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| moseal | STATE OF MISSOURIOFFICE OF ADMINISTRATIONDIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION**RECOMMENDATION TRANSMITTAL** |
| PROJECT NUMBER |
| TO      |
| PROJECT TITLE      |
| PROJECT LOCATION      |
| AGENCY      |
| THE FOLLOWING ITEM(S) ARE ENCLOSED: |
| [ ]  Work Schedule (Attach Section 01320) | [ ]  Contract Data Sheet |
| [ ]  Schedule of Values | [ ]  Contract Change |
| [ ]  Design Consultant’s Recommendations | [ ]  Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **CONTRACTOR** | **DESIGN CONSULTANT** |
| FULL NAME      | FULL NAME      |
| PROFESSIONAL DESIGNATIONS (WHEN KNOWN) AND TITLE      | PROFESSIONAL DESIGNATIONS (WHEN KNOWN) AND TITLE      |
| COMPANY/AGENCY      | COMPANY/AGENCY      |
| STREET/MAILING ADDRESS      | STREET/MAILING ADDRESS      |
| CITY      | STATE   | ZIP     -     | CITY      | STATE   | ZIP     -     |
| PHONE   -   -     ext      | FAX   -   -     | PHONE   -   -     ext      | FAX   -   -     |
| **RECOMMENDATION** |
| APPROVAL RECOMMENDED: [ ] YES [ ] NO |
| COMMENTS      |
| PRINTED NAME      | SIGNATURE | DATE      |

MO 300-1374 (06/12)