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| moseal | | | | STATE OF MISSOURI  OFFICE OF ADMINISTRATION  DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION REDUCTION OF RETAINAGE REQUEST | | | | | | |
| PROJECT NUMBER | | | | |
| PROJECT TITLE | | | | | | | | | | | | | | | |
| PROJECT LOCATION | | | | | | | | | | | | | | | |
| **REQUEST BY GENERAL CONTRACTOR** | | | | | | | | | | | | | | | |
| NAME | | | | | | | | | | | | | | | |
| REPRESENTING | | | | | | | | | | | | | | | |
| ADDRESS | | | | | | | | | | CITY | | STATE | | ZIP | |
| PHONE NUMBER     -   -     ext | | | | | | | | | | FAX NUMBER     -   - | | | | | |
| REQUEST  Reduction to 150% of the value of the outstanding Work Items | | | | | | | | | | | | | | | |
| PERCENT COMPLETE OF CONTRACT WORK     % | | | | | | | | | | IF APPLICABLE, DATE OF SUBSTANTIAL COMPLETION | | | | | |
|  | | | Attached are Releases from all Subcontractors and material Suppliers evidencing satisfactory payment for work performed and materials provided to date on the **Partial Receipt of Payment and Release Form** included in the Contract Specifications. | | | | | | | | | | | | |
| CONTRACTOR’S AUTHORIZED REPRESENTATIVE (PRINT NAME) | | | | | | | | | SIGNATURE | | | | DATE | | |
| **APPROVAL/DENIAL BY OWNER** | | | | | | | | | | | | | | | |
|  | Approval | | | |  | Denial | REASON: |  | | | | | | |  |
|  | |  | | | | | | | | | | | | |  |
|  | |  | | | | | | | | | | | | |  |
| DESIGNER’S AUTHORIZED REPRESENTATIVE (PRINT NAME) | | | | | | | | | SIGNATURE | | | | DATE | | |
| **Recommendation of FMDC Representative** | | | | | | | | | | | | | | | |
|  | Approval | | | |  | Denial | REASON: |  | | | | | | |  |
|  | |  | | | | | | | | | | | | |  |
|  | |  | | | | | | | | | | | | |  |
| FMDC REPRESENTATIVE (PRINT NAME) | | | | | | | | | SIGNATURE | | | | DATE | | |
| REQUEST  Reduction to 150% of the value of the outstanding Work Items | | | | | | | | | | | | | | | |
|  | Approval | | | |  | Denial | REASON: |  | | | | | | |  |
|  | |  | | | | | | | | | | | | |  |
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| SECTION LEADER (PRINT NAME) | | | | | | | | | SIGNATURE | | | | DATE | | |

*Revised* 06/16 ORIGINAL: FILE/Contractor Payments

COPIES: Designer, General Contractor, FMDC Representative