
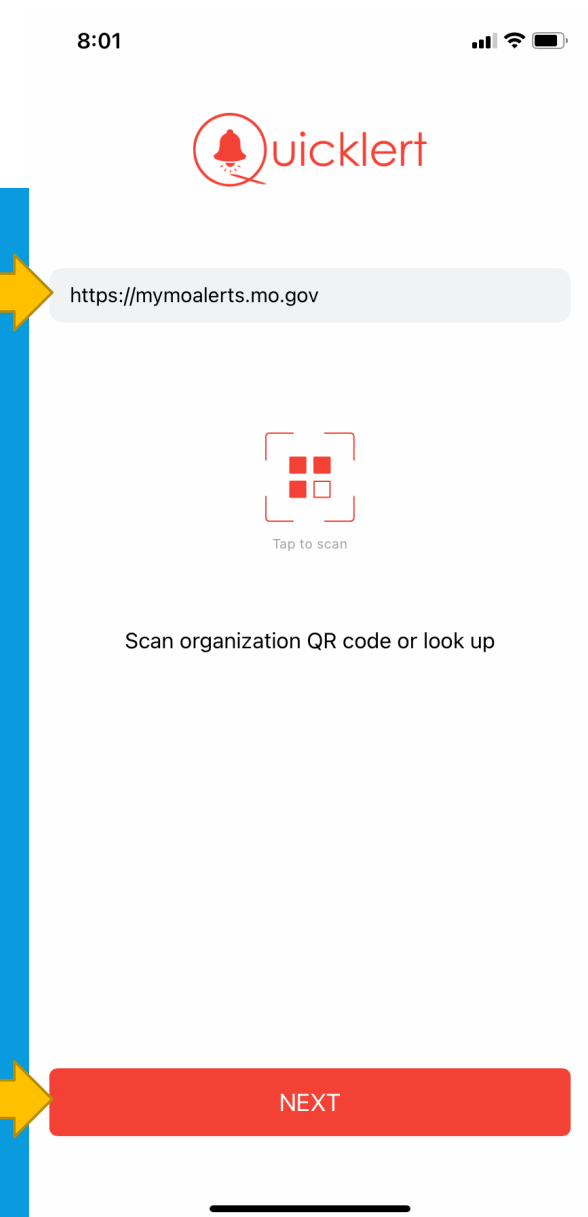


# QUICKLERT SETUP

Revised 3/11/2024

# QUICKLERT APP SETUP

- After opening the Quicklert app  on your state owned device or downloading and opening it on your personal device, you will be asked to enter the Organization, “mymoalerts.mo.gov” to be set up for the State of Missouri.
- Enter URL mymoalerts.mo.gov
- After entering in the URL, tap Next

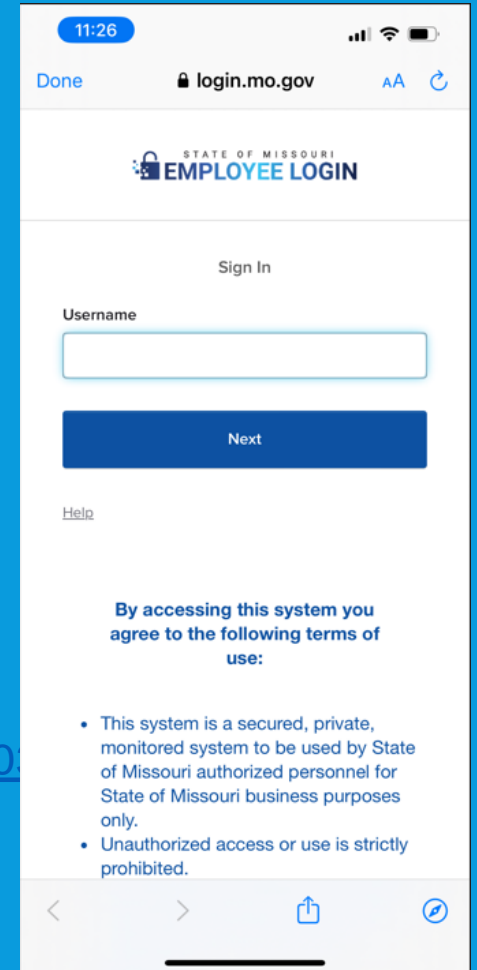
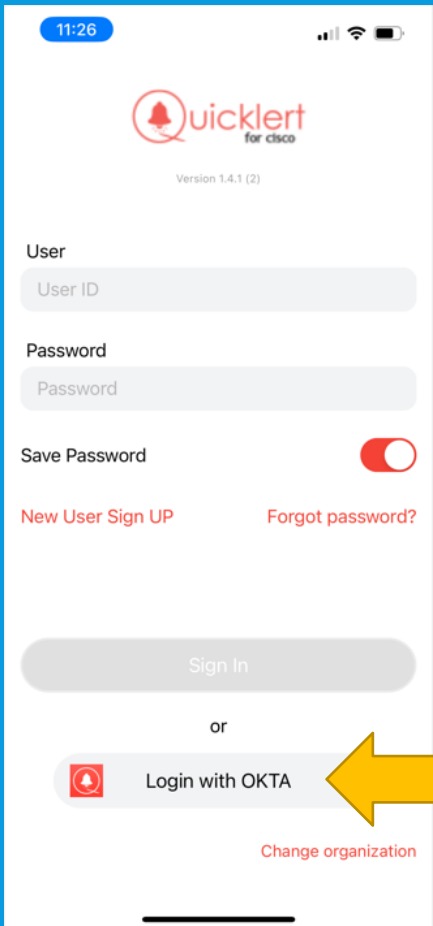


# QUICKLERT APP SETUP (CONTINUED)

On the login screen, do NOT enter your username or password. Instead, click on “Login with OKTA”.

After clicking “Login with OKTA”, you will be directed to the OKTA page to log in.

OKTA user guide <https://intranet.state.mo.us/connect-it/wp-content/uploads/sites/49/2023/0/okta-user-guide.pdf>



# QUICKLERT APP SETUP (CONTINUED)



After clicking Open, you will see the Feed tab. This will be empty until you join a group and receive notifications.

# JOINING A GROUP

1. To join a group, tap on Groups tab

2. Then tap to search for group

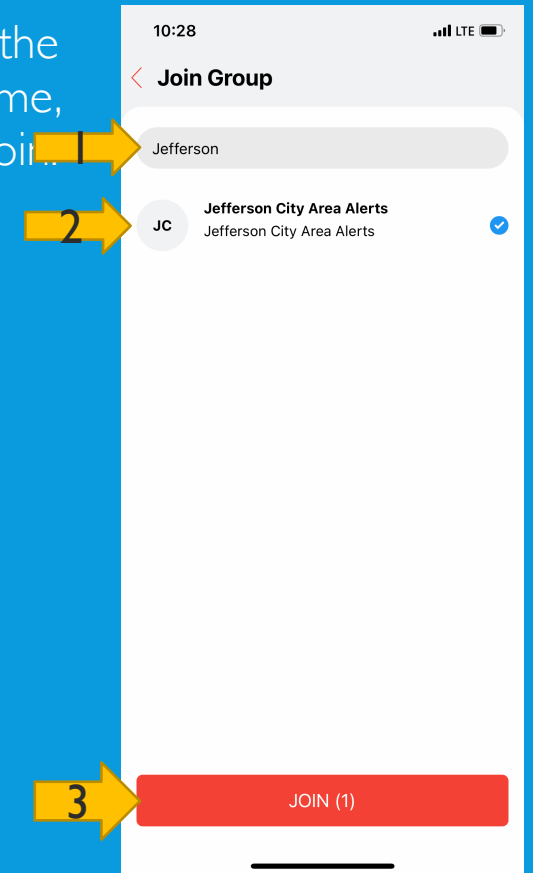


You can join a Group by using the search field to enter group name, tapping the group name, then join

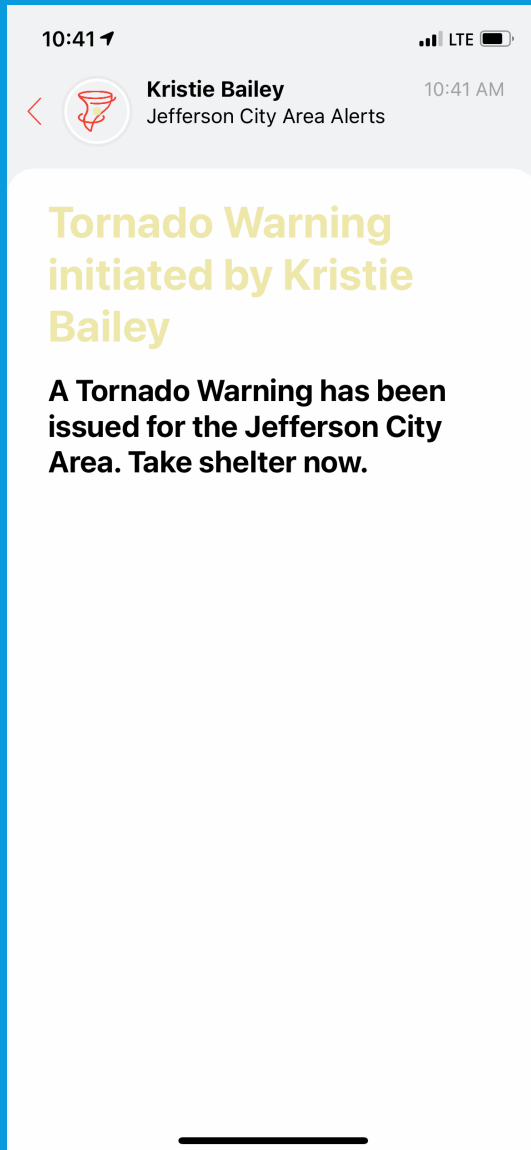
- 1. Begin typing group to join
- 2. Tap on group name
- 3. Tap join

## Available Groups:

Emergency  
Jefferson City  
St. Louis  
Kansas City  
Springfield  
Columbia  
Cape Girardeau

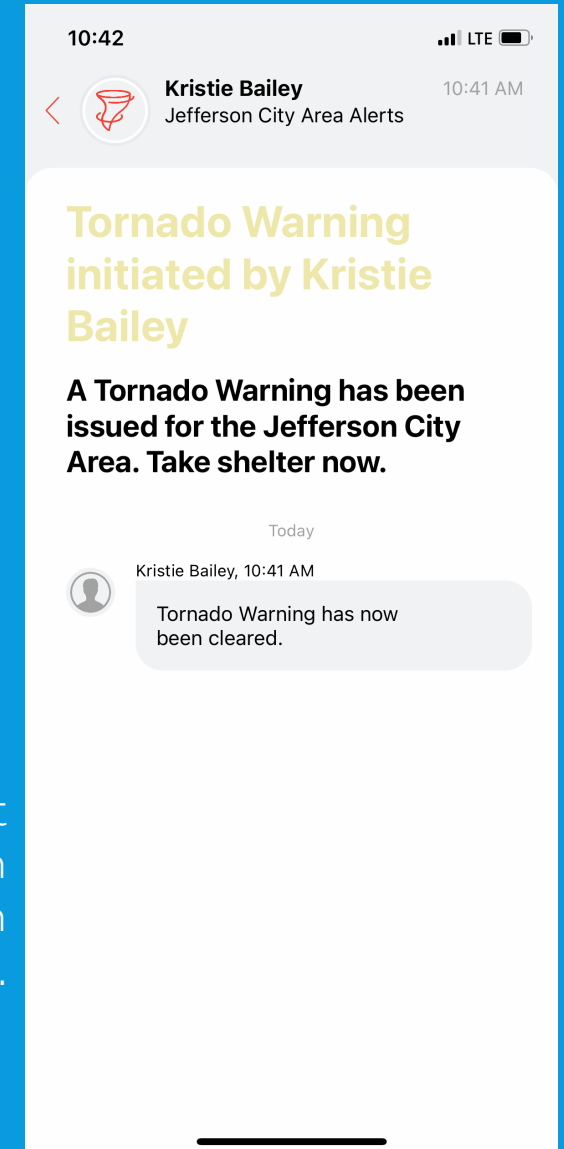


Once signed up, you will receive email, and push notifications from Quicklert (depending on how you signed up to receive alerts) when Alert notifications go out.



Example Mass Alert Notification within Quicklert App when Alert is initiated.

Example Mass Alert Notification within Quicklert App when Alert is cleared.



# RECEIVING OPTIONS

Alerts can also be received by email.

To receive alerts by email, follow the below instructions:

- Click on the link below or copy in paste in a web browser ;
- <https://myalerts.mo.gov/quicklert/subscribemassalert.jsp?massalertId=44>
- Fill out first name, last name and email.
- Tap Subscribe.

10:45  
Camera  
AA myalerts.mo.gov

**quicklert**  
for cisco

## Subscribe to Mass Alert

'OA Alerts'

**First Name \***  
Enter first Name

**Last Name \***  
Enter last Name

**Email**  
Enter email

**Phone**  
Enter 10 digit US/Canada Phone number

Subscribe

< >