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| moseal | STATE OF MISSOURIOFFICE OF ADMINISTRATIONDIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION**LETTER OF TRANSMITTAL** | PROJECT NUMBER |
|  |  | DATE      |
| PROJECT TITLE      |
| PROJECT LOCATION      |
| TO      |
| ADDRESS      |
| FROM      |
| ADDRESS,  |
|  WE ARE SENDING YOU  THE FOLLOWING ITEMS: |
| [ ]  Shop Drawings | [ ]  Prints | [ ]  Plans | [ ]  Samples | [ ]  Specifications |
| [ ]  Copy of Letter | [ ]  Contract Change | [ ]  Other |       |  |
|  |
| COPIES | DATE | NO. | DESCRIPTION |
|     |       |     |       |
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| THESE ARE TRANSMITTED AS CHECKED BELOW: |
| [ ]  For approval | [ ]  Approved as submitted | [ ]  Resubmit -  |     copies for approval |
| [ ]  For your use | [ ]  Approved as noted | [ ]  Submit -  |     copies for distribution |
| [ ]  As requested | [ ]  Return for correction | [ ]  Return -  |     corrected prints |
| [ ]  For review & comment | [ ]  FOR BIDS DUE | [ ]  PRINTS RETURNED AFTER LOAN TO US |
| [ ]  Other       |
| REMARKS      |
| COPY TO:      | SIGNED |

MO 300-0170 (06/12)