



OFFICE OF ADMINISTRATION ADMINISTRATIVE POLICY

POLICY TITLE: Military Leave	AUTHORIZED BY:
POLICY : B-14	PAGE: 1 of 1
ISSUED: August 1, 1984	REVISED: January 1, 1990

General Statement

A member of the National Guard or any reserve component of the Armed Forces of the United States is entitled to leave of absence with pay, in addition to annual or sick leave, on days such member is ordered to military duty or training not to exceed fifteen calendar days in any one federal fiscal year.

This limitation does not apply to members of the National Guard engaged in performance of duty or training in the service of the state at the call of the governor and as ordered by the adjutant general.

Under conditions described in the Rules of the Personnel Advisory Board, employees who enter the Armed Forces are also granted leave without pay for the period of service required of the employee.