



**STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
FMDC/SECURITY  
ID BADGE/BUILDING ACCESS APPLICATION**

This application can be used for individuals to request a State ID Badge and/or access to building entries during nonpublic times or secured interior doors within state owned buildings.

Please refer to procedural criteria and check the appropriate box below for the type of service requested for the individual designated below:

**STATE EMPLOYEE**

ID Badge Only

ID Badge with Secured area access

**CONTRACTOR/LOBBYIST**

ID Badge Only

ID Badge with Secured area access (requires FMDC Management review and approval)

**Find more information at: <http://www.oa.mo.gov/fmdc/security/index.htm>**

Name: Last, First, MI	Date of Birth
Building, Floor, Room Number:	Social Security Number
Driver's License Number	State of Issuance
Department (If Contractor Badge Request please indicate Department/"Contractor")	Office Telephone Number
Division-Section (If Contractor Badge Request please indicate Division/Contractor Name)	Access Effective Date
Employee Work E-mail Address:	Responsible Department (If Contractor Badge Request)
Authorized Building(s) to Access After-Hours (If none, leave blank)	
Authorized Secured Doors/Areas to Access (If none, leave blank)	Authorized Days/Hours of Access
Department Signature Authority (Typed)	
Department Signature Authority (Signature)	Date

Use this section for additional or detailed security access information

**For FMDC Use Only**

Completed By: _____	Entered In: IDW JCI Lenel	Access Change Broken Defective Design Change Lost Name Change New Reissue
Completed Date: _____		