

OFFICE OF THE LIEUTENANT GOVERNOR

FISCAL YEAR 2015
BUDGET REQUEST



PETER D. KINDER, LIEUTENANT GOVERNOR

NEW DECISION ITEM

RANK: 2 OF _____

<u>Office of Lieutenant Governor</u>	<u>Budget Unit 22101C</u>
<u>DI Name: General Structure Adjustment - Cost of Living</u>	<u>DI#: 0000014</u>

1. AMOUNT OF REQUEST

	FY 2015 Budget Request					FY 2015 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	1,250	0	0	1,250	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	1,250	0	0	1,250	Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00
Est. Fringe	320	0	0	320	Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: _____ Other Funds: _____

2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input checked="" type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

In Fiscal Year 2014, the General Assembly included and the Governor approved a \$500 annual pay raise for all state employees, except elected officials, members of the general assembly and judges covered under the Missouri Citizens' Commission on Compensation for Elected Officials, beginning January 1, 2014 (12 pay periods). The remaining 12 pay periods were unfunded, but the stated intent was to provide the funding in FY 15.

NEW DECISION ITEM

RANK: 2 OF _____

Office of Lieutenant Governor	Budget Unit <u>22101C</u>
DI Name: General Structure Adjustment - Cost of Living	DI#: 000014

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The appropriation amount for the Fiscal Year 14 pay plan was based on the pay increase beginning in January, 2014 for the final twelve pay periods of the fiscal year. This requested amount is equivalent to the remaining twelve pay periods in order to provide the core funding necessary for a full fiscal year.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
Total PS	1,250	0.0	0	0.0	0	0.0	1,250	0.0	0
Grand Total	1,250	0.0	0	0.0	0	0.0	1,250	0.0	0

	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

DECISION ITEM DETAIL

Budget Unit	FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	FY 2015
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF LIEUTENANT GOVERNOR								
Pay Plan FY14-Cost to Continue - 0000014								
DIRECTOR OF ADMINISTRATION	0	0.00	0	0.00	250	0.00	250	0.00
DIRECTOR OF COMMUNICATIONS	0	0.00	0	0.00	250	0.00	250	0.00
CHIEF OF STAFF	0	0.00	0	0.00	250	0.00	250	0.00
DIR CONST SVCS & SENIOR ADVOC	0	0.00	0	0.00	375	0.00	375	0.00
DIR OF POLICY AND GEN COUNSEL	0	0.00	0	0.00	125	0.00	125	0.00
TOTAL - PS	0	0.00	0	0.00	1,250	0.00	1,250	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$1,250	0.00	\$1,250	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$1,250	0.00	\$1,250	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	FY 2015	FY 2015
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	FTE
OFFICE OF LIEUTENANT GOVERNOR									
CORE									
PERSONAL SERVICES									
GENERAL REVENUE	359,023	5.32	401,934	6.00	401,934	6.00	401,934	6.00	6.00
TOTAL - PS	359,023	5.32	401,934	6.00	401,934	6.00	401,934	6.00	6.00
EXPENSE & EQUIPMENT									
GENERAL REVENUE	25,091	0.00	50,677	0.00	50,677	0.00	50,677	0.00	0.00
TOTAL - EE	25,091	0.00	50,677	0.00	50,677	0.00	50,677	0.00	0.00
TOTAL	384,114	5.32	452,611	6.00	452,611	6.00	452,611	6.00	6.00
Pay Plan FY14-Cost to Continue - 0000014									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	1,250	0.00	1,250	0.00	0.00
TOTAL - PS	0	0.00	0	0.00	1,250	0.00	1,250	0.00	0.00
TOTAL	0	0.00	0	0.00	1,250	0.00	1,250	0.00	0.00
GRAND TOTAL	\$384,114	5.32	\$452,611	6.00	\$453,861	6.00	\$453,861	6.00	6.00

CORE DECISION ITEM

Office of the Lieutenant Governor	Budget Unit <u>22101C</u>
Core	

1. CORE FINANCIAL SUMMARY

	FY 2015 Budget Request			
	GR	Federal	Other	Total
PS	401,934	0	0	401,934
EE	50,677	0	0	50,677
PSD	0	0	0	0
TRF	0	0	0	0
Total	452,611	0	0	452,611
FTE	6.00	0.00	0.00	6.00

	FY 2015 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	212,020	0	0	212,020
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Other Funds:

2. CORE DESCRIPTION

The Missouri Constitution states that the lieutenant governor shall serve as the ex officio president of the Missouri Senate. In addition, upon the death, conviction, impeachment, resignation, absence from the state or other disabilities of the governor, the lieutenant governor shall act as governor. By law, the lieutenant governor is secretary to the Board of Public Buildings, a member of the Board of Fund Commissioners, the Missouri Development Finance Board, the Missouri Housing Development Commission, the Missouri Rural Economic Development Council, the Missouri Tourism Commission and the Second State Capitol Commission. The lieutenant governor chairs the Missouri Senior Program Commission, the Missouri Community Service Commission and the Veterans benefits Awareness Taskforce, and co-chairs the Personal Independence Commission. The lieutenant governor also serves as the formal governmental advocate of Missouri's senior citizens and acts in the role of the official ombudsman for all Missouri's citizens.

3. PROGRAM LISTING (list programs included in this core funding)

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CORE DECISION ITEM

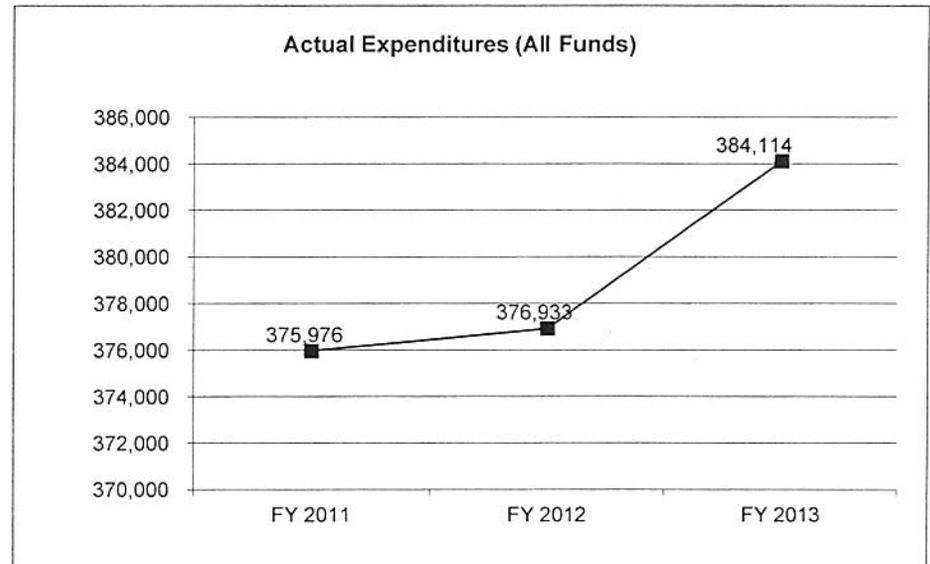
Office of the Lieutenant Governor

Budget Unit 22101C

Core

4. FINANCIAL HISTORY

	<u>FY 2011 Actual</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Current Yr.</u>
Appropriation (All Funds)	415,787	407,557	412,565	452,611
Less Reverted (All Funds)	0	0	0	0
Budget Authority (All Funds)	415,787	407,557	412,565	452,611
Actual Expenditures (All Funds)	375,976	376,933	384,114	452,611
Unexpended (All Funds)	39,811	30,624	28,451	0
Unexpended, by Fund:				
General Revenue	39,811	30,624	28,451	0
Federal	0	0	0	0
Other	0	0	0	0



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

LT. GOVERNOR

OFFICE OF LIEUTENANT GOVERNOR

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	6.00	401,934	0	0	401,934	
	EE	0.00	50,677	0	0	50,677	
	Total	6.00	452,611	0	0	452,611	
DEPARTMENT CORE REQUEST							
	PS	6.00	401,934	0	0	401,934	
	EE	0.00	50,677	0	0	50,677	
	Total	6.00	452,611	0	0	452,611	
GOVERNOR'S RECOMMENDED CORE							
	PS	6.00	401,934	0	0	401,934	
	EE	0.00	50,677	0	0	50,677	
	Total	6.00	452,611	0	0	452,611	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 22101C	DEPARTMENT: Office of the Lieutenant Governor
BUDGET UNIT NAME: Office of the Lieutenant Governor	DIVISION:

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

It is requested that 100% be approved as flexible PS/EE -- the same amount as in FY 2014. This would help manage Lieutenant Governor's Office responsibilities and resources.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$7,193	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Budgeted expense and equipment in the amount of \$7,193 was used to meet personal service obligations in FY 2013.	This will allow flexibility to manage resources.

DECISION ITEM DETAIL

Budget Unit	FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	FY 2015
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF LIEUTENANT GOVERNOR								
CORE								
LIEUTENANT GOVERNOR	86,484	1.00	86,484	1.00	86,484	1.00	86,484	1.00
DIRECTOR OF ADMINISTRATION	61,150	1.00	61,450	1.00	61,450	1.00	61,450	1.00
DIRECTOR OF COMMUNICATIONS	70,000	1.00	70,250	1.00	70,250	1.00	70,250	1.00
CHIEF OF STAFF	53,428	0.68	78,250	1.00	78,250	1.00	78,250	1.00
DIR CONST SVCS & SENIOR ADVOC	16,841	0.44	40,375	1.50	40,375	1.50	40,375	1.50
DIR OF POLICY AND GEN COUNSEL	68,650	1.08	65,125	0.50	65,125	0.50	65,125	0.50
OFFICE SUPPORT ASSISTANT	2,470	0.12	0	0.00	0	0.00	0	0.00
TOTAL - PS	359,023	5.32	401,934	6.00	401,934	6.00	401,934	6.00
TRAVEL, IN-STATE	1,209	0.00	10,133	0.00	10,133	0.00	10,133	0.00
TRAVEL, OUT-OF-STATE	959	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	5,961	0.00	14,967	0.00	14,967	0.00	14,967	0.00
PROFESSIONAL DEVELOPMENT	2,700	0.00	3,286	0.00	3,286	0.00	3,286	0.00
COMMUNICATION SERV & SUPP	9,859	0.00	10,214	0.00	10,214	0.00	10,214	0.00
PROFESSIONAL SERVICES	3,142	0.00	3,506	0.00	3,506	0.00	3,506	0.00
M&R SERVICES	0	0.00	1,428	0.00	1,428	0.00	1,428	0.00
COMPUTER EQUIPMENT	0	0.00	3,173	0.00	3,173	0.00	3,173	0.00
OFFICE EQUIPMENT	0	0.00	1,821	0.00	1,821	0.00	1,821	0.00
EQUIPMENT RENTALS & LEASES	108	0.00	1,092	0.00	1,092	0.00	1,092	0.00
MISCELLANEOUS EXPENSES	1,153	0.00	1,057	0.00	1,057	0.00	1,057	0.00
TOTAL - EE	25,091	0.00	50,677	0.00	50,677	0.00	50,677	0.00
GRAND TOTAL	\$384,114	5.32	\$452,611	6.00	\$452,611	6.00	\$452,611	6.00
GENERAL REVENUE	\$384,114	5.32	\$452,611	6.00	\$452,611	6.00	\$452,611	6.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00