



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

December 27, 2018

CONTRACT TITLE: MODEL YEAR 2019 FLEET VANS

CURRENT CONTRACT PERIOD:	December 12, 2018 through June 30, 2019	
RENEWAL INFORMATION:	Original Contract Period:	December 12, 2018 through June 30, 2019
	Renewal Options Available:	Roll-Over Extension Available
	Potential Final Expiration:	December 31, 2019
BUYER INFORMATION:	Jason Kolks (573) 522-1620 jason.kolks@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.
Local Purchase Authority shall not be used to purchase supplies/services included
in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at

<http://oa.mo.gov/purchasing>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	SAM II VENDOR NUMBER/ MissouriBUYS SYSTEM ID	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
CC190672001	4313059400 2 MB00097088	Capitol Chrysler Jeep Dodge Ram 3201 Missouri Blvd. Jefferson City, MO 65109 (573) 893-5000 (573) 893-8256 fax <u>Contact:</u> Jerry Dunn – jdunn@capitolcitycars.com	No	Yes

CONTRACT NUMBER	SAM II VENDOR NUMBER/ MissouriBUYS SYSTEM ID	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
CC190672002	4313370020 1 MB00089555	<p>Don Brown Chevrolet Inc. 2244 South Kingshighway St. Louis, MO 63110 (314) 772-1400 (314) 772-1022 fax</p> <p><u>Contact:</u></p> <p>Dave Helterbrand – dave@donbrownchevrolet.com</p>	No	Yes
CC190672003	4405274600 0 MB00089699	<p>Putnam Chevrolet Inc. PO Box 168 31304 Highway 87 South California, MO 65018 (573) 796-2131 (573) 796-4206 fax</p> <p><u>Contact:</u></p> <p>Beth Tuttle – beth@putnamchevrolet.com</p>	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
December 12, 2018 through June 30, 2019	12/27/18	Updated available colors for Line Item 7
December 12, 2018 through June 30, 2019	12/19/18	Updated Capitol Chrysler's SAM II and MissouriBUYS number.
December 12, 2018 through June 30, 2019	12/12/18	Initial issuance of new statewide contract

VANS – 2019 MODEL YEAR
(Statewide)

GENERAL INFORMATION

SAM 2 User Note: The state agency user will note that not all line item numbers on this notice and on SAM 2 are consecutively numbered. This is because the numbering herein follows the numbering from the RFP, which will also be the numbering the contractor will use for invoicing. For reasons of consistency between the RFP document and the contract, the line items herein follow the RFP even though they are not consecutive. SAM 2 line item numbering should match numbering on this statewide notice.

MissouriBUYS: Catalogs will be established in the near future. Make sure you are using the correct option line for the vehicle being purchased. If using off-catalog, please enter the contract number first and none of the other information first. Otherwise the contract number will be removed by the system and the request will be have to be deleted and a new one created so the contract number will be tied to the order.

Vehicle specifications and prices, including options, are included herein.

BRAND AND MODEL

Contract Number	Line Item Description	Brand/Model Awarded	Contractor
CC190672001	Seven (7) Passenger Mini-Van; Alternative Fuel	Dodge Grand Caravan	Capitol Chrysler Dodge Jeep Ram
	Cargo Mini-Van	Ram Promaster City	
CC190672002	Twelve (12) Passenger Full-Size Van	Chevrolet Express 12 Passenger	Don Brown Chevrolet
	Fifteen (15) Passenger Full-Size Van	Chevrolet Express 15 Passenger	
CC190672003	Full-Size Cargo Van	Chevrolet Express Cargo 2500	Putnam Chevrolet

ORDERING

Note to State Agencies: Prior to making a vehicle purchase, the state agency must complete a vehicle pre-approval form and submit to Stan Perkins, Acting State Fleet Manager. The pre-approval form can be found at the following website address:

<http://oa.mo.gov/general-services/state-fleet-management/vehicle-preapproval-process-and-vehicle-credits>

Once the state agency receives approval from the State Fleet Manager, the agency shall issue its own PGQ (Quick Price Agreement) order in SAMII or a requisition within MissouriBUYS. The contractor must not ship until they are in receipt of a hard copy PGQ order.

Cooperative Procurement Members Note: The Vehicle Pre-Approval Form does not apply to cooperative procurement members – only to State of Missouri agencies.

VANS – 2019 MODEL YEAR
(Statewide)

SPECIFIC CONTRACTUAL AND PERFORMANCE REQUIREMENTS OF THE CONTRACTORS:

General:

The contractor shall provide Model Year 2019 Fleet Vans with all manufacturer standard equipment and any additional equipment required by the State of Missouri on an as needed, if needed basis. The base price on contract shall include all mandatory requirements and specifications presented herein.

All items of standard equipment which are normally provided with each vehicle by the manufacturer shall be furnished unless such items are expressly deleted or are specified to be other than standard.

All options and/or accessories stated herein must be manufacturer's original equipment. Aftermarket options and/or accessories shall not be acceptable.

As applicable, all options must be factory installed.

Each vehicle shall be clean, lubricated, serviced and ready for immediate service. This shall include installation of all required options and accessories and removal of all plastic and signage (e.g. window sticker) from the interior and exterior of the vehicle. The window sticker may be left in the "glove box" or included with other documentation.

Corporate Average Fuel Economy (CAFE) Standard Requirement:

The contractor shall only provide vehicles under contract from manufacturers that meet the federal government's Corporate Average Fuel Economy (CAFE) standard as established by the National Highway Traffic Safety Administration (NHTSA) for the respective class of vehicle stated in the RFP.

Single Point of Contact:

The contractor shall act for the state agency or public entity as a "single point of contact" regarding all contract use issues such as ordering, invoicing, delivery, and payment.

As the single point of contact, the contractor/subcontractor must provide a minimum of one (1) customer service representative assigned to the State of Missouri contract. It is highly desirable the contractor provide a back-up representative as well. The contractor's customer service representative and the backup, if provided, must promptly answer questions and resolve problems that arise. The customer service representative must be available to the State during the contractor's regular operating hours. Contract representatives shall be available to the state agencies by phone, fax, or email. The contractor/subcontractor shall provide all contact information to the Division of Purchasing and keep it maintained and updated through the duration of the contract.

Warranty:

The Manufacturer's Standard Factory Warranty shall apply to all vehicles. A properly executed warranty must be delivered with the vehicle. The warranty shall not become effective until the vehicle is delivered to and accepted by the state agency.

All warranty service must be performed in Missouri.

VANS – 2019 MODEL YEAR
(Statewide)

Order Documentation Requirement:

At no cost to the State of Missouri, and upon request of the state agency, the contractor must provide the state agency with a copy of the order documentation submitted to the manufacturer when ordering each vehicle.

Delivery:

Delivery must be made between the hours of 8:00 a.m. and 12:00 Noon or 1:00 p.m. and 4:00 p.m., Monday through Friday, Central Time. Deliveries shall not be made on state holidays.

The contractor shall notify the state agency a minimum of twenty-four (24) hours prior to delivery of the vehicle to the state agency location.

The contractor must understand and plan accordingly that upon delivery the state agency representative must verify the vehicle delivered has all required equipment and options and that nothing was damaged during the delivery of the vehicle. If something is damaged during delivery of the vehicle, the contractor shall address in accordance with the paragraphs below relating to repair or replacement of damaged product.

Each vehicle shall be delivered with the proper form to apply for Missouri title and license including the Manufacturer's Statement of Origin and invoice.

- a. The invoice/title for all alternative fuel vehicles must clearly indicate the vehicle is alternative fuel (flex fuel (FFV) or E-85).

Each vehicle shall be delivered with the owner's manual.

The contractor shall comply with the manufacturer's recommended pre-delivery service.

In the event the contractor fails to deliver the vehicle by the stated ARO time, the State of Missouri reserves the right to find the same or similar vehicle from another source, and to charge the contractor the difference for the substitution. In assessing the applicability of this provision, the State of Missouri will consider the degree of contractor responsibility in the delay.

The contractor shall understand and agree that the delivery charges (line items 67 and 68) shall not be applied nor invoiced to vehicles purchased by and delivered to Missouri state agencies. Any delivery charges shall only apply to public entities making purchases through the Missouri Cooperative Procurement Program. The contractor shall be entitled to receive the per mile delivery price (line item 67) or the guaranteed, not-to-exceed total delivery price per vehicle (line item 68) which can only be assessed for delivery of a vehicle to any cooperative entity throughout the State of Missouri. If the contractor proposes both the per mile delivery price and the guaranteed, not-to-exceed total delivery price, the contractor shall understand that the total delivery price assessed by way of the per mile price (line item 67) shall not exceed the guaranteed-not-to-exceed total delivery price per vehicle (line item 68). The lesser of the two prices (line items 67 or 68) shall be charged to the public entity.

Repair or Replacement of Damaged Product:

The contractor shall be responsible for repairing any item or components received in damaged condition at no cost to the State of Missouri. In the event the item cannot be repaired or if the repair would otherwise compromise the integrity of the commodity and the manufacturer warranty, then the contractor must replace the item or component in its entirety at no additional cost to the state. This includes all delivery/transportation costs for returning non-functional items to the contractor for replacement.

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(Statewide)

Potential Recall or Manufacturer Initiated Customer Service Action/Notification Requirement:

The contractor shall be responsible for accessing potential recall notices from the National Highway Traffic Safety Administration (NHTSA), as well as any manufacturer initiated customer service actions prior to delivering the vehicles to the state agency location. If a recall or customer service action is found for the vehicle being delivered to the state agency, the contractor should, to the best of their ability, complete the necessary action(s) prior to delivery. If the contractor is unable to address the required recall or customer service action(s) prior to delivery, the contractor must inform the state agency of the “open” recall or customer service action upon delivery. The contractor shall then assist the state agency in getting the recall or customer service action(s) completed as quickly as possible.

Financial Responsibility:

The State of Missouri recognizes that dealerships may make financial arrangements that result in a finance company retaining a security interest in vehicles the State of Missouri purchases until such time as the dealership receives payment in full for those vehicles. The contractor shall understand and agree that a separate "Acknowledgement of Security Interest and Assignment" or similar document shall not be necessary and shall not be signed by the State of Missouri.

Substitutions:

The contractor shall not substitute any item(s) that has been awarded to the contractor without the prior written approval of the Division of Purchasing.

In the event an item becomes unavailable, the contractor shall be responsible for providing a suitable substitute item. The contractor’s failure to provide an acceptable substitute may result in cancellation or termination of the contract.

Any item substitution must be a replacement of the contracted item with a product of equal or better capabilities and quality, and with equal or lower pricing. The contractor shall understand that the state reserves the right to allow the substitution of any new or different product/system offered by the contractor. The Division of Purchasing shall be the final authority as to acceptability of any proposed substitution.

Any item substitution shall require a formal contract amendment authorized by the Division of Purchasing prior to the state acquiring the substitute item under the contract.

The state may choose not to compel an item substitution in the event requiring a substitution would be deemed unreasonable in the sole opinion of the State of Missouri. The contractor shall not be relieved of substituting a product in the event of manufacturer discontinuation or other reason simply for reasons of unprofitability to the contractor.

NOTE: IF ANY OF THE ABOVE PERFORMANCE REQUIRMENTS ARE NOT MET AND/OR VEHICLE DELIVERED DOES NOT HAVE ALL NECESSARY EQUIPMENT, PLEASE CONTACT JASON KOLKS AT (573) 522-1620 OR jason.kolks@oa.mo.gov.

VANS – 2019 MODEL YEAR
(Statewide)

Contract Number: CC190672001

Contractor: Capitol Chrysler Dodge Jeep Ram

LINE ITEM 1 – Seven (7) Passenger Mini-Van; Alternative Fuel
UNSPSC Code: 25101505

MAKE/MODEL: Dodge Grand Caravan SE

PRICE: \$22,234.00

THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

EQUIPMENT INCLUDED IN PRICE

3.6 Liter, 6 cylinder engine; **Flex-Fuel**

203.7” Overall Length

Power Steering

Cloth Seats

Power Windows, Door Locks & Exterior Mirrors

Manufacturer’s Standard Heating and Air Conditioning

Manufacturer’s Standard Radio

Manufacturer’s Standard Front and Rear Floor Mats

4-Wheel Anti-Lock Brakes

Speed Control and Tilt Wheel

Daytime Running Lamps

Remote Keyless Entry with Two (2) Transmitters

Rear Dome Lamp

Overhead Console

Intermittent Windshield Wipers

Outside Temperature Display in Odometer

121.2” Wheelbase

Automatic 6 Speed Transmission

Five (5) All Season Tires (compact spare acceptable)

2nd & 3rd Row Seating shall be “Fold Flat” Type

Manufacturer’s Standard Air Bags

Front Wheel Drive

Full Length Carpeting

Two (2) Sets of Keys or Key FOBS

Rear View Day/Night Mirror

Passenger Assist Handle

Electric Rear Window Defroster

6,050 lbs GVWR

Passenger Side Sun Visor with Mirror

Power Heated Mirrors, Fold Away

Available Exterior Colors: Billet, Black, White, Granite, Red, Indigo Blue

Available Interior Colors: Black

Manufacturer’s Estimated Fuel Mileage: City – 12 (flex)
Highway – 18 (flex)
Combined – 14 (flex)

Fuel Tank Size: 20 gallons

AVAILABLE OPTIONS

Line Item 3 – 3rd Set of Keys or Key FOBS
with Remote Keyless Entry Transmitter

\$350.00

Line Item 4 – Bluetooth Connectivity

\$795.00

PROPANE AND/OR CNG PREP PACKAGE AVAILABLE? NO

DELIVERY: 60 - 90 Days ARO – Subject to Delays

WARRANTY: 3 year (36,000 miles) bumper to bumper; 5 year (100,000 miles) on the power train.

**VANS – 2019 MODEL YEAR
(Statewide)**

Contract Number: CC190672002

Contractor: Don Brown Chevrolet

Line Item 21 – Twelve (12) Passenger Full-Size Van

UNSPSC Code: 25101505

MAKE/MODEL: Chevrolet Express Passenger LS 2500

PRICE: \$24,492.00

THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

EQUIPMENT INCLUDED IN PRICE

4.3 Liter, V6 Engine	135" Wheelbase
224.10" Overall Length	Rear Wheel Drive
Eight (8) Speed Automatic Transmission	8,600 Lbs. GVWR
2,504 lbs. Payload	Manufacturers Standard Stabili-Trak
Power Steering	All Season Tires with Full Size Spare, tire tools & jack
Manufacturer's Standard Front/Rear Seats	Manufacturer's Standard Air Bags
Manufacturer's Standard Heating and Air Conditioning	Two (2) Sets of Keys
Manufacturer's Standard Radio	Power Windows, Door Locks & Exterior Mirrors
Black Rubberized Vinyl Flooring	Daytime Running Lamps
Speed Control and Tilt Wheel	Driver Information Center
4 Wheel Anti-Lock Brakes	12 V Auxillary Outlets
6 gauge instrument cluster	Rear Vision Camera
Hill Start Assist	Side Steel Door Beams

Available Exterior Colors: White, Red, Black, Shadow Grey

Available Interior Colors: Medium Pewter

Manufacturer's Estimated Fuel Mileage:	City – 11	Fuel Tank Size:	31 gallons
	Highway – 16		
	Combined – 13		

AVAILABLE OPTIONS

Line Item 23 – 3rd Set of Keys **\$110.00**

Line Item 24 – Bluetooth Connectivity **\$227.00**

Line Item 25 – Blind Spot Warning Feature **\$659.00**

****Part of Option Package – options include:
Rear Park Assist, Side Blind Zone**

Line Item 27 – Door: Sliding Side **\$146.00**

Line Item 28 – Towing Package: Manufacturer's Standard **\$263.00**

Line Item 29 – Engine: Larger Size **\$948.00**
(6.0L V8)

Line Item 31 – GVWR Upgrade – 9600lbs **\$1,498.00**

Line Item 32 – FFV Fuel (E-85) Capable Model **\$948.00 (same as 29)**

****Changes from base engine specifications:
6.0L V8 SFI, Gaseous CNG/LPG Capable,
6 speed transmission, E-85 Capable**

PROPANE AND/OR CNG PREP PACKAGE AVAILABLE? NO

DELIVERY: 80 Days ARO – Subject to Delays

WARRANTY: 3 year (36,000 miles) bumper to bumper; 5 year (60,000 miles) on the power train.

VANS – 2019 MODEL YEAR
(Statewide)

Contract Number: CC190672002

Contractor: Don Brown Chevrolet

Line Item 33 – Fifteen (15) Passenger Full-Size Van

UNSPSC Code: 25101505

MAKE/MODEL: Chevrolet Express 3500 15 Passenger

PRICE: \$27,363.00

THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

EQUIPMENT INCLUDED IN PRICE

4.3 Liter V6 Engine	155" Wheelbase
244.1" Overall Length	Manufacturer's Standard Stabilitrak
Eight (8) Speed Automatic Transmission	9,600 Lbs. GVWR
3196 Payload	4 Wheel Anti-Lock Brakes
Power Steering	All Season Tires with Full Size Spare, tire tools & jack
Front/Rear Vinyl Seats	Manufacturer's Standard Air Bags
Manufacturer's Standard Heating and Air Conditioning	Two (2) Sets of Keys or Key FOBS
Manufacturer's Standard Radio	Power Windows, Door Locks & Exterior Mirrors
Rubberized Black Vinyl Flooring	Daytime Running Lamps
Speed Control and Tilt Wheel	3 - Cup Holders
Rear Wheel Drive	2 - 12 Volt Auxillary Outlets
110 Volt Outlet	

Available Exterior Colors: White, Black, Red, Silver, Gray

Available Interior Colors: Medium Pewter

Manufacturer's Estimated Fuel Mileage:	City – 11	Fuel Tank Size:	31 gallons
	Highway – 17		
	Combined – 13		

AVAILABLE OPTIONS

Line Item 35 – 3rd Set of Keys or Key FOBS **\$110.00
with remote keyless entry transmitter**

Line Item 37 – Blind Spot Warning Feature **\$641.00
**Part of an Option Package – options include:
Blind Zone Alert, Side Blind Zone Alert**

Line Item 39 – Door: Sliding Side **\$142.00**

Line Item 40 – Towing Package: Manufacturer's Standard **\$258.00**

Line Item 41 – Engine: Larger Size **\$948.00
(6.0L)**

Line Item 44 – FFV Fuel (E-85) Capable Model **\$948.00 (same as line item 41)
**Changes from base engine specifications:
E-85 Capable with 6.0L V8**

PROPANE AND/OR CNG PREP PACKAGE AVAILABLE? NO

DELIVERY: 80 Days ARO – Subject to Delays

WARRANTY: 3 year (36,000 miles) bumper to bumper; 5 year (100,000 miles) on the power train.

VANS – 2019 MODEL YEAR
(Statewide)

Contract Number: CC190672003

Contractor: Don Brown Chevrolet

Line Item 45 – Full-Size Cargo Van

UNSPSC Code: 25101505

MAKE/MODEL: Chevrolet Express Cargo 2500

PRICE:

\$21,097.00

THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

EQUIPMENT INCLUDED IN PRICE

4.3 Liter V6 Engine	135" Wheelbase
224.10" Overall Length	Rear Wheel Drive
Eight (8) Speed Automatic Transmission	8,600 Lbs. GVWR
3,253 lbs. Payload	StabiliTrak Roll Stability Control
Power Steering	All Season Tires with Full Size Spare, tire tools & jack
Front Vinyl Bucket Seats	Manufacturer's Standard Air Bags
Black Rubberized Vinyl Floors	2 – 12 Volt Outlets
Manufacturer's Standard Heating and Air Conditioning	Two (2) Sets of Keys or Key FOBS
Manufacturer's Standard Radio	4 Wheel Anti-Lock Brakes
Daytime Running Lamps	110 Power Outlet
Speed Control and Tilt Wheel	Remote Keyless Entry with Two (2) Transmitters

Available Exterior Colors: Red, Black, White, Silver, Gray

Available Interior Colors: Medium Pewter

Manufacturer's Estimated Fuel Mileage:	City – 11	Fuel Tank Size:	31 gallons
	Highway – 17		
	Combined – 13		

AVAILABLE OPTIONS

Line Item 46 – Power Windows, Power Door Locks and Power Exterior Mirrors **\$115.00**

Line Item 47 – 3rd Set of Keys or Key FOBS with remote keyless entry transmitter **\$60.00**

Line Item 48 – Bluetooth Connectivity **\$1,145.00**

Line Item 49 – Blind Spot Warning Feature **\$770.00**
**Part of Option Package – options include:
Rear Park Assist, Side Blind Zone Alert, Outside heated power adjustable mirrors

Line Item 51 – Door: Sliding Side **\$150.00**

Line Item 52 – Towing Package: Manufacturer's Standard **\$270.00**

Line Item 55 – Rear Door Windows **\$60.00**

Line Item 55 – Passenger Side Door Glass-and rear glass **\$125.00**

Line Item 57 – Rear Air Conditioning and Heating **\$1,000.00**

Line Item 58 – Rear Cargo Liner or Rubberized/Vinyl Floor **\$85.00**

Line Item 59 – Engine: Larger Size (6.0L) **\$950.00**

Line Item 60 – Engine: Diesel **\$3,900.00**

(2.8L, 4 cylinder Diesel – NO SPARE TIRE)

VANS – 2019 MODEL YEAR
(Statewide)

Line Item 61 – Extended Length **\$1,850.00**

Wheelbase Length: 155”

Overall Length: 244.10”

Line Item 64 – FFV Fuel (E-85) Capable Model **\$950.00** (same as line 59)

**Changes from base engine specifications:

V8 with E-85 Capability

PROPANE AND/OR CNG PREP PACKAGE AVAILABLE? NO

DELIVERY: 120-150 Days ARO – Subject to Delays

WARRANTY: 3 year (36,000 miles) bumper to bumper; 5 year (100,000 miles) on the power train.

**VANS - 2019 MODEL YEAR
(STATEWIDE CONTRACT)**

**State of Missouri
Office of Administration
Division of Purchasing
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Phone: _____ Email: _____ Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102
You may also e-mail form to the buyer as an attachment at
jason.kolks@oa.mo.gov