



Greetings team members,

The Office of Administration, Information Technology Services Division (ITSD) has begun implementation of Quicklert, the selected enterprise mass communications tool. We are very excited to provide this emergency event management capability for you, our valued team members.

About Quicklert:

- What is it? Quicklert is an integrated messaging, paging, broadcast, 911, and mass alerts platform.
- How is it used? Quicklert will be used statewide for emergency communications. Additionally, each agency will also be able to send mass alerts or messages to their own team members. Team members can use the Quicklert app on their state-issued or personal cellular devices. Alerts may also be received via email.

Background Information:

This type of communication aides in safety, emergency preparedness and business continuity practices. For example, after the 2019 tornado, a mass alert system could have communicated building closures and proper safety precautions. Team members could have received the alerts via their smart phone or email. Department leaders will now be able to check on the status of your well-being by sending a specific message asking you to respond via Quicklert. This was one of the major reasons your leaders wanted to have this system in place.

Sign up now! Statewide system test will be conducted on April 15, 2021.

Use either the word document or powerpoint instructions to sign up for Quicklert on your state-issued and/or personal cell phone (or via email). Please note, if you have a state-issued cell phone, the app is already downloaded for your convenience. You can also find the instructions [here](#).

You can subscribe to emergency alert groups today based on your region. You will find the following regions on the Quicklert application (refer to the instructions): Kansas City, St. Louis, Jefferson City, Cape Girardeau, Springfield, and Columbia.



If you have any question or concerns please contact Angie Craig at angie.craig@oa.mo.gov or (573) 526-4111.

Thanks again for providing great service to the citizens of Missouri.

Sarah Steelman

Commissioner

Office of Administration

- [Quicklert Download.pptx](#)
- [Quicklert Setup Location Groups.pptx](#)
- [Quicklert - Quick Start Guide.docx](#)