

### NOTIFICATION OF STATEWIDE CONTRACT

December 30, 2015

CONTRACT TITLE: MODEL YEAR 2016 FLEET PASSENGER CARS

CURRENT CONTRACT PERIOD:	December 30, 2015 through End of 2016 Model Year
RENEWAL INFORMATION:	NO RENEWAL OPTIONS AVAILABLE
BUYER INFORMATION:	Teri Schulte (573) 522-3296 Teri.schulte@oa.mo.gov

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY.** PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

### THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.

Local Purchase Authority shall <u>not</u> be used to purchase supplies/services included in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at

http://oa.mo.gov/purchasing.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/ WBE	COOP PROCURE -MENT
C116025001	4309186700 0	Joe Machens Ford, Inc. 1911 W. Worley Columbia, MO 65203 (573) 445-4411 (573) 445-8164 fax  Contact: Kelly Sells – ksells@machens.com	No	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/ WBE	COOP PROCURE -MENT
C116025002	4313059400 2	Capitol Chrysler, Dodge, Jeep 3201 Missouri Blvd. Jefferson City, MO 65109 (573) 893-5000 (573) 893-8256 fax  Contacts:  Jeff Smith — jsmith@universitysubarumo.com  Jerry Dunn — jdunn@capitolcitycars.com	No	Yes

### STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
December 30, 2015 through End of 2016 Model Year	12/30/15	Initial issuance of new statewide contract

**GENERAL INFORMATION** 

<u>SAM 2 User Note</u>: The state agency user will note that not all line item numbers on this notice and on SAM 2 are consecutively numbered. This is because the numbering herein follows the numbering from the RFP, which will also be the numbering the contractor will use for invoicing. For reasons of consistency between the RFP document and the contract, the line items herein follow the RFP even though they are not consecutive. SAM 2 line item numbering should match numbering on this statewide notice.

Vehicle specifications and prices, including options, are included herein.

#### **ORDERING**

<u>Note to State Agencies</u>: Prior to making a vehicle purchase, the state agency must complete a vehicle pre-approval form and submit to Cindy Dixon, State Fleet Manager. The pre-approval form can be found at the following website address:

http://oa.mo.gov/general-services/state-fleet-management/vehicle-preapproval-process-and-vehicle-credits

Once the state agency receives approval from the State Fleet Manager, the agency shall issue its own PGQ (Quick Price Agreement) order. The contractor must not ship until they are in receipt of a hard copy PGQ order.

### SPECIFIC CONTRACTUAL AND PERFORMANCE REQUIREMENTS OF THE CONTRACTORS:

### General:

The contractor shall provide 2016 model year fleet passenger cars with all manufacturer standard equipment and any additional equipment required by the State of Missouri on an as needed, if needed basis. The base price on contract shall include all mandatory requirements and specifications presented herein.

All items of standard equipment which are normally provided with each vehicle by the manufacturer shall be furnished unless such items are expressly deleted or are specified to be other than standard.

All options and/or accessories stated herein must be manufacturer's original equipment. Aftermarket options and/or accessories shall not be acceptable.

As applicable, all options must be factory installed.

Each vehicle shall be clean, lubricated, serviced and ready for immediate service. This shall include installation of all required options and accessories and removal of all plastic from interior and exterior of the vehicle.

### Warranty:

The Standard Factory Warranty shall apply to all vehicles. A properly executed warranty must be delivered with the vehicle. The warranty shall not become effective until the unit is placed in service.

### Order Documentation Requirement:

At no cost to the State of Missouri, and upon request of the state agency, the contractor must provide a copy of the order documentation submitted to the manufacturer when ordering each vehicle.

### Delivery:

Delivery must be made between the hours of 8:00 a.m. and 12:00 Noon or 1:00 p.m. and 4:00 p.m., Monday through Friday, holidays excepted.

The contractor shall notify the state agency a minimum of twenty-four (24) hours prior to delivery of the vehicle to the state agency location.

The contractor must understand and plan accordingly that upon delivery the state agency representative must verify the vehicle delivered has all required equipment and options and that nothing was damaged during the delivery of the vehicle. If something is damaged during delivery of the vehicle the contractor shall be responsible for all costs associated with the repair of any such damage.

Each vehicle shall be delivered with the proper form to apply for Missouri title and license including the Manufacturer's Statement of Origin and invoice.

Each vehicle shall be delivered with the owner's manual.

The contractor shall comply with the manufacturer's recommended pre-delivery service.

In the event the contractor fails to deliver the vehicle by the stated ARO time, the State of Missouri reserves the right to find the same or similar vehicle from another source, and to charge the contractor the difference for the substitution. In assessing the applicability of this provision, the State of Missouri will consider the degree of contractor responsibility in the delay.

### Potential Recall or Manufacturer Initiated Customer Service Action/Notification Requirement:

The contractor shall be responsible for accessing potential recall notices from the National Highway Traffic Safety Administration (NHTSA), as well as any manufacturer initiated customer service actions prior to delivering the vehicles to the state agency location. If a recall or customer service action is found for the vehicle being delivered to the state agency, the contractor should, to the best of their ability, complete the necessary action(s) prior to delivery. If the contractor is unable to address the required recall or customer service action(s) prior to delivery, the contractor must inform the state agency of the "open" recall or customer service action upon delivery. The contractor shall then assist the state agency in getting the recall or customer service action(s) completed as quickly as possible.

#### Substitutions:

The contractor shall not substitute any item(s) that has been awarded to the contractor without the prior written approval of the Division of Purchasing and Materials Management.

In the event an item becomes unavailable, the contractor shall be responsible for providing a suitable substitute item. The contractor's failure to provide an acceptable substitute may result in cancellation or termination of the contract.

Any item substitution must be a replacement of the contracted item with a product of equal or better capabilities and quality, and with equal or lower pricing. The contractor shall understand that the state reserves the right to allow the substitution of any new or different product/system offered by the contractor. The Division of Purchasing and Materials Management shall be the final authority as to acceptability of any proposed substitution.

Any item substitution shall require a formal contract amendment authorized by the Division of Purchasing and Materials Management prior to the state acquiring the substitute item under the contract.

The state may choose not to compel an item substitution in the event requiring a substitution would be deemed unreasonable in the sole opinion of the State of Missouri. The contractor shall not be relieved of substituting a product in the event of manufacturer discontinuation or other reason simply for reasons of unprofitability to the contractor.

### Replacement of Damaged Product:

The contractor shall be responsible for replacing any item received in damaged condition at no cost to the State of Missouri. This includes all shipping costs for returning non-functional items to the contractor for replacement.

NOTE: IF ANY OF THE ABOVE PERFORMANCE REQUIRMENTS ARE NOT MET AND/OR VEHICLE DELIVERED DOES NOT HAVE ALL NECESSARY EQUIPMENT, PLEASE CONTACT TERI SCHULTE AT (573) 522-3296 OR <a href="mailto:teri.schulte@oa.mo.gov">teri.schulte@oa.mo.gov</a>.

Contract Number: C116025001 Contractor: Joe Machens Ford

LINE ITEM 001 - Compact; 4-Door Sedan; Alternative Fuel

**Commodity Service Code: 07007** 

MAKE/MODEL: Ford Focus SE PRICE: \$15,689.00

### THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

### **EQUIPMENT INCLUDED IN PRICE**

2.0 Liter, 4 cylinder engine; Flex-Fuel104.3 inch Wheelbase178.5 inches Overall LengthAutomatic TransmissionFront Wheel Drive4-Wheel ABS, Brakes

Power Steering Five (5) All Season Tires (compact spare acceptable)

Front Bucket Cloth Seats
Power Windows, Door Locks & Exterior Mirrors
Rear 60/40 or Bench Seat
Dual Frontal Air Bags

Manufacturer's Standard Heating and Air Conditioning
Manufacturer's Standard AM/FM Radio

Head Curtain Side-Impact Air Bags
Speed Control and Tilt Wheel

Colored Key Front and Rear Floor Mats

Two (2) Sets of Keys

Daytime Running Lamps

Electric Rear Window Defroster

Daytime Running Lamps Elect Remote Keyless Entry with Two (2) Transmitters

Available Exterior Colors: Tectonic Metallic, Magnetic Metallic, Race Red, Ruby Red Metallic,

Tuxedo Black Metallic, Ingot Silver, Oxford White, Blue Candy Metallic

Available Interior Colors: Charcoal Black; Medium Light Stone

EPA Fuel Mileage Per Gallon: City – 27 Fuel Tank Size: 12.4 gallons

Highway - 40

CAFÉ Rating – 55.37493

### AVAILABLE OPTIONS

**Line Item 003** – 3<sup>rd</sup> Set of Keys (ignition and door locks) \$170.00

**DELIVERY:** 100 – 130 days ARO – Subject to Delays

### PASSENGER CARS - 2016 MODEL YEAR

(Statewide)

Contract Number: C116025001 **Contractor: Joe Machens Ford** 

<u>LINE ITEM 004</u> – Compact; 4-Door Sedan; Regular Unleaded Fuel

**Commodity Service Code: 07006** 

MAKE/MODEL: Ford Focus SE **PRICE**: \$15,689.00

### THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

### **EQUIPMENT INCLUDED IN PRICE**

2.0 Liter, 4 cylinder engine 104.3 inch Wheelbase 178.5 inches Overall Length Automatic Transmission Front Wheel Drive 4-Wheel ABS, Brakes

**Power Steering** Five (5) All Season Tires (compact spare acceptable)

Front Bucket Cloth Seats Rear 60/40 or Bench Seat Power Windows, Door Locks & Exterior Mirrors **Dual Frontal Air Bags** 

Manufacturer's Standard Heating and Air Conditioning Head Curtain Side-Impact Air Bags Manufacturer's Standard AM/FM Radio Speed Control and Tilt Wheel

Colored Key Front and Rear Floor Mats Two (2) Sets of Keys Electric Rear Window Defroster

**Daytime Running Lamps** 

Remote Keyless Entry with Two (2) Transmitters

Available Exterior Colors: Tectonic Metallic, Magnetic Metallic, Race Red, Ruby Red Metallic,

Tuxedo Black Metallic, Ingot Silver, Oxford White, Blue Candy Metallic

Available Interior Colors: Charcoal Black; Medium Light Stone

EPA Fuel Mileage Per Gallon: City - 27Fuel Tank Size: 12.4 gallons

Highway – 40

CAFÉ Rating – 42.1307

### AVAILABLE OPTIONS

<u>Line Item 006</u> – 3<sup>rd</sup> Set of Keys (ignition and door locks) \$170.00

**DELIVERY:** 100 – 130 days ARO – Subject to Delays

Contract Number: C116025002 Contractor: Capitol Chrysler, Dodge, Jeep

<u>Line Item 007</u> – Mid-Size; 4-Door Sedan; Alternative Fuel

Commodity Service Code: 07007

MAKE/MODEL: Chrysler 200 LX UFCE41 PRICE: \$18,520.00

### THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

### **EQUIPMENT INCLUDED IN PRICE**

2.4 Liter I4 Engine; Flex Fuel108" Wheelbase192.3" Overall LengthFront Wheel DriveNine (9) Speed Automatic Transmission4,612 Lbs. GVWR

Power Steering Five (5) All Season Tires (compact spare acceptable) with tools & jack

Front Cloth Bucket Seats Rear 60/40 or Bench Seat

Dual Frontal Air Bags Manufacturer's Standard Heating and Air Conditioning

Two (2) Sets of Keys (Ignition and Door Lock)

Manufacturer's Standard AM/FM/BT Radio

Power Windows, Door Locks & Exterior Mirrors

Daytime Running Lamps

Colored Key Carpet Floor Mats (front & rear)

Speed Control and Tilt Wheel
Electric Rear Window Defroster
Head Curtain Side-Impact Air Bags

4 Wheel ABS Brakes Remote Keyless Entry with Two (2) Transmitters

Cargo Tie Down Loops Inside Emergency Trunk Lid Release
Outside Temperature Gauge Sun Visor with Vanity Mirrors

Available Exterior Colors: Billet Silver, Black, White, Granite, Velvet Red

Available Interior Colors: Black; Linen

EPA Fuel Mileage Per Gallon: City – 23 Fuel Tank Size: 15.8 gallons

Highway – 36

CAFÉ Rating – 48.07343

### AVAILABLE OPTIONS

<u>Line Item 008</u> – Back Up Camera \$550.00

<u>Line Item 009</u> – 3<sup>rd</sup> Set of Keys (ignition and door locks) \$249.00

**DELIVERY:** 90 - 120 Days ARO – Subject to Delays

### PASSENGER CARS – 2016 MODEL YEAR

(Statewide)

Contract Number: C116025001 Contractor: Joe Machens Ford

<u>Line Item 010</u> – Mid-Size; 4-Door Sedan; Regular Unleaded Fuel

**Commodity Service Code: 07006** 

MAKE/MODEL: Ford Fusion S PRICE: \$17,199.00

### THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

### ORDER CUT-OFF DATE: JANUARY 4, 2016

### **EQUIPMENT INCLUDED IN PRICE**

2.5 Liter 4 Cylinder Engine112.2" Wheelbase191.7" Overall LengthFront Wheel DriveSix (6) Speed Automatic Transmission4,450 Lbs. GVWR

Electric Power Assisted Steering P215/60R16 All Season Tires plus spare & tire tools

Front Cloth Bucket Seats 60/40 Split Folding Rear Seat

Dual Frontal Air Bags Manufacturer's Standard Heating and Air Conditioning

Two (2) Sets of Keys (Ignition and Door Lock)

Manufacturer's Standard AM/FM Stereo with CD and USB

Power Windows, Door Locks & Exterior Mirrors

Colored Key Carpet Floor Mats (front & rear)

Speed Control and Tilt Wheel

4 Wheel ABS Brakes

Daytime Running Lamps
Electric Rear Window Defroster

Head Curtain Side Impact Air Bags Remote Keyless Entry with Two (2) Transmitters

Steering Wheel Controls (audio) Center Console with Armrest

Tire Pressure Monitor System
Stability Control
Child Safety Rear Locks

Map Pockets
Door Pockets
Child Seat Anchors

Map Lights 3 – 12 volt Powerpoints
Illuminated Visors Rearview Camera
SYNC-Bluetooth System Hill Start Assist

Alloy Wheels

Available Exterior Colors: Ingot Silver, Oxford White, Magnetic Grey, Impact Blue, Black

Available Interior Colors: Earth Gray

EPA Fuel Mileage Per Gallon: City – 22 Fuel Tank Size: 16.5 gallons

Highway – 34

CAFÉ Rating – 34.8745

### AVAILABLE OPTIONS

<u>Line Item 012</u> –  $3^{rd}$  Set of Keys (ignition and door locks) \$170.00

**DELIVERY:** 60-90 Days ARO – Subject to Delays

Contract Number: C116025001 Contractor: Joe Machens Ford

<u>Line Item 013</u> – Full-Size; 4-Door Sedan; Alternative Fuel

Commodity Service Code: 07007

MAKE/MODEL: Ford Taurus SE, Flex Fuel PRICE: \$20,580.00

### THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

### **EQUIPMENT INCLUDED IN PRICE**

3.5 Liter V6 Engine; **Flex Fuel**202.9" Overall Length
Six (6) Speed Automatic Transmission

112.9" Wheelbase
Front Wheel Drive
5,260 Lbs. GVWR

4 Wheel ABS Brakes Electric Power Assisted Steering
P235/55R18 All Season Tires with spare & tire tools
Cloth Rear 60/40 Bench Seat Dual Frontal Air Bags

Manufacturer's Standard Heating and Air Conditioning
Manufacturer's Standard AM/FM Stereo CD

Two (2) Sets of Keys (Ignition and Door Lock)
Power Windows, Door Locks & Exterior Mirrors

Colored Key Carpet Floor Mats (front & rear)

Speed Control and Tilt Wheel

Daytime Running Lamps
Electric Rear Window Defroster

Remote Keyless Entry with Two (2) Transmitters

Dome Lamp

Head Curtain Side-Impact Air Bags Center Console with Armrest

9 Cupholders Map Pockets

3 – 12 volt Powerpoints Steering Wheel Audio Control

Child Safety Door Locks Child Seat Tethers

Rearview Camera SYNC-Bluetooth Phone System
Curve Control Advance Trac with Stability Control

Available Exterior Colors: Ingot Silver, Oxford White, Black, Magnetic Grey, Blue Jeans, Caribou Tan

Available Interior Colors: Dune

EPA Fuel Mileage Per Gallon: City – 18 Fuel Tank Size: 19 gallons

Highway – 27

CAFÉ Rating – 38.71971

#### AVAILABLE OPTIONS

<u>Line Item 015</u> – 3<sup>rd</sup> Set of Keys (ignition and door locks) \$170.00

**DELIVERY:** 90-120 Days ARO – Subject to Delays

### PASSENGER CARS – 2016 MODEL YEAR

(Statewide)

Contract Number: C116025001 Contractor: Joe Machens Ford

<u>Line Item 016</u> – Full-Size; 4-Door Sedan; Regular Unleaded Fuel

**Commodity Service Code: 07006** 

MAKE/MODEL: Ford Taurus SE PRICE: \$20,580.00

### THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

### **EQUIPMENT INCLUDED IN PRICE**

3.5 Liter V6 Engine112.9" Wheelbase202.9" Overall LengthFront Wheel DriveSix (6) Speed Automatic Transmission5,260 Lbs. GVWR

4 Wheel ABS Brakes Electric Power Assisted Steering

P235/55R18 All Season Tires with spare & tire tools
Cloth Rear 60/40 Bench Seat

Dual Frontal Air Bags

Manufacturer's Standard Heating and Air Conditioning
Manufacturer's Standard AM/FM Stereo CD

Two (2) Sets of Keys (Ignition and Door Lock)
Power Windows, Door Locks & Exterior Mirrors

Colored Key Carpet Floor Mats (front & rear)

Speed Control and Tilt Wheel

Daytime Running Lamps

Electric Rear Window Defroster

Remote Keyless Entry with Two (2) Transmitters

Dome Lamp

Head Curtain Side-Impact Air Bags Center Console with Armrest

9 Cupholders Map Pockets

3 – 12 volt Powerpoints Steering Wheel Audio Control

Child Safety Door Locks Child Seat Tethers

Rearview Camera SYNC-Bluetooth Phone System
Curve Control Advance Trac with Stability Control

Available Exterior Colors: Ingot Silver, Oxford White, Black, Magnetic Grey, Blue Jeans, Caribou Tan

Available Interior Colors: Dune

EPA Fuel Mileage Per Gallon: City – 18 Fuel Tank Size: 19 gallons

Highway - 27

CAFÉ Rating – 29.5687

### **AVAILABLE OPTIONS**

<u>Line Item 018</u> – 3<sup>rd</sup> Set of Keys (ignition and door locks) \$170.00

**DELIVERY:** 90-120 Days ARO – Subject to Delays

Contract Number: C116025001 Contractor: Joe Machens Ford

Line Item 019 - Mid-Size; 4-Door Sedan; Hybrid

**Commodity Service Code: 07006** 

MAKE/MODEL: Ford Fusion S Hybrid PRICE: \$22,529.00

### THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

### **EQUIPMENT INCLUDED IN PRICE**

2.0 Liter I-4 Cylinder Atkinson Engine 112.2 inch Wheelbase 191.8 inch Overall Length Front Wheel Drive

Automatic eCVT Transmission

Lithium-Ion Battery Pack System

Electric Power Assisted Steering P225/50R17 Tires with Tire Mobility Kit

Front Cloth Bucket Seats

Dual Frontal Air Bags

Rear 60/40 or Bench Seat

Speed Control and Tilt Wheel

Manufacturer's Standard Heating and Air Conditioning Two (2) Sets of Keys (Ignition and Door Lock)

Manufacturer's Standard AM/FM/CD Radio 4 Wheel ABS Brakes

Daytime Running Lamps
Power Windows, Door Locks and Exterior Mirrors
Electric Rear Window Defroster
Colored Key Carpet Floor Mats (front & rear)
Head Curtain Side-Impact Air Bags
Remote Keyless Entry with Two (2) Transmitters

Available Exterior Colors: Oxford White, Ingot Silver, Magnetic Grey, Deep Blue, Black

Available Interior Colors: Earth Gray

EPA Fuel Mileage Per Gallon: City – 44 Fuel Tank Size: 13.5 gallons

Highway – 41

CAFÉ Rating – 59.6009

### AVAILABLE OPTIONS

<u>Line Item 021</u> –  $3^{rd}$  Set of Keys (ignition and door locks) \$170.00

**DELIVERY:** 70-100 days ARO – Subject to Delays

### PASSENGER CARS – 2016 MODEL YEAR

(Statewide)

The following line item has been awarded to all vendors listed above and may be used for the purchase of miscellaneous options/features for the models specified that are not stated herein.

### Line Item 022 – Miscellaneous Options/Features

(Shall be used for the purchase of miscellaneous options/features not specified herein (including upcharges for special exterior paint colors; e.g., metallic). Prior to issuing a purchase order, the state agency shall contact the contractor to obtain the price for the option required.)

### COOPERATIVE PROCUREMENT DELIVERY PRICE

The contractor will allow other political subdivisions throughout the State of Missouri to purchase off the contract through the Cooperative Procurement Program. The following is the applicable charges to deliver the vehicle to a cooperative procurement entity:

### <u>C116025001 – Joe Machens Ford</u>

Price per Mile \$1.50

Guaranteed Not To Exceed Total Delivery Price \$200.00

The vehicles will be delivered from Columbia, Missouri.

### C116025002 - Capitol Chrysler, Dodge, Jeep

Price per Mile \$1.50 (round trip per vehicle)

Guaranteed Not To Exceed Total Delivery Price \$250.00 (per vehicle)

The vehicles will be delivered from Jefferson City, Missouri.

\*\*These prices shall not apply to state agencies. It shall apply only to public entities participating in the Cooperative Procurement Program.

**Cooperative Procurement Members Note:** The Vehicle Pre-Approval Form does not apply to cooperative procurement members only to State of Missouri agencies.

## PASSENGER CARS - 2016 MODEL YEAR (STATEWIDE CONTRACT)

# State of Missouri Office of Administration Division of Purchasing Contract Performance Report

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. Comments should include those of the product's end user. \_\_\_\_\_ Contractor: \_\_\_\_\_ Contract No.: Describe Product Purchased (include Item No's., if available): **Rating Scale:** 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations Rate **Product Rating** 1-5, 5 best\_\_\_\_\_ Product meets your needs Product meets contract specifications Pricing **Contractor Rating** 1-5, 5 best Timeliness of delivery Responsiveness to inquiries Employee courtesy Problem resolution Recall notices handled effectively Comments: Prepared by: \_\_\_\_\_ Agency: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_ Email: \_\_\_\_

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Address:

Office of Administration
Division of Purchasing
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102

You may also e-mail form to the buyer as an attachment at

Teri.schulte@oa.mo.gov