Search Contact on Vehicle Record

1. Navigate to Vehicles via the left menu bar.

۹	Search	×								
îîi	Dashboard									
☆	Favorites	>/	Vehicles Overdue :	Open Work Orders						
٩	History	5	\frown	Work Order Number	Vehicle ID	Reason	Work Ord			
R	Vehicles	>	(3)	FW1362193	F1152660	42	NOTSTART			
0	Workshop Bookings		\cup	FW1362194	FW541650	01	NOTSTART			
4	Bonita Practice			FW1362197	GN183450	08	NOTSTART			
-		-		FW1362198	G1118606	INSPECTION	NOTSTART			
-	Drivers	>		FW1362199	FL295754	30	NOTSTART			
6 0	Accidents	>								

2. Open a vehicle record in an edit mode.

Vehicles											
Filter	Columns 👻	Contains 👻			Q	Clear	f(x)	Pivot Query			
	Vehicle ID 17 📍	License Plate 🛛 🍸	Agency T	Organization	T	Vehicle sta	tus 🍸	In pool 📍	Model year 🛛 🕇	Make 🝸	Model T
a	5GM20314	133253	999	999				NO	2008	CLARK	CLARK BOBCA
	5B236947	LU0143	999	999				NO	2004	// Dodge	CARAVAN
	8KA43139	PA2-A0G	999	999				NO	2008	Sord Ford	EXCAPE
0 2	BR325715	PE0D4Y	999	999				NO	2011	Chevrolet	SUBURBAN 15
	LU0103	MT0389	999	999				NO	2008	Chevrolet	UPLANDER

3. Click on the 'Allocation & Assignment History' tab. At the bottom of the screen, you can find Primary contact and Maintenance Contact along with their phone numbers.

★ \	/ehicles									Shift + Space C	↓ + 🖻 ×	∎ ? ©
Specificat	tion PM/Insp	ection	Ilocation & Assignment H	istory Fuel Card	ls Fuel Accidents Assets	Work Orders Procur	ement Lease Dispos	sal Auditing 🖨				
			Vehicle ID		License Plate		Inventory Number	Vehicle status	Confidential pla	te		
			§ 58236947	0	LU0143 O			1	No 🛩			
			SAM II Customer Number		446001089V0	v						
			Vehicle Desc		Year: 2004 Make: DODGE Model: CA	RAVAN						
Agency			Organization		Assignment Name							
999 00	(neme)		9990		~ 0							
Unvern	lame		4									
Title Nu	mber				Assignment City					Assignment ZIP		
Primary	purpose		~		Secondary purpose		~					
County		Ma	~		Motor Pool Location						Reallocate	
ar poor		NO			Wotor Poor Excellon							
	Allocation	5										I
	Vehicle I	Dt≓	End Date	Odometer	Vehicle status	Agency	Organization	Assignment Name		License Plate	Comments	
0	58236947		11	0.0								
		Farmer		_				1				
Primary	Contact	ALLEY, JU 660-543-5	083	Ť	Maintenance Contact	20ELLNER, MEG 636-949-7351	v					
								-			Save	Cancel