|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| moseal | STATE OF MISSOURI  OFFICE OF ADMINISTRATION  DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION MONTHLY CONSTRUCTION SUMMARY REPORT | | | | | PROJECT NUMBER | |
| MONTH/YEAR | |
| PROJECT TITLE AND LOCATION | | | | | | | |
| AGENCY | | | | | SITE | | |
| PROJECT MANAGER | | | | | | ORIGINAL CONTRACT COMPLETION DATE | |
| CONTRACTOR | | | | | | CURRENT CONTRACT COMPLETION DATE | |
| DESIGNER | | | | | | SUBSTANTIAL COMPLETION DATE | |
| **PROJECT COMPLETION STATUS** | | | CONSULTANT/CONTRACTOR PERFORMANCE | | | | |
|  | | | **CONSULTANT** Satisfactory **\***Unsatisfactory | | | | |
| PHYSICALLY COMPLETE      **%** | | | Up-to-Date in submission of monthly reports? YES NO | | | | |
| \*BEHIND APPROVED SCHEDULE BY       DAYS | | | **CONTRACTOR** Satisfactory **\***Unsatisfactory | | | | |
|  | | | **\*EXPLAIN IN SUMMARY SECTION** | | | | |
| **SUMMARY OF PROGRESS THROUGHOUT THIS REPORTING PERIOD (ATTACH DAILY FIELD REPORTS)** | | | | | | | |
|  | | | | | | | |
| PRINT NAME | | SIGNATURE | | | | | DATE |
| FOR SECTION LEADER’S USE ONLY | | | | | | | |
| **Number of Daily Field Reports:** | | | | **Initials/Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |

MO 300-1190 (06/12) ORIGINAL: Construction Representative to Section Leader to PMU SOSA to FILE/Construction Correspondence