

## SACGC Meeting Minutes

March 19, 2013

### Attendees:

Kirk Keller – MDC  
Cristian Oros – MSHP  
Arnold Williams - ITSD/GIS  
Debbie Briedwell – ITSD/GIS  
Jeff Schloss – ITSD/GIS  
Paul Wright – ITSD/GIS

As a group we discussed some initial projects to undertake:

- Update the Architectural documents for GIS that were developed in 2003. I contacted Ron Thomas and he gave me info on where to find the templates.
- Begin to look at datasets that are used across organizations and determine metadata, stewardship, etc for those.
- (For consolidated) A process for the PMO to determine if projects that they review have a GIS component and thus should be forwarded to GIS for input.
- Also discussed a process to help determine technical options for GIS projects (toolset, etc). Could be used by project team to get an idea of what would be involved in the way of GIS.

We will not have regularly set meetings but determine when we need to meet based on the above tasks. We will also utilize teleconference and/or web meetings to exchange information. We will also involve clients and others to provide input and review, especially on some of the process flows.

If a sub-group is needed to work specifically on some of the tasks we will spin that group up and name a lead. They would then report back to the main committee.

Paul Wright volunteered to oversee the committee as we get things underway but hope that someone from one of the other orgs will be interested in facilitating in the future.