



OFFICE OF ADMINISTRATION ADMINISTRATIVE POLICY

POLICY TITLE: Internet Acceptable Use	AUTHORIZED BY:
POLICY : C-12	PAGE: 1 of 2
ISSUED: January 1, 1997	REVISED: July 1, 1999

I. General Statement

Access to the Internet is provided to Missouri state employees as a research and communication tool for conducting official state business. The Office of Administration acquires access to the Internet through the Missouri Research and Education Network (MOREnet) and is therefore required to abide by the MOREnet Acceptable Use Policy.

II. Guidelines

- A. Office of Administration employees may use the Internet for state government related business.
- B. Internet services are to be considered a state resource and should be treated as such. Employees are expected to exercise good judgement in the use of Internet services and to comply with Executive Order No. 92-04, the Office of Administration Policy C-5, the provisions of Chapter 105, RSMo, and any other provisions of state or federal law relating to ethics in government service.
- C. Office of Administration employees are to abide by the MOREnet Acceptable Use Policy.

III. MOREnet Acceptable Use Policy

- A. The primary mission of MOREnet is to provide collaborative networked information services for educational, research, public service, economic development and government purposes to its members and those they serve.
- B. All network use by MOREnet members, project participants and those connected via MOREnet members or project participants shall be for, or in support of, research, education, local, state, or national government affairs, economic development, or public service.
- C. It is not acceptable to use MOREnet for purposes which violate any federal law or state law.
- D. It is not acceptable to use MOREnet for any purpose which violates Copyright.



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- E. It is not acceptable to use MOREnet in a manner that is harmful or harassing to others.
- F. It is not acceptable to use MOREnet in a manner that intentionally or negligently disrupts normal network use and service. Such disruption would include the intentional or negligent propagation of computer viruses, the violation of personal privacy, and the unauthorized access to protected and private network resources.
- G. It is not acceptable to use MOREnet for commercial activities, that are not in support of education, research, public service, economic development or government purposes. Further, it is not acceptable to distribute unsolicited advertising. Additional information regarding unacceptable commercial uses from MOREnet is available.
- H. Each MOREnet member or project participant must make reasonable efforts to publicize the Internet Acceptable Use Policy of MOREnet and to ensure compliance of those connected through them. Reported and perceived violations of the Acceptable Use Policy will be reviewed by the MOREnet executive Director. Violations that are not promptly remedied by the member institution or project participant may result in action including the termination of MOREnet service or the forfeiture of MOREnet membership.