provides services and counseling during pregnancy and for one year following birth. The program is currently administered through the Commissioner's Office, which manages eight contracts with community-based, non-profit organizations to provide these services to eligible women and their children.

Fiscal Year 2016 Governor's Recommendations

- (\$1,000,000) core reduction from the Fiscal Year 2015 appropriation level.

**OFFICE OF ADMINISTRATION
DEBT AND RELATED OBLIGATIONS**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Board of Public Buildings Debt Service	\$ 32,715,696	\$ 47,110,742	\$ 60,868,842
Lease/Purchase Debt Service	15,398,671	16,100,496	16,093,139
Missouri Health and Educational Facilities Authority Debt Service	2,526,600	2,525,200	2,532,400
Debt Management	51,588	83,300	83,300
New Jobs Training Certificate	0	1	1
Convention and Sports Complex Projects	17,000,000	17,000,000	12,333,335
Fulton State Hospital Bonding	0	212,200,000	14,200,000
TOTAL	\$ 67,692,555	\$ 295,019,739	\$ 106,111,017
EXPENSE AND EQUIPMENT			
General Revenue Fund	30,188	89,222	93,722
Other Funds	0	198,000,000	0
PROGRAM SPECIFIC DISTRIBUTION			
General Revenue Fund	65,247,790	94,496,178	103,589,888
Other Funds	2,414,577	2,434,339	2,427,407
TOTAL			
General Revenue Fund	65,277,978	94,585,400	103,683,610
Other Funds	2,414,577	200,434,339	2,427,407
Total Full-time Equivalent Employees	0.00	0.00	0.00

BOARD OF PUBLIC BUILDINGS DEBT SERVICE

This appropriation is for payment of principal, interest, and fees related to outstanding bonds.

Fiscal Year 2016 Governor's Recommendations

- \$14,000,000 Facilities Maintenance Reserve Fund for the payment of debt on state facilities maintenance and repair bonds.
- \$11,325,000 for the payment of debt on higher education bonds.
- \$2,675,000 for the payment of debt on Lafferre Hall bonds.
- (\$241,900) core reduction from the 2015 appropriation level due to normal debt fluctuation on existing Board of Public Building debt.

LEASE/PURCHASE DEBT SERVICE

This appropriation is for the payment of principal, interest, and fees on outstanding financings.

Fiscal Year 2016 Governor's Recommendations

- (\$7,357) core reduction from the Fiscal Year 2015 appropriation level, including (\$425) general revenue.

MISSOURI HEALTH AND EDUCATIONAL FACILITIES AUTHORITY DEBT SERVICE

This appropriation is for the payment of principal, interest, and fees on outstanding financings.

Fiscal Year 2016 Governor's Recommendations

- \$7,200 for debt service payment due to normal fluctuations.

**OFFICE OF ADMINISTRATION
DEBT AND RELATED OBLIGATIONS**

DEBT MANAGEMENT

This appropriation is for professional assistance with managing the state's \$1.1 billion outstanding debt so that the Office of Administration can monitor the debt and act quickly to take advantage of savings opportunities.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

NEW JOBS TRAINING CERTIFICATE

Sections 178.892 to 178.896, RSMo, established the New Jobs Training Program. Businesses establishing new jobs in the state can enter into an agreement with a community college district to provide training for new employees. The training is funded from the proceeds of new jobs training certificates issued by community college districts. The debt service on the certificates is payable from the employees' Missouri income tax withholding credits. If the business would sharply decrease or eliminate its operations, funds may not be available to meet debt service costs.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

CONVENTION AND SPORTS COMPLEX PROJECTS

Sections 67.641 and 67.653, RSMo, authorize annual appropriations of state matching funds for convention and sports complex capital projects in certain cities and counties. The final Bartle Hall payment will be made in Fiscal Year 2016. Edward Jones Dome debt service appropriation is for the payment of principal, interest, and fees on outstanding financings.

Fiscal Year 2016 Governor's Recommendations

- (\$4,666,665) core reduction from the Fiscal Year 2015 appropriation level to reflect the end of state contributions for certain projects.

FULTON STATE HOSPITAL BONDING

This appropriation is for the payment of principal, interest, and fees for bonds related to the replacement and renovation of the Fulton State Hospital.

Fiscal Year 2016 Governor's Recommendations

- (\$198,000,000) Fulton State Hospital Series A 2015 Bond Proceeds Fund core reduction from the Fiscal Year 2015 appropriation level to reflect funding moving to the capital improvement reappropriation budget.

**OFFICE OF ADMINISTRATION
ADMINISTRATIVE DISBURSEMENTS**

FINANCIAL SUMMARY

	FY 2014 EXPENDITURE	FY 2015 APPROPRIATION	GOVERNOR RECOMMENDS FY 2016
Cash Management Improvement Act	\$ 0	\$ 300,000	\$ 300,002
Budget Reserve Interest	952,878	3,500,000	3,500,000
Budget Reserve Required Transfer	49,452,956	2	2
Other Fund Corrections	7,494	550,000	800,000
Statewide Dues	0	0	381,200
Flood Control Lands Grant	0	1,800,000	1,800,000
National Forest Reserve Grant	5,463,317	8,000,000	8,000,000
County Prosecution Reimbursements	25,000	30,000	30,000
Regional Planning Commissions	97,000	100,000	0
TOTAL	\$ 55,998,645	\$ 14,280,002	\$ 14,811,204
EXPENSE AND EQUIPMENT			
General Revenue Fund	0	300,000	681,200
Federal Funds	0	0	1
Other Funds	0	0	1
PROGRAM SPECIFIC DISTRIBUTION			
General Revenue Fund	50,504,093	3,180,001	3,080,001
Federal Funds	5,466,137	9,800,000	9,800,000
Other Funds	28,415	1,000,001	1,250,001
TOTAL			
General Revenue Fund	50,504,093	3,480,001	3,761,201
Federal Funds	5,466,137	9,800,000	9,800,001
Other Funds	28,415	1,000,001	1,250,002
Total Full-time Equivalent Employees	0.00	0.00	0.00

Acting as the central financial agency for the state, the Office of Administration makes numerous disbursements each year.

CASH MANAGEMENT IMPROVEMENT ACT

The federal Cash Management Improvement Act of 1990 and 1992 requires that the state pay interest on certain federal grant monies while deposited in the State Treasury. Interest is calculated and paid at the daily equivalent of the annualized 13-week average Treasury Bill Rate.

Fiscal Year 2016 Governor's Recommendations

- \$2 federal and other funds on an open-ended basis for payments to the Federal Government such as interest, refunds, and penalties.

BUDGET RESERVE INTEREST

In the event that any state fund borrows money from the Budget Reserve Fund or other funds, that fund must repay the loan with interest.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

**OFFICE OF ADMINISTRATION
ADMINISTRATIVE DISBURSEMENTS**

BUDGET RESERVE REQUIRED TRANSFER

Article IV, Section 27(a), requires a transfer from either general revenue or the Budget Reserve Fund, depending on actual revenue collections and the balance in the Budget Reserve Fund at the close of a fiscal year.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

OTHER FUND CORRECTIONS

This transfer section allows corrections when money is erroneously deposited into the wrong fund.

Fiscal Year 2016 Governor's Recommendations

- \$250,000 other funds to correct fund balances as needed.

STATEWIDE DUES

The State of Missouri belongs to several national and regional associations which benefit all state agencies.

Fiscal Year 2016 Governor's Recommendations

- \$381,200 to pay statewide membership dues.

FLOOD CONTROL LANDS GRANT

The Flood Control Lands Grant is a pass-through of funds that represents 75 percent of the monies from leases of the land owned by the United States under the Flood Control Act. Sections 12.080 and 12.090, RSMo, prescribe that the funds be used for the benefit of public schools and public roads of the county in which the government land is situated. These funds may also be used for any expenses of the county government, including public obligations of levee and drainage districts for flood control and drainage improvements.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

NATIONAL FOREST RESERVE GRANT

The National Forest Reserve Grant is a pass-through of funds received from the federal government. Sections 12.070 and 12.090, RSMo, provide for 25 percent of all the money received by the National Forest Reserve by the state to be expended for the benefit of public schools and public roads of the county in which the forest reserve is located. Of the total received, 75 percent will be spent for public schools and 25 percent for public roads.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

COUNTY PROSECUTION REIMBURSEMENTS

The state may provide reimbursement to counties for expenses incurred in the prosecution of crimes within correctional institutions and expenses of trials of capital cases in limited circumstances.

Fiscal Year 2016 Governor's Recommendations

Continue funding at the current level.

**OFFICE OF ADMINISTRATION
ADMINISTRATIVE DISBURSEMENTS**

REGIONAL PLANNING COMMISSIONS

State financial aid enables local governments, through regional planning commissions, to initiate programs and services identified as important by member governments. State funds are matched by local funds.

Fiscal Year 2016 Governor's Recommendations

- (\$100,000) core reduction from the Fiscal Year 2015 appropriation level.