

PROJECT MANUAL

*Replace HVAC and Controls
Shady Grove State School
Poplar Bluff, Missouri*

Designed By: IMEG Corporation
15 Sunnen Drive, Suite 104
St. Louis, MO 63143

Date Issued: April 5, 2023

Project No.: E2010-01

STATE *of* MISSOURI

OFFICE *of* ADMINISTRATION
Facilities Management, Design & Construction

SECTION 000107 - PROFESSIONAL SEALS AND CERTIFICATIONS

PROJECT NUMBER: E2010-01

THE FOLLOWING DESIGN PROFESSIONALS HAVE SIGNED AND SEALED THE ORIGINAL PLANS AND SPECIFICATIONS FOR THIS PROJECT, WHICH ARE ON FILE WITH THE DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION:



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IMEG Corporation
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St. Louis, Missouri 63143**

**Discipline: Professional Engineer
License No.: 2012000821
Expires: December 31, 2024**

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SECTION 000115 – LIST OF DRAWINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions, Bid Form, and other Division 1 Specification Sections apply to this Section.

1.2 SUMMARY

- A. This Section provides a comprehensive list of the drawings that comprise the Bid Documents for this project.

PART 2 - PRODUCTS (NOT APPLICABLE)

PART 3 - EXECUTION

3.1 LIST OF DRAWINGS

- A. The following list of drawings is a part of the Bid Documents:

	<u>TITLE</u>	<u>SHEET #</u>	<u>DATE</u>
1.	Project Coversheet	Sheet G-001	04/05/23
2.	Project Coversheet	Sheet G-002	04/05/23
3.	Mechanical Coversheet	Sheet M-000	04/05/23
4.	First Floor Plan – Mechanical Piping Demolition	Sheet MPD-100	04/05/23
5.	First Floor Plan – Ventilation Demolition	Sheet MVD-100	04/05/23
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21.	Electrical Schedules	Sheet E-500	04/05/23

END OF SECTION 000115

SECTION 001116 - INVITATION FOR BID

1.0 OWNER:

- A. The State of Missouri
Office of Administration,
Division of Facilities Management, Design and Construction
Jefferson City, Missouri

2.0 PROJECT TITLE AND NUMBER:

- A. Replace HVAC and Controls
Shady Grove State School
Poplar Bluff, Missouri
Project No.: E2010-01

3.0 BIDS WILL BE RECEIVED:

- A. Until: 1:30 PM, Thursday, June 22, 2023
- B. **Only electronic bids on MissouriBUYS shall be accepted: <https://missouribuys.mo.gov>. Bidder must be registered to bid.**

4.0 DESCRIPTION:

- A. Scope: The project includes replacing the energy recovery unit, boiler, pumps, heat pumps, fluid cooler, and exhaust fans as well as adding a makeup air unit in the kitchen and a new DDC control system to connect all new and existing equipment.
- B. MBE/WBE/SDVE Goals: MBE 10%, WBE 10%, and SDVE 3%. **NOTE: Only MBE/WBE firms certified by the State of Missouri Office of Equal Opportunity as of the date of bid opening, or SDVE(s) meeting the requirements of Section 34.074, RSMo and 1 CSR 30-5.010, can be used to satisfy the MBE/WBE/SDVE participation goals for this project.**
- C. ****NOTE:** Bidders are provided new Good Faith Effort (GFE) forms on MissouriBUYS.

5.0 PRE-BID MEETING:

- A. Place/Time: 11:00 AM, Wednesday, June 7, 2023, at 2400 High Street, Poplar Bluff, MO.
- B. Access to State of Missouri property requires presentation of a photo ID by all persons.

6.0 HOW TO GET PLANS & SPECIFICATIONS:

- A. View Only Electronic bid sets are available at no cost or paper bid sets for a deposit of \$100.00 from American Document Solutions (ADS). **MAKE CHECKS PAYABLE TO:** American Document Solutions. Mail to: American Document Solutions, 1400 Forum Blvd., Suite 7A, Columbia, Missouri 65203. Phone 573-446-7768, Fax 573-355-5433, <https://www.adsplanroom.net>. **NOTE:** Prime contractors will be allowed a maximum of two bid sets at the deposit rate shown above. Other requesters will be allowed only one bid set at this rate. Additional bid sets or parts thereof may be obtained by any bidder at the cost of printing and shipping by request to American Document Solutions at the address shown above. **Bidder must secure at least one bid set to become a planholder.**
- B. **Refunds: Return plans and specifications in unmarked condition within 15 working days of bid opening to American Document Solutions, 1400 Forum Blvd., Suite 7A, Columbia, Missouri 65203. Phone 573-446-7768, Fax 573-355-5433. Deposits for plans not returned within 15 working days shall be forfeited.**
- C. Information for upcoming bids, including downloadable plans, specifications, Invitation for Bid, bid tabulation, award, addenda, and access to the ADS planholders list, is available on the Division of Facilities Management, Design and Construction's web site: <https://oa.mo.gov/facilities/bid-opportunities/bid-listing-electronic-plans>.

7.0 POINT OF CONTACT:

- A. Designer: IMEG Corporation, Brendan Sands, (314) 951-2510, email: brendan.m.sands@imegcorp.com
- B. Project Manager: Tracie Siebeneck, (573) 508-9480, email: tracie.siebeneck@oa.mo.gov

8.0 GENERAL INFORMATION:

- A. The State reserves the right to reject any and all bids and to waive all informalities in bids. No bid may be withdrawn for a period of 20 working days subsequent to the specified bid opening time. The contractor shall pay not less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed, as determined by the Missouri Department of Labor and Industrial Relations and as set out in the detailed plans and specifications.
- B. Bid results will be available at <https://oa.mo.gov/facilities/bid-opportunities/bid-listing-electronic-plans> after it is verified that at least one bid is awardable and affordable.

Very Important MissouriBUYS Instructions to Help Submit a Bid Correctly

- A. The bidder shall submit his or her bid and all supporting documentation on MissouriBUYS eProcurement System. No hard copy bids shall be accepted. Go to <https://missouribuys.mo.gov> and register. The bidder must register and complete a profile fully with all required documents submitted prior to submitting a bid.
- B. Once registered, log in.
1. Under "Solicitation" select "View Current Solicitations."
 2. Under "Filter by Agency" select "OA-FMDC-Contracts Chapter 8", then click "Filter Solicitation" button.
 3. Select "Active Solicitations" tab.
 4. To see the Solicitation Summary, click on the Project Number and the summary will open. Click each heading to open detailed information.
- C. Here are simplified instructions for uploading the bid to MissouriBUYS:
1. Find the solicitation by completing Steps 1 through 4 above.
 2. Select the three dots under "Actions." Select "Add New Response."
 3. When the Quote box opens, give the response a title and select "OK."
 4. The detailed solicitation will open. Select "Check All" for the Original Solicitation Documents, open each document, and select "Accept." If this step is not completed, a bid cannot be uploaded. Scroll to the bottom of the page and select "Add Attachments." If you do not see this command, not all documents have been opened and accepted.
 5. The Supplier Attachments box will open. Select "Add Attachment" again.
 6. The Upload Documents box will open. Read the instructions for uploading. Disregard the "Confidential" check box.
 7. Browse and attach up to 5 files at a time. Scroll to bottom of box and select "Upload." The Supplier Attachments box will open. Repeat Steps 5 through 7 if more than 5 files are to be uploaded.
 8. When the Supplier Attachments box opens again and uploading is complete, select "Done." A message should appear that the upload is successful. If it does not, go to the Bidder Response tab and select "Submit."
 9. The detailed solicitation will open. At the bottom select "Close."
- D. Any time a bidder wants to modify the bid, he or she will have to submit a new one. FMDC will open the last response the bidder submits. The bidder may revise and submit the bid up to the close of the solicitation (bid date and time). Be sure to allow for uploading time so that the bid is successfully uploaded prior to the 1:30 PM deadline; we can only accept the bid if it is uploaded before the deadline.
- E. If you want to verify that you are uploading documents correctly, please contact Paul Girouard: 573-751-4797, paul.girouard@oa.mo.gov ; April Howser: 573-751-0053, April.Howser@oa.mo.gov ; or Mandy Roberson: 573-522-0074, Mandy.Roberson@oa.mo.gov.
- F. If you are experiencing login issues, please contact Web Procure Support (Proactis) at 866-889-8533 anytime from 7:00 AM to 7:00 PM Central Time, Monday through Friday. If you try using a userid or password several times that is incorrect, the system will lock you out. Web Procure Support is the only option to unlock you! If you forget your userid or password, Web Procure Support will provide a temporary userid or password. Also, if it has been a while since your last successful login and you receive an "inactive" message, contact Web Procure (Proactis). If you are having a registration issue, you may contact Office of Administration Division of Purchasing at 573-751-3491.

IMPORTANT REMINDER REGARDING REQUIREMENT FOR OEO CERTIFICATION

A. SECTION 002113 – INSTRUCTIONS TO
BIDDERS: Article 15.0, Section D1:

As of July 1, 2020, all MBE, WBE, and MBE/WBE contractors, subcontractors, and suppliers must be certified by the State of Missouri, Office of Equal Opportunity. No certifications from other Missouri certifying agencies will be accepted.

SECTION 002113 – INSTRUCTIONS TO BIDDERS

1.0 - SPECIAL NOTICE TO BIDDERS

- A. If awarded a contract, the Bidder's employees, and the employees of all subcontractors, who perform the work on the project must adhere to requirements in Section 013513 – Site Security and Health Requirements as applicable per Agency.
- B. The Bidder's prices shall include all city, state, and federal sales, excise, and similar taxes that may lawfully be assessed in connection with the performance of work, and the purchased of materials to be incorporated in the work. THIS PROJECT IS NOT TAX EXEMPT.

2.0 - BID DOCUMENTS

- A. The number of sets obtainable by any one (1) party may be limited in accordance with available supply.
- B. For the convenience of contractors, sub-contractors and suppliers, copies of construction documents are on file at the office of the Director, Division of Facilities Management, Design and Construction and on the Division's web site - <https://oa.mo.gov/facilities/bid-opportunities/bid-listing-electronic-plans>.

3.0 - BIDDERS' OBLIGATIONS

- A. Bidders must carefully examine the entire site of the work and shall make all reasonable and necessary investigations to inform themselves thoroughly as to the facilities available as well as to all the difficulties involved in the completion of all work in accordance with the specifications and the plans. Bidders are also required to examine all maps, plans and data mentioned in the specifications. No plea of ignorance concerning observable existing conditions or difficulties that may be encountered in the execution of the work under this contract will be accepted as an excuse for any failure or omission on the part of the contractor to fulfill in every detail all of the requirements of the contract, nor accepted as a basis for any claims for extra compensation.
- B. Under no circumstances will contractors give their plans and specifications to another contractor. Any bid received from a contractor whose name does not appear on the list of plan holders may be subject to rejection.

4.0 - INTERPRETATIONS

- A. No bidder shall be entitled to rely on oral interpretations as to the meaning of the plans and specifications or the acceptability of alternate products, materials, form or type of construction. Every request for interpretation shall be made in writing and submitted with all supporting documents not less than five (5) working days before opening of bids. Every interpretation made to a bidder will be in the form of an addendum and will be sent as promptly as is practicable to all persons to whom plans and specifications have been issued. All such addenda shall become part of the contract documents.
- B. Approval for an "acceptable substitution" issued in the form of an addendum as per Paragraph 4A above, and as per Article 3.1 of the General Conditions; ACCEPTABLE SUBSTITUTIONS shall constitute approval for use in the project of the product.
- C. An "acceptable substitution" requested after the award of bid shall be approved if proven to the satisfaction of the Owner and the Designer as per Article 3.1, that the product is acceptable in design, strength, durability, usefulness, and convenience for the purpose intended. Approval of the substitution after award is at the sole discretion of the Owner.
- D. A request for "Acceptable Substitutions" shall be made on the Section 006325 Substitution Request Form. The request shall be sent directly to the project Designer. A copy of said request should also be mailed to the Owner, Division of Facilities Management, Design and Construction, Post Office Box 809, Jefferson City, Missouri 65102.

5.0 - BIDS AND BIDDING PROCEDURE

- A. Bidders shall submit all submission forms and accompanying documents listed in SECTION 004113 – BID FORM, Article 5.0, ATTACHMENTS TO BID by the stated time or their bid will be rejected for being non-responsive.

Depending on the specific project requirements, **the following is a GENERIC list** of all possible bid forms that may be due with bid submittals and times when they may be due. Please check for specific project requirements on the proposal form (Section 004113). ***Not all of the following bid forms may be required to be submitted.***

Bid Submittal – due before stated date and time of bid opening (see IFB):

004113	Bid Form (all pages are always required)
004322	Unit Prices Form
004336	Proposed Subcontractors Form
004337	MBE/WBE/SDVE Compliance Evaluation Form
004338	MBE/WBE/SDVE Eligibility Determination for Joint Ventures
004339	MBE/WBE/SDVE GFE Determination
004340	SDVE Business Form
004541	Affidavit of Work Authorization
004545	Anti-Discrimination Against Israel Act Certification form

- B. All bids shall be submitted without additional terms and conditions, modification or reservation on the bid forms with each space properly filled. Bids not on these forms will be rejected.
- C. All bids shall be accompanied by a bid bond executed by the bidder and a duly authorized surety company, certified check, cashier's check or bank draft made payable to the Division of Facilities Management, Design and Construction, State of Missouri, in the amount indicated on the bid form, Section 004113. Failure of the contractor to submit the full amount required shall be sufficient cause to reject his bid. The bidder agrees that the proceeds of the check, draft or bond shall become the property of the State of Missouri, if for any reason the bidder withdraws his bid after closing, or if on notification of award refuses or is unable to execute tendered contract, provide an acceptable performance and payment bond, provide evidence of required insurance coverage and/or provide required copies of affirmative action plans within ten (10) working days after such tender.
- D. The check or draft submitted by the successful bidder will be returned after the receipt of an acceptable performance and payment bond and execution of the formal contract. Checks or drafts of all other bidders will be returned within a reasonable time after it is determined that the bid represented by same will receive no further consideration by the State of Missouri. Bid bonds will only be returned upon request.

6.0 - SIGNING OF BIDS

- A. A bid from an individual shall be signed as noted on the Bid Form.
- B. A bid from a partnership or joint venture shall require only one signature of a partner, an officer of the joint venture authorized to bind the venture or an attorney-in-fact. If the bid is signed by an officer of a joint venture or an attorney-in-fact, a document evidencing the individual's authority to execute contracts should be included with the bid form.
- C. A bid from a limited liability company (LLC) shall be signed by a manager or a managing member of the LLC.
- D. A bid from a corporation shall have the correct corporate name thereon and the signature of an authorized officer of the corporation manually written. Title of office held by the person signing for the corporation shall appear, along with typed name of said individual. Corporate license number shall be provided and, if a corporation organized in a state other than Missouri, a Certificate of Authority to do business in the State of Missouri shall be attached. In addition, for corporate proposals, the President or Vice-President should sign as the bidder. If the signator is other than the corporate president or vice president, the bidder must provide satisfactory evidence that the signator has the legal authority to bind the corporation.

- E. A bid should contain the full and correct legal name of the Bidder. If the Bidder is an entity registered with the Missouri Secretary of State, the Bidder's name on the bid form should appear as shown in the Secretary of State's records.
- F. The Bidder should include its corporate license number on the Bid Form and, if the corporation is organized in a state other than Missouri, a Certificate of Authority to do business in the State of Missouri shall be attached to the bid form.

7.0 - RECEIVING BID SUBMITTALS

- A. It is the bidder's sole responsibility to assure receipt by Owner of bid submittals by the date and time specified in the Invitation for Bid. Bids received after the date and time specified shall not be considered by the Owner.
- B. Bids must be submitted through the MissouriBUYS statewide eProcurement system (<https://www.missouribuys.mo.gov/>) in accordance with the instructions for that system. The Owner shall only accept bids submitted through MissouriBUYS. Bids received by the Owner through any other means, including hard copies, shall not be considered and will be discarded by the Owner unopened.
- C. To respond to an Invitation for Bid, the Bidder must first register with MissouriBUYS by going through the MissouriBUYS Home Page (<https://www.missouribuys.mo.gov/>), clicking the "Register" button at the top of the page, and completing the Vendor Registration. Once registered, the Bidder accesses its account by clicking the "Login" button at the top of the MissouriBUYS Home Page. Enter your USERID and PASSWORD, which the Bidder will select. Under Solicitations, select "View Current Solicitations." A new screen will open. Under "Filter by Agency" select "OA-FMDC-Contracts Chapter 8." Under "Filter by Opp. No." type in the State Project Number. Select "Submit." Above the dark blue bar, select "Other Active Opportunities." To see the Solicitation Summary, single click the Opp. No. (Project Number) and the summary will open. Single quick click each blue bar to open detailed information. The Bidder must read and accept the Original Solicitation Documents and complete all identified requirements. The Bidder should download and save all of the Original Solicitation Documents on its computer so that the Bidder can prepare its response to these documents. The Bidder should upload its completed response to the downloaded documents as an attachment to the electronic solicitation response.
- D. Step-by-step instructions for how a registered vendor responds to a solicitation electronically are provided in Section 001116 – Invitation For Bid.
- E. The Bidder shall submit its bid on the forms provided by the Owner on MissouriBUYS with each space fully and properly completed, including all amounts required for alternate bids, unit prices, cost accounting data, etc. The Owner may reject bids that are not on the Owner's forms or that do not contain all requested information.
- F. No Contractor shall stipulate in his bid any conditions not contained in the specifications or standard bid form contained in the contract documents. To do so may subject the Contractor's bid to rejection.
- G. The completed forms shall be without interlineations, alterations or erasures.

8.0 - MODIFICATION AND WITHDRAWAL OF BIDS

- A. Bidder may withdraw his bid at any time prior to scheduled closing time for receipt of bids, but no bidder may withdraw his bid for a period of twenty (20) working days after the scheduled closing time for receipt of bids.
- B. The Bidder shall modify his or her original bid by submitting a revised bid on MissouriBUYS.

9.0 - AWARD OF CONTRACT

- A. The Owner reserves the right to reject any and/or all bids and further to waive all informalities in bidding when deemed in the best interest of the State of Missouri.
- B. The Owner reserves the right to let other contracts in connection with the work, including but not by way of limitation, contracts for the furnishing and installation of furniture, equipment, machines, appliances and other apparatus.

- C. The Owner shall award a contract to the lowest, responsive, responsible Bidder in accordance with Section 8.250, RSMo. No contract will be awarded to any Bidder who has had a contract with the Owner terminated within the preceding twelve months for material breach of contract or who has been suspended or debarred by the Owner.
- D. Award of alternates, if any, will be made in numerical order unless all bids received are such that the order of acceptance of alternates does not affect the determination of the lowest, responsive, responsible bidder.
- E. No bid shall be considered binding upon the Owner until the written contract has been properly executed, a satisfactory bond has been furnished, evidence of required insurance coverage, submittal of executed Section 004541, Affidavit of Work Authorization form, documentation evidencing enrollment and participation in a federal work authorization program has been received and an affirmative action plan submitted. Failure to execute and return the contract and associated documents within the prescribed period of time shall be treated, at the option of the Owner, as a breach of bidder's obligation and the Owner shall be under no further obligation to bidder.
- F. If the successful bidder is doing business in the State of Missouri under a fictitious name, he shall furnish to Owner, attached to the Bid Form, a properly certified copy of the certificate of Registration of Fictitious Name from the State of Missouri, and such certificate shall remain on file with the Owner.
- G. Any successful bidder which is a corporation organized in a state other than Missouri shall furnish to the Owner, attached to the Bid Form, a properly certified copy of its current Certificate of Authority to do business in the State of Missouri, such certificate to remain on file with the Owner. No contract will be awarded by the Owner unless such certificate is furnished by the bidder.
- H. Any successful bidder which is a corporation organized in the State of Missouri shall furnish at its own cost to the Owner, if requested, a Certificate of Good Standing issued by the Secretary of State, such certificate to remain on file with the Owner.
- I. Transient employers subject to Sections 285.230 and 285.234, RSMo, (out-of-state employers who temporarily transact any business in the State of Missouri) may be required to file a bond with the Missouri Department of Revenue. No contract will be awarded by the Owner unless the successful bidder certifies that he has complied with all applicable provisions of Section 285.230-234.
- J. Sections 285.525 and 285.530, RSMo, require business entities to enroll and participate in a federal work authorization program in order to be eligible to receive award of any state contract in excess of \$5,000. Bidders should submit with their bid an Affidavit of Work Authorization (Section 004541) along with appropriate documentation evidencing such enrollment and participation. Section-004541, Affidavit of Work Authorization is located on the MissouriBUYS solicitation for this project. Bidders must also submit an E-Verify Memorandum before the Owner may award a contract to the Bidder. Information regarding an E-Verify is located at <https://www.uscis.gov/e-verify/>. The contractor shall be responsible for ensuring that all subcontractors and suppliers associated with this contract enroll in E-Verify.

10.0 - CONTRACT SECURITY

- A. The successful bidder shall furnish a performance/payment bond as set forth in General Conditions Article 6.1 on a condition prior to the State executing the contract and issuing a notice to proceed.

11.0 - LIST OF SUBCONTRACTORS

- A. If required by "Section 004113 – Bid Form," each bidder must submit as part of their bid a list of subcontractors to be used in performing the work (Section 004336). The list must specify the name of the single designated subcontractor, for each category of work listed in "Section 004336 - Proposed Subcontractors Form." If work within a category will be performed by more than one subcontractor, the bidder must provide the name of each subcontractor and specify the exact portion of the work to be done by each. Failure to list the Bidder's firm, or a subcontractor for each category of work identified on the Bid Form or the listing of more than one subcontractor for any category without designating the portion of work to be performed by each shall be cause for rejection of the bid. If the bidder intends to perform any of the designated subcontract work with the use of his own employees, the bidder shall make that fact clear, by listing his own firm for the subject category. **If any category of work is left vacant, the bid shall be rejected.**

12.0 - WORKING DAYS

- A. Contract duration time is stated in working days and will use the following definition in determining the actual calendar date for contract completion:
 - 1. Working days are defined as all calendar days except Saturdays, Sundays and the following State of Missouri observed holidays: New Year's Day, Martin Luther King, Jr. Day, Lincoln Day, Washington's Birthday, Truman Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day.

13.0 - AMERICAN AND MISSOURI - MADE PRODUCTS AND FIRMS

- A. By signing the bid form and submitting a bid on this project, the Bidder certifies that it will use American and Missouri products as set forth in Article 1.7 of the General Conditions. Bidders are advised to review those requirements carefully prior to bidding.
- B. A preference shall be given to Missouri firms, corporations or individuals, or firms, corporations or individuals that maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less.
- C. Pursuant to Section 34.076, RSMo, a contractor or Bidder domiciled outside the boundaries of the State of Missouri shall be required, in order to be successful, to submit a bid the same percent less than the lowest bid submitted by a responsible contractor or Bidder domiciled in Missouri as would be required for such a Missouri domiciled contractor or Bidder to succeed over the bidding contractor or Bidder domiciled outside Missouri on a like contract or bid being let in the person's domiciliary state and, further, the contractor or Bidder domiciled outside the boundaries of Missouri shall be required to submit an audited financial statement as would be required of a Missouri domiciled contractor or Bidder on a like contract or bid being let in the domiciliary state of that contractor or Bidder.

14.0 – ANTI-DISCRIMINATION AGAINST ISRAEL ACT CERTIFICATION:

- A. Pursuant to section 34.600, RSMo, if the Bidder meets the section 34.600, RSMo, definition of a “company” and the Bidder has ten or more employees, the Bidder must certify in writing that the Bidder is not currently engaged in a boycott of goods or services from the State of Israel as defined in section 34.600, RSMo, and shall not engage in a boycott of goods or services from the State of Israel, if awarded a contract, for the duration of the contract. The Bidder is requested to complete and submit the applicable portion of Section 004545 - Anti-Discrimination Against Israel Act Certification with their Bid Form. The applicable portion of the exhibit must be submitted prior to execution of a contract by the Owner and issuance of Notice to Proceed. If the exhibit is not submitted, the Owner shall rescind its Intent to Award and move to the next lowest, responsive, responsible bidder.

15.0 - MBE/WBE/SDVE INSTRUCTIONS

- A. Definitions:
 - 1. “**MBE**” means a Minority Business Enterprise.
 - 2. “**MINORITY**” has the same meaning as set forth in 1 C.S.R. 10-17.010.
 - 3. “**MINORITY BUSINESS ENTERPRISE**” has the same meaning as set forth in section 37.020, RSMo.
 - 4. “**WBE**” means a Women’s Business Enterprise.
 - 5. “**WOMEN’S BUSINESS ENTERPRISE**” has the same meaning as set forth in section 37.020, RSMo.
 - 6. “**SDVE**” means a Service-Disabled Veterans Enterprise.
 - 7. “**SERVICE-DISABLED VETERAN**” has the same meaning as set forth in section 34.074, RSMo.
 - 8. “**SERVICE-DISABLED VETERAN ENTERPRISE**” has the same meaning as “Service-Disabled Veteran Business” set forth in section 34.074, RSMo.

B. MBE/WBE/SDVE General Requirements:

1. For all bids greater than \$100,000, the Bidder shall obtain MBE, WBE and SDVE participation in an amount equal to or greater than the percentage goals set forth in the Invitation for Bid and the Bid Form, unless the Bidder is granted a Good Faith Effort waiver by the Director of the Division, as set forth below. If the Bidder does not meet the MBE, WBE and SDVE goals, or make a good faith effort to do so, the Bidder shall be non-responsive, and its bid shall be rejected.
2. The Bidder should submit with its bid all of the information requested in the MBE/WBE/SDVE Compliance Evaluation Form for every MBE, WBE, or SDVE subcontractor or material supplier the Bidder intends to use for the contract work. The Bidder is required to submit all appropriate MBE/WBE/SDVE documentation before the stated time and date set forth in the Invitation for Bid. If the Bidder fails to provide such information by the specified date and time, the Owner shall reject the bid.
3. The Director reserves the right to request additional information from a Bidder to clarify the Bidder's proposed MBE, WBE, and/or SDVE participation. The Bidder shall submit the clarifying information requested by the Owner within two (2) Working Days of receiving the request for clarification.
4. Pursuant to section 34.074, RSMo, a Bidder that is a SDVE doing business as Missouri firm, corporation, or individual, or that maintains a Missouri office or place of business, shall receive a three-point bonus preference in the contract award evaluation process. The bonus preference will be calculated and applied by reducing the bid amount of the eligible SDVE by three percent of the apparent low responsive bidder's bid. Based on this calculation, if the eligible SDVE's evaluation is less than the apparent low responsive bidder's bid, the eligible SDVE's bid becomes the apparent low responsive bid. This reduction is for evaluation purposes only, and will have no impact on the actual amount(s) of the bid or the amount(s) of any contract awarded. In order to be eligible for the SDVE preference, the Bidder must complete and submit with its bid the Missouri Service Disabled Veteran Business Form, and any information required by the form. The form is available on the MissouriBUYS solicitation for this project.

C. Computation of MBE/WBE/SDVE Goal Participation:

1. A Bidder who is a MBE, WBE, or SDVE may count 100% of the contract towards the MBE, WBE or SDVE goal, less any amounts awarded to another MBE, WBE or SDVE. (NOTE: A MBE firm that bids as general contractor must obtain WBE and SDVE participation; a WBE firm that bids as a general contractor must obtain MBE and SDVE participation; and a SDVE firm that bids as general contractor must obtain MBE and WBE participation.) In order for the remaining contract amount to be counted towards the MBE, WBE or SDVE goal, the Bidder must complete the MBE/WBE/SDVE Compliance Evaluation Form (Section 004337) identifying itself as an MBE, WBE or SDVE.
2. The total dollar value of the work granted to a certified MBE, WBE or SDVE by the Bidder shall be counted towards the applicable goal.
3. Expenditures for materials and supplies obtained from a certified MBE, WBE, or SDVE supplier or manufacturer may be counted towards the MBE, WBE and SDVE goals, if the MBE, WBE, or SDVE assumes the actual and contractual responsibility for the provision of the materials and supplies.
4. The total dollar value of the work granted to a second or subsequent tier subcontractor or a supplier may be counted towards a Bidder's MBE, WBE and SDVE goals, if the MBE, WBE, or SDVE properly assumes the actual and contractual responsibility for the work.
5. The total dollar value of work granted to a certified joint venture equal to the percentage of the ownership and control of the MBE, WBE, or SDVE partner in the joint venture may be counted towards the MBE/WBE/SDVE goals.
6. Only expenditures to a MBE, WBE, or SDVE that performs a commercially useful function in the work may be counted towards the MBE, WBE and SDVE goals. A MBE, WBE, or SDVE performs a commercially useful function when it is responsible for executing a distinct element of the work and carrying out its responsibilities by actually performing, managing and supervising the work or providing supplies or manufactured materials.

D. Certification of MBE/WBE/SDVE Subcontractors:

1. In order to be counted towards the goals, an MBE or WBE must be certified by the State of Missouri Office of Equal Opportunity and an SDVE must be certified by the State of Missouri, Office of Administration, Division of Purchasing and Material Management or by the Department of Veterans Affairs.
2. The Bidder may determine the certification status of a proposed MBE or WBE subcontractor or supplier by referring to the Office of Equal Opportunity (OEO)'s online MBE/WBE directory (<https://apps1.mo.gov/MWBCertifiedFirms/>). The Bidder may determine the eligibility of a SDVE subcontractor or supplier by referring to the Division of Purchasing and Materials Management's online SDVE directory (<https://oa.mo.gov/sites/default/files/sdvelisting.pdf>) or the Department of Veterans Affairs' directory (<https://vetbiz.va.gov/basic-search/>).
3. Additional information, clarifications, etc., regarding the listings in the directories may be obtained by calling the Division at (573)751-3339 and asking to speak to the Contract Specialist of record as shown in the Supplementary Conditions (Section 007300).

E. Waiver of MBE/WBE/SDVE Participation:

1. If a Bidder has made a good faith effort to secure the required MBE, WBE and/or SDVE participation and has failed, the Bidder shall submit with its bid the information requested in MBE/WBE/SDVE Good Faith Effort (GFE) Determination form. The GFE forms are located on the MissouriBUYS solicitation for this project. The Director will determine if the Bidder made a good faith effort to meet the applicable goals. If the Director determines that the Bidder did not make a good faith effort, the bid shall be rejected as being nonresponsive to the bid requirements. Bidders who demonstrate that they have made a good faith effort to include MBE, WBE, and/or SDVE participation will be determined to be responsive to the applicable participation goals, regardless of the percent of actual participation obtained, if the bid is otherwise acceptable.
2. In determining whether a Bidder has made a good faith effort to obtain MBE, WBE and/or SDVE participation, the Director may evaluate the factors set forth in 1 CSR 30-5.010(6)(C) and the following:
 - a. The amount of actual participation obtained;
 - b. How and when the Bidder contacted potential MBE, WBE, and SDVE subcontractors and suppliers;
 - c. The documentation provided by the Bidder to support its contacts, including whether the Bidder provided the names, addresses, phone numbers, and dates of contact for MBE/WBE/SDVE firms contacted for specific categories of work;
 - d. If project information, including plans and specifications, were provided to MBE/WBE/SDVE subcontractors;
 - e. Whether the Bidder made any attempts to follow-up with MBE, WBE or SDVE firms prior to bid;
 - f. Amount of bids received from any of the subcontractors and/or suppliers that the Bidder contacted;
 - g. The Bidder's stated reasons for rejecting any bids;
3. If no bidder has obtained any participation in a particular category (MBE/WBE/SDVE) or made a good faith effort to do so, the Director may waive that goal rather than rebid.

F. Contractor MBE/WBE/SDVE Obligations

1. If awarded a contract, the Bidder will be contractually required to subcontract with or obtain materials from the MBE, WBE, and SDVE firms listed in its bid, in amounts equal to or greater than the dollar amount bid, unless the amount is modified in writing by the Owner.
2. If the Contractor fails to meet or maintain the participation requirements contained in the Contractor's bid, the Contractor must satisfactorily explain to the Director why it cannot comply with the requirement and why failing meeting the requirement was beyond the Contractor's control. If the Director finds the Contractor's explanation unsatisfactory, the Director may take any appropriate action including, but not limited to:
 - a. Declaring the Contractor ineligible to participate in any contracts with the Division for up to twelve (12) months (suspension); and/or
 - b. Declaring the Contractor be non-responsive to the Invitation for Bid, or in breach of contract and rejecting the bid or terminating the contract.
3. If the Contractor replaces an MBE, WBE, or SDVE during the course of this contract, the Contractor shall replace it with another MBE, WBE, or SDVE or make a good faith effort to do so. All MBE, WBE and SDVE substitutions must be approved by the Director.
4. The Contractor shall provide the Owner with regular reports on its progress in meeting its MBE/WBE/SDVE obligations. At a minimum, the Contractor shall report the dollar-value of work completed by each MBE, WBE, or SDVE during the preceding month and the cumulative total of work completed by each MBE, WBE or SDVE to date with each monthly application for payment. The Contractor shall also make a final report, which shall include the total dollar-value of work completed by each MBE, WBE, and SDVE during the entire contract.

**STATE OF MISSOURI
DIVISION OF FACILITIES MANAGEMENT,
DESIGN AND CONSTRUCTION
*MBE/WBE/SDVE DIRECTORIES***

The MBE/WBE Directory for goods and services is maintained by the Office of Equal Opportunity (OEO) and is located at the following web address:

<https://apps1.mo.gov/MWBCertifiedFirms/>

The SERVICE DISABLED VETERAN ENTERPRISE (SDVE) Directories may be accessed at the following web addresses:

<https://purch.oa.mo.gov/media/pdf/listing-certified-missouri-service-disabled-veteran-business-enterprises-sdves>

<https://veterans.certify.sba.gov/#search>



State of Missouri Construction Contract

THIS AGREEMENT is made (DATE) by and between:

Contractor Name and Address

hereinafter called the "Contractor,"

and the **State of Missouri**, hereinafter called the "**Owner**", represented by the Office of Administration, Division of Facilities Management, Design and Construction, on behalf of the Department of Elementary and Secondary Education.

WITNESSETH, that the Contractor and the Owner, for the consideration stated herein agree as follows:

ARTICLE 1. STATEMENT OF WORK

The Contractor shall furnish all labor and materials and perform all work required for furnishing and installing all labor, materials, equipment and transportation and everything necessarily inferred from the general nature and tendency of the plans and specifications for the proper execution of the work for:

Project Name: **Replace HVAC and Controls
Shady Grove State School
Poplar Bluff, Missouri**

Project Number: **E2010-01**

in strict accordance with the Contract Documents as enumerated in Article 7, all of which are made a part hereof.

ARTICLE 2. TIME OF COMPLETION

The contract performance time is **260 working days** from the transmittal date of this agreement. The contract completion date is **MONTH, DAY, YEAR**. This time includes ten (10) working days for the Contractor to receive, sign and return the contract form along with required bonding and insurance certificates. Failure of the Contractor to provide correct bonding and insurance within the ten (10) working days shall not be grounds for a time extension. Receipt of proper bonding and insurance is a condition precedent to the formation of the contract and if not timely received, may result in forfeiture of the Contractor's bid security. Work may not commence until the Owner issues a written Notice to Proceed and must commence within seven (7) working days thereafter.

ARTICLE 3. LIQUIDATED DAMAGES

Whenever time is mentioned in this contract, time shall be and is of the essence of this contract. The Owner would suffer a loss should the Contractor fail to have the work embraced in this contract fully completed on or before the time above specified. THEREFORE, the parties hereto realize in order to adjust satisfactorily the damages on account of such failure that it might be impossible to compute accurately or estimate the amount of such loss or damages which the Owner would sustain by reason of failure to complete fully said work within the time required by this contract. The Contractor hereby covenants and agrees to pay the Owner, as and for **liquidated damages, the sum of \$1,000** per day for each and every day, Sunday and legal holidays excepted, during which the work remains incomplete and unfinished. Any sum which may be due the Owner for such damages shall be deducted and retained by the Owner from any balance which may be due the Contractor when said work shall have been finished and accepted. But such provisions shall not release the Bond of the Contractor from liability according to its terms. In case of failure to complete, the Owner will be under no obligation to show or prove any actual or specific loss or damage.

ARTICLE 4. CONTRACT SUM

The Owner shall pay the Contractor for the prompt, faithful and efficient performance of the conditions and undertakings of this contract, subject to additions, and deductions as provided herein, in current funds the sum of:

Base Bid: \$

TOTAL CONTRACT AMOUNT: (\$CONTRACT AMOUNT)

ARTICLE 5. PREVAILING WAGE RATE

MISSOURI PREVAILING WAGE LAW (Sections 290.210 to 290.340, RSMo): The Contractor shall pay not less than the specified hourly rate of wages, as set out in the wage order attached to and made part of the specifications for work under this contract, to all workers performing work under the contract, in accordance with sections 290.210 to 290.340, RSMo. The Contractor shall forfeit a penalty to the Owner of one hundred dollars per day (or portion of a day) for each worker that is paid less than the specified rates for any work done under the contract by the Contractor or by any subcontractor, in accordance with section 290.250, RSMo.

DAVIS-BACON ACT: If this Project is financed in whole or in part from Federal funds (as indicated in the Instructions to Bidders or other bid or contract documents for this Project), then this contract shall be subject to all applicable federal labor statutes, rules and regulations, including provisions of the Davis-Bacon Act, 40 U.S.C. §3141 et seq., and the “Federal Labor Standards Provisions,” as further set forth in Section 007333 – Supplementary General Conditions for Federally Funded/Assisted Construction Projects, which is incorporated into the contract by reference. Where the Missouri Prevailing Wage Law and the Davis-Bacon Act require payment of different wages for work performed under this contract, the Contractor and all Subcontractors shall pay the greater of the wages required under either law, on a classification by classification basis.

ARTICLE 6. MINORITY/WOMEN/SERVICE DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION

The Contractor has been granted a waiver of the 10% MBE and 10% WBE and 3% SDVE participation goals. The Contractor agrees to secure the MBE/WBE/SDVE participation amounts for this project as follows: (OR)

The Contractor has met the MBE/WBE/SDVE participation goals and agrees to secure the MBE/WBE/SDVE participation amounts for this project as follows:

MBE/WBE/SDVE Firm:	Subcontract Amt:\$	
MBE/WBE/SDVE Firm:	Subcontract Amt:\$	
MBE/WBE/SDVE Firm:	Subcontract Amt:\$	
		Total \$

MBE/WBE/SDVE assignments identified above shall not be changed without a contract change signed by the Owner.

The Director of the Division of Facilities Management, Design and Construction or his Designee shall be the final authority to resolve disputes and disagreements between the Contractor and the MBE/WBE/SDVE firms listed above when such disputes impact the subcontract amounts shown above.

ARTICLE 7. CONTRACT DOCUMENTS

The following documents are hereby incorporated into this contract by reference (all division/section numbers and titles are as utilized in the Project Manual published by the Owner for this Project):

1. Division 0 – Procurement and Contracting Information, including, but not limited to:
 - a. Invitation for Bid (Section 001116)
 - b. Instructions to Bidders (Section 002113)
 - c. Supplementary Instructions to Bidders (if applicable) (Section 002213)
 - d. The following documents as completed and executed by the Contractor and accepted by the Owner, if applicable:
 - i. Bid Form (Section 004113)
 - ii. Unit Prices (Section 004322)

- iii. Proposed Contractors Form (Section 004336)
- iv. MBE, WBE, SDVE Compliance Evaluation Form(s) (Section 004337)
- v. MBE, WBE, SDVE Eligibility Determination Form for Joint Ventures (Section 004338)
- vi. MBE, WBE, SDVE Good Faith Effort (GFE) Determination Form (Section 004339)
- vii. Missouri Service Disabled Veteran Business Form (Section 004340)
- viii. Affidavit of Work Authorization (Section 004541)
- ix. Affidavit for Affirmative Action (Section 005414)
- e. Performance and Payment Bond, completed and executed by the Contractor and surety (Section 006113)
- f. General Conditions (Section 007213)
- g. Supplementary Conditions (Section 007300)
- h. Supplementary General Conditions for Federally Funded/Assisted Construction Projects (Section 007333)
- i. Wage Rate(s) (Section 007346)
- 2. Division 1 – General Requirements
- 3. All Drawings identified in the Project Manual
- 4. All Technical Specifications included in the Project Manual
- 5. Addenda, if applicable

ARTICLE 8 – CERTIFICATION

By signing this contract, the Contractor hereby re-certifies compliance with all legal requirements set forth in Section 6.0, Bidder’s Certifications of the Bid Form.

Further, if the Contractor provides any “personal information” as defined in §105.1500, RSMo concerning an entity exempt from federal income tax under Section 501(c) of the Internal Revenue Code of 1986, as amended, the Contractor understands and agrees that it is voluntarily choosing to enter into a state contract and providing such information for that purpose. The state will treat such personal information in accord with §105.1500, RSMo.

By signature below, the parties hereby execute this contract document.

APPROVED:

 Brian Yansen, Director
 Division of Facilities Management,
 Design and Construction

 Contractor’s Authorized Signature

I, Corporate Secretary, certify that I am Secretary of the corporation named above and that (CONTRACTOR NAME), who signed said contract on behalf of the corporation, was then (TITLE) of said corporation and that said contract was duly signed for and in behalf of the corporation by authority of its governing body, and is within the scope of its corporate powers.

Corporate Secretary



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION
AFFIDAVIT FOR AFFIRMATIVE ACTION

PROJECT NUMBER

NAME

First being duly sworn on oath states: that

he/she is the sole proprietor partner officer or manager or managing member of

NAME

a sole proprietorship partnership
 limited liability company (LLC)

or corporation, and as such, said proprietor, partner, or officer is duly authorized to make this

affidavit on behalf of said sole proprietorship, partnership, or corporation; that under the contract known as

PROJECT TITLE

Less than 50 persons in the aggregate will be employed and therefore, the applicable Affirmative Action requirements as set forth in Article 1.4 of the General Conditions of the State of Missouri have been met.

PRINT NAME & SIGNATURE

DATE

--

NOTARY INFORMATION

NOTARY PUBLIC EMBOSSER SEAL	STATE OF	COUNTY (OR CITY OF ST. LOUIS)	USE RUBBER STAMP IN CLEAR AREA BELOW
	SUBSCRIBED AND SWORN BEFORE ME, THIS		
	DAY OF	YEAR	
	NOTARY PUBLIC SIGNATURE	MY COMMISSION EXPIRES	
NOTARY PUBLIC NAME (TYPED OR PRINTED)			

SECTION 006113 - PERFORMANCE AND PAYMENT BOND FORM

KNOW ALL MEN BY THESE PRESENTS, THAT we _____

as principal, and _____

_____ as Surety, are held and firmly bound unto the

STATE OF MISSOURI. in the sum of _____ Dollars (\$ _____)

for payment whereof the Principal and Surety bind themselves, their heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal has, by means of a written agreement dated the _____

day of _____, 20_____, enter into a contract with the State of Missouri for

(Insert Project Title and Number)

NOW, THEREFORE, if the Principal shall faithfully perform and fulfill all the undertakings, covenants, terms, conditions and agreements of said contract during the original term of said contract and any extensions thereof that may be granted by the State of Missouri, with or without notice to the Surety and during the life of any guaranty required under the contract; and shall also faithfully perform and fulfill all undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said contract that may hereafter be made with or without notice to the Surety; and shall also promptly make payment for materials incorporated, consumed or used in connection with the work set forth in the contract referred to above, and all insurance premiums, both compensation and all other kinds of insurance, on said work, and for all labor performed on such work, whether by subcontractor or otherwise, at not less than the prevailing hourly rate of wages for work of a similar character (exclusive of maintenance work) in the locality in which the work is performed and not less than the prevailing hourly rate of wages for legal holiday and overtime work (exclusive of maintenance work) in the locality in which the work is performed both as determined by the Department of Labor and Industrial Relations or determined by the Court of Appeal, as provided for in said contract and in any and all duly authorized modifications of said contract that may be hereafter made, with or without notice to the Surety, then, this obligation shall be void and of no effect, but it is expressly understood that if the Principal should make default in or should fail to strictly, faithfully and efficiently do, perform and comply with any or more of the covenants, agreements, stipulations, conditions, requirements or undertakings, as specified in or by the terms of said contract, and with the time therein named, then this obligation shall be valid and binding upon each of the parties hereto and this bond shall remain in full force and effect; and the same may be sued on at the instance of any material man, laborer, mechanic, subcontractor, individual, or otherwise to whom such payment is due, in the name of the State of Missouri, to the use of any such person.

AND, IT IS FURTHER specifically provided that any modifications which may hereinafter be made in the terms of the contract or in the work to be done under it or the giving by the Owner of any extension of the time for the performance of the contract or any other forbearance on the part of either the Owner or the Principal to the other, shall not in any way release the Principal and the Surety, or either or any of them, their heirs, executors, administrators and successors, from their liability hereunder, notice to the Surety of any such extension, modifications or forbearance being hereby waived.

IN WITNESS WHEREOF, the above bounden parties have executed the within instrument this _____ day of _____, 20 ____.

AS APPLICABLE:

AN INDIVIDUAL

Name: _____

Signature: _____

A PARTNERSHIP

Name of Partner: _____

Signature of Partner: _____

Name of Partner: _____

Signature of Partner: _____

CORPORATION

Firm Name: _____

Signature of President: _____

SURETY

Surety Name: _____

Attorney-in-Fact: _____

Address of Attorney-in-Fact: _____

Telephone Number of Attorney-in-Fact: _____

Signature Attorney-in-Fact: _____

NOTE: Surety shall attach Power of Attorney



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION
PRODUCT SUBSTITUTION REQUEST

PROJECT NUMBER

PROJECT TITLE AND LOCATION

CHECK APPROPRIATE BOX

- SUBSTITUTION PRIOR TO BID OPENING**
 (Minimum of (5) working days prior to receipt of Bids as per Article 4 – Instructions to Bidders)
- SUBSTITUTION FOLLOWING AWARD**
 (Maximum of (20) working days from Notice to Proceed as per Article 3 – General Conditions)

FROM: BIDDER/CONTRACTOR (PRINT COMPANY NAME)

TO: ARCHITECT/ENGINEER (PRINT COMPANY NAME)

Bidder/Contractor hereby requests acceptance of the following product or systems as a substitution in accordance with provisions of Division One of the Bidding Documents:

SPECIFIED PRODUCT OR SYSTEM

SPECIFICATION SECTION NO.

SUPPORTING DATA

- Product data for proposed substitution is attached (include description of product, standards, performance, and test data)
- Sample Sample will be sent, if requested

QUALITY COMPARISON

	SPECIFIED PRODUCT	SUBSTITUTION REQUEST
NAME, BRAND		
CATALOG NO.		
MANUFACTURER		
VENDOR		

PREVIOUS INSTALLATIONS

PROJECT	ARCHITECT/ENGINEER	DATE INSTALLED
LOCATION		

SIGNIFICANT VARIATIONS FROM SPECIFIED PRODUCT

REASON FOR SUBSTITUTION

DOES PROPOSED SUBSTITUTION AFFECT OTHER PARTS OF WORK?

YES NO

IF YES, EXPLAIN _____

SUBSTITUTION REQUIRES DIMENSIONAL REVISION OR REDESIGN OF STRUCTURE OR A/E WORK

YES NO

BIDDER'S/CONTRACTOR'S STATEMENT OF CONFORMANCE OF PROPOSED SUBSTITUTION TO CONTRACT REQUIREMENT:

We have investigated the proposed substitution. We believe that it is equal or superior in all respects to specified product, except as stated above; that it will provide the same Warranty as specified product; that we have included complete implications of the substitution; that we will pay redesign and other costs caused by the substitution which subsequently become apparent; and that we will pay costs to modify other parts of the Work as may be needed, to make all parts of the Work complete and functioning as a result of the substitution.

BIDDER/CONTRACTOR	DATE
-------------------	------

REVIEW AND ACTION

Resubmit Substitution Request with the following additional information:

Substitution is accepted.

Substitution is accepted with the following comments:

Substitution is not accepted.

ARCHITECT/ENGINEER	DATE
--------------------	------



PROJECT NUMBER

KNOW ALL MEN BY THESE PRESENT THAT: hereinafter called "Subcontractor" who heretofore entered into an agreement with hereinafter called "Contractor", for the performance of work and/or furnishing of material for the construction of the project entitled

(PROJECT TITLE, PROJECT LOCATION, AND PROJECT NUMBER)

at

 (ADDRESS OF PROJECT)

for the State of Missouri (Owner) which said subcontract is by this reference incorporated herein, in consideration of such final payment by Contractor.

DOES HEREBY:

1. ACKNOWLEDGE that they have been **PAID IN FULL** all sums due for work and materials contracted or done by their Subcontractors, Material Vendors, Equipment and Fixture Suppliers, Agents and Employees, or otherwise in the performance of the Work called for by the aforesaid Contract and all modifications or extras or additions thereto, for the construction of said project or otherwise.
2. RELEASE and fully, finally, and forever discharge the Owner from any and all suits, actions, claims, and demands for payment for work performed or materials supplied by Subcontractor in accordance with the requirements of the above referenced Contract.
1. REPRESENT that all of their Employees, Subcontractors, Material Vendors, Equipment and Fixture Suppliers, and everyone else has been **paid in full** all sums due them, or any of them, in connection with performance of said Work, or anything done or omitted by them, or any of them in connection with the construction of said improvements, or otherwise.

DATED this day of , 20 .

NAME OF SUBCONTRACTOR

BY (TYPED OR PRINTED NAME)

SIGNATURE

TITLE

ORIGINAL: FILE/Closeout Documents



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF FACILITIES MANAGEMENT,
 DESIGN AND CONSTRUCTION

MBE/WBE/SDVE PROGRESS REPORT

Remit with ALL Progress and Final Payments

(Please check appropriate box) CONSULTANT CONSTRUCTION

PAY APP NO.	PROJECT NUMBER
CHECK IF FINAL <input type="checkbox"/> FINAL	DATE

PROJECT TITLE

PROJECT LOCATION

FIRM

ORIGINAL CONTRACT SUM (Same as Line Item 1. on Form A of Application for Payment) \$	TOTAL CONTRACT SUM TO DATE (Same as Line Item 3. on Form A of Application for Payment) \$
---	--

THE TOTAL MBE/WBE/SDVE PARTICIPATION DOLLAR AMOUNT OF THIS PROJECT AS INDICATED IN THE ORIGINAL CONTRACT: \$

SELECT MBE, WBE, SDVE	TOTAL AMOUNT OF SUBCONTRACT	\$ AMOUNT PAID-TO-DATE	CONSULTANT/SUBCONSULTANT OR CONTRACTOR/SUBCONTRACTOR/SUPPLIER COMPANY NAME
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVE	\$	\$	
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVE	\$	\$	
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVE	\$	\$	
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVE	\$	\$	
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVE	\$	\$	
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVE	\$	\$	

Revised 05/21



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION
AFFIDAVIT – COMPLIANCE WITH PREVAILING WAGE LAW

PROJECT NUMBER

Before me, the undersigned Notary Public, in and for the County of _____

State of _____ personally came and appeared _____

(NAME)

of the _____

(POSITION)

(NAME OF THE COMPANY)

(a corporation) (a partnership) (a proprietorship) and after being duly sworn did depose and say that all provisions and requirements set out in Chapter 290, Sections 290.210 through and including 290.340, Missouri Revised Statutes, pertaining to the payment of wages to workmen employed on public works project have been fully satisfied and there has been no exception to the full and completed compliance with said provisions and requirements

and with Wage Determination No: _____ issued by the

Department of Labor and Industrial Relations, State of Missouri on the _____ day of _____ 20__

in carrying out the contract and working in connection with _____

(NAME OF PROJECT)

Located at _____ in _____ County

(NAME OF THE INSTITUTION)

Missouri, and completed on the _____ day of _____ 20__

SIGNATURE

NOTARY INFORMATION

NOTARY PUBLIC EMBOSSEY OR BLACK INK RUBBER STAMP SEAL

STATE

COUNTY (OR CITY OF ST. LOUIS)

SUBSCRIBED AND SWORN BEFORE ME, THIS

DAY OF

YEAR

USE RUBBER STAMP IN CLEAR AREA BELOW

NOTARY PUBLIC SIGNATURE

MY COMMISSION EXPIRES

NOTARY PUBLIC NAME (TYPED OR PRINTED)

GENERAL CONDITIONS

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SECTION 007213 - GENERAL CONDITIONS

- A. These General Conditions apply to each section of these specifications. The Contractor is subject to the provisions contained herein.
- B. The General Conditions are intended to define the relationship of the Owner, the Designer and the Contractor thereby establishing certain rules and provisions governing the operation and performance of the work so that the work may be performed in a safe, orderly, expeditious and workmanlike manner.

ARTICLE 1 – GENERAL PROVISIONS

ARTICLE 1.1 - DEFINITIONS

As used in these contract documents, the following terms shall have the meanings and refer to the parties designated in these definitions.

1. **"COMMISSIONER"**: The Commissioner of the Office of Administration.
2. **"CONSTRUCTION DOCUMENTS"**: The "Construction Documents" shall consist of the Project Manual, Drawings and Addenda.
3. **"CONSTRUCTION REPRESENTATIVE:"** Whenever the term "Construction Representative" is used, it shall mean the Owner's Representative at the work site.
4. **"CONTRACTOR"**: Party or parties who have entered into a contract with the Owner to furnish work under these specifications and drawings.
5. **"DESIGNER"**: When the term "Designer" is used herein, it shall refer to the Architect, Engineer, or Consultant of Record specified and defined in Paragraph 2.0 of the Supplemental Conditions, or his duly authorized representative. The Designer may be either a consultant or state employee.
6. **"DIRECTOR"**: Whenever the term "Director" is used, it shall mean the Director of the Division of Facilities Management, Design and Construction or his Designee, representing the Office of Administration, State of Missouri. The Director is the agent of the Owner.
7. **"DIVISION"**: Shall mean the Division of Facilities Management, Design and Construction, State of Missouri.

8. **"INCIDENTAL JOB BURDENS"**: Shall mean those expenses relating to the cost of work, incurred either in the home office or on the job-site, which are necessary in the course of doing business but are incidental to the job. Such costs include office supplies and equipment, postage, courier services, telephone expenses including long distance, water and ice and other similar expenses.
9. **"JOINT VENTURE"**: An association of two (2) or more businesses to carry out a single business enterprise for profit for which purpose they combine their property, capital, efforts, skills and knowledge.
10. **"OWNER"**: Whenever the term "Owner" is used, it shall mean the State of Missouri.
11. **"PROJECT"**: Wherever the term "Project" is used, it shall mean the work required to be completed by the construction contract.
12. **"PROJECT MANUAL"**: The "Project Manual" shall consist of Introductory Information, Invitation for Bid, Instructions to Bidders, Bid Documents, Additional Information, Standard Forms, General Conditions, Supplemental General Conditions, General Requirements and Technical Specifications.
13. **"SUBCONTRACTOR"**: Party or parties who contract under, or for the performance of part or this entire Contract between the Owner and Contractor. The subcontract may or may not be direct with the Contractor.
14. **"WORK"**: Labor, material, supplies, plant and equipment required to perform and complete the service agreed to by the Contractor in a safe, expeditious, orderly and workmanlike manner so that the project shall be complete and finished in the best manner known to each respective trade.
15. **"WORKING DAYS"**: are all calendar days except Saturdays, Sundays and the following holidays: New Year's Day, Martin Luther King, Jr. Day, Lincoln Day, Washington's Birthday (observed), Truman Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day (observed), Thanksgiving Day, Christmas Day.

ARTICLE 1.2 DRAWINGS AND SPECIFICATIONS

- A. In case of discrepancy between drawings and specifications, specifications shall govern. Should discrepancies in architectural drawings, structural drawings and mechanical drawings occur,

architectural drawings shall govern and, in case of conflict between structural and mechanical drawings, structural drawings shall govern.

- B. Specifications are separated into titled divisions for convenience of reference only and to facilitate letting of contracts and subcontracts. The Contractor is responsible for establishing the scope of work for subcontractors, which may cross titled divisions. Neither the Owner nor Designer will establish limits and jurisdiction of subcontracts.
- C. Figured dimensions take precedence over scaled measurements and details over smaller scale general drawings. In the event of conflict between any of the documents contained within the contract, the documents shall take precedence and be controlling in the following sequence: addenda, supplementary general conditions, general conditions, division 1 specifications, technical division specifications, drawings, bid form and instructions to bidders.
- D. Anything shown on drawings and not mentioned in these specifications or vice versa, as well as any incidental work which is obviously necessary to complete the project within the limits established by the drawings and specifications, although not shown on or described therein, shall be performed by the Contractor at no additional cost as a part of his contract.
- E. Upon encountering conditions differing materially from those indicated in the contract documents, the Contractor shall promptly notify the Designer and Construction Representative in writing before such conditions are disturbed. The Designer shall promptly investigate said conditions and report to the Owner, with a recommended course of action. If conditions do materially differ and cause an increase or decrease in contract cost or time required for completion of any portion of the work, a contract change will be initiated as outlined in Article 4 of these General Conditions.
- E. Only work included in the contract documents is authorized, and the Contractor shall do no work other than that described therein or in accordance with appropriately authorized and approved contract changes.

ARTICLE 1.3 - COMPLIANCE WITH LAWS, PERMITS, REGULATIONS AND INSPECTIONS

- A. Since the Owner is the State of Missouri, municipal or political subdivisions, zoning ordinances, construction codes (other than licensing of trades), and other like ordinances are not applicable to construction on Owner's property, and Contractor will not be required to submit drawings and specifications to any municipal or political subdivision, authority, obtain

construction permits or any other licenses (other than licensing of trades) or permits from or submit to inspections by any municipality or political subdivision relating to the construction for this project. All permits or licenses required by municipality or political subdivision for operation on property not belonging to Owner shall be obtained by and paid for by Contractor. Each Contractor shall comply with all applicable laws, ordinances, rules and regulations that pertain to the work of this contract.

- B. Contractors, subcontractors and their employees engaged in the businesses of electrical, mechanical, plumbing, carpentry, sprinkler system work, and other construction related trades shall be licensed to perform such work by the municipal or political subdivision where the project is located, if such licensure is required by local code. Local codes shall dictate the level (master, journeyman, and apprentice) and the number, type and ratio of licensed tradesmen required for this project within the jurisdiction of such municipal or political subdivision.
- C. Equipment and controls manufacturers and their authorized service and installation technicians that do not maintain an office within the jurisdiction of the municipal or political subdivision but are a listed or specified contractor or subcontractor on this project are exempt from Paragraph 1.3 B above.
- D. The Contractor shall post a copy of the wage determination issued for the project and included as a part of the contract documents, in a prominent and easily accessible location at the site of construction for the duration of the project.
- E. Any contractor or subcontractor to such contractor at any tier signing a contract to work on this project shall provide a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for their on-site employees which includes a course in construction safety and health approved by OSHA or a similar program approved by the Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. The contractor shall forfeit as a penalty to the public body on whose behalf the contract is made or awarded, two thousand five hundred dollars plus one hundred dollars for each employee employed by the contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training.

ARTICLE 1.4 - NONDISCRIMINATION IN EMPLOYMENT

- A. The Contractor and his subcontractors will not discriminate against individuals based on race,

color, religion, national origin, sex, disability, or age, but may use restrictions which relate to bona fide occupational qualifications. Specifically, the Contractor and his subcontractors shall not discriminate:

1. Against recipients of service on the basis of race, color, religion, national origin, sex, disability or age.
2. Against any employee or applicant, for employment on the basis of race, color, religion, national origin, sex or otherwise qualified disability status.
3. Against any applicant for employment or employee on the basis of age, where such applicant or employee is between ages 40 and 70 and where such Contractor employs at least 20 persons.
4. Against any applicant for employment or employee on the basis of that person's status as a disabled or Vietnam-era veteran.

The Contractor and his Subcontractors will take affirmative action to insure applicants for employment and employees are treated equally without regard to race, color, religion, national origin, sex, disability, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion and transfer; recruitment or recruitment advertising; and selection for training, including apprenticeship. The Contractor and his Subcontractors will give written notice of their commitments under this clause to any labor union with which they have bargaining or other agreements.

- B. The Contractor and his subcontractors shall develop, implement, maintain and submit in writing to the Owner an affirmative action program if at least fifty (50) persons in the aggregate are employed under this contract. If less than fifty (50) persons in the aggregate are to be employed under this contract, the Contractor shall submit, in lieu of the written affirmative action program, a properly executed Affidavit for Affirmative Action in the form included in the contract specifications. For the purpose of this section, an "affirmative action program" means positive action to influence all employment practices (including, but not limited to, recruiting, hiring, promoting and training) in providing equal employment opportunity regardless of race, color, sex, national origin, religion, age (where the person affected is between age 40 and 70), disabled and Vietnam-era veteran status, and disability. Such "affirmative action program" shall include:

1. A written policy statement committing the total organization to affirmative action and

assigning management responsibilities and procedures for evaluation and dissemination;

2. The identification of a person designated to handle affirmative action;
3. The establishment of non-discriminatory selection standards, objective measures to analyze recruitment, an upward mobility system, a wage and salary structure, and standards applicable to lay-off, recall, discharge, demotion and discipline;
4. The exclusion of discrimination from all collective bargaining agreements; and
5. Performance of an internal audit of the reporting system to monitor execution and to provide for future planning.

In the enforcement of this non-discrimination clause, the Owner may use any reasonable procedures available, including, but not limited to: requests, reports, site visits and inspection of relevant documents of contractors and subcontractors.

- C. In the event of the Contractor's or his subcontractor's noncompliance with any provisions of this Article of the Contract, the Owner may cancel this contract in whole or in part or require the Contractor to terminate his contract with the subcontractor.

ARTICLE 1.5 - ANTI-KICKBACK

No employee of the division, shall have or acquire any pecuniary interest, whether direct or indirect, in this contract or in any part hereof. No officer, employee, designer, attorney, or administrator of or for the Owner who is authorized in such capacity and on behalf of the Owner to exercise any legislative, executive, supervisory or other similar functions in connection with the construction of the project, shall have or acquire any pecuniary interest, whether direct or indirect, in this contract, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the project.

ARTICLE 1.6 - PATENTS AND ROYALTIES

- A. The Contractor shall hold and save the Owner and its officers, agents, servants and employees harmless from liabilities of any nature or kind, including cost and expenses, for, or on account of, any patented or unpatented invention, process, article or appliance manufactured or used in the performance of this contract, including its use by the Owner, unless otherwise specifically stipulated in the contract documents.
- B. If the Contractor uses any design, device or materials covered by letters, patent or copyright,

the Contractor shall provide for such use by suitable agreement with the Owner of such patented or copyrighted design, device or material. It is mutually agreed and understood, without exception, that the contract prices shall include all royalties or costs arising from the use of such design, device or materials, in any way involved in the work. The Contractor and/or his sureties shall indemnify and save harmless the Owner of the project from any and all claims for infringement by reason of the use of such patented or copyrighted design, device or materials or any trademark or copyright in connection with work agreed to be performed under this contract and shall indemnify the Owner for any cost, expense or damage it may be obliged to pay by reason of such infringement at any time during the prosecution of the work or after completion of the work.

ARTICLE 1.7 - PREFERENCE FOR AMERICAN AND MISSOURI PRODUCTS AND SERVICES

- A. By virtue of statutory authority a preference will be given to Missouri labor and to products of mines, forests and quarries of the state of Missouri when they are found in marketable quantities in the state, and all such materials shall be of the best quality and suitable character that can be obtained at reasonable market prices, all as provided for in Section 8.280, Missouri Revised Statutes and Cumulative Supplements.
- B. Furthermore, pursuant to Section 34.076 Missouri Revised Statutes and Cumulative Supplements, a preference shall be given to those persons doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less. In addition, in order for a non-domiciliary bidder to be successful, his bid must be that same percentage lower than a domiciliary Missouri bidder's bid, as would be required for a Missouri bidder to successfully bid in the non-domiciliary state.
- C. In accordance with the Missouri Domestic Products Procurement Act Section 34.350 RSMo and Cumulative Supplements any manufactured goods or commodities used or supplied in the performance of this contract or any subcontract thereto shall be manufactured, assembled or produced in the United States, unless the specified products are not manufactured, assembled or produced in the United States in sufficient quantities to meet the agency's requirements or cannot be manufactured, assembled or produced in the United States within the necessary time in sufficient quantities to meet the contract requirements, or if obtaining the specified products manufactured, assembled or produced in the

United States would increase the cost of this contract for purchase of the product by more than ten percent.

ARTICLE 1.8 - COMMUNICATIONS

- A. All notices, requests, instructions, approvals and claims must be in writing and shall be delivered to the Designer and copied to the Construction Representative for the project except as required by Article 1.12 Disputes and Disagreements, or as otherwise specified by the Owner in writing as stated in Section 012600. Any such notice shall be deemed to have been given as of the time of actual receipt.
- B. The Contractor shall attend on-site progress and coordination meetings, as scheduled by the Construction Representative, no less than once a month.
- C. The Contractor shall ensure that major subcontractors and suppliers shall attend monthly progress meetings as necessary to coordinate the work, and as specifically requested by the Construction Representative.

ARTICLE 1.9 - SEPARATE CONTRACTS AND COOPERATION

- A. The Owner reserves the right to let other contracts in connection with this work. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and the execution of their work and shall properly connect and coordinate his work with theirs.
- B. The Contractor shall consult the drawings for all other contractors in connection with this work. Any work conflicting with the above shall be brought to the attention of the Owner's Representative before the work is performed. If the Contractor fails to do this, and constructs any work which interferes with the work of another contractor, the Contractor shall remove any part so conflicting and rebuild same, as directed by the Owner's Representative at no additional cost to the Owner.
- C. Each contractor shall be required to coordinate his work with other contractors so as to afford others reasonable opportunity for execution of their work. No contractor shall delay any other contractor by neglecting to perform contract work at the proper time. If any contractor causes delay to another, they shall be liable directly to that contractor for such delay in addition to any liquidated damages which might be due the Owner.
- D. Should the Contractor or project associated subcontractors refuse to cooperate with the instructions and reasonable requests of other Contractors or other subcontractors in the overall

coordinating of the work, the Owner may take such appropriate action and issue directions, as required, to avoid unnecessary and unwarranted delays.

- E. Each Contractor shall be responsible for damage done to Owner's or other Contractor's property by him/her or workers in his employ through their fault or negligence.
- F. Should a Contractor sustain any damage through any act or omission of any other Contractor having a contract with the Owner, the Contractor so damaged shall have no claim or cause of action against the Owner for such damage, but shall have a claim or cause of action against the other Contractor to recover any and all damages sustained by reason of the acts or omissions of such Contractor. The phrase "acts or omissions" as used in this section shall be defined to include, but not be limited to, any unreasonable delay on the part of any such contractors.

ARTICLE 1.10 - ASSIGNMENT OF CONTRACT

- A. No assignment by Contractor of any amount or any part of this contract or of the funds to be received there under will be recognized unless such assignment has had the written approval of the Director and the surety has been given due notice of such assignment and has furnished written consent thereto. In addition to the usual recitals in assignment contracts, the following language must be set forth: "It is agreed that the funds to be paid to the assignee under this assignment are subject to performance by the Contractor of this contract and to claims or liens for services rendered or materials supplied for the performance of the work called for in said contract in favor of all persons, firms or corporations rendering such services or supplying such materials."

ARTICLE 1.11 - INDEMNIFICATION

- A. Contractor agrees to indemnify and save harmless Owner and its respective commissioners, officers, officials, agents, consultants and employees and Designer, their agents, servants and employees, from and against any and all liability for damage arising from injuries to persons or damage to property occasioned by any acts or omissions of Contractor, any subcontractors, agents, servants or employees, including any and all expense, legal or otherwise, which may be incurred by Owner or Designer, its agents, servants or employees, in defense of any claim, action or suit.
- B. The obligations of the Contractor under this paragraph shall not extend to the liability of the Designer, his agents or employees, arising out of (1) the preparation or approval of maps, drawings, opinions, reports, surveys, contract changes, design or specifications, or (2) giving of or the failure to

give directions or instructions by the Designer, his agents or employees as required by this contract documents provided such giving or failure to give is the primary cause of the injury or damage.

ARTICLE 1.12 - DISPUTES AND DISAGREEMENTS

It is hereby expressly agreed and understood that in case any controversy or difference of opinion arises during construction, best efforts will be given to resolution at the field level. Should those efforts be unsuccessful, the Contractor has the right to appeal in writing, the decision of the Director's Designee to the Director at Room 730 Truman Building, P.O. Box 809, Jefferson City, Missouri 65102. The decision of the Director shall be final and binding on all parties.

ARTICLE 2 -- OWNER/DESIGNER RESPONSIBILITIES

- A. The Owner shall give all orders and directions contemplated under this contract relative to the execution of the work. During progress of work the Owner will be represented at the project site by the Construction Representative and/or Designer, whose responsibilities are to see that this contract is properly fulfilled.
- B. The Owner shall at all times have access to the work whenever it is in preparation or progress. The Contractors shall provide proper facilities for such access and for inspection and supervision.
- C. All materials and workmanship used in the work shall be subject to the inspection of the Designer and Construction Representative, and any work which is deemed defective shall be removed, rebuilt or made good immediately upon notice. The cost of such correction shall be borne by the Contractor. Contractor shall not be entitled to an extension of the contract completion date in order to remedy defective work. All rejected materials shall be immediately removed from the site of the work.
- D. If the Contractor fails to proceed at once with the correction of rejected defective materials or workmanship, the Owner may, by separate contract or otherwise, have the defects remedied or rejected. Materials removed from the site and charge the cost of the same against any monies which may be due the Contractor, without prejudice to any other rights or remedies of the Owner.
- E. Failure or neglect on the part of Owner to observe faulty work, or work done which is not in accordance with the drawings and specifications shall not relieve the Contractor from responsibility

for correcting such work without additional compensation.

- F. The Owner shall have the right to direct the Contractor to uncover any completed work.
 - 1. If the Contractor fails to adequately notify the Construction Representative and/or Designer of an inspection as required by the Contract Documents, the Contractor shall, upon written request, uncover the work. The Contractor shall bear all costs associated with uncovering and again covering the work exposed.
 - 2. If the Contractor is directed to uncover work, which was not otherwise required by the Contract Documents to be inspected, and the work is found to be defective in any respect, no compensation shall be allowed for this work. If, however, such work is found to meet the requirements of this contract, the actual cost of labor and material necessarily involved in the examination and replacement plus 10% shall be allowed the Contractor.
- G. The Designer shall give all orders and directions contemplated under this contract relative to the scope of the work and shall give the initial interpretation of the contract documents.
- H. The Owner may file a written notice to the Contractor to dismiss immediately any subcontractors, project managers, superintendents, foremen, workers, watchmen or other employees whom the Owner may deem incompetent, careless or a hindrance to proper or timely execution of the work. The Contractor shall comply with such notice as promptly as practicable without detriment to the work or its progress.
- I. If in the Owner's judgment it becomes necessary at any time to accelerate work, when ordered by the Owner in writing, the Contractor shall redirect resources to such work items and execute such portions of the work as may be required to complete the work within the current approved contract schedule.

ARTICLE 3 -- CONTRACTOR RESPONSIBILITIES

The Contractor shall register and utilize the Owner's eBuilder digital project management system for submission of documents described in the following sections. This includes but is not limited to submittals as required by designer, payment applications, Request for Information (RFI), construction change orders, Request for Proposals (RFP), Designer Supplemental Instructions (DSI), etc.

ARTICLE 3.1 -- ACCEPTABLE SUBSTITUTIONS

- A. The Contractor may request use of any article, device, product, material, fixture, form or type of construction which in the judgment of the Owner and Designer is equal in all respects to that named. Standard products of manufacturers other than those specified will be accepted when, prior to the ordering or use thereof, it is proven to the satisfaction of the Owner and Designer that they are equal in design, strength, durability, usefulness and convenience for the purpose intended.
- B. Any changes required in the details and dimensions indicated on the drawings for the substitution of products other than those specified shall be properly made at the expense of the Contractor requesting the substitution or change.
- C. The Contractor shall submit a request for such substitutions in writing to the Owner and Designer within twenty (20) working days after the date of the "Notice to Proceed." Thereafter no consideration will be given to alternate forms of accomplishing the work. This Article does not preclude the Owner from exercising the provisions of Article 4 hereof.
- D. Any request for substitution by the Contractor shall be submitted in accordance with SECTION 002113 - INSTRUCTIONS TO BIDDERS.
- E. When a material has been approved, no change in brand or make will be permitted unless:
 - 1. Written verification is received from the manufacturer stating they cannot make delivery on the date previously agreed, or
 - 2. Material delivered fails to comply with contract requirements.

ARTICLE 3.2 -- SUBMITTALS

- A. The Contractor's submittals must be submitted with such promptness as to allow for review and approval so as not to cause delay in the work. The Contractor shall coordinate preparation and processing of submittals with performance of construction activities.

Coordinate each submittal with fabrication, = purchasing, testing, delivery, other submittals, and related activities that require sequential activity.

Submit four (4) copies to the Designer and additional copies as required for the subcontractors and material suppliers. Also provide copies to meet the requirements for maintenance manuals.

- B. All subcontractors' shop drawings and schedules shall be submitted by the Contractor and shall bear evidence that Contractor has received, reviewed, and approved them. Any shop drawings and

schedules submitted without this evidence will be returned to the Contractor for resubmission.

- C. The Contractor shall include with the shop drawing, a letter indicating any and all deviations from the drawings and/or specifications. Failure to notify the Designer of such deviations will be grounds for subsequent rejection of the related work or materials. If, in the opinion of the Designer, the deviations are not acceptable, the Contractor will be required to furnish the item as specified and indicated on the drawings.
- D. The Designer shall check shop drawings and schedules with reasonable promptness and approve them only if they conform to the design concept of the project and comply with the information given in the contract documents. The approval shall not relieve the Contractor from the responsibility to comply with the drawings and specifications, unless the Contractor has called the Designer's attention to the deviation, in writing, at the time of submission and the Designer has knowingly approved thereof. An approval of any such modification will be given only under the following conditions:
 - 1. It is in the best interest of the Owner
 - 2. It does not increase the contract sum and/or completion time
 - 3. It does not deviate from the design intent
 - 4. It is without prejudice to any and all rights under the surety bond.
- E. No extension of time will be granted because of the Contractor's failure to submit shop drawings and schedules in ample time to allow for review, possible resubmission, and approval. Fabrication of work shall not commence until the Contractor has received approval. The Contractor shall furnish prints of approved shop drawings and schedules to all subcontractors whose work is in any way related to the work under this contract. Only prints bearing this approval will be allowed on the site of construction
- F. The Contractor shall maintain a complete file on-site of approved shop drawings available for use by the Construction Representative.

ARTICLE 3.3 – AS-BUILT DRAWINGS

- A. The Contractor shall update a complete set of the construction drawings, shop drawings and schedules of all work monthly by marking changes, and at the completion of their work (prior to submission of request for final payment) note all changes and turn the set over to the Construction Representative. The updates shall show all addenda, all field changes that were made to adapt to field conditions, changes resulting from contract

changes or supplemental instructions, and all locations of structures, buried installations of piping, conduit, and utility services. All buried and concealed items both inside and outside shall be accurately located as to depth and referenced to permanent features such as interior or exterior wall faces and dimensions shall be given in a neat and legible manner in a contrasting colored pencil or ink. If approved by the Designer, an electronic file format may be provided.

ARTICLE 3.4 – GUARANTY AND WARRANTIES

A. General Guaranty

- 1. Neither the final certificate of payment nor any provision in the contract documents nor partial use or occupancy of the premises by the Owner shall constitute an acceptance of work not done in accordance with contract requirements.
- 2. The Contractor or surety shall remedy any defects in the work and pay for any damage to property resulting there from which shall appear within a period of one (1) year from the date of substantial completion unless a longer period is otherwise specified or a differing guaranty period has been established in the substantial completion certificate. The Owner will give notice of observed defects with reasonable promptness.
- 3. In case of default on the part of the Contractor in fulfilling this part of this contract, the Owner may correct the work or repair the damage and the cost and expense incurred in such event shall be paid by or recoverable from the Contractor or surety.
- 4. The work will be free from defects not inherent in the quality required or permitted, and that the Work will conform to the requirements of the Contract Documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective. The Contractor's guaranty excludes remedy for damage or defect caused by abuse, modifications not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment

B. Extended Warranty

Manufacturer's certificates of warranty shall be obtained for all major equipment. Warranty shall be obtained for at least one year. Where a longer

period is offered at no additional cost or called for in the specific equipment specifications, the longer period shall govern.

ARTICLE 3.5 -- OPERATION AND MAINTENANCE MANUALS

A. Immediately after equipment submittals are approved and no later than ten (10) working days prior to the substantial completion inspection, the Contractor shall provide to the Designer three (3) copies of operating instructions and service manuals, containing the following:

1. Start-up and Shut-down Procedures: Provide a step-by-step write up of all major equipment. When manufacturer's printed start-up, trouble shooting and shut-down procedures are available; they may be incorporated into the operating manual for reference.
2. Operating Instructions: Written operating instructions shall be included for the efficient and safe operation of all equipment.
3. Equipment List: List of all major equipment as installed shall be prepared to include model number, capacities, flow rate, name place data, shop drawings and air and water balance reports.
4. Service Instructions: Provide the following information for all pieces of equipment.
 - a. Recommended spare parts including catalog number and name of local supplier or factory representative.
 - b. Belt sizes, types, and lengths.
 - c. Wiring diagrams.
5. Manufacturer's Certificate of Warranty as described in Article 3.4.
6. Prior to the final payment, furnish to the Designer three (4) copies of parts catalogs for each piece of equipment furnished by him/her on the project with the components identified by number for replacement ordering.

B. Submission of operating instructions shall be done in the following manner.

1. Manuals shall be in quadruplicate, and all materials shall be bound into volumes of standard 8½" x 11" hard binders. Large drawings too bulky to be folded into 8½" x 11" shall be separately bound or folded and in envelopes, cross referenced and indexed with the manuals.
2. The manuals shall identify project name, project number, and include the name and

address of the Contractor, subcontractors and manufacturers who were involved with the activity described in that particular manual.

3. Internally subdivide the binder contents with permanent page dividers, logically organized with tab titles clearly printed under reinforced laminated plastic tabs.
4. Contents: Prepare a Table of Contents for each volume, with each product or system description identified.

ARTICLE 3.6 – OTHER CONTRACTOR RESPONSIBILITIES

- A. The Contractor shall keep on site, during progress of the work, a competent superintendent satisfactory to the Construction Representative. The superintendent shall represent the Contractor and all agreements made by the superintendent shall be binding. The superintendent shall carefully study and compare all drawings, specifications and other instructions and shall promptly notify the Construction Representative and Designer, in writing, any error, inconsistency or omission which may be discovered. The superintendent shall coordinate all work on the project. Any change of the superintendent shall be approved by the Construction Representative.
- B. Contractor shall, at all times, enforce strict discipline and good order among his employees, and shall not employ on the work any unfit person or anyone not skilled in the work assigned to him/her.
- C. The Contractor shall supply sufficient labor, material, plant and equipment and pay when due any laborer, subcontractor or supplier for supplies furnished and otherwise prosecute the work with diligence to prevent work stoppage and insure completion thereof within the time specified.
- D. The Contractor and each of his subcontractors shall submit to the Construction Representative, through the Designer such schedules of quantities and costs, progress schedules, payrolls, reports, estimates, records and other data as the Owner may request concerning work performed or to be performed under this contract.
- E. The Contractor, subcontractors, and material suppliers shall upon written request, give the Owner access to all time cards, material invoices, payrolls, estimates, profit and loss statements, and all other direct or indirect costs related to this work.
- F. The Contractor shall be responsible for laying out all contract work such as layout of architectural, structural, mechanical and electrical work, which shall be coordinated with layouts of subcontractors

for general construction work. The Contractor is also responsible for unloading, uncrating and handling of all materials and equipment to be erected or placed by him/her, whether furnished by Contractor or others. No extra charges or compensation will be allowed as a result of failure to verify dimensions before ordering materials or fabricating items.

- G. The Contractor must notify the Construction Representative at least one working day before placing concrete or burying underground utilities, pipelines, etc.
- H. Contractors shall prearrange time with the Construction Representative for the interruption of any facility operation. Unless otherwise specified in these documents, all connections, alterations or relocations as well as all other portions of the work will be performed during normal working hours.
- I. The Contractor shall coordinate all work so there will not be prolonged interruptions of existing equipment operation. Any existing plumbing, heating, ventilating, air conditioning or electrical disconnections necessary for the project, which affect portions of this construction or building or any other building must be scheduled with the Construction Representative to minimize or avoid any disruption of facility operations. In no case, unless previously approved in writing by the Construction Representative, shall utilities be left disconnected at the end of a work day or over a weekend. Any interruption of utilities either intentionally or accidentally shall not relieve the Contractor responsible for the interruption from the responsibility to repair and restore the utility to normal service. Repairs and restoration shall be made before the workers responsible for the repair and restoration leave the job.
- J. Contractors shall limit operations and storage of materials to the area within the project, except as necessary to connect to existing utilities, and shall not encroach on neighboring property. The Contractor shall be responsible for repair of their damage to property on or off the project site occurring during construction of project. All such repairs shall be made to the satisfaction of the property owner.
- K. Unless otherwise permitted, all materials shall be new and both workmanship and materials shall be of the best quality.
- L. Unless otherwise provided and stipulated within these specifications, the Contractor shall furnish, construct, and/or install and pay for materials, devices, mechanisms, equipment, all necessary personnel, utilities including, but not limited to water, heat, light and electric power, transportation

services, applicable taxes of every nature, and all other facilities necessary for the proper execution and completion of the work.

- M. Contractor shall carefully examine the plans and drawings and shall be responsible for the proper fitting of his material, equipment and apparatus into the building.
- N. The Contractor or subcontractors shall not overload, or permit others to overload, any part of any structure during the performance of this contract.
- O. All temporary shoring, bracing, etc., required for the removal of existing work and/or for the installation of new work shall be included in this contract. The Contractor shall make good, at no cost to the Owner, any damage caused by improper support or failure of shoring in any respect. Each Contractor shall be responsible for shoring required to protect his work or adjacent property and improvements of Owner and shall be responsible for shoring or for giving written notice to adjacent property owners. Shoring shall be removed only after completion of permanent supports.
- P. The Contractor shall provide at the proper time such material as is required for support of the work. If openings are required, whether shown on drawings or not, the Contractor shall see that they are properly constructed.
- Q. During the performance of work the Contractor shall be responsible for providing and maintaining warning signs, lights, signal devices, barricades, guard rails, fences and other devices appropriately located on site which will give proper and understandable warning to all persons of danger of entry onto land, structure or equipment.
- R. The Contractor shall be responsible for protection, including weather protection, and proper maintenance of all equipment and materials.
- S. The Contractor shall be responsible for care of the finished work and shall protect same from damage or defacement until substantial completion by the Owner. If the work is damaged by any cause, the Contractor shall immediately begin to make repairs in accordance with the drawings and specifications. Contractor shall be liable for all damage or loss unless attributable to the acts or omissions of the Owner or Designer. Any claim for reimbursement shall be submitted in accordance with Article 4. After substantial completion the Contractor will only be responsible for damage resulting from acts or omissions of the Contractor or subcontractors through final warranty.
- T. In the event the Contractor encounters an unforeseen hazardous material, the Contractor

shall immediately stop work in the area affected and report the condition to the Owner and Designer in writing. The Contractor shall not be required, pursuant to Article 4, to perform, any work relating to hazardous materials.

- U. In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 4.
- V. Before commencing work, Contractors shall confer with the Construction Representative and facility representative and review any facility rules and regulations which may affect the conduct of the work.
- W. Project signs will only be erected on major projects and only as described in the specifications. If no sign is specified, none shall be erected.

ARTICLE 3.7 -- SUBCONTRACTS

- A. Subcontractor assignments as identified in the bid form shall not be changed without written approval of the Owner. The Owner will not approve changes of a listed subcontractor unless the Contractor documents, to the satisfaction of the Owner that the subcontractor cannot or will not perform the work as specified.
- B. The Contractor is fully responsible to the Owner for the acts and omissions of all subcontractors and of persons either directly or indirectly employed by them.
- C. Every subcontractor shall be bound by the applicable terms and provisions of these contract documents, but no contractual relationship shall exist between any subcontractor and the Owner unless the right of the Contractor to proceed with the work is suspended or this contract is terminated as herein provided, and the Owner in writing elects to assume the subcontract.
- D. The Contractor shall upon receipt of "Notice to Proceed" and prior to submission of the first payment request, notify the Designer and Construction Representative in writing of the names of any subcontractors to be used in addition to those identified in the bid form and all major material suppliers proposed for all parts of the work.

ARTICLE 4 -- CHANGES IN THE WORK

4.1 CHANGES IN THE WORK

- A. The Construction Representative, without giving notice to the surety and without invalidating this contract, may order extra work or make changes by

altering, adding to or deducting from the work, this contract sum being adjusted accordingly. All such work shall be executed under the conditions of the original contract. A claim for extension of time caused by any change must be adjusted at the time of ordering such change. No future request for time will be considered.

- B. Each Contract Change shall include all costs required to perform the work including all labor, material, equipment, overheads and profit, delay, disruptions, or other miscellaneous expenses. No subsequent requests for additional compensation including claims for delay, disruption, or reduced efficiency as a result of each change will be considered. Values from the Schedule of Values will not be binding as a basis for additions to or deductions from the contract price.
- C. The amount of any adjustment in this contract price for authorized changes shall be agreed upon before such changes become effective and shall be determined, through submission of a request for proposal, as follows:
 - 1. By an acceptable fixed price proposal from the Contractor. Breakdowns shall include all takeoff sheets of each Contractor and subcontractor. Breakdown shall include a listing of each item of material with unit prices and number of hours of labor for each task. Labor costs per hour shall be included with labor burden identified, which shall be not less than the prevailing wage rate, etc. Overhead and profit shall be shown separately for each subcontractor and the Contractor.
 - 2. By a cost-plus-fixed-fee (time and material) basis with maximum price, total cost not to exceed said maximum. Breakdown shall include a listing of each item of material with unit prices and number of hours of labor for each task. Labor costs per hour shall be included with labor burden identified, which shall be not less than the prevailing wage rate, etc. Overhead and profit shall be shown separately for each subcontractor and the Contractor.
 - 3. By unit prices contained in Contractor's original bid form and incorporated in the construction contract.
- D. Overhead and Profit on Contract Changes shall be applied as follows:

- 1. The overhead and profit charge by the Contractor and all subcontractors shall be considered to include, but is not limited to: incidental job burdens, small truck (under 1 ton) expense, mileage, small hand tools,

warranty costs, company benefits and general office overhead. Project supervision including field supervision and job site office expense shall be considered a part of overhead and profit unless a compensable time extension is granted.

2. The percentages for overhead and profit charged on Contract Changes shall be negotiated, and may vary according to the nature, extent, and complexity of the work involved. However, the overhead and profit for the Contractor or subcontractor actually performing the work shall not exceed 14%. When one or more tiers of subcontractors are used, in no event shall any Contractor or subcontractor receive as overhead and profit more than 3% of the cost of the work performed by any of his subcontractors. In no case shall the total overhead and profit paid by the Owner on any Contract Changes exceed twenty percent (20%) of the cost of materials, labor and equipment (exclusive of Contractor or any Subcontractor overhead and profit) necessary to put the contract change work in place.
 3. The Contractor will be allowed to add the cost of bonding and insurance to their cost of work. This bonding and insurance cost shall not exceed 2% and shall be allowed on the total cost of the added work, including overhead and profit.
 4. On proposals covering both increases and decreases in the amount of this contract, the application of overhead and profit shall be on the net change in the cost of the work.
 5. The percentage for overhead and profit to be credited to the Owner on Contract Changes that are solely decreases in the quantity of work or materials shall be negotiated, and may vary according to the nature, extent and complexity of the work involved, but in no case shall be less than ten percent (10%). If the percentage for overhead and profit charged for work added by Contract Changes for this contract has been negotiated to less than 10%, the negotiated rate shall then apply to credits as well.
- E. No claim for an addition to this contract sum shall be valid unless authorized as aforesaid in writing by the Owner. In the event that none of the foregoing methods are agreed upon, the Owner may order the Contractor to perform work on a time and material basis. The cost of such work shall be determined by the Contractor's actual labor and material cost to perform the work plus overhead and profit as outlined herein. The

Designer and Construction Representative shall approve the Contractor's daily time and material invoices for the work involved.

- F. If the Contractor claims that any instructions involve extra cost under this contract, the Contractor shall give the Owner's Representative written notice thereof within a reasonable time after the receipt of such instructions, and in any event before proceeding to execute the work. No such claim shall be valid unless so made and authorized by the Owner, in writing.
- G. In an emergency affecting the safety of life or of the structure or of adjoining property, the Contractor, without special instruction or authorization from the Construction Representative, is hereby permitted to act at their discretion to prevent such threatened loss or injury. The Contractor shall submit a claim for compensation for such emergency work in writing to the Owner's Representative.

ARTICLE 4.2 – CHANGES IN COMPLETION TIME

- A. Extension of the number of work days stipulated in the Contract for completion of the work with compensation may be made when:
 1. The contractor documents that proposed Changes in the work, as provided in Article 4.1, extends construction activities critical to contract completion date, OR
 2. The Owner suspends all work for convenience of the Owner as provided in Article 7.3, OR
 3. An Owner caused delay extends construction activities critical to contract completion (except as provided elsewhere in these General Conditions). The Contractor is to review the work activities yet to begin and evaluate the possibility of rescheduling the work to minimize the overall project delay.
- B. Extension of the number of work days stipulated in the Contract for completion of the work without compensation may be made when:
 1. Weather-related delays occur, subject to provisions for the inclusion of a specified number of "bad weather" days when provided for in Section 012100-Allowances, OR
 2. Labor strikes or acts of God occur, OR
 3. The work of the Contractor is delayed on account of conditions which were beyond the control of the Contractor, subcontractors or suppliers, and were not the result of their fault or negligence.
- C. No time extension or compensation will be provided for delays caused by or within the control

of the Contractor, subcontractors or suppliers and for concurrent delays caused by the Owner.

- D. The Contractor shall notify the Owner promptly of any occurrence or conditions which in the Contractor's opinion results in a need for an extension of time. The notice shall be in writing and shall include all necessary supporting materials with details of any resultant costs and be submitted in time to permit full investigation and evaluation of the Contractor's claim. The Owner shall promptly acknowledge the Contractor's notice and, after recommendation from the Owner's Representative and/or Designer, shall provide a decision to the Contractor. Failure on the part of the Contractor to provide such notice and to detail the costs shall constitute a waiver by the Contractor of any claim. Requests for extensions of time shall be for working days only.

ARTICLE 5 - CONSTRUCTION AND COMPLETION

ARTICLE 5.1 – CONSTRUCTION COMMENCEMENT

- A. Upon receipt of the "Intent to Award" letter, the Contractor must submit the following properly executed instruments to the Owner:
1. Contract;
 2. Performance/payment bond as described in Article 6.1;
 3. Certificates of Insurance, or the actual policies themselves, showing that the Contractor has obtained the insurance coverage required by Article 6.2.
 4. Written Affirmative Action Plans as required in Article 1.4.

Above referenced items must be received by the Owner within ten (10) working days after the effective date of the contract. If not received, the Owner may treat the failure to timely submit them as a refusal by the Contractor to accept a contract for this work and may retain as liquidated damages the Contractor's bid bond, cashier's check or certified check as provided in the Instructions to Bidders. Upon receipt the Owner will issue a "Notice to Proceed" with the work to the Contractor.

- B. Within the time frame noted in Section 013200 - Schedules, following receipt of the "Notice to Proceed", the Contractor shall submit to the Owner a progress schedule and schedule of values, showing activities through the end of the contract period. Should the Contractor not receive written notification from the Owner of the disapproval of the schedule of values within fifteen (15) working

days, the Contractor may consider it approved for purpose of determining when the first monthly Application and Certification for Payment may be submitted.

- C. The Contractor may commence work upon receipt of the Division of Facilities Management, Design and Construction's "Notice to Proceed" letter. Contractor shall prosecute the work with faithfulness and energy, and shall complete the entire work on or before the completion time stated in the contract documents or pay to the Owner the damages resulting from the failure to timely complete the work as set out within Article 5.4.

ARTICLE 5.2 -- PROJECT CONSTRUCTION

- A. Each Contractor shall submit for the Owner's approval, in reproducible form, a progress schedule showing the rate of progress and the order of the work proposed to carry on various phases of the project. The schedule shall be in conformance with the requirements outlined in Section 013200 – Schedules.
- B. Contractor shall employ and supply a sufficient force of workers, material, and equipment and shall pay when due, any worker, subcontractor or supplier and otherwise prosecute the work with such diligence so as to maintain the rate of progress indicated on the progress schedule, prevent work stoppage, and insure completion of the project within the time specified.

ARTICLE 5.3 -- PROJECT COMPLETION

- A. Substantial Completion. A Project is substantially complete when construction is essentially complete and work items remaining to be completed can be done without interfering with the Owner's ability to use the Project for its intended purpose.
1. Once the Contractor has reached what they believe is Substantial Completion, the Contractor shall notify the Designer and the Construction Representative of the following:
 - a. That work is essentially complete with the exception of certain listed work items. The list shall be referred to as the "Contractor's Punch."
 - b. That all Operation and Maintenance Manuals have been assembled and submitted in accordance with Article 3.5A.
 - c. That the Work is ready for inspection by the Designer and Construction Representative. The Owner shall be entitled to a minimum of ten working

days notice before the inspection shall be performed.

2. If the work is acceptable, the Owner shall issue a Certificate of Substantial Completion, which shall set forth the responsibilities of the Owner and the Contractor for utilities, security, maintenance, damage to the work and risk of loss. The Certificate shall also identify those remaining items of work to be performed by the Contractor. All such work items shall be complete within 30 working days of the date of the Certificate, unless the Certificate specifies a different time. If the Contractor shall be required to perform tests that must be delayed due to climatic conditions, it is understood that such tests and affected equipment will be identified on the Certificate and shall be accomplished by the Contractor at the earliest possible date. Performance of the tests may not be required before Substantial Completion can be issued. The date of the issuance of the Certificate of Substantial Completion shall determine whether or not the work was completed within the contract time and whether or not Liquidated Damages are due.
 3. If the work is not acceptable, and the Owner does not issue a Certificate of Substantial Completion, the Owner shall be entitled to charge the Contractor with the Designer's and Owner's costs of re-inspection, including time and travel.
- B. Partial Occupancy. Contractor agrees that the Owner shall be permitted to occupy and use any completed or partially completed portions of the Project, when such occupancy and use is in the Owner's best interest. Owner shall notify Contractor of its desire and intention to take Partial Occupancy as soon as possible but at least ten (10) working days before the Owner intends to occupy. If the Contractor believes that the portion of the work the Owner intends to occupy is not ready for occupancy, the Contractor shall notify the Owner immediately. The Designer shall inspect the work in accordance with the procedures above. If the Contractor claims increased cost of the project or delay in completion as a result of the occupancy, he shall notify the Owner immediately but in all cases before occupancy occurs.
- C. Final Completion. The Project is finally complete when the Certificate of Substantial Completion has been issued and all work items identified therein as incomplete have been completed, and when all administrative items required by the contract have been completed. Final Completion entitles the Contractor to payment of the outstanding balance of the contract amount including all change orders

and retainage. Within five (5) working days of the date of the Certificate of Substantial Completion, the Contractor shall identify the cost to complete any outstanding items of work. The Designer shall review the Contractor's estimate and either approve it or provide an independent estimate for all such items. If the Contractor fails to complete the remaining items within the time specified in the Certificate, the Owner may terminate the contract and go to the surety for project completion in accordance with Article 7.2 or release the contract balance to the Contractor less 150% of the approved estimate to complete the outstanding items. Upon completion of the outstanding items, when a final cost has been established, any monies remaining shall be paid to the Contractor. Failure to complete items of work does not relieve the Contractor from the obligation to complete the administrative requirements of the contract, such as the provisions of Article 5.3 FAILURE TO COMPLETE ALL ITEMS OF WORK UNDER THE CONTRACT SHALL BE CONSIDERED A DEFAULT AND BE GROUNDS FOR CONTRACT TERMINATION AND DEBARMENT.

- D. Liquidated Damages. Contractor agrees that the Owner may deduct from the contract price and retain as liquidated damages, and not as penalty or forfeiture, the sum stipulated in this contract for each work day after the Contract Completion Day on which work is not Substantially Complete. Assessment of Liquidated Damages shall not relieve the Contractor or the surety of any responsibility or obligation under the Contract. In addition, the Owner may, without prejudice to any other rights, claims, or remedies the Owner may have including the right to Liquidated Damages, charge the Contractor for all additional expenses incurred by the Owner and/or Designer as the result of the extended contract period through Final Completion. Additional Expenses shall include but not be limited to the costs of additional inspections.
- E. Early Completion. The Contractor has the right to finish the work before the contract completion date; however, the Owner assumes no liability for any hindrances to the Contractor unless Owner caused delays result in a time extension to the contract completion date. The Contractor shall not be entitled to any claims for lost efficiencies or for delay if a Certificate of Substantial Completion is given on or before the Contract Completion Date.

ARTICLE 5.4 -- PAYMENT TO CONTRACTOR

- A. Payments on account of this contract will be made monthly in proportion to the work which has been completed. Request for payment must be submitted on the Owner's forms. No other pay request will

be processed. Supporting breakdowns must be in the same format as Owner's forms and must provide the same level of detail. The Designer will, within 5 working days from receipt of the contractor's request for payment either issue a Certificate for Payment to the Owner, for such amount as the Designer determines is properly due, or notify the Contractor in writing of reasons for withholding a Certificate. The Owner shall make payment within 30 calendar days after the "Application and Certification for Payment" has been received and certified by the Designer. The following items are to be attached to the contractor's pay request:

1. Updated construction schedule
 2. Certified payrolls consisting of name, occupation and craft, number of hours worked and actual wages paid for each individual employee, of the Contractor and all subcontractors working on the project
- B. The Owner shall retain 5 percent of the amount of each such payment application, except as allowed by Article 5.4, until final completion and acceptance of all work covered by this contract.
- C. Each payment made to Contractor shall be on account of the total amount payable to Contractor and all material and work covered by paid partial payment shall thereupon become the sole property of Owner. This provision shall not be construed as relieving Contractor from sole responsibility for care and protection of materials and work upon which payments have been made or restoration of any damaged work or as a waiver of the right of Owner to require fulfillment of all terms of this contract.
- D. Materials delivered to the work site and not incorporated in the work will be allowed in the Application and Certification for Payment on the basis of one hundred (100%) percent of value, subject to the 5% retainage providing that they are suitably stored on the site or in an approved warehouse in accordance with the following requirements:
1. Material has previously been approved through submittal and acceptance of shop drawings conforming to requirements of Article 3.2 of General Conditions.
 2. Delivery is made in accordance with the time frame on the approved schedule.
 3. Materials, equipment, etc., are properly stored and protected from damage and deterioration and remain so - if not, previously approved amounts will be deleted from subsequent pay applications.

4. The payment request is accompanied by a breakdown identifying the material equipment, etc. in sufficient detail to establish quantity and value.
- E. The Contractor shall be allowed to include in the Application and Certification for Payment, one hundred (100%) of the value, subject to retainage, of major equipment and material stored off the site if all of the following conditions are met:
1. The request for consideration of payment for materials stored off site is made at least 15 working days prior to submittal of the Application for Payment including such material. Only materials inspected will be considered for inclusion on Application for Payment requests.
 2. Materials stored in one location off site are valued in excess of \$25,000.
 3. That a Certificate of Insurance is provided indicating adequate protection from loss, theft conversion or damage for materials stored off site. This Certificate shall show the State of Missouri as an additional insured for this loss.
 4. The materials are stored in a facility approved and inspected, by the Construction Representative.
 5. Contractor shall be responsible for, Owner costs to inspect out of state facilities, and any delays in the completion of the work caused by damage to the material or for any other failure of the Contractor to have access to this material for the execution of the work.
- F. The Owner shall determine the amount, quality and acceptability of the work and materials which are to be paid for under this contract. In the event any questions shall arise between the parties, relative to this contract or specifications, determination or decision of the Owner or the Construction Representative and the Designer shall be a condition precedent to the right of the Contractor to receive any money or payment for work under this contract affected in any manner or to any extent by such question.
- G. Payments Withheld: The Owner may withhold or nullify in whole or part any certificate to such extent as may be necessary to protect the Owner from loss on account of:
1. Defective work not remedied. When a notice of noncompliance is issued on an item or items, corrective action shall be undertaken immediately. Until corrective action is completed, no monies will be paid and no additional time will be allowed for the item or

items. The cost of corrective action(s) shall be borne by the Contractor.

2. A reasonable doubt that this contract can be completed for the unpaid balance.
3. Failure of the Contractor to update as-built drawings monthly for review by the Construction Representative.
4. Failure of the Contractor to update the construction schedule.

When the Construction Representative is satisfied the Contractor has remedied above deficiencies, payment shall be released.

H. Final Payment: Upon receipt of written notice from the Contractor to the Designer and Project Representative that the work is ready for final inspection and acceptance, the Designer and Project Representative, with the Contractor, shall promptly make such inspection. If the work is acceptable and the contract fully performed, the Construction Representative shall complete a final acceptance report and the Contractor will be directed to submit a final Application and Certification for Payment. If the Owner approves the same, the entire balance shall be due and payable, with the exception of deductions as provided for under Article 5.4.

1. Where the specifications provide for the performance by the Contractor of (certain tests for the purpose of balancing and checking the air conditioning and heating equipment and the Contractor shall have furnished and installed all such equipment in accordance with the specifications, but said test cannot then be made because of climatic conditions, such test shall may be considered as required under the provisions of the specifications, Section 013300 and this contract may be substantial Full payment will not be made until the tests have been made and the equipment and system is finally accepted. If the tests are not completed when scheduled, the Owner may deduct 150% of the value of the tests from the final payment.
2. The final payment shall not become due until the Contractor delivers to the Construction Representative:
 - a) A complete file of releases, on the standard form included in the contract documents as "Final Receipt of Payment and Release Form", from subcontractors and material suppliers evidencing payment in full for services, equipment and materials, as the case may require, if the Owner approves, or a consent from

the Surety to final payment accepting liability for any unpaid amounts.

- b) An Affidavit of Compliance with Prevailing Wage Law, in the form as included in this contract specifications, properly executed by each subcontractor, and the Contractor
 - c) Certified copies of all payrolls
 - d) As-built drawings
3. If any claim remains unsatisfied after all payments are made, the Contractor shall refund to the Owner all monies that the latter may be compelled to pay in discharging such a claim including all costs and a reasonable attorney's fee.
 4. Missouri statute requires prompt payment from the Owner to the Contractor within thirty calendar days and from the Contractor to his subcontractors within fifteen calendar days. Failure to make payments within the required time frame entitles the receiving party to charge interest at the rate of one and one half percent per month calculated from the expiration of the statutory time period until paid.
 5. The value of all unused unit price allowances and/or 150% of the value of the outstanding work items, and/or liquidated damages may be deducted from the final pay request without executing a Contract Change. Any unit price items which exceed the number of units in the contract may be added by Contract Change.

ARTICLE 6 -- INSURANCE AND BONDS

ARTICLE 6.1 -- BOND

- A. Contractor shall furnish a performance/payment bond in an amount equal to 100% of the contract price to guarantee faithful performance of the contract and 100% of the contract price to guarantee the payment of all persons performing labor on the project and furnishing materials in connection therewith under this contract as set forth in the standard form of performance and payment bond included in the contract documents. The surety on such bond shall be issued by a surety company authorized by the Missouri Department of Insurance to do business in the state of Missouri.
- B. All Performance/Payment Bonds furnished in response to this provision shall be provided by a bonding company with a rating of B+ or higher as established by A.M. Best Company, Inc. in their most recent publication.

ARTICLE 6.2 – INSURANCE

A. The successful Contractor shall procure and maintain for the duration of the contract issued a policy or policies of insurance for the protection of both the Contractor and the Owner and their respective officers, officials, agents, consultants and employees. The Owner requires certification of insurance coverage from the Contractor prior to commencing work.

B. Minimum Scope and Extent of Coverage

1. General Liability

Commercial General Liability, ISO coverage form number or equivalent CG 00 01 ("occurrence" basis), or I-SO coverage form number CG 00 02, or ISO equivalent.

If ISO equivalent or manuscript general liability coverage forms are used, minimum coverage will be as follows: Premises/Operations; Independent Contractors; Products/Completed Operations; personal Injury; Broad Form Property Damage including Completed Operations; Broad Form Contractual Liability Coverage to include Contractor's obligations under Article 1.11 Indemnification and any other Special Hazards required by the work of the contract.

2. Automobile Liability

Business Automobile Liability Insurance, ISO Coverage form number or equivalent CA 00 01 covering automobile liability, code 1 "ANY AUTO".

3. Workers' Compensation and Employer's Liability

Statutory Workers' Compensation Insurance for Missouri and standard Employer's Liability Insurance, or the authorization to self-insure for such liability from the Missouri Division of Workers' Compensation.

4. Builder's Risk or Installation Floater Insurance

Insurance upon the work and all materials, equipment, supplies, temporary structures and similar items which may be incident to the performance of the work and located at or adjacent to the site, against loss or damage from fire and such other casualties as are included in extended coverage in broad "All Risk" form, including coverage for Flood and Earthquake, in an amount not less than the replacement cost of the work or this contract price, whichever is greater, with loss payable to Contractor and Owner as their respective interests may appear.

Contractor shall maintain sufficient insurance to cover the full value of the work and materials as the work progresses, and shall furnish Owner copies of all endorsements. If Builder's Risk Reporting- Form of Endorsement is used, Contractor shall make all reports as required therein so as to keep in force an amount of insurance which will equal the replacement cost of the work, materials, equipment, supplies, temporary structures, and other property covered thereby; and if, as a result of Contractor's failure to make any such report, the amount of insurance so recoverable shall be less than such replacement cost, Contractor's interest in the proceeds of such insurance, if any, shall be subordinated to Owner's interest to the end that Owner may receive full reimbursement for its loss.

C. Minimum Limits of Insurance

1. General Liability

Contractor

\$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage

\$2,000,000 annual aggregate

2. Automobile Liability

\$2,000,000 combined single limit per occurrence for bodily injury and property damage

3. Workers' Compensation and Employers Liability

Workers' Compensation limits as required by applicable State Statutes (generally unlimited) and minimum of \$1,000,000 limit per accident for Employer's Liability.

General Liability and Automobile Liability insurance may be arranged under individual policies for the full limits required or by a combination of underlying policies with the balance provided by a form-following Excess or Umbrella Liability policy.

D. Deductibles and Self-Insured Retentions

All deductibles, co-payment clauses, and self-insured retentions must be declared to and approved by the Owner. The Owner reserves the right to request the reduction or elimination of unacceptable deductibles or self-insured retentions, as they would apply to the Owner, and their respective officers, officials, agents, consultants and employees. Alternatively, the Owner may request Contractor to procure a bond guaranteeing

payment of losses and related investigations, claims administration, and defense expenses.

E. Other Insurance Provisions and Requirements

The respective insurance policies and coverage, as specified below, must contain, or be endorsed to contain the following conditions or provisions:

1. General Liability

The Owner, and its respective commissioners, officers, officials, agents, consultants and employees shall be endorsed as additional insured's by ISO form CG 20 26 Additional Insured - Designated Person or Organization. As additional insured's, they shall be covered as to work performed by or on behalf of the Contractor or as to liability which arises out of Contractor's activities or resulting from the performance of services or the delivery of goods called for by the Contract.

Contractor's insurance coverage shall be primary with respect to all additional insured's. Insurance of self-insurance programs maintained by the designated additional -insured's shall be excess of the Contractor's insurance and shall not contribute with it.

Additionally, the Contractor and Contractor's general liability insurer shall agree to waive all rights of subrogation against the Owner and any of their respective officers, officials, agents, consultants or employees for claims, losses, or expenses which arise out of Contractor's activities or result from the performance of services or the delivery of goods called for by the Contract.

Contractor's failure to comply with the terms and conditions of these insurance policies shall not affect or abridge coverage for the Owner, or for any of their officers, officials, agents, consultants or employees.

2. Automobile Insurance

The Owner, and their respective officers, officials, agents, consultants and employees shall be endorsed as additional insured's by ISO form CG 20 26 - Additional Insured Designated Person or Organization. As additional insured's, they shall be covered as to work performed by or on behalf of the Contractor or as to liability which arises out of Contractor's activities or resulting from the performance of services or the delivery of goods called for by the Contract.

Contractor's insurance coverage shall be primary with respect to all additional insured's. Insurance or self-insurance

programs maintained by the designated additional insured's shall be in excess of the Contractor's insurance and shall not contribute with it.

Additionally, the Contractor and Contractor's automobile insurer shall agree to waive all rights of subrogation against the Owner and any of their respective officers, officials, agents, consultants or employees for claims, losses, or expenses which arise out of Contractor's activities or result from the performance of services or the delivery of goods called for by the Contract.

Contractor's failure to comply with the terms and conditions of these insurance policies shall not affect or abridge coverage for the Owner or for any of its officers, officials, agents, consultants or employees.

3. Workers' Compensation/Employer's Liability

Contractor's workers' compensation insurance shall be endorsed with NCCI form WC 00 03 01 A - Alternative Employer Endorsement. The Alternative Employer Endorsement shall designate the Owner as "alternate employers."

4. All Coverages

Each insurance policy required by this section of the Contract shall contain a stipulation, endorsed if necessary, that the Owner will receive a minimum of a thirty (30) calendar day advance notice of any policy cancellation. Ten (10) calendar days advance notice is required for policy cancellation due to non-payment of premium.

F. Insurer Qualifications and Acceptability

Insurance required hereunder shall be issued by an A.M. Best, "B+" rated, Class IX insurance company approved to conduct insurance business in the state of Missouri.

G. Verification of Insurance Coverage

Prior to Owner issuing a Notice to Proceed, the Contractor shall furnish the Owner with Certificate(s) of Insurance and with any applicable original endorsements evidencing the required insurance coverage. The insurance certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements received by the Owner are subject to review and approval by the Owner. The Owner reserves the right to require certified copies of all required policies at any time. If the scope of this contract will exceed one (1) year - or, if any of Contractor's applicable insurance coverage expires prior to completion of the work or services required under this contract -

the Contractor will provide a renewal or replacement certificate before continuing work or services hereunder. If the Contractor fails to provide documentation of required insurance coverage, the Owner may issue a stop work order and no additional contract completion time and/or compensation shall be granted as a result thereof.

ARTICLE 7 – SUSPENSION OR TERMINATION OF CONTRACT

ARTICLE 7.1 - FOR SITE CONDITIONS

When conditions at the site of the proposed work are considered by the Owner to be unsatisfactory for prosecution of the work, the Contractor may be ordered in writing to suspend the work or any part thereof until reasonable conditions exist. When such suspension is not due to fault or negligence of the Contractor, time allowed for completion of such suspended work will be extended by a period of time equal to that lost due to delay occasioned by ordered suspension. This will be a no cost time extension.

ARTICLE 7.2 - FOR CAUSE

A. Termination or Suspension for Cause:

1. If the Contractor shall file for bankruptcy, or should make a general assignment for the benefit of the creditors, or if a receiver should be appointed on account of insolvency, or if the contractor should persistently or repeatedly refuse or fail to supply enough properly skilled workers or proper materials, or if the contractor should fail to make prompt payment to subcontractors or for material or labor, or persistently disregard laws, ordinances or the instructions of the Owner, or otherwise be guilty of a substantial violation of any provision of this contract, then the Owner may serve notice on the Contractor and the surety setting forth the violations and demanding compliance with this contract. Unless within ten (10) consecutive calendar days after serving such notice, such violations shall cease and satisfactory arrangements for correction be made, the Owner may suspend the Contractor's right to proceed with the work or terminate this contract.
2. In the event the Owner suspends Contractor's right to proceed with the work or terminates the contract, the Owner may demand that the Contractor's surety take over and complete the work on this contract, after the surety submits a written proposal to the Owner and receives written approval and upon the surety's failure or refusal to do so within ten (10) consecutive

calendar days after demand therefore, the Owner may take over the work and prosecute the same to completion by bid or negotiated contract, or the Owner may elect to take possession of and utilize in completing the work such materials, supplies, appliances and plant as may be on the site of the work, and all subcontractors, if the Owner elects, shall be bound to perform their contracts.

- B. The Contractor and its surety shall be and remain liable to the Owner for any excess cost or damages occasioned to the Owner as a result of the actions above set forth.
- C. The Contractor in the event of such suspension or termination shall not be entitled to receive any further payments under this contract until the work is wholly finished. Then if the unpaid balance under this contract shall exceed all expenses of the Owner as certified by the Director, such excess shall be paid to the Contractor; but, if such expenses shall exceed the unpaid balance as certified by the Director, the Contractor and their surety shall be liable for and shall pay the difference and any damages to the Owner.
- D. In exercising Owner's right to secure completion of the work under any of the provisions hereof, the Director shall have the right to exercise Owner's sole discretion as to the manner, methods and reasonableness of costs of completing the work.
- E. The rights of the Owner to suspend or terminate as herein provided shall be cumulative and not exclusive and shall be in addition to any other remedy provided by law.
- F. The Contractor in the event of such suspension or termination may be declared ineligible for Owner contracts for a minimal period of twelve (12) months. Further, no contract will be awarded to any Contractor who lists in their bid form any subcontractor whose prior performance has contributed, as determined by the Owner, to a breach of a contract. In order to be considered for state-awarded contracts after this period, the Contractor/subcontractor will be required to forward acceptance reports to the Owner regarding successful completion of non-state projects during the intervening twelve (12) months from the date of default. No contracts will be awarded to a subcontractor/Contractor until the ability to perform responsibly in the private sector has been proven to the Owner.

ARTICLE 7.3 -- FOR CONVENIENCE

- A. The Owner may terminate or suspend the Contract or any portion of the Work without cause at any time, and at the Owner's convenience. Notification of a termination or suspension shall be in writing

and shall be given to the Contractor and their surety. If the Contract is suspended, the notice will contain the anticipated duration of the suspension or the conditions under which work will be permitted to resume. If appropriate, the Contractor will be requested to demobilize and re-mobilize and will be reimbursed time and costs associated with the suspension.

B. Upon receipt of notification, the Contractor shall:

1. Cease operations when directed.
2. Take actions to protect the work and any stored materials.
3. Place no further subcontracts or orders for material, supplies, services or facilities except as may be necessary to complete the portion of the Contract that has not been terminated. No claim for payment of materials or supplies ordered after the termination date shall be considered.
4. Terminate all existing subcontracts, rentals, material, and equipment orders.

5. Settle all outstanding liabilities arising from termination with subcontractors and suppliers.

6. Transfer title and deliver to the Owner, work in progress, completed work, supplies and other material produced or acquire for the work terminated, and completed or partially completed plans, drawings information and other property that, if the Contract had been completed, would be required to be furnished to the Owner.

C. For termination without cause and at the Owner's convenience, in addition to payment for work completed prior to date of termination, the Contractor may be entitled to payment of other documented costs directly associated with the early termination of the contract. Payment for anticipated profit and unapplied overhead will not be allowed.

SECTION 007300 - SUPPLEMENTARY CONDITIONS

1.0 GENERAL:

A. These Supplementary General Conditions clarify, add, delete, or otherwise modify standard terms and conditions of DIVISION 0, BIDDING AND CONTRACTING REQUIREMENTS.

2.0 CONTACTS:

Designer: Brendan Sands
IMEG Corporation
15 Sunnen Drive, Suite 104
St. Louis, Missouri 63143
Telephone: (314) 951-2510
Email: brendan.m.sands@imegcorp.com

Construction Representative: Randy Duncan
Division of Facilities Management, Design and Construction
709 Missouri Blvd (Upper Level)
Jefferson City, MO 65109
Telephone: (573) 526-0582
Email: Randy.Duncan@oa.mo.gov

Project Manager: Tracie Siebeneck
Division of Facilities Management, Design and Construction
301 West High Street, Room 730
Jefferson City, Missouri 65101
Telephone: (573) 508-9480
Email: tracie.siebeneck@oa.mo.gov

Contract Specialist: Paul Girouard
Division of Facilities Management, Design and Construction
301 West High Street, Room 730
Jefferson City, Missouri 65101
Telephone: (573) 751-4797
Email: paul.girouard@oa.mo.gov

3.0 NOTICE: ALL BID MATERIALS ARE DUE AT THE TIME OF BID SUBMITTAL. THERE IS NO SECOND SUBMITTAL FOR THIS PROJECT.

4.0 FURNISHING CONSTRUCTION DOCUMENTS:

- A. The Owner will furnish the Contractor with approximately 5 complete sets of drawings and specifications at no charge.
- B. The Owner will furnish the Contractor with approximately 5 sets of explanatory or change drawings at no charge.
- C. The Contractor may make copies of the documents as needed with no additional cost to the Owner.

5.0 SAFETY REQUIREMENTS

Contractor and subcontractors at any tier shall comply with RSMo 292.675 and Article 1.3, E, of Section 007213, General Conditions.

6.0 LEAD AND ASBESTOS CERTIFICATION REQUIREMENTS:

From SECTION 007213 – GENERAL CONDITIONS, Article 5.4.H.2, ADD receipt of Certification from Contractor meeting the requirements set forth in SECTION 013513.13 – SITE SECURITY AND HEALTH REQUIREMENTS, 3.4., NO ASBESTOS AND NO LEAD CERTIFICATION.

Missouri

Division of Labor Standards

WAGE AND HOUR SECTION



MICHAEL L. PARSON, Governor

Annual Wage Order No. 29

Section 012
BUTLER COUNTY

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by _____

Todd Smith, Director
Division of Labor Standards

Filed With Secretary of State: _____ **March 10, 2022**

Last Date Objections May Be Filed: **April 11, 2022**

Prepared by Missouri Department of Labor and Industrial Relations

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	\$22.81*
Boilermaker	\$22.81*
Bricklayer	\$44.67
Carpenter	\$48.19
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	\$47.33
Plasterer	
Communications Technician	\$22.81*
Electrician (Inside Wireman)	\$22.81*
Electrician Outside Lineman	\$22.81*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	\$22.81*
Glazier	\$22.81*
Ironworker	\$22.81*
Laborer	\$39.72
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	\$22.81*
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	\$22.81*
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	\$22.81*
Plumber	\$56.03
Pipe Fitter	
Roofer	\$38.89
Sheet Metal Worker	\$58.80
Sprinkler Fitter	\$22.81*
Truck Driver	\$22.81*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in Section 290.210 RSMo.

Heavy Construction Rates for
BUTLER County

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	\$22.81*
Millwright	
Pile Driver	
Electrician (Outside Lineman)	\$22.81*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	\$45.71
General Laborer	
Skilled Laborer	
Operating Engineer	\$61.64
Group I	
Group II	
Group III	
Group IV	
Truck Driver	\$22.81*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in Section 290.210 RSMo.

OVERTIME and HOLIDAYS

OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, "**overtime work**" shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

HOLIDAYS

January first;
The last Monday in May;
July fourth;
The first Monday in September;
November eleventh;
The fourth Thursday in November; and
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.

SECTION 011000 – SUMMARY OF WORK

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions and Division 1 Specification Sections apply to this Section.

1.2 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Project consists of upgrading the HVAC systems and controls system for the Shady Groves State School.
 - 1. Project Location: 2400 High Street, Poplar Bluff, MO 63901
 - 2. Owner: State of Missouri, Office of Administration, Division of Facilities Management, Design and Construction, Harry S Truman State Office Building, Post Office Box 809, 301 West High Street, Jefferson City, Missouri 65102.
- B. Contract Documents dated April 5, 2023 were prepared for the Project by IMEG Corp., 15 Sunnen Drive, Suite 104, Saint Louis, MO 63143.
- C. The Work consists of replacing the existing HVAC equipment and controls in the Shady Grove State School.
 - 1. The Work includes replacing the energy recovery unit, boiler, pumps, heat pumps, fluid cooler, and exhaust fans as well as adding a makeup air unit in the kitchen and a new DDC control system to connect all new and existing equipment.
 - 2. Design intent is to minimize system switch over down time. Contractor to coordinate with owner for anticipated down time. Refer to drawing general notes for additional information.
 - 3. Refer to 230500 and 260500 for additional information.
- D. The Work will be constructed under a single prime contract.

1.3 WORK SEQUENCE

- A. The Work will be coordinated with the owner to allow partial areas to permit construction activities. Work shall be substantially complete within the area to allow owner to reoccupy before moving to the next area. Areas requiring shutdown of essential functions such as the kitchen and main mechanical room shall be tightly coordinated with the owner and school schedule to allow for work to not affect building occupancy.

1.4 CONTRACTOR USE OF PREMISES

- A. General: During the construction period the Contractor shall have full use of the premises for construction operations, including use of the site. The Contractor's use of the premises limited only by the Owner's right to perform work or to retain other contractors on portions of the Project.

- B. Use of the Site: Limit use of the premises to work in areas indicated. Confine operations to areas within contract limits indicated. Do not disturb portions of the site beyond the areas in which the Work is indicated.
 - 1. Owner Occupancy: Allow for Owner occupancy and use by the public.
 - 2. Driveways and Entrances: Keep driveways and entrances serving the premises clear and available to the Owner, the Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.
- C. Use of the Existing Building: Maintain the existing building in a weathertight condition throughout the construction period. Repair damage cause by construction operations. Take all precautions necessary to protect the building and its occupants during the construction period.

1.5 OCCUPANCY REQUIREMENTS

- A. Full Owner Occupancy: The Owner will occupy the site and existing building during the entire construction period. Cooperate with the Owner during construction operations to minimize conflicts and facilitate owner usage. Perform the Work so as not to interfere with the Owner's operations.

1.6 MISCELLANEOUS PROVISIONS

- A. The State of Missouri has an existing contract with Walter Louis Fluid Technologies for water treatment services. The State of Missouri will utilize this existing contract to provide all chemicals needed for startup as well as all future chemicals needed to protect and maintain the equipment. The Contractor shall coordinate with Walter Louis Fluid Technologies to ensure that the water treatment system is compatible with new equipment.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 011000

SECTION 012100 – ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions and other Division 1 Specification Sections apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements governing allowances.
 - 1. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when additional information is available for evaluation. If necessary, additional requirements will be issued by Change Order.
- B. Types of allowances include the following:
 - 1. Weather allowances.
- C. Related Sections include the following:
 - 1. Division 1 Section "Contract Modification Procedures" for procedures for submitting and handling Change Orders for allowances.
 - 2. Division 1 Section "Unit Prices" for procedures for using unit prices.

1.3 WEATHER ALLOWANCE

- A. Included within the completion period for this project are a specified number of “bad weather” days (see Schedule of Allowances).
- B. The Contractor’s progress schedule shall clearly indicate the bad weather day allowance as an “activity” or “activities”. In the event weather conditions preclude performance of critical work activities for 50% or more of the Contractor’s scheduled workday, that day shall be declared unavailable for work due to weather (a “bad weather” day) and charged against the above allowance. Critical work activities will be determined by review of the Contractor’s current progress schedule.
- C. The Contractor’s Representative and the Construction Representative shall agree monthly on the number of “bad weather” days to be charged against the allowance. This determination will be documented in writing and be signed by the Contractor and the Construction Representatives. If there is a failure to agree on all or part of the “bad weather” days for a particular month, that disagreement shall be noted on this written document and signed by each party’s representative. Failure of the Contractor’s representative to sign the “bad weather” day documentation after it is presented, with or without the notes of disagreement, shall constitute agreement with the “bad weather” day determination contained in that document.
- D. There will be no modification to the time of contract performance due solely to the failure to deplete the “bad weather” day allowance.

- E. Once this allowance is depleted, a no cost Change Order time extension will be executed for “bad weather” days, as defined above, encountered during the remainder of the Project.

1.4 SUBMITTALS

- A. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 COORDINATION

- A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

1.6 ALLOWANCES

- A. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials under allowance shall be included as part of the Contract Sum and not part of the allowance.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALLOWANCES

- A. Weather Allowance: Included within the completion period for this Project 5 “bad weather” days.

END OF SECTION 012100

SECTION 012600 – CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions and other Division 1 Specification Sections apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for handling and processing Contract Modifications.
- B. Related Sections include the following:
 - 1. Division 1, Section 012100 "Allowances" for procedural requirements for handling and processing Allowances.
 - 2. Division 1, Section 013115 "Project Management Communications" for administrative requirements for communications.
 - 3. Division 0, Section 007213, Article 3.1 "Acceptable Substitutions" for administrative procedures for handling Requests for Substitutions made after Contract award.
 - 4. Division 0, Section 007213, Article 4.0 "Changes in the Work" for Change Order requirements.

1.3 REQUESTS FOR INFORMATION

- A. In the event that the Contractor or Subcontractor, at any tier, determines that some portion of the Drawings, Specifications, or other Contract Documents requires clarification or interpretation, the Contractor shall submit a "Request for Information" (RFI) in writing to the Designer. A RFI may only be submitted by the Contractor and shall only be submitted on the RFI forms provided by the Owner. The Contractor shall clearly and concisely set forth the issue for which clarification or interpretation is sought and why a response is needed. In the RFI, the Contractor shall set forth an interpretation or understanding of the requirement along with reasons why such an understanding was reached.
- B. Responses to RFI shall be issued within ten (10) working days of receipt of the Request from the Contractor unless the Designer determines that a longer time is necessary to provide an adequate response. If a longer time is determined necessary by the Designer, the Designer will, within five (5) working days of receipt of the request, notify the Contractor of the anticipated response time. If the Contractor submits a RFI on a time sensitive activity on the current project schedule, the Contractor shall not be entitled to any time extension due to the time it takes the Designer to respond to the request provided that the Designer responds within the ten (10) working days set forth above.
- C. Responses from the Designer will not change any requirement of the Contract Documents. In the event the Contractor believes that a response to a RFI will cause a change to the requirements of the Contract Document, the Contractor shall give written

notice to the Designer requesting a Change Order for the work. Failure to give such written notice within ten (10) working days, shall waive the Contractor's right to seek additional time or cost under Article 4, "Changes in the Work" of the General Conditions.

1.4 MINOR CHANGES IN THE WORK

- A. Designer will issue supplemental instructions authorizing Minor Changes in the Work, not involving adjustment to the Contract Amount or the Contract Time, on "Designer's Supplemental Instructions" (DSI).

1.5 PROPOSAL REQUESTS

- A. The Designer or Owner Representative will issue a detailed description of proposed Changes in the Work that may require adjustment to the Contract Amount or the Contract Time. The proposed Change Description will be issued using the "Request for Proposal" (RFP) form. If necessary, the description will include supplemental or revised Drawings and Specifications.
 - 1. Proposal Requests issued by the Designer or Owner Representative are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.
 - 2. Within ten (10) working days after receipt of Proposal Request, submit a proposal for the cost adjustments to the Contract Amount and the Contract Time necessary to execute the Change. The Contractor shall submit his proposal on the appropriate Change Order Detailed Breakdown form. Subcontractors may use the appropriate Change Order Detailed Breakdown form or submit their proposal on their letterhead provided the same level of detail is included. All proposals shall include:
 - a. A detailed breakdown of costs per Article 4.1 of the General Conditions.
 - b. If requesting additional time per Article 4.2 of the General Conditions, include an updated Contractor's Construction Schedule that indicates the effect of the Change including, but not limited to, changes in activity duration, start and finish times, and activity relationship.

1.6 CHANGE ORDER PROCEDURES

- A. On Owner's approval of a Proposal Request, the Designer or Owner Representative will issue a Change Order for signatures of Owner and Contractor on the "Change Order" form.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012600

SECTION 013100 – COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions and other Division 1 Specification Sections apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative provisions for coordinating construction operations on Projects including, but not limited to, the following:
 - 1. Coordination Drawings.
 - 2. Administrative and supervisory personnel.
 - 3. Project meetings.
- B. Each Contractor shall participate in coordination requirements. Certain areas of responsibility will be assigned to a specific Contractor.
- C. Related Sections include the following:
 - 1. Division 1, Section 013200 "Schedules" for preparing and submitting Contractor's Construction Schedule.
 - 2. Articles 1.8.B and 1.8.C of Section 007213 "General Conditions" for coordinating meetings onsite.
 - 3. Article 5.4.H of Section 007213 "General Conditions" for coordinating Closeout of the Contract.

1.3 COORDINATION

- A. Coordination: Each Contractor shall coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each Contractor shall coordinate its operations with operations included in different Sections that depend on each other for proper installation, connection, and operation.
 - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components with other Contractors to ensure maximum accessibility for required maintenance, service, and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.
 - 4. Where availability of space is limited, coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair of all components including mechanical and electrical.
- B. Prepare memoranda for distribution to each party involved outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate Contractors if coordination of their Work is required.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other Contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
1. Preparation of Contractor's Construction Schedule.
 2. Preparation of the Schedule of Values.
 3. Installation and removal of temporary facilities and controls.
 4. Delivery and processing of submittals.
 5. Progress meetings.
 6. Preinstallation conferences.
 7. Startup and adjustment of systems.
 8. Project Closeout activities.
- D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.
1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. Refer to other Sections for disposition of salvaged materials that are designated as Owner's property.

1.4 SUBMITTALS

- A. Key Personnel Names: Within fifteen (15) workdays of starting construction operations, submit a list of key personnel assignments including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers including home and office telephone numbers. Provide names, addresses, and telephone numbers of individuals assigned as standbys in the absence of individuals assigned to Project.
1. Post copies of list in Project meeting room, in temporary field office, and by each temporary telephone. Keep list current at all times.

1.5 PROJECT MEETINGS

- A. The Owner's Construction Representative will schedule a Pre-Construction Meeting prior to beginning of construction. The date, time, and exact place of this meeting will be determined after Contract Award and notification of all interested parties. The Contractor shall arrange to have the Job Superintendent and all prime Subcontractors present at the meeting. During the Pre-Construction Meeting, the construction procedures and information necessary for submitting payment requests will be discussed and materials distributed along with any other pertinent information.
1. Minutes: Designer will record and distribute meeting minutes.
- B. Progress Meetings: The Owner's Construction Representative will conduct Monthly Progress Meetings as stated in Articles 1.8.B and 1.8.C of Section 007213 "General Conditions".

1. Minutes: Designer will record and distribute to Contractor the meeting minutes.
- C. Preinstallation Conferences: Contractor shall conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction.
1. Attendees: Installer and representatives of Manufacturers and Fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Designer and Construction Representative of scheduled meeting dates.
 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration including requirements for the following:
 - a. Contract Documents
 - b. Options
 - c. Related RFIs
 - d. Related Change Orders
 - e. Purchases
 - f. Deliveries
 - g. Submittals
 - h. Review of mockups
 - i. Possible conflicts
 - j. Compatibility problems
 - k. Time schedules
 - l. Weather limitations
 - m. Manufacturer's written recommendations
 - n. Warranty requirements
 - o. Compatibility of materials
 - p. Acceptability of substrates
 - q. Temporary facilities and controls
 - r. Space and access limitations
 - s. Regulations of authorities having jurisdiction
 - t. Testing and inspecting requirements
 - u. Installation procedures
 - v. Coordination with other Work
 - w. Required performance results
 - x. Protection of adjacent Work
 - y. Protection of construction and personnel

3. Contractor shall record significant conference discussions, agreements, and disagreements including required corrective measures and actions.
4. Reporting: Distribute minutes of the meeting to each party present and to parties who should have been present.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

SECTION 013115 - PROJECT MANAGEMENT COMMUNICATIONS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions, Bid Form, and other Division 1 Specification Sections apply to this Section.
- B. Division 1, Section 013300 - Submittals
- C. Division 1, Section 012600 – Contract Modification Procedures

1.2 SUMMARY

- A. Project Management Communications: The Contractor shall use the Internet web based project management communications tool, E-Builder[®] ASP software, and protocols included in that software during this project. The use of project management communications as herein described does not replace or change any contractual responsibilities of the participants.
 - 1. Project management communications is available through E-Builder[®] as provided by "e-Builder[®]" in the form and manner required by the Owner.
 - 2. The project communications database is on-line and fully functional. User registration, electronic and computer equipment, and Internet connections are the responsibility of each project participant. The sharing of user accounts is prohibited.
- B. Support: E-Builder[®] will provide on-going support through on-line help files.
- C. Copyrights and Ownership: Nothing in this specification or the subsequent communications supersedes the parties' obligations and rights for copyright or document ownership as established by the Contract Documents. The use of CAD files, processes or design information distributed in this system is intended only for the project specified herein.
- D. Purpose: The intent of using E-Builder[®] is to improve project work efforts by promoting timely initial communications and responses. Secondly, to reduce the number of paper documents while providing improved record keeping by creation of electronic document files
- E. Authorized Users: Access to the web site will be by individuals who are authorized users.

1. Individuals shall complete the E-Builder New Company/User Request Form located at the following web site: <https://oa.mo.gov/facilities/vendor-links/contractor-forms>. Completed forms shall be emailed to the following email address: OA.FMDCE-BuilderSupport@oa.mo.gov.
 2. Authorized users will be contacted directly and assigned a temporary user password.
 3. Individuals shall be responsible for the proper use of their passwords and access to data as agents of the company in which they are employed.
- F. Administrative Users: Administrative users have access and control of user licenses and all posted items. DO NOT POST PRIVATE OR YOUR COMPANY CONFIDENTIAL ITEMS IN THE DATABASE! Improper or abusive language toward any party or repeated posting of items intended to deceive or disrupt the work of the project will not be tolerated and will result in deletion of the offensive items and revocation of user license at the sole discretion of the Administrative User(s).
- G. Communications: The use of fax, email and courier communication for this project is discouraged in favor of using E-Builder® to send messages. Communication functions are as follows:
1. Document Integrity and Revisions:
 - a. Documents, comments, drawings and other records posted to the system shall remain for the project record. The authorship time and date shall be recorded for each document submitted to the system. Submitting a new document or record with a unique ID, authorship, and time stamp shall be the method used to make modifications or corrections.
 - b. The system shall make it easy to identify revised or superseded documents and their predecessors.
 - c. Server or Client-side software enhancements during the life of the project shall not alter or restrict the content of data published by the system. System upgrades shall not affect access to older documents or software.
 2. Document Security:
 - a. The system shall provide a method for communication of documents. Documents shall allow security group assignment to respect the contractual parties communication except for Administrative Users. DO NOT POST PRIVATE OR YOUR COMPANY CONFIDENTIAL ITEMS IN THE DATABASE!
 3. Document Integration:
 - a. Documents of various types shall be logically related to one another and discoverable. For example, requests for information, daily field reports, supplemental sketches and photographs shall be capable of reference as related records.
 4. Reporting:
 - a. The system shall be capable of generating reports for work in progress, and logs for each document type. Summary reports generated by the system shall be available for team members.

5. Notifications and Distribution:
 - a. Document distribution to project members shall be accomplished both within the extranet system and via email as appropriate. Project document distribution to parties outside of the project communication system shall be accomplished by secure email of outgoing documents and attachments, readable by a standard email client.
 6. Required Document Types:
 - a. RFI, Request for Information.
 - b. Submittals, including record numbering by drawing and specification section.
 - c. Transmittals, including record of documents and materials delivered in hard copy.
 - d. Meeting Minutes.
 - e. Application for Payments (Draft or Pencil).
 - f. Review Comments.
 - g. Field Reports.
 - h. Construction Photographs.
 - i. Drawings.
 - j. Supplemental Sketches.
 - k. Schedules.
 - l. Specifications.
 - m. Request for Proposals
 - n. Designer's Supplemental Instructions
 - o. Punch Lists
- H. Record Keeping: Except for paper documents, which require original signatures and large format documents (greater than 8½ x 11 inches), all other 8½ x 11 inches documents shall be submitted by transmission in electronic form to the E-Builder® web site by licensed users.
- a. The Owner and his representatives, the Designer and his consultants, and the Contractor and his Sub Contractors and suppliers at every tier shall respond to documents received in electronic form on the web site, and consider them as if received in paper document form.
 - b. The Owner and his representatives, the Designer and his consultants, and the Contractor and his Sub Contractors and suppliers at every tier reserves the right to and shall reply or respond by transmissions in electronic form on the web site to documents actually received in paper document form.
 - c. The Owner and his representatives, the Designer and his consultants, and the Contractor and his Sub Contractors and suppliers at every tier reserves the right to and shall copy any paper document into electronic form and make same available on the web site.
- I. Minimum Equipment and Internet Connection: In addition to other requirements specified in this Section, the Owner and his representatives, the Construction Manager and his representatives, the Architect and his consultants, and the Contractor and his

sub-contractors and suppliers at every tier required to have a user license(s) shall be responsible for the following:

1. Providing suitable computer systems for each licensed user at the users normal work location¹ with high-speed Internet access, i.e. DSL, local cable company's Internet connection, or T1 connection.
2. Each of the above referenced computer systems shall have the following minimum system² and software requirements:
 - a. Desktop configuration (Laptop configurations are similar and should be equal to or exceed desktop system.)
 - 1) Operating System: Windows XP or newer
 - 2) Internet Browser: Internet Explorer 6.01SP2+ (Recommend IE7.0+)
 - 3) Minimum Recommend Connection Speed: 256K or above
 - 4) Processor Speed: 1 Gigahertz and above
 - 5) RAM: 512 mb
 - 6) Operating system and software shall be properly licensed.
 - 7) Internet Explorer version 7 (current version is a free distribution for download). This specification is not intended to restrict the host server or client computers provided that industry standard HTTP clients may access the published content.
 - 8) Adobe Acrobat Reader (current version is a free distribution for download).
 - 9) Users should have the standard Microsoft Office Suite (current version must be purchased) or the equivalent.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable.)

END OF SECTION 013115

¹ The normal work location is the place where the user is assigned for more than one-half of his time working on this project.

² The minimum system herein will not be sufficient for many tasks and may not be able to process all documents and files stored in the E-Builder® Documents area.

SECTION 013200 – SCHEDULE – BAR CHART

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions, Bid Form, and other Division 1 Specification Sections apply to this Section.

1.2 SUMMARY

- A. This Section includes requirements for a Bar Chart Schedule for the project construction activities, schedule of submittals, and schedule for testing.

PART 2 - PRODUCTS – (Not Applicable)

PART 3 - EXECUTION

3.1 SUBMITTAL PROCEDURES

- A. The Contractor shall submit to the Designer, within ten (10) working days following the Notice to Proceed, a Progress Schedule including Schedule of Values showing the rate of progress the Contractor agrees to maintain and the order in which he proposed to carry out the various phases of Work. No payments shall be made to the Contractor until the Progress Schedule has been approved by the Owner.
 - 1. The Schedule of Values must have the following line items included with the value of the item as indicated below:
 - a. O&M's (Owner's Manual)
 - 1) \$1,000,000.00 (One million) and under – 2% of the total contract amount
 - 2) Over \$1,000,000.00 (One million) – 1% of the total contract amount
 - b. Close Out Documents
 - 1) \$1,000,000.00 (One million) and under – 2% of the total contract amount
 - 2) Over \$1,000,000.00 (One million) – 1% of the total contract amount
 - c. General Conditions
 - 1) No more than 10%
- B. The Contractor shall submit an updated Schedule for presentation at each Monthly Progress Meeting. The Schedule shall be updated by the Contractor as necessary to reflect the current Schedule and its relationship to the original Schedule. The updated Schedule shall reflect any changes in the logic, sequence, durations, or completion date. Payments to the Contractor shall be suspended if the Progress Schedule is not adequately updated to reflect actual conditions.

- C. The Contractor shall submit Progress Schedules to Subcontractors to permit coordinating their Progress Schedules to the general construction Work. The Contractor shall coordinate preparation and processing of Schedules and reports with performance of other construction activities.

3.2 CONSTRUCTION PROGRESS SCHEDULE – BAR CHART SCHEDULE

- A. Bar-Chart Schedule: The Contractor shall prepare a comprehensive, fully developed, horizontal bar chart-type Contractor’s Construction Schedule. The Contractor for general construction shall prepare the Construction Schedule for the entire Project. The Schedule shall show the percentage of work to be completed at any time, anticipated monthly payments by Owner, as well as significant dates (such as completion of excavation, concrete foundation work, underground lines, superstructure, rough-ins, enclosure, hanging of fixtures, etc.) which shall serve as check points to determine compliance with the approved Schedule. The Schedule shall also include an activity for the number of “bad” weather days specified in Section 012100 – Allowances.
 - 1. The Contractor shall provide a separate time bar for each significant construction activity. Provide a continuous vertical line to identify the first working day of each week.
 - a. If practical, use the same Schedule of Values breakdown for schedule time bars.
 - 2. The Contractor shall provide a base activity time bar showing duration for each construction activity. Each bar is to indicate start and completion dates for the activity. The Contractor is to place a contrasting bar below each original schedule activity time for indicating actual progress and planned remaining duration for the activity.
 - 3. The Contractor shall prepare the Schedule on a minimal number of separate sheets to readily show the data for the entire construction period.
 - 4. Secure time commitments for performing critical elements of the Work from parties involved. Coordinate each element on schedule with other construction activities. Include minor elements involved in the overall sequence of the Work. Show each activity in proper sequence. Indicate graphically the sequences necessary for completion of related portions of the Work.
 - 5. Coordinate the Contractor’s Construction Schedule with the Schedule of Values, list of subcontracts, Submittal Schedule, progress reports, payment requests, and other required schedules and reports.
 - 6. Indicate the Intent to Award and the Contract Substantial Completion dates on the schedule.
- B. Phasing: Provide notations on the schedule to show how the sequence of the Work is affected by the following:
 - 1. Requirement for Phased completion
 - 2. Work by separate Contractors
 - 3. Work by the Owner
 - 4. Pre-purchased materials
 - 5. Coordination with existing construction

6. Limitations of continued occupancies
 7. Un-interruptible services
 8. Partial Occupancy prior to Substantial Completion
 9. Site restrictions
 10. Provisions for future construction
 11. Seasonal variations
 12. Environmental control
- C. Work Stages: Use crosshatched bars to indicate important stages of construction for each major portion of the Work. Such stages include, but are not necessarily limited to, the following:
1. Subcontract awards
 2. Submittals
 3. Purchases
 4. Mockups
 5. Fabrication
 6. Sample testing
 7. Deliveries
 8. Installation
 9. Testing
 10. Adjusting
 11. Curing
 12. Startup and placement into final use and operation

3.3 SCHEDULE OF SUBMITTALS

- A. Upon acceptance of the Construction Progress Schedule, prepare and submit a complete schedule of submittals. Coordinate the submittal schedule with Section 013300 SUBMITTALS, the approved Construction Progress Schedule, list of subcontracts, Schedule of Values and the list of products.
- B. Prepare the schedule in chronological order. Provide the following information
1. Scheduled date for the first submittal
 2. Related Section number
 3. Submittal category
 4. Name of the Subcontractor
 5. Description of the part of the Work covered
 6. Scheduled date for resubmittal
 7. Scheduled date for the Designer's final release or approval

- C. Distribution: Following the Designer's response to the initial submittal schedule, print and distribute copies to the Designer, Owner, subcontractors, and other parties required to comply with submittal dates indicated.
 - 1. Post copies in the Project meeting room and temporary field office.
 - 2. When revisions are made, distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned part of the Work and are no longer involved in construction activities.
- D. Schedule Updating: Revise the schedule after each meeting or other activity where revisions have been recognized or made. Issue the updated schedule concurrently with the report of each meeting.

3.4 SCHEDULE OF INSPECTIONS AND TESTS

- A. Prepare a schedule of inspections, tests, and similar services required by the Contract Documents. Submit the schedule with (15) days of the date established for commencement of the Contract Work. The Contractor is to notify the testing agency at least (5) working days in advance of the required tests unless otherwise specified.
- B. Form: This schedule shall be in tabular form and shall include, but not be limited to, the following:
 - 1. Specification Section number
 - 2. Description of the test
 - 3. Identification of applicable standards
 - 4. Identification of test methods
 - 5. Number of tests required
 - 6. Time schedule or time span for tests
 - 7. Entity responsible for performing tests
 - 8. Requirements for taking samples
 - 9. Unique characteristics of each service
- C. Distribution: Distribute the schedule to the Owner, Architect, and each party involved in performance of portions of the Work where inspections and tests are required.

END OF SECTION 013200

SECTION 013300 – SUBMITTALS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions, Bid Form, and other Division 1 Specification Sections apply to this Section.
- B. Division 1, Section 013115 “Project Management Communications” for administrative requirements for communications.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for submittals required for performance of the Work including the following:
 - 1. Shop Drawings
 - 2. Product Data
 - 3. Quality Assurance Submittals
 - 4. Operating and Maintenance Manuals
 - 5. Warranties
- B. Administrative Submittals: Refer to General and Supplementary Conditions other applicable Division 1 Sections and other Contract Documents for requirements for administrative submittals. Such submittals include, but are not limited to, the following:
 - 1. Construction Progress Schedule including Schedule of Values
 - 2. Performance and Payment Bonds
 - 3. Insurance Certificates
 - 4. Applications for Payment
 - 5. Certified Payroll Reports
 - 6. Partial and Final Receipt of Payment and Release Forms
 - 7. Affidavit – Compliance with Prevailing Wage Law
 - 8. Record Drawings
 - 9. Notifications, Permits, etc.
- C. The Contractor is obliged and responsible to check all shop drawings and schedules to assure compliance with contract plans and specifications. The Contractor is responsible for the content of the shop drawings and coordination with other contract work. Shop drawings and schedules shall indicate, in detail, all parts of an Item or Work including erection and setting instructions and integration with the Work of other trades.
- D. The Contractor shall at all times make a copy, of all approved submittals, available on site to the Construction Representative.

1.3 SUBMITTAL PROCEDURES

- A. The Contractor shall comply with the General and Supplementary Conditions and other applicable sections of the Contract Documents. The Contractor shall submit, with such promptness as to cause no delay in his work or in that of any other contractors, all required submittals indicated in Part 3.1 of this section and elsewhere in the Contract Documents. Coordinate preparation and processing of submittals with performance of construction activities. Transmit each submittal sufficiently in advance of performance of related construction activities to avoid delay.
 - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 - 2. Coordinate transmittal of different types of submittals for related elements of the Work so processing will not be delayed by the need to review submittals concurrently for coordination.
 - a. The Designer reserves the right to withhold action on a submittal requiring coordination with other submittals until all related submittals are received.

- B. Each drawing and/or series of drawings submitted must be accompanied by a letter of transmittal giving a list of the titles and numbers of the drawings. Each series shall be numbered consecutively for ready reference and each drawing shall be marked with the following information:
 - 1. Date of Submission
 - 2. Name of Project
 - 3. Location
 - 4. Section Number of Specification
 - 5. State Project Number
 - 6. Name of Submitting Contractor
 - 7. Name of Subcontractor
 - 8. Indicate if Item is submitted as specified or as a substitution

1.4 SHOP DRAWINGS

- A. Comply with the General Conditions, Article 3.2.

- B. The Contractor shall submit newly prepared information drawn accurately to scale. Highlight, encircle, or otherwise indicate deviations from the Contract Documents. Do not reproduce Contract Documents or copy standard information as the basis of Shop Drawings. Standard information prepared without specific reference to the Project is not a Shop Drawing.

- C. Shop Drawings include fabrication and installation drawings, setting diagrams, schedules, patterns, templates, and similar drawings including the following information:
 - 1. Dimensions
 - 2. Identification of products and materials included by sheet and detail number

3. Compliance with specified standards
4. Notation of coordination requirements
5. Notation of dimensions established by field measurement
6. Sheet Size: Except for templates, patterns and similar full-size Drawings, submit Shop Drawings on sheets at least 8½"x11" but no larger than 36"x48".

1.5 PRODUCT DATA

- A. The Contractor shall comply with the General Conditions, Article 3.2.
- B. The Contractor shall collect Product Data into a single submittal for each element of construction or system. Product Data includes printed information, such as manufacturer's installation instructions, catalog cuts, standard color charts, roughing-in diagrams and templates, standard wiring diagrams, and performance curves.
 1. Mark each copy to show applicable choices and options. Where printed Product Data includes information on several products that are not required, mark copies to indicate the applicable information including the following information:
 - a. Manufacturer's printed recommendations
 - b. Compliance with Trade Association standards
 - c. Compliance with recognized Testing Agency standards
 - d. Application of Testing Agency labels and seals
 - e. Notation of dimensions verified by field measurement
 - f. Notation of coordination requirements
 2. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed.

1.6 QUALITY ASSURANCE DOCUMENTS

- A. The Contractor shall comply with the General Conditions, Article 3.2
- B. The Contractor shall submit quality control submittals including design data, certifications, manufacturer's instructions, manufacturer's field reports, and other quality-control submittals as required under other Sections of the Specifications.
- C. Certifications: Where other Sections of the Specifications require certification that a product, material, or installation complies with specified requirements, submit a notarized certification from the Manufacturer certifying compliance with specified requirements.
 1. Signature: Certification shall be signed by an officer of the Manufacturer or other individual authorized to contractually bind the Company.
- D. Inspection and Test Reports: The Contractor shall submit the required inspection and test reports from independent testing agencies as specified in this Section and in other Sections of the Contract Documents.

1.7 OPERATING AND MAINTENANCE MANUALS AND WARRANTIES

- A. The Contractor shall submit all required manufacturer's operating instructions, maintenance/service manuals, and warranties in accordance with the General Conditions, Article 3.5, and Supplementary Conditions along with this and other Sections of the Contract Documents.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 REQUIRED SUBMITTALS

- A. Contractor shall submit the following information for materials and equipment to be provided under this contract.

SPEC SECTION	TITLE	CATEGORY
013200	Schedules	Construction Schedule
013200	Schedules	Schedule of Values
013200	Schedules	List of Subcontractors
013200	Schedules	Major Material Suppliers
013513.13	Site Security and Health Requirements (DESE)	Shop Drawings/Product Data
013513.13	Site Security and Health Requirements (DESE)	Certification
013513.13	Site Security and Health Requirements (DESE)	Construction Schedule
015000	Construction Facilities and Temporary Controls	Test Report
015000	Construction Facilities and Temporary Controls	Construction Schedule
230500	Basic HVAC Requirements	Shop Drawings/Product Data
230500	Basic HVAC Requirements	Schedule of Values
230500	Basic HVAC Requirements	Warranty
230500	Basic HVAC Requirements	Operation / Maintenance Manual
230548	HVAC Vibration Isolation	Shop Drawings/Product Data
230548	HVAC Vibration Isolation	Certification
230550	Seismic Requirements for Equipment and Supports	Shop Drawings/Product Data
230550	Seismic Requirements for Equipment and Supports	Warranty
230593	Testing, Adjusting, and Balancing	Test Report
230593	Testing, Adjusting, and Balancing	Warranty
230719	HVAC Piping Insulation	Shop Drawings/Product Data
230900	Controls	Shop Drawings/Product Data
230900	Controls	Operation / Maintenance Manual
230900	Controls	Warranty
230913	Instrumentation	Shop Drawings/Product Data
232116	Hydronic Specialties	Shop Drawings/Product Data
232123	HVAC Pumps	Shop Drawings/Product Data
232123	HVAC Pumps	Certification
232500	Chemical Water Treatment	Shop Drawings/Product Data
232500	Chemical Water Treatment	Operation / Maintenance Manual
233300	Ductwork Accessories	Shop Drawings/Product Data

SPEC SECTION	TITLE	CATEGORY
233416	Centrifugal Fans	Shop Drawings/Product Data
233416	Centrifugal Fans	Operation / Maintenance Manual
233416	Centrifugal Fans	Certification
233423	Power Ventilators	Shop Drawings/Product Data
233423	Power Ventilators	Certification
233700	Air Inlets and Outlets	Shop Drawings/Product Data
235213	Electric Boilers	Shop Drawings/Product Data
235213	Electric Boilers	Test Report
235213	Electric Boilers	Certification
235213	Electric Boilers	Operation / Maintenance Manual
236533	Evaporative Closed Circuit Fluid Cooler	Shop Drawings/Product Data
236533	Evaporative Closed Circuit Fluid Cooler	Certification
236533	Evaporative Closed Circuit Fluid Cooler	Operation / Maintenance Manual
237416.15	Packaged Air Conditioning Units for Dedicated Outside Air	Shop Drawings/Product Data
237416.15	Packaged Air Conditioning Units for Dedicated Outside Air	Certification
237416.15	Packaged Air Conditioning Units for Dedicated Outside Air	Operation / Maintenance Manual
237416.15	Packaged Air Conditioning Units for Dedicated Outside Air	Warranty
238146	Packaged Water Source Heat Pumps	Shop Drawings/Product Data
238146	Packaged Water Source Heat Pumps	Certification
238146	Packaged Water Source Heat Pumps	Operation / Maintenance Manual
238146	Packaged Water Source Heat Pumps	Warranty
260548	Seismic Requirements for Equipment and Supports	Shop Drawings/Product Data
260548	Seismic Requirements for Equipment and Supports	Warranty
260573	Power System Study	Test Report
262416	Panelboards	Shop Drawings/Product Data
262416	Panelboards	Operation / Maintenance Manual
262923	Variable Frequency Drives	Shop Drawings/Product Data
262923	Variable Frequency Drives	Operation / Maintenance Manual
262923	Variable Frequency Drives	Test Report

END OF SECTION 013300

SECTION 013513.13 – SITE SECURITY AND HEALTH REQUIREMENTS (DESE)

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions, Bid Form, and other Division 1 Specification Sections apply to this Section.

1.2 SUBMITTALS

- A. List of required submittals:
 - 1. Materials Safety Data Sheets for all hazardous materials to be brought onsite.
 - 2. Schedule of proposed shutdowns, if applicable.
 - 3. A list of the names of all employees who will submit fingerprints for a background check, and the signed privacy documents identified below for each employee.
 - 4. “No Asbestos and No Lead” certification.
 - 5. Drug testing program and certification.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 ACCESS TO THE SITE

- A. The Contractor shall arrange with Facility Representatives to establish procedures for the controlled entry of workers and materials into the work areas at the Facility.
- B. The Contractor shall establish regular working hours with Facility Representatives. The Contractor must report changes in working hours or overtime to Facility Representatives and obtain approval twenty-four (24) hours ahead of time. The Contractor shall report emergency overtime to Facility Representatives as soon as it is evident that overtime is needed. The Contractor must obtain approval from Facility Representatives for all work performed after dark.
- C. The Contractor shall provide the name and phone number of the Contractor’s employee or agent who is in charge onsite; this individual must be able to be contacted in case of emergency. The Contractor must be able to furnish names and address of all employees upon request.

3.2 RULES OF THE FACILITY

- A. No alcohol, drugs, guns, or other weapons are permitted anywhere at the Facility (i.e., inside or outside buildings, or anywhere on school grounds); violators will be referred to local law enforcement for prosecution.

- B. No tobacco or smoking products may be used anywhere at the Facility.
- C. Sexual harassment, offensive or fraternizing behavior, or foul language around or towards students or staff will not be tolerated. Violations by workers will result in one warning from the Facility Representative. Subsequent infractions will require permanent ejection of offending worker(s) from the jobsite, with no change to the contract schedule or additional cost to the State.
- D. The Contractor shall consider the safety of the Facility's students at all times, and shall maintain excavations, scaffolding/ladders, equipment, tools, and materials in as safe a manner as possible during and after working hours.
- E. Vehicles should be locked and parked in areas designated by the Facility Representative.
- F. Neither the Owner nor DESE assumes responsibility for the Contractor's vehicles, equipment, tools, or materials.
- G. The Contractor shall coordinate and communicate planned daily work activities with the Facility Representative at least two (2) working days in advance. This will allow time for the Facility Representative to consider temporarily relocating special education students whose health could be adversely affected by loud noises, chemical odors, temperature extremes, etc.

3.3 SECURITY CLEARANCES AND RESTRICTIONS

A. FMDC CONTRACTOR BACKGROUND AND ID BADGE PROCESS

1. All employees of an OA/FMDC contractor (or subcontractor performing work under an OA/FMDC contract) are required to submit a fingerprint check through the Missouri State Highway Patrol (MSHP) and the FBI enabling OA/FMDC to obtain state and national criminal background checks on the employees, unless stated otherwise in the Contractor's contract.
2. FMDC reserves the right to prohibit any employee of the Contractor from performing work in or on the premises of any facility owned, operated, or utilized by the State of Missouri for any reason.
3. The Contractor shall ensure all of its employees submit fingerprints to the Missouri State Highway Patrol and pay for the cost of such background checks. The Contractor shall submit to FMDC via email to FMDCSecurity@oa.mo.gov a list of the names of the Contractor's employees who will be fingerprinted and a signed OA/FMDC Authorization for Release of Information Confidentiality Oath for each employee. All employees of the Contractor approved by FMDC to work at a State facility must obtain a contractor ID badge from FMDC prior to beginning work on-site, unless the Director of FMDC, at the Director's discretion, waives the requirement for a contractor ID badge. The Contractor and its employees must comply with the process for background checks and contractor ID badges found on FMDC's website at: <https://oa.mo.gov/facilities/facilities-operations/security-information/fmdc-contractor-background-and-id-badge>
4. Fingerprints and Authorization for Release of Information Confidentiality Oath form are valid for one (1) year and must be renewed annually. Changing or adding locations may result in additional required documentation. Certain employees may

be required to be fingerprinted more frequently. OA/FMDC reserves the right to request additional background checks at any time for any reason.

5. The Contractor shall notify FMDC via email to FMDCSecurity@oa.mo.gov within 48 hours of anyone severing employment with their company.

3.4 FIRE PROTECTION, SAFETY, AND HEALTH CONTROLS

- A. The Contractor shall take all necessary precautions to guard against and eliminate possible fire hazards.
 1. Onsite burning is prohibited.
 2. The Contractor shall store all flammable or hazardous materials in proper containers located outside the buildings or offsite, if possible.
 3. The Contractor shall provide and maintain, in good order, during construction fire extinguishers as required by the National Fire Protection Association. In areas of flammable liquids, asphalt, or electrical hazards, 15-pound carbon dioxide or 20-pound dry chemical extinguishers shall be provided.
- B. The Contractor shall not obstruct streets or walks without permission from the Owner's Construction Representative and Facility Representatives.
- C. The Contractor's personnel shall not exceed the speed limit of 15 mph while at the Facility unless otherwise posted.
- D. The Contractor shall take all necessary, reasonable measures to reduce air and water pollution by any material or equipment used during construction. The Contractor shall keep volatile wastes in covered containers, and shall not dispose of volatile wastes or oils in storm or sanitary drains.
- E. The Contractor shall keep the project site neat, orderly, and in a safe condition at all times. The Contractor shall immediately remove all hazardous waste, and shall not allow rubbish to accumulate. The Contractor shall provide onsite containers for collection of rubbish and shall dispose of it at frequent intervals during the progress of the Work.
- F. Fire exits, alarm systems, and sprinkler systems shall remain fully operational at all times, unless written approval is received from the Owner's Construction Representative and the appropriate Facility Representative at least twenty-four (24) hours in advance. The Contractor shall submit a written time schedule for any proposed shutdowns.
- G. For all hazardous materials brought onsite, Material Safety Data Sheets shall be on site and readily available upon request at least a day before delivery.
- H. The Contractor's workers shall not be under the influence of any intoxicating substances while on the Facility premises.

3.5 NO ASBESTOS AND NO LEAD CERTIFICATION REQUIREMENTS

- A. No asbestos containing material (> 1.0% asbestos by dry weight) or lead containing material (> 0.06% or 600ppm/10,000ppm lead by dry weight) shall be included in any project submittals or physically installed during construction work on this project.
- B. USEPA regulations exclude local education agencies (i.e., DESE MSB, MSD, & SSSH) from the requirements of inspection, sampling, and analysis of homogenous areas that have been newly constructed or repaired/replaced in special education school buildings; where an Architect or Project Engineer responsible for the construction, or an Accredited Inspector, provides a signed statement that no asbestos (or lead) was specified, or used, as a building material (or system component) in any project construction documents, or physically installed as part of the project work. It is recommended that the Contractor research each material/component used on the job to verify that it contains no asbestos or lead (i.e., look at manufacturer's cut-sheet specifications, Material Safety Data Sheets, DOT shipping classification, or even contact the manufacturer for their verification); then, the Contractor should write on each project submittal: "To the best of my knowledge, items covered by this submittal contain no asbestos or lead containing material".
- C. Contractor Certification Requirement
 1. Prior to final payment, the Contractor shall submit a signed letter on company letterhead certifying that, to the best of its knowledge, no asbestos or lead containing materials were used or installed during the work. The Contractor shall address the letter to the Service Level Manager/ Designated Person for FMDC, at P.O. Box 809, Jefferson City, MO 65102, and (if applicable) to the Architect or Project Engineer. The letter shall reference the Site/Facility Name, Project Number, Project Title, and shall include the following statement:

"The Contractor certifies, to the best of its knowledge, that no asbestos containing material (> 1.0% asbestos by dry weight) or lead containing material (> 0.06% or 600ppm/10,000ppm lead by dry weight) was included in any project submittals or physically installed during construction work on this project. Contractor agrees to pay all costs incurred by the Owner discovering, abating, and/or restoring any component or portion of the work that is later found to include an asbestos or lead containing material in excess of these limitations."
- D. Architect or Project Engineer Certification
 1. As part of the final as-built/close-out document submittal requirements, it is requested that the Project Architect or Engineer (or Accredited Inspector as a last resort) responsible for design and submittal approval, submit a signed letter on company letterhead that references the Site/Facility Name, Project Number, Project Title, and includes the following statement:

"As the Designer, or Accredited Inspector, I certify, to the best of my knowledge, that no asbestos containing material (> 1.0% asbestos by dry weight) or lead containing material (> 0.06%, or, 600ppm/10,000ppm lead by dry weight) was specified in the construction documents or approved for installation by the Contractor during construction work, on this project."

**3.6 DRUG & ALCOHOL TESTING PROGRAM CONTRACTUAL REQUIREMENT -
(1 CSR 30-7.010)**

A. BASIS AND LEGAL REQUIREMENTS

1. In an effort to create safe and healthy schools and workplaces, the State of Missouri requires that Contractors and Subcontractors shall maintain and enforce a written substance abuse testing program for public works construction projects on public and charter elementary and secondary education construction projects that are subject to the control of the State of Missouri. This policy is not intended to be a substitute for the Contractor's or Subcontractor's complete written substance abuse policy. These requirements shall be the minimum requirements for complying with Section 161.371, RSMo, and may be supplemented at the discretion of the Contractor or Subcontractor.
2. The State of Missouri has a vital interest in protecting the safety of students and maintaining safe, healthful, and efficient working conditions for both the state and its' Contractors' and Subcontractors' employees; and has determined that the educational and work environment is safer and more productive without the presence of illegal or inappropriate drugs, alcohol, or other substances in the body or on state property on which any state elementary or secondary school is located or being constructed or improved.
3. The use of illegal drugs, on or off duty, is inconsistent with law-abiding behavior expected of all persons. The use of illegal drugs, or abuse of alcohol or prescription drugs, may impair the ability of employees to perform tasks that are critical to proper work performance. The result is an increase in accidents and failures that pose a serious threat to the safety of all students, employees, visitors and the general public. Impaired employees also tend to be less productive, less reliable and prone to greater absenteeism, resulting in the potential for increased cost and delays in the timely completion of contracts.

B. CONTRACTUAL REQUIREMENTS

1. Each contract entered into for the performance of work on any public and charter elementary or secondary project subject to the control of the State of Missouri shall require that each Contractor and each Subcontractor have in place a drug and alcohol testing program consistent with this rule. These contractual requirements shall apply to Contractor and Subcontractor employees on public and charter elementary and secondary education construction projects that are subject to the control of the State of Missouri, including workers, new hires, replacements, and supervisory personnel. The Contractor and all Subcontractors shall comply with this contractual requirement. The State of Missouri shall determine, in its sole discretion, when this contractual requirement shall be applicable; and in such instances, any bid submitted in response to a request for proposal shall comply with this contractual requirement.
2. In order to be eligible to perform work on public and charter elementary and secondary education construction projects that are subject to the control by the State of Missouri, a Contractor must have and enforce a written drug and alcohol testing program incorporating the following testing requirements, terms and conditions applicable to all its employees, prospective employees and Subcontractors. Neither employee nor prospective employee of a Contractor or Subcontractor shall be permitted to work on public and charter elementary and

secondary education construction projects that are subject to this rule unless such employee submits to testing as required by the contractual requirement required by this rule.

3. Each Contractor and Subcontractor subject to this rule shall train its' supervisory employees in methods that will allow them to recognize the signs and symptoms of substance abuse and to take action provided by this contractual requirement in a manner consistent with generally accepted safety training procedures.
4. Each Contractor and Subcontractor subject to this rule is responsible for the cost of developing, implementing, and enforcing its drug and alcohol testing program, including the cost of drug and alcohol testing of its employees provided by the contractual requirement required by this rule.
5. Each Contractor shall furnish a copy of its drug and alcohol testing program and certify that it and its' Subcontractors are in compliance with the provisions of this rule to the State of Missouri at the time it submits a bid for any contract with the State of Missouri for work on public and charter elementary and secondary education construction projects that are subject to the control of the State of Missouri. Additionally, each Subcontractor shall furnish a copy of its substance abuse testing program to the Contractor prior to commencement of work on public and charter elementary and secondary education construction projects that are subject to this contractual requirement. The Contractor may reject a Subcontractor's program as noncompliant with the contractual requirement required by this rule.

C. TESTING REQUIREMENTS

1. **PRE-ENGAGEMENT TESTING:** Testing for all substances other than alcohol as described in this rule shall be conducted by each Contractor and Subcontractor for its employees or prospective employees within 120 days prior to any employee's appearance on a public and charter elementary and secondary education construction project that is subject to this contractual requirement. Contractors' or Subcontractors' employees that can provide certification of a previous drug test occurring within 120 days or employees that have been subject during the preceding consecutive two (2) years to a random and periodic selection program that meets the standards as set forth in this rule and, if the employee actually has been tested, that indicates a negative result for each of the substances listed herein, may be exempted from pre-engagement testing provided by this rule. If the employee was not employed by the Contractor or Subcontractor that is his or her current employer at the time of the previous test, the employee may be exempted from pre-engagement testing only upon certification of the non-negative test directly from the administrator of the testing program that conducted the previous test.
2. **RANDOM TESTING:** All employees of the Contractor and Subcontractor shall be subject to random testing by the Contractor or Subcontractor. For employees holding a commercial driver license, the annualized drug and alcohol testing rate shall comply with 49 CFR Part 382, as may be amended from time to time and similar applicable regulations of the Federal Highway Administration. All other employees of the Contractor or Subcontractor shall be subject to testing for all substances other than alcohol at the random annualized selection rate of fifty (50) percent of the Contractor's or Subcontractor's employees. Employees selected for

random testing shall report in a timely manner to the drug and alcohol testing laboratory or collection site where directed for drug and/or alcohol testing.

3. **PERIODIC TESTING:** All employees working on public and charter elementary and secondary education construction projects that are subject to this rule shall be subject to periodic and random testing for all substances other than alcohol on at least a biannual basis. Employees subject to periodic testing shall report in a timely manner as directed to the drug and alcohol testing laboratory or collection site for drug testing.
4. **REASONABLE SUSPICION TESTING:** All employees of the Contractor and Subcontractor on public and charter elementary and secondary education construction projects that are subject to this rule shall be subject to a drug and alcohol test when an employee is acting in an abnormal manner that leads a supervisory employee of the Contractor or Subcontractor to have reasonable suspicion that the employee is under the influence of alcohol or controlled substances. Reasonable suspicion means suspicion based on specific personal observations by the supervisory employee concerning the appearance, behavior, speech or breath odor of the employee.
5. **POST-ACCIDENT/INCIDENT TESTING:** All employees of Contractors and Subcontractors on public and charter elementary and secondary education construction projects who are subject to this rule shall be subject to a drug and alcohol test following an on-the-job injury requiring medical treatment or following a serious or potentially serious incident, including near misses, during which safety precautions were violated, persons were or could have been injured, unsafe instructions or orders were given, vehicles, equipment, or property was damaged, careless acts were performed, or when prescribed personal protective or safety equipment was not worn. Employees involved or who may have contributed to the incident, shall be subject to a drug and alcohol test. If it is impossible or impractical, because of the physical condition of the person involved in the accident to be subjected to drug and alcohol testing; and if in subsequent medical treatment, that person's blood or other bodily fluid will be drawn, then that blood or other bodily fluids may be analyzed for drugs and alcohol.

D. SUBSTANCE ABUSE TESTING PROTOCOLS

1. A Contractor or Subcontractor subject to the provisions of this rule shall perform pre-engagement, random, periodic, reasonable suspicion, and post-accident/incident testing in the following manner:
 - a. **Drug Testing**
 - 1) All urine samples collected under this program shall be analyzed by a laboratory certified by the National Institute on Drug Abuse/Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services and shall include an initial Enzyme Multiplied Immunoassay Screening Test (EMIT) and, when necessary, confirmed by a Gas Chromatography /Mass Spectrometry (GC/MS) confirmation test. All samples confirmed by the laboratory as non-negative shall be interpreted as positive or negative by a Medical Review Officer licensed by the American

Association of Medical Review Officers, American College of Occupational and Environmental Medicine, Medical Review Officer Certification Council, or American Society of Addiction Medicine.

b. Alcohol Testing

- 1) The initial screening tests for alcohol shall be performed by using either a saliva test or a DOT approved breathalyzer.
 - 2) Alcohol confirmatory tests shall be performed by either a blood alcohol test or a DOT approved breathalyzer.
2. Testing for the presence of drugs or alcohol in an employee's system and the handling of test specimens shall be conducted in accordance with guidelines for laboratory testing procedures and chain-of-custody procedures established by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.
 3. The program shall require notification to the employer and employee of the results of any non-negative drug and alcohol test and the Division of Facilities Management, Design and Construction shall be notified of the action taken to protect the safety of students as a result of such positive test, provided that no requirement of individual confidentiality of test results provided by federal law or regulation or state statute shall be violated in providing such notifications.

E. THRESHOLD LIMITS

1. All samples collected shall be analyzed by a laboratory certified by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services, and shall include an initial Enzyme Multiplied Immunoassay Screening Test (EMIT) and, when necessary, confirmed by a Gas Chromatography/Mass Spectrometry (GC/MS) Confirmation Test. Said testing must screen, at a minimum, for the substances and levels of such substances provided by 49 CFR Part 40 and for alcohol as provided by 49 CFR Part 382, as may be amended from time to time. The levels that shall be deemed to result in a negative test result shall be defined by 49 CFR Part 40 and 49 CFR Part 382, as may be amended from time to time; provided that if such regulations shall no longer define substances and testing levels in the future, testing as required by this rule shall screen for the following substances that shall not exceed the following levels in order to be deemed a negative test result:

(EMIT) Confirmed Initial Level (ng/ml)	Cut-Off Level (ng/ml)	(GC/MS) Confirmation Test
Drugs tested -----		

*Amphetamines	500	250
Barbiturates	300	200
Benzodiazepines	300	200
Cocaine Metabolite	150	100
Cannabinoids (Marijuana THC)	50	15

Methadone	300	200
Opiates:		
Codeine/Morphine	2000	2000
Heroin Metabolite	10	10
Phencyclidine (PCP)	25	25
Propoxyphene	300	200
Breath/Blood Alcohol Content (BAC)	.04%	.04%
Removal from jobsite (BAC)	.0200-.0399%	.0200%-.0399%

*Note – includes Amphetamines, Methamphetamines and Ecstasy (MDMA).

F. REFUSAL TO SUBMIT TO TESTING/CONFIRMED POSITIVE RESULTS

1. Any employee of a Contractor or Subcontractor performing any duties or work that are subject to this rule who refuses to submit to testing or receives a confirmed positive test result for any of the substances indicated in Section E shall be required to immediately leave the construction site and be prohibited from returning to any construction site subject to control of the State of Missouri until evidence is provided of the completion of the reinstatement procedures as set forth in section G.
2. Determination for Violation of Policy
 - a. A confirmed positive drug or alcohol test.
 - b. Failure to contact the Medical Review Officer as directed.
 - c. Failure to report as directed for random testing.
 - d. The use, possession, sale or distribution of alcohol or a controlled illegal or unauthorized substance, or the presence of any employee with such ingested substances for non-medical reasons on a public and charter elementary and secondary education construction project subject to the control of the State of Missouri.
 - e. Working, reporting to work, being on a public and charter elementary and secondary education construction project that is subject to the control of the State of Missouri, or in a state or employer owned, leased or rented vehicle, while under the influence of alcohol (0.04% BAC or greater).
 - f. Switching, adulterating or attempting to tamper with any sample submitted for drug or alcohol testing or otherwise interfering or attempting to interfere with the testing process.
 - g. Refusal to submit a specimen for testing shall be deemed to be a positive test result and shall be subject to the same consequences as specimens tested and confirmed as positive.
 - h. The use of a controlled substance by an individual other than the individual for whom the controlled substance was prescribed or the abuse of a controlled substance by the individual for whom it was prescribed.

G. REINSTATEMENT PROCEDURES

1. An employee receiving a confirmed positive test result for any of the substances indicated in Section 5 may return to work on a public and charter elementary and secondary education construction project that is subject to the control of the State of Missouri only after the following conditions have been satisfied:
 - a. Evidence is submitted to the Contractor or Subcontractor that the employee has completed or is actively participating in an approved drug/alcohol assessment, treatment, and/or counseling program. The costs of this assessment, treatment or program need not be borne by the Contractor or Subcontractor.
 - b. Evidence is submitted of the employee passing of a drug and alcohol test that meets the requirements of Sections E and F of this rule. The costs of this subsequent retesting need not be borne by the Contractor or Subcontractor.
 - c. The employee shall be subject to additional random drug and alcohol testing on a monthly basis while on any public and charter elementary and secondary education construction project that is subject to the control of the State of Missouri. The costs of this additional testing, treatment or program need not be borne by the Contractor or Subcontractor.
 - d. An employee known by the Contractor or Subcontractor to have previously had a positive test result who receives a second or subsequent confirmed positive test result in connection with subsequent testing required by this Section H of this rule shall be removed by the Contractor or Subcontractor from all public and charter elementary and secondary education construction projects that are subject to the control of the State of Missouri. The employee shall not return to work on any public and charter elementary and secondary education construction project subject to this rule until that the employee has completed an approved drug/alcohol assessment, treatment, and/or counseling program; and until after evidence is submitted of the employee passing of a drug and alcohol test that meets the requirements of sections E and F of this rule and that indicates a blood alcohol concentration of less than 0.02 percent.

H. COMPLIANCE DETERMINATION

1. The State of Missouri may audit any substance abuse testing program implemented pursuant to this contractual requirement to verify compliance, upon at least 24 hours notice by the State to the Contractor of its intent to audit. The State shall have free access to all relevant records of the Contractor and its Subcontractors for this purpose.
2. Any portion of this program that is in violation of applicable federal or state law or regulation shall be deemed unenforceable.

3.7 DISRUPTION OF UTILITIES

- A. The Contractor shall give a minimum of 72 hours written notice to the Construction Representative and Facility Representative before disconnecting electric, gas, water, fire protection, or sewer service to any building.
- B. The contractor shall give a minimum of 72 hours written notice to the Construction Representative and Facility Representative before closing any access drives and shall make temporary access available if possible. The contractor shall not obstruct streets, walks, or parking.

END OF SECTION 013513.13

SECTION 015000 – CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions, Bid Form, and other Division 1 Specification Sections apply to this Section.

1.2 SUMMARY

- A. This Section includes requirements for construction facilities and temporary controls including temporary utilities, support facilities, security, and protection.
- B. Temporary utilities include, but are not limited to, the following:
 - 1. Temporary electric power and light
 - 2. Temporary heat
 - 3. Temporary cooling
 - 4. Ventilation
 - 5. Sanitary facilities, including drinking water
- C. Support facilities include, but are not limited to, the following:
 - 1. Field offices and storage sheds
 - 2. Temporary enclosures
 - 3. Temporary project identification signs and bulletin boards
 - 4. Waste disposal services
 - 5. Construction aids and miscellaneous services and facilities
- D. Security and protection facilities include, but are not limited to, the following:
 - 1. Barricades, warning signs, and lights
 - 2. Environmental protection

1.3 SUBMITTALS

- A. Temporary Utilities: Submit reports of tests, inspections, meter readings, and similar procedures performed on temporary utilities.
- B. Implementation and Termination Schedule: Within (15) days of the date established for commencement of the Work, submit a schedule indicating implementation and termination of each temporary utility.

1.4 QUALITY ASSURANCE

- A. Regulations: Comply with industry standards and applicable laws and regulations including, but not limited to, the following:

1. Building code requirements
 2. Health and safety regulations
 3. Utility company regulations
 4. Police, fire department, and rescue squad rules
 5. Environmental protection regulations
- B. Standards: Comply with NFPA 241 “Standard for Safeguarding Construction, Alterations, and Demolition Operations”. ANSI A10 Series standards for “Safety Requirements for Construction and Demolition”, and NECA Electrical Design Library “Temporary Electrical Facilities”.
1. Electrical Service: Comply with NEMA, NECA, and UL standards and regulations for temporary electric service. Install service in compliance with NFPA 70 “National Electric Code”.
- C. Inspections: Arrange for authorities having jurisdiction to inspect and test each temporary utility before use. Obtain required certifications and permits.

1.5 PROJECT CONDITIONS

- A. Temporary Utilities: Prepare a schedule indicating dates for implementation and termination of each temporary utility. At the earliest feasible time, when acceptable to the Owner, change over from use of temporary service to use of permanent service.
- B. Conditions of Use: Keep temporary services and facilities clean and neat in appearance. Operate in a safe and efficient manner. Relocate temporary services and facilities as the Work progresses. Do not overload facilities or permit them to interfere with progress. Take necessary fire-prevention measures. Do not allow hazardous, dangerous, or unsanitary conditions, or public nuisances to develop or persist onsite.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. General: Provide new materials. If acceptable to the Designer, the Contractor may use undamaged, previously used materials in serviceable condition. Provide materials suitable for use intended.
- B. Lumber and Plywood:
1. For job-built temporary office, shops, and sheds within the construction area, provide UL-labeled, fire-treated lumber and plywood for framing, sheathing, and siding.
 2. For signs and directory boards, provide exterior-type, Grade B-B high-density concrete form overlay plywood of sized and thicknesses indicated.
 3. For fences and vision barriers, provide minimum 3/9” (9.5mm) thick exterior plywood.
 4. For safety barriers, sidewalk bridges, and similar uses, provide minimum 5/8” (16mm) thick exterior plywood.

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- C. Paint:
 1. For job-built temporary offices, shops, sheds, fences, and other exposed lumber and plywood, provide exterior-grade acrylic-latex emulsion over exterior primer.
 2. For sign panels and applying graphics, provide exterior-grade alkyd gloss enamel over exterior primer.
 3. For interior walls of temporary offices, provide two (2) quarts interior latex-flat wall paint.
- D. Tarpaulins: Provide waterproof, fire-resistant, UL-labeled tarpaulins with flame-spread rating of (15) or less. For temporary enclosures, provide translucent, nylon-reinforced laminated polyethylene or polyvinyl chloride, fire-retardant tarpaulins.
- E. Water: Provide potable water approved by local health authorities.
- F. Open-Mesh Fencing: Provide 0.120" (3mm) thick, galvanized 2" (50mm) chainlink fabric fencing 6' (2m) high with galvanized steel pipe posts, 1½" (38mm) ID for line posts and 2½" (64mm) ID for corner posts.

2.2 EQUIPMENT

- A. General: Provide new equipment. If acceptable to the Designer, the Contractor may use undamaged, previously used equipment in serviceable condition. Provide equipment suitable for use intended.
- B. Water Hoses: Provide ¾" (19mm), heavy-duty, abrasion-resistant, flexible rubber hoses 100' (30m) long, with pressure rating greater than the maximum pressure of the water distribution system. Provide adjustable shutoff nozzles at hose discharge.
- C. Electrical Outlets: Provide properly configured, NEMA-polarized outlets to prevent insertion of 110 to 120V plugs into higher voltage outlets. Provide receptacle outlets equipped with ground-fault circuit interrupters, reset button, and pilot light for connection of power tools and equipment.
- D. Electrical Power Cords: Provide grounded extension cords. Use hard-service cords where exposed to abrasion and traffic. Provide waterproof connectors to connect separate lengths of electric cords if single lengths will not reach areas where construction activities are in progress. Do not exceed safe length-voltage rating.
- E. Heating Units: Provide temporary heating units that have been tested and labeled by UL, FM, or another recognized trade association related to the type of fuel being consumed.
- F. Temporary Offices: Provide prefabricated or mobile units or similar job-built construction with lockable entrances, operable windows, and serviceable finishes. Provide heated and air-conditioned units on foundations adequate for normal loading.
- G. Temporary Toilet Units: Provide self-contained, single-occupant toilet units of the chemical, aerated re-circulation, or combustion type. Provide units properly vented and fully enclosed with a glass-fiber-reinforced polyester shell or similar nonabsorbent material.

- H. Fire Extinguishers: Provide hand-carried, portable, UL-rated, Class A fire extinguishers for temporary offices and similar spaces. In other locations, provide hand-carried, portable, UL-rated, Class ABC, dry-chemical extinguishers, or a combination of extinguishers of NFPA-recommended classes for the exposures.
 - 1. Comply with NFPA 10 and NFPA 241 for classification, extinguishing agent, and size required by location and class of fire exposure.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Use qualified personnel for installation of temporary facilities. Locate facilities where they will serve the Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required.
- B. Provide each Facility ready for use when needed to avoid delay. Maintain and modify as required. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

- A. General: Engage the appropriate local utility company to install temporary service or connect to existing service. Where company provides only part of the service, provide the remainder with matching, compatible materials and equipment. Comply with company recommendations.
 - 1. Arrange with company and existing users for a time when service can be interrupted, if necessary, to make connections for temporary services.
 - 2. Provide adequate capacity at each stage of construction. Prior to temporary utility availability, provide trucked-in services.
 - 3. Obtain easements to bring temporary utilities to the site where the Owner's easements cannot be used for that purpose.
 - 4. Use Charges: Cost or use charges for temporary facilities are not chargeable to the Owner or Designer. Neither the Owner nor Designer will accept cost or use charges as a basis of claims for Change Order.
- B. Temporary Electric Power Service: The Owner will provide electric power for construction lighting and power tools. Contractors using such services shall pay all costs of temporary services, circuits, outlet, extensions, etc. When electrical equipment work requires disconnect of building power contractor shall be responsible for providing all their own required electrical power.
- C. Temporary Heating and Cooling: The normal heating and/or cooling system of the building shall be maintained in operation during the construction. Should the Contractor find it necessary to interrupt the normal HVAC service to spaces, which have not been vacated for construction, such interruptions shall be pre-scheduled with the Construction Representative.
- D. Temporary Toilets: Install self-contained toilet units. Use of pit-type privies will not be permitted. Comply with regulations and health codes for the type, number, location,

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operation, and maintenance of fixtures and facilities. Install where facilities will best serve the Project's needs. Final details and locations will be discussed at the Pre-Construction Meeting.

1. Shield toilets to ensure privacy.
 2. Provide separate facilities for male and female personnel.
 3. Provide toilet tissue materials for each facility.
- E. Wash Facilities: Install wash facilities supplied with potable water at convenient locations for personnel involved in handling materials that require wash-up for a health and sanitary condition. Dispose of drainage properly. Supply cleaning compounds appropriate for each condition.
1. Provide paper towels or similar disposable materials for each facility.
 2. Provide covered waste containers for used material.
 3. Provide safety showers, eyewash fountains, and similar facilities for convenience, safety, and sanitation of personnel.
- F. Drinking-Water Facilities: Contractor shall provide own drinking water methods.

3.3 SUPPORT FACILITIES INSTALLATION

- A. General: Locations of field offices, storage sheds, and other temporary construction and support facilities will be discussed at the Pre-Construction Meeting..
1. Maintain support facilities until near Substantial Completion. Remove prior to Substantial Completion. Personnel remaining after Substantial Completion will be permitted to use permanent facilities, under conditions acceptable to the Owner.
- B. Field Offices: Provide insulated, weathertight temporary offices of sufficient size to accommodate required office personnel at the Project site. Keep the office clean and orderly for use for small progress meetings. Furnish and equip office as follows:
1. Furnish with a desk and chairs, a 4-drawer file cabinet, plan table, plan rack, and a 6-shelf bookcase.
 2. Equip with a water cooler and private toilet complete with water closet, lavatory, and medicine cabinet unit with a mirror.
- C. Storage Facilities: Specific locations for storage and craning operations will be discussed at the Pre-Bid Meeting and the Pre-Construction Meeting.
- D. Construction Parking: Parking at the site will be provided in the areas designated at the Pre-Construction Meeting.
- E. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities.
1. Where heat is needed and the permanent building enclosure is not complete, provide temporary enclosures where there is no other provision for containment

- of heat. Coordinate enclosure with ventilating and materials drying or curing requirements to avoid dangerous conditions and effects.
2. Install tarpaulins securely with incombustible wood framing and other materials. Close openings of 25SqFt (2.3SqM) or less with plywood or similar materials.
 3. Close openings through floor or roof decks and horizontal surfaces with load-bearing, wood-framed construction.
 4. Where temporary wood or plywood enclosure exceeds 100SqFt (9.2SqM) in area, use UL-labeled, fire-retardant-treated material for framing and main sheathing.
- F. Temporary Lifts and Hoists: Provide facilities for hoisting materials and employees. Truck cranes and similar devices used for hoisting materials are considered “tools and equipment” and not temporary facilities.
- G. Project Identification and Temporary Signs: Prepare project identification and other signs of size indicated. Install signs where indicated to inform the public and persons seeking entrance to the Project. Support on posts or framing of preservative-treated wood or steel. Do not permit installation of unauthorized signs.
1. Project Identification Signs: Engage an experienced sign painter to apply graphics. Comply with details indicated.
 2. Temporary Signs: Prepare signs to provide directional information to construction personnel and visitors.
- H. Collection and Disposal of Waste: Collect waste from construction areas and elsewhere daily. Comply with requirements of NFPA 241 for removal of combustible waste material and debris. Enforce requirements strictly. Do not hold materials more than seven (7) days during normal weather or three (3) days when the temperature is expected to rise above 80°F (27°C). Handle hazardous, dangerous, or unsanitary waste materials separately from other waste by containerizing properly. Dispose of material lawfully.

3.4 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Except for use of permanent fire protection as soon as available, do not change over from use of temporary security and protection facilities to permanent facilities until Substantial Completion, or longer, as requested by the Designer.
- B. Barricades, Warning Signs, and Lights: Comply with standards and code requirements for erection of structurally adequate barricades. Paint with appropriate colors, graphics, and warning signs to inform personnel and the public of the hazard being protected against. Where appropriate and needed, provide lighting including flashing red or amber lights.
- C. Security Enclosure and Lockup: Install substantial temporary enclosure of partially completed areas of construction. Provide locking entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security.
1. Storage: Where materials and equipment must be stored and are of value or attractive for theft, provide a secure lockup. Enforce discipline in connection with the installation and release of material to minimize the opportunity for theft and vandalism.

- D. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction in ways and by methods that comply with environmental regulations and minimize the possibility that air, waterways, and subsoil might be contaminated or polluted or that other undesirable effects might result. Avoid use of tools and equipment that produce harmful noise. Restrict use of noisemaking tools and equipment to hours that will minimize complaints from persons or firms near the site.

3.5 OPERATION, TERMINATION AND REMOVAL

- A. Supervision: Enforce strict discipline in use of temporary facilities. Limit availability of temporary facilities to essential and intended uses to minimize waste and abuse.
- B. Maintenance: Maintain facilities in good operating condition until removal. Protect from damage by freezing temperatures and similar elements.
 - 1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.
 - 2. Protection: Prevent water-filled piping from freezing. Maintain markers for underground lines. Protect from damage during excavation operations.
- C. Termination and Removal: Unless the Designer requests that it be maintained longer, remove each temporary facility when the need has ended, when replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with the temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
 - 1. Materials and facilities that constitute temporary facilities are the Contractor's property. The Owner reserves the right to take possession of project identification signs.
 - 2. At Substantial Completion, clean and renovate permanent facilities used during the construction period including, but not limited to, the following:
 - a. Replace air filters and clean inside of ductwork and housing.
 - b. Replace significantly worn parts and parts subject to unusual operating conditions.
 - c. Replace lamps burned out or noticeably dimmed by hours of use.

END OF SECTION 015000

SECTION 017100 – CLEANING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract including General and Supplementary Conditions, Bid Form, and other Division 1 Specification Sections apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for cleaning during the Project.
- B. Environmental Requirements: Conduct cleaning and waste-disposal operations in compliance with local laws and ordinances. Comply fully with federal and local environmental and anti-pollution regulations.
 - 1. Do not dispose of volatile wastes such as mineral spirits, oil, or paint thinner in storm or sanitary drains.
 - 2. Burning or burying of debris, rubbish, or other waste material on the premises is not permitted.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by the manufacturer or fabricator for the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 PROGRESS CLEANING

- A. General
 - 1. Retain all stored items in an orderly arrangement allowing maximum access, not impeding drainage or traffic, and providing the required protection of materials.
 - 2. Do not allow the accumulation of scrap, debris, waste material, and other items not required for construction of this Work.
 - 3. At least once each month, and more often if necessary, completely remove all scrap, debris, and waste material from the jobsite.
 - 4. Provide adequate storage for all items awaiting removal from the jobsite, observing all requirements for fire protection and protection of the ecology.

B. Site

1. Daily, inspect the site and pick up all scrap, debris, and waste material. Remove all such items to the place designated for their storage.
2. Weekly, inspect all arrangements of materials stored onsite. Re-stack, tidy, or otherwise service all material arrangements.
3. Maintain the site in a neat and orderly condition at all times.

C. Structures

1. Daily, inspect the structures and pick up all scrap, debris, and waste material. Remove all such items to the place designated for their storage.
2. Weekly, sweep all interior spaces clean. "Clean" for the purposes of this paragraph, shall be interpreted as meaning free from dust and other material capable of being removed by use of reasonable effort and handheld broom.
3. In preparation for installation of succeeding materials, clean the structures or pertinent portions thereof to the degree of cleanliness recommended by the manufacturer of the succeeding material, using all equipment and materials required to achieve the required cleanliness.
4. Following the installation of finish floor materials, clean the finish floor daily while work is being performed in the space in which finish materials have been installed. "Clean" for the purposes of this subparagraph, shall be interpreted as meaning free from all foreign material which, in the opinion of the Construction Representative, may be injurious to the finish of the finish floor material.

3.2 FINAL CLEANING

- A. General: Provide final cleaning operations when indicated. Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit of Work to the condition expected from a commercial building cleaning and maintenance program. Comply with manufacturer's instructions.
- B. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for the entire Project or a portion of the Project.
1. Clean the Project Site, yard and grounds, in areas disturbed by construction activities including landscape development areas, of rubbish, waste material, litter, and foreign substances.
 2. Sweep paved areas broom clean. Rake grounds that are neither planted nor paved to a smooth, even-textured surface.
 3. Remove petrochemical spills, stains, and other foreign deposits.
 4. Remove tools, construction equipment, machinery, and surplus material from the site.
 5. Remove snow and ice to provide safe access to the building.

6. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
 7. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
 8. Broom clean concrete floors in unoccupied spaces.
 9. Vacuum clean carpet and similar soft surfaces removing debris and excess nap. Shampoo, if required.
 10. Clean transparent material, including mirrors and glass in doors and windows. Remove glazing compounds and other substances that are noticeable vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials. Polish mirrors and glass, taking care not to scratch surfaces.
 11. Remove labels that are not permanent labels.
 12. Touch up and otherwise repair and restore marred, exposed finishes and surfaces. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show evidence of repair or restoration.
 - a. Do not paint over “UL” and similar labels, including mechanical and electrical nameplates.
 13. Wipe surfaces of mechanical and electrical equipment, elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
 14. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
 15. Clean ducts, blowers, and coils if units were operated without filters during construction.
 16. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency. Replace burned-out bulbs and defective and noisy starters in fluorescent and mercury vapor fixtures.
 17. Leave the Project clean and ready for occupancy.
- C. Pest Control: Engage an experienced, licensed exterminator to make a final inspection and rid the Project of rodents, insects, and other pests. Comply with regulations of local authorities.
- D. Removal of Protection: Remove temporary protection and facilities installed during construction to protect previously completed installations during the remainder of the construction period.
- E. Compliances: Comply with governing regulations and safety standards for cleaning operations. Remove waste materials from the site and dispose of lawfully.
1. Where extra materials of value remain after Final Acceptance by the Owner, they become the Owner’s property.

END OF SECTION 017100

SECTION 017900 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:
 - 1. Demonstration of operation of systems, subsystems, and equipment.
 - 2. Training in operation and maintenance of systems, subsystems, and equipment.

1.3 INFORMATIONAL SUBMITTALS

- A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
- B. Attendance Record: For each training module, submit list of participants and length of instruction time.
- C. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 QUALITY ASSURANCE

- A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
- B. Instructor Qualifications: A factory-authorized service representative experienced in operation and maintenance procedures and training.
- C. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Coordination". Review methods and procedures related to demonstration and training including, but not limited to, the following:
 - 1. Inspect and discuss locations and other facilities required for instruction.
 - 2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
 - 3. Review required content of instruction.
 - 4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.5 COORDINATION

- A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.
- B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
- C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Designer.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

- A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.
- B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:
 - 1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
 - 2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Operations manuals.
 - c. Maintenance manuals.
 - d. Project record documents.
 - e. Identification systems.
 - f. Warranties and bonds.
 - g. Maintenance service agreements and similar continuing commitments.
 - 3. Emergencies: Include the following, as applicable:
 - a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.

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- f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
 - a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
 - a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
6. Troubleshooting: Include the following:
 - a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
 - a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
8. Repairs: Include the following:
 - a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 007213 "General Conditions".
- B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

- A. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
 - 1. Owner will furnish Contractor with names and positions of participants.
- B. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.
 - 1. Schedule training with Owner with at least seven days' advance notice.
- C. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.
- D. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.
- E. Refer to 230500 and 260500 for minimum hours of instruction for each system.

END OF SECTION 017900

SECTION 230500 - BASIC HVAC REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Requirements applicable to all Division 23 Sections. Also refer to Division 01 - General Requirements.
- B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 SCOPE OF WORK

- A. This Specification and the associated drawings govern the furnishing, installing, testing and placing into satisfactory operation the Mechanical Systems.
- B. Each Contractor shall provide all new materials indicated on the drawings and/or in these specifications, and all items required to make the portion of the Mechanical Work a finished and working system.
- C. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.
- D. Scope of Work:
 - 1. Heating Work shall include, but is not necessarily limited to:
 - a. Furnish and install heating electric boilers and accessories.
 - b. Furnish and install fluid cooler.
 - c. Revise existing condenser water system including pumps, piping, insulation, and specialties.
 - d. Furnish and install condensate drain piping from cooling related equipment such as air handlers and cooling coil drain pans.
 - e. Furnish and install seismic restraint and equipment designed for use in seismic conditions described in Section 230550.
 - f. Complete all applicable tests, certifications, forms, and matrices.
 - 2. Air Conditioning and Ventilating Work shall include, but is not necessarily limited to:
 - a. Furnish and install package air handling units complete with dampers, filters, coils, fans, curbs, and motors.
 - b. Revise existing supply air ductwork systems including all fittings, insulation, and outlets.
 - c. Furnish and install complete return air ductwork systems including all fittings, insulation, and inlets.
 - d. Revise existing exhaust ductwork systems including all fittings, insulation, inlets, and fans.

- e. Furnish and install all temperature control systems.
 - f. Furnish and install seismic restraint and equipment designed for use in seismic conditions described in Section 230550.
 - g. Complete all applicable tests, certifications, forms, and matrices.
3. Temperature Control Work shall include, but is not necessarily limited to:
- a. Furnish and install a complete temperature control system as specified in Section 230900.
 - b. Temperature control system shall consist of a full Direct Digital Control (DDC) system including all accessories, sensors, and programming.
 - c. Furnish automatic control valves and dampers for installation by others.
 - d. Furnish and install seismic restraint and equipment designed for use in seismic conditions described in Section 230550.
4. Testing, Adjusting, and Balancing Work shall include, but is not necessarily limited to:
- a. Furnish complete testing, adjusting, and balancing as specified in Section 230593, including, but not limited to, air systems, hydronic systems, and verification of control systems.
 - b. Complete all applicable tests, certifications, forms, and matrices.

1.3 DIVISION OF WORK BETWEEN MECHANICAL, ELECTRICAL & CONTROL CONTRACTORS

A. Definitions:

1. "Mechanical Contractors" refers to the following:
 - a. Heating Contractor.
 - b. Air Conditioning and Ventilating Contractor.
 - c. Temperature Control Contractor.
 - d. Testing, Adjusting, and Balancing Contractor.
2. Motor Control Wiring: The wiring associated with the remote operation of the magnetic coils of magnetic motor starters or relays, or the wiring that permits direct cycling of motors by means of devices in series with the motor power wiring. In the latter case the devices are usually single phase and are usually connected to the motor power wiring through a manual motor starter having "Manual-Off-Auto" provisions.
3. Control devices such as start-stop push buttons, thermostats, pressure switches, flow switches, relays, etc., generally represent the types of equipment associated with motor control wiring.
4. Motor control wiring is single phase and usually 120 volts. In some instances, the voltage will be the same as the motor power wiring. Generally, where the motor power wiring exceeds 120 volts, a control transformer is used to give a control voltage of 120 volts.
5. Temperature Control Wiring: The wiring associated with the operation of a motorized damper, solenoid valve or motorized valve, etc., either modulating or two-position, as opposed to wiring which directly powers or controls a motor used to drive equipment such as fans, pumps, etc.

- a. This wiring will be from a 120 volt source and may continue as 120 volt, or be reduced in voltage (24 volt) in which case a control transformer shall be furnished as part of the temperature control wiring.
6. Control Motor: An electric device used to operate dampers, valves, etc. It may be two-position or modulating. Conventional characteristics of such a motor are 24 volts, 60 cycles, 1 phase, although other voltages may be encountered.
7. Voltage is generally specified and scheduled as distribution voltage. Motor submittals may be based on utilization voltage if it corresponds to the correct distribution voltage.

Distribution/Nominal Voltage	Utilization Voltage
120	115
208	200
240	230
277	265
480	460

B. General:

1. The purpose of these Specifications is to outline the Electrical and Mechanical Contractor's responsibilities related to electrical work required for items such as temperature controls, mechanical equipment, fans, chillers, compressors and the like. The exact wiring requirements for much of the equipment cannot be determined until the systems have been selected and submittals reviewed. Therefore, the electrical drawings show only known wiring related to such items. All wiring not shown on the electrical drawings, but required for mechanical systems, is the responsibility of the Mechanical Contractor.
2. Where the drawings require the Electrical Contractor to wire between equipment furnished by the Mechanical Contractor, such wiring shall terminate at terminals provided in the equipment. The Mechanical Contractor shall provide complete electrical power/controls wiring diagrams and supervision to the Electrical Contractor and designate the terminal numbers for correct wiring.
3. All electrical work shall conform to the National Electrical Code. All provisions of the Electrical Specifications concerning wiring, protection, etc., apply to wiring provided by the Mechanical Contractor unless noted otherwise.
4. Control low (24V) and control line (120V) voltage wiring, conduit, and related switches and relays required for the automatic control and/or interlock of motors and equipment, including final connection, are to be furnished and installed under Divisions 21, 22 and 23. Materials and installation to conform to Class 1 or 2 requirements.
5. All Contractors shall establish utility elevations prior to fabrication and shall coordinate their material and equipment with other trades. When a conflict arises, priority is as follows:
 - a. Light fixtures.
 - b. Gravity flow piping, including condensate.
 - c. Electrical busduct.
 - d. Sheet metal.
 - e. Electrical cable trays, including access space.
 - f. Piping.
 - g. Electrical conduits and wireway.

C. Mechanical Contractor's Responsibility:

1. Assumes responsibility for internal wiring of all equipment provided by the Mechanical Contractor, for example:
 - a. Makeup Air Units.
 - b. Package Air Handling Units.
 - c. Boiler
 - d. Fluid Cooler
2. Assumes all responsibility for the Temperature Control wiring, when the Temperature Control Contractor is a Subcontractor to the Mechanical Contractor.
3. Shall verify all existing equipment sizes and capacities where units are to be modified, moved or replaced. Contractor shall notify Architect/Engineer of any discrepancies prior to ordering new units or replacement parts, including replacements of equipment motors.
4. Temperature Control Subcontractor's Responsibility:
 - a. Wiring of all devices needed to make the Temperature Control System functional.
 - b. Verifying any control wiring on the electrical drawings as being by the Electrical Contractor. All wiring required for the Control System, but not shown on the electrical drawings, is the responsibility of the Temperature Control Subcontractor.
 - c. Coordinating equipment locations (such as relays, transformers, etc.) with the Electrical Contractor, where wiring of the equipment is by the Electrical Contractor.
5. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

D. Electrical Contractor's Responsibility:

1. Provides all combination starters, manual starters and disconnect devices shown on the Electrical Drawings or indicated to be by the Electrical Contractor on the Mechanical Drawings or Specifications.
2. Installs and wires all remote control devices furnished by the Mechanical Contractor or Temperature Control Subcontractor when so noted on the Electrical Drawings.
3. Provides motor control and temperature control wiring, where so noted on the drawings.
4. Coordinate with the Mechanical Contractor for size of motors and/or other electrical devices involved with repair or replacement of existing equipment.
5. Furnishes, installs and connects all relays, etc., for automatic shutdown of certain fans upon actuation of the Fire Alarm System as indicated and specified in Division 28.
6. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

1.4 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guidelines, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Design Team any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Design Team will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers are acceptable.
2. All Contractors and subcontractors shall employ only workers skilled in their trades.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all State Codes.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. All changes to the system made after letting of the contract, to comply with codes or requirements of Inspectors, shall be made by the Contractor without cost to the Owner.
4. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
5. All rotating shafts and/or equipment shall be completely guarded from all contact. Partial guards and/or guards that do not meet all applicable OSHA standards are not acceptable. Contractor is responsible for providing this guarding if it is not provided with the equipment supplied.

D. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all laws, regulations, ordinances, and other rules of the State or Political Subdivision where the work is done, or as required by any duly constituted public authority.
3. Pay all charges for permits or licenses.
4. Pay all fees and taxes imposed by the State, Municipal and/or other regulatory bodies.
5. Pay all charges arising out of required inspections by an authorized body.
6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized agency/consultant.
7. Where applicable, all fixtures, equipment and materials shall be approved or listed by Underwriter's Laboratories, Inc.

E. Examination of Drawings:

1. The drawings for the mechanical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of pipes and ducts to best fit the layout of the job.
3. Scaling of the drawings is not sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in indicated arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as fittings, boxes, valves, unions, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either on the drawings or in the specifications, it shall be included in this contract.
7. Determination of quantities of material and equipment required shall be made by the Contractor from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater number shall govern.
8. Where used in mechanical documents, the word "furnish" shall mean supply for use, the word "install" shall mean connect complete and ready for operation, and the word "provide" shall mean to supply for use and connect complete and ready for operation.
 - a. Any item listed as furnished shall also be installed, unless otherwise noted.
 - b. Any item listed as installed shall also be furnished, unless otherwise noted.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any materials or fabricating any supports, pipes or ducts.

G. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.

8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

1.5 SUBMITTALS

- A. Refer to 013300 and 013115 for additional submittal requirements. Project shall utilize e-Builder as specified in 013115.
- B. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals List:

Referenced Specification Section	Submittal Item
23 05 00	Owner Training Agenda
23 05 48	Vibration Isolation Equipment
23 05 50	Seismic Restraint Systems
23 05 93	Testing, Adjusting, and Balancing
23 07 19	HVAC Piping Insulation
23 09 00	Controls
23 09 13	Instrumentation
23 21 16	Hydronic Specialties
23 21 23	HVAC Pumps
23 25 00	Chemical Treatment Systems
23 33 00	Ductwork Accessories
23 34 16	Centrifugal Fans
23 34 23	Power Ventilators
23 37 00	Grilles, Registers, and Diffusers
23 52 13	Electric Boilers
23 65 33	Evaporative Closed Circuit Cooling Tower
23 74 16.15	Packaged Air Conditioning Units For Dedicated Outside Air
23 81 46	Packaged Water Source Heat Pumps

- C. General Submittal Procedures: In addition to the provisions of Division 01, the following are required:

1. Transmittal: Each transmittal shall include the following:

- a. Date
- b. Project title and number
- c. Contractor's name and address
- d. Division of work (e.g., plumbing, heating, ventilating, etc.)
- e. Description of items submitted and relevant specification number
- f. Notations of deviations from the contract documents
- g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

- a. Date
 - b. Project title and number
 - c. Architect/Engineer
 - d. Contractor and subcontractors' names and addresses
 - e. Supplier and manufacturer's names and addresses
 - f. Division of work (e.g., plumbing, heating, ventilating, etc.)
 - g. Description of item submitted (using project nomenclature) and relevant specification number
 - h. Notations of deviations from the contract documents
 - i. Other pertinent data
 - j. Provide space for Contractor's review stamps
3. Composition:
- a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
 - b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
 - c. All sets shall contain an index of the items enclosed with a general topic description on the cover.
4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; electrical power criteria (e.g., voltage, phase, amps, horsepower, kW, etc.) wiring and control diagrams; Short Circuit Current Rating (SCCR); dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:
- a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
 - b. Unstamped submittals will be rejected.
 - c. The Contractor's review shall include, but not be limited to, verification of the following:
 - 1) Only approved manufacturers are used.
 - 2) Addenda items have been incorporated.
 - 3) Catalog numbers and options match those specified.
 - 4) Performance data matches that specified.
 - 5) Electrical characteristics and loads match those specified.
 - 6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
 - 7) Dimensions and service clearances are suitable for the intended location.
 - 8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.

- 9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).
 - d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
 - e. **The Contractor's signature is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.**
6. Submittal Identification and Markings:
- a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
 - b. The Contractor shall clearly indicate the size, finish, material, etc.
 - c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
 - d. All marks and identifications on the submittals shall be unambiguous.
7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.
12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer before releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions, or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.
- a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal.
16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

D. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.
 - a. Submittal file name: 23 XX XX.description.YYYYMMDD
 - b. Transmittal file name: 23 XX XX.description.YYYYMMDD
5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.6 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 01.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:
 - a. Material: Delivered cost of product with taxes paid.
 - b. Labor: Labor cost, excluding overhead and profit.

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.7 CHANGE ORDERS

- A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.
- B. Change order work shall not proceed until authorized.

1.8 EQUIPMENT SUPPLIERS' INSPECTION

- A. The following equipment shall not be placed in operation until a competent installation and service representative of the manufacturer has inspected the installation and certified that the equipment is properly installed, adjusted and lubricated; that preliminary operating instructions have been given; and that the equipment is ready for operation:
 - 1. Base Mounted Pumps
 - 2. Boilers, Burners and Boiler Trim
 - 3. Makeup Air Units
 - 4. Fluid Coolers
 - 5. Seismic Restraints and Equipment Bracing
- B. Contractor shall arrange for and obtain supplier's on-site inspection(s) at proper time(s) to assure each phase of equipment installation and/or connection is in accordance with the manufacturer's instructions.
- C. Submit copies of start-up reports to the Architect/Engineer and include copies of Owner's Operation and Maintenance Manuals.

1.9 PRODUCT DELIVERY, STORAGE, HANDLING & MAINTENANCE

- A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage. Keep materials clean, dry and free from harmful conditions. Immediately remove any materials that become wet or that are suspected of becoming contaminated with mold or other organisms.
- B. Keep all bearings properly lubricated and all belts properly tensioned and aligned.
- C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Mechanical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.
- D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.10 NETWORK / INTERNET CONNECTED EQUIPMENT

- A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

1.11 WARRANTY

- A. Provide one-year warranty, unless otherwise noted, to the Owner for all fixtures, equipment, materials, and workmanship.
- B. The warranty period for all work in this Division of the specifications shall commence on the date of final acceptance, unless a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.
- C. Warranty requirements shall extend to correction, without cost to the Owner, of all Work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage resulting from defects or nonconformance with contract documents.

1.12 INSURANCE

- A. Contractor shall maintain insurance coverage as set forth in Division 0 of these specifications.

1.13 MATERIAL SUBSTITUTION

- A. Where several manufacturers' names are given, the scheduled manufacturer is the basis for job design and establishes the quality required.
- B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections, piping and ductwork connections and arrangement, plumbing connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors.
- C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer not later than ten days prior to the bid opening.
- D. This Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

- E. This Contractor may list voluntary add or deduct prices for alternate materials on the bid form. These items will not be used in determining the low bidder.
- F. All material substitutions requested later than ten (10) days prior to bid opening must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

- A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 EXCAVATION, FILL, BACKFILL, COMPACTION

- A. General:

1. Prior to the commencement of any excavation or digging, the Contractor shall verify all underground utilities with the regional utility locator. Provide prior notice to the locator before excavations. Contact information for most regional utility locaters can be found at the following website (<https://call811.com/>) or by calling 811.
2. The Contractor shall do all excavating, filling, backfilling and compacting associated with the work.

- B. Excavation:

1. Make all excavations to accurate, solid, undisturbed earth, and to proper dimensions.
2. Where excavations are made in error below foundations, concrete of same strength as specified for the foundations or thoroughly compacted sand-gravel fill, as determined by the Architect/Engineer, shall be placed in such excess excavations. Place thoroughly compacted, clean, stable fill in excess excavations under slabs on grade, at the Contractor's expense.
3. Trim bottom and sides of excavations to grades required for foundations.
4. Protect excavations against frost and freezing.
5. Take care in excavating not to damage surrounding structures, equipment, or buried pipe. Do not undermine footing or foundation.
6. Perform all trenching in a manner to prevent cave-ins and risk to workers.

7. Where original surface is pavement or concrete, the surface shall be saw cut to provide clean edges and assist in the surface restoration.
8. Where satisfactory bearing soil for foundations is not found at the indicated levels, the Architect/Engineer or their representative shall be notified immediately, and no further work shall be done until further instructions are given by the Architect/Engineer or their representative.

C. Dewatering:

1. Contractor shall furnish, install, operate, and remove all dewatering pumps and pipes needed to keep trenches and pits free of water.

D. Underground Obstructions:

1. Known underground piping, foundations, and other obstructions in the vicinity of construction are shown on the drawings. Use great care in making installations near underground obstruction.
2. If objects not shown on the drawings are encountered, remove, relocate, or perform extra work as directed by the Architect/Engineer.

E. Fill and Backfilling:

1. Utilities Bedding: Lay underground utilities on minimum of 6" sand bedding or CA6 crushed stone. Compact bedding under utilities smooth, with no sharp edges protruding, to protect the utilities from puncture. Shape bedding to provide continuous support for bells, joints, and barrels of utilities and for joints and fittings.
2. Envelope around utilities to 6" above utilities: Place and compact sand or CA6 to a height of 6" over utilities in 6" layers. Each layer shall be placed, then carefully and uniformly tamped, to eliminate lateral or vertical displacement. After connection joints are made, any misalignment can be corrected by tamping backfill around the utilities.
3. Backfill from 6" above utilities to earthen grade: Place all backfill materials above the utilities in uniform layers not exceeding 6" deep. Each layer shall be placed, then carefully and uniformly tamped, to eliminate lateral or vertical displacement.
4. Backfill from 6" above utilities to below slabs or paved area: Where the fill and backfill will ultimately be under a building, floor or paving, each layer of backfill materials shall be compacted to 95% of the maximum density determined by AASHTO Designation T 99 or ASTM Designation D 698. Moisture content of soil at time of compaction shall not exceed plus or minus 2% of optimum moisture content determined by AASHTO T 99 or ASTM D 698 test.
5. Backfill Materials: Native soil materials may be used as backfill if approved by the Geotechnical Engineer. Backfill material shall be free of rock or gravel larger than 3" in any dimension and shall be free of debris, waste, frozen materials, vegetation, high void content, and other deleterious materials. Water shall not be permitted to rise in unbackfilled trenches.
6. Dispose of excess excavated earth as directed.
7. Backfill all trenches and excavations immediately after installing utilities or removal of forms, unless other protection is provided.

8. Around piers and isolated foundations and structures, backfill and fill shall be placed and consolidated simultaneously on all sides to prevent wedge action and displacement. Fill and backfill materials shall be spread in 6 inch uniform horizontal layers with each layer compacted separately to required density.

F. Surface Restoration:

1. Where trenches are cut through existing graded, planted, or landscaped areas, the areas shall be restored to the original condition. Replace all planting removed or damaged by equipment and site work to its original condition. A minimum of 6 inches of topsoil shall be applied where disturbed areas are to be seeded or sodded.
2. Concrete or asphalt type pavement, seal coat, rock, gravel or earth surfaces removed or damaged shall be replaced with comparable materials and restored to original condition.

3.3 ARCHITECT/ENGINEER OBSERVATION OF WORK

A. The Contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Placing fill over underground and underslab utilities.
2. Covering exterior walls, interior partitions and chases.
3. Installing hard or suspended ceilings and soffits.

B. The Engineer will have the opportunity to review the installation and provide a written report noting deficiencies requiring correction. The Contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:
 - a. Pipe insulation is installed and fully sealed.
 - b. Pipe and duct wall penetrations are sealed.
 - c. Pipe identification and valve tags are installed.
 - d. Main, branch and flexible ducts are installed.
 - e. Diffusers, registers and grilles are installed and connected to ductwork.
2. In order to prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to 7 days elapsing, the Architect/Engineer may not recommend further payments to the contractor until such time as full access has been provided.

3.4 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 01.

B. Final Jobsite Observation:

1. In order to prevent the Final Jobsite Observation from occurring too early, the Contractor is required to review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review.
3. Upon Contractor certification that the project is complete and ready for a final observation, the Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
4. It is understood that if the Architect/Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Architect/Engineer's additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

C. Before final payment is authorized, this Contractor must submit the following:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including marked-up or reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of This Contractor and shall be signed by the Owner's representatives.
4. Inspection by State Boiler Inspector.
5. Start-up reports on all equipment requiring a factory installation inspection or start-up.
6. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and place in location as directed; receipt by Architect/Engineer required prior to final payment approval.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.

4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.
 - a. O&M file name: O&M.div23.contractor.YYYYMMDD
 - b. Transmittal file name: O&Mtransmittal.div23.contractor.YYYYMMDD
5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Refer to Section 230900 for additional requirements for Temperature Control submittals.
5. Copy of final approved test and balance reports.
6. Copies of all factory inspections and/or equipment startup reports.
7. Copies of warranties.
8. Schematic electrical power/controls wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
9. Dimensional drawings of equipment.
10. Capacities and utility consumption of equipment.
11. Detailed parts lists with lists of suppliers.
12. Operating procedures for each system.
13. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
14. Repair procedures for major components.
15. List of lubricants in all equipment and recommended frequency of lubrication.
16. Instruction books, cards, and manuals furnished with the equipment.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVES

- A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of all systems installed under this contract.
- B. Provide verbal and written instructions to the Owner's representatives by **FACTORY PERSONNEL** in the care, maintenance, and operation of the equipment and systems.
- C. The Owner has the option to make a video recording of all instructions. Coordinate schedule of instructions to facilitate this recording.
- D. The instructions shall include:
 - 1. Explanation of all system flow diagrams.
 - 2. Explanation of all air handling systems.
 - 3. Temperature control system operation including calibration, adjustment and proper operating conditions of all sensors.
 - 4. Maintenance of equipment.
 - 5. Start-up procedures for all major equipment.
 - 6. Explanation of seasonal system changes.
 - 7. Description of emergency system operation.
- E. Notify the Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can attend if desired.
- F. Minimum hours of instruction for each item shall be:
 - 1. Condenser Water System - 4 hours.
 - 2. Air Handling System(s) - 4 hours.
 - 3. Heat Pump System - 2 hours.
 - 4. Exhaust System(s) - 2 hours.
 - 5. Temperature Controls - As defined in Section 230900.
- G. The Contractor shall prepare a detailed, written training agenda and submit it to the Architect/Engineer a minimum of two weeks prior to the formal training for approval. The written agenda shall include specific training points within the items described above. For example: how to adjust setpoints, troubleshooting, proper start-up, proper shut-down, seasonal changes, draining, venting, changing filters, changing belts, etc. Failure to provide and follow an approved training agenda may result in additional training required at the expense of the Contractor.
- H. Operating Instructions:
 - 1. Contractor is responsible for all instructions to the Owner's representatives for the mechanical and control systems.
 - 2. If the Contractor does not have staff that can adequately provide the required instructions the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.7 SYSTEM STARTING AND ADJUSTING

- A. The mechanical systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes calibration and adjustments of all controls, noise level adjustments and final comfort adjustments as required.
- B. Complete all manufacturer-recommended startup procedures and checklists to verify proper motor rotation, electrical power voltage is within equipment limitations, equipment controls maintain pressures and temperatures within acceptable ranges, all filters and protective guards are in-place, acceptable access is provided for maintenance and servicing, and equipment operation does not pose a danger to personnel or property.
- C. Operate all HVAC systems continuously for at least one week prior to occupancy to bring construction materials to suitable moisture levels. Areas with mechanical cooling shall be maintained below 60% RH.
- D. Contractor shall adjust the mechanical systems and controls at season changes during the one year warranty period, as required, to provide satisfactory operation and to prove performance of all systems in all seasons.
- E. All operating conditions and control sequences shall be tested during the start-up period. Test all interlocks, safety shutdowns, controls, and alarms.
- F. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Architect/Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Architect/Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.8 RECORD DOCUMENTS

- A. The following paragraphs supplement Division 01 requirements.
- B. Maintain at the job site a separate and complete set of mechanical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.
- C. Mark drawings to indicate revisions to piping and ductwork, size and location, both exterior and interior; including locations of coils, dampers, other control devices, filters, and other units requiring periodic maintenance or repair; actual equipment locations, dimensioned from column lines; actual inverts and locations of underground piping; concealed equipment, dimensioned from column lines; mains and branches of piping systems, with valves and control devices located and numbered, concealed unions located, and with items requiring maintenance located (e.g., traps, strainers, expansion compensators, tanks, etc.); Change Orders; concealed control system devices.

- D. Refer to Section 230900 for additional requirements for Temperature Control documents.
- E. Mark specifications to show approved substitutions; Change Orders, and actual equipment and materials used.
- F. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.
- G. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

3.9 PAINTING

- A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available.
- B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor.
- C. Equipment cabinets, casings, covers, metal jackets, etc., in equipment rooms or concealed spaces, shall be furnished in standard or prime finish, free from scratches, abrasions, chips, etc.
- D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chips, etc. If color option is specified or is standard to the unit, this Contractor shall, before ordering, verify with the Architect/Engineer the color preference and furnish this color.
- E. Paint all equipment in unfinished areas such as boiler room, mechanical spaces, storage room, etc., furnished by this Contractor. Equipment furnished with a factory coat of paint and enamel need not be painted, provided the factory applied finish is not marred or spattered. If so, equipment shall be refinished with the same paint as was factory applied.
- F. Paint all outdoor uninsulated steel piping the color selected by Owner or Architect/Engineer.
- G. After surfaces have been thoroughly cleaned and are free of oil, dirt, and other foreign matter; paint all pipes and equipment with the following:
 - 1. Bare Metal Surfaces - Apply one coat of primer suitable for the metal being painted. Finish with two coats of Alkyd base enamel paint.

3.10 ADJUST AND CLEAN

- A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project. Clean all foreign paint, grease, oil, dirt, labels, stickers, and other foreign material from all equipment.

- B. Clean all drain pans and areas where moisture is present. Immediately report any mold, biological growth, or water damage.
- C. Remove all rust, scale, dirt, oils, stickers and thoroughly clean exterior of all exposed bare metal ductwork, piping, hangers, and accessories.
- D. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.11 SPECIAL REQUIREMENTS

- A. Contractor shall coordinate the installation of all equipment, valves, dampers, operators, etc., with other trades to maintain clear access area for servicing.
- B. All equipment shall be installed in such a way to maximize access to parts needing service or maintenance. Review the final field location, placement, and orientation of equipment with the Owner's designated representative prior to setting equipment.
- C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's designated representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.12 IAQ MAINTENANCE FOR OCCUPIED FACILITIES UNDER CONSTRUCTION

- A. Contractors shall make all reasonable efforts to prevent construction activities from affecting the air quality of the occupied areas of the building or outdoor areas near the building. These measures shall include, but not be limited to:
 - 1. All contractors shall endeavor to minimize the amount of contaminants generated during construction. Methods to be employed shall include, but not be limited to:
 - a. Minimizing the amount of dust generated.
 - b. Reducing solvent fumes and VOC emissions.
 - c. Maintain good housekeeping practices, including sweeping and periodic dust and debris removal. There should be no visible haze in the air.
 - d. Protect stored on-site and installed absorptive materials from moisture damage.
 - 2. Request that the Owner designate an IAQ representative.
 - 3. Review and receive approval from the Owner's IAQ representative for all IAQ-related construction activities and negative pressure containment plans.
 - 4. Inform the IAQ representative of all conditions that could adversely impact IAQ, including operations that will produce higher than normal dust production or odors.
 - 5. Schedule activities that may cause IAQ conditions that are not acceptable to the Owner's IAQ representative during unoccupied periods.
 - 6. Request copies of and follow all of the Owner's IAQ and infection control policies.
 - 7. Unless no other access is possible, the entrance to construction site shall not be through the existing facility.
 - 8. To minimize growth of infectious organisms, do not permit damp areas in or near the construction area to remain for over 24 hours.
 - 9. In addition to the criteria above, provide measures as recommended in the SMACNA "IAQ Guidelines for Occupied Buildings Under Construction".

10. If permanently installed air handlers are used to serve both construction and occupied areas, all return grilles throughout construction areas shall be sealed to prevent air from construction areas being supplied to occupied areas.
11. If permanently installed air handlers are used during construction to serve only construction areas and do not supply air to adjacent occupied areas, MERV 8 filtration media shall be used to protect each return air grille or opening. The intent of this will be to prevent construction dust and debris from entering any return or supply air ductwork in the facility. All filtration media shall be replaced immediately prior to occupancy.

3.13 MAINTAINING CLEAN DUCTWORK THROUGHOUT CONSTRUCTION

- A. Throughout the duration of construction, all ductwork shall be capped or sealed with sheet metal caps, polyethylene film, or other airtight protective to keep dust, dirt, and construction debris out of ducts. Similar means shall be used to seal air-side connections of HVAC equipment to include, but not limited to, air handling units, fans, terminal air boxes, fan coil units, cabinet heaters, blower coils, and the like.
- B. When air terminal devices are installed, contractors shall seal all supply, return, and exhaust grilles with polyethylene film or other airtight protective to keep dust, dirt, and construction debris out of ducts.
- C. Should HVAC equipment be started during construction, Contractor shall remove airtight protectives and shall install one-inch thick MERV 8 filter media over all return and exhaust grilles to prevent dust, dirt, and construction debris from entering ductwork. Filter media shall cover the entire grille face and shall be secured such that air cannot bypass filter media.
- D. Should filter media become laden with dust and dirt, Contractor shall replace filter media with new media to prevent damage to air distribution system and equipment.
- E. The following steps shall be taken during testing, adjusting, and balancing of each air system:
 1. All construction activities in all spaces served by the air system shall stop.
 2. All airtight protectives and temporary filter media shall be removed from all portions of the air system.
 3. Testing, adjusting, and balancing work shall not commence until all construction activity is stopped and all airtight protectives and temporary filter media is removed.
 4. Once testing, adjusting, and balancing work is complete for the air system, airtight protectives or temporary filter media shall be installed over all ductwork openings and air terminals on the air system prior to resuming construction activities in any spaces served by the air system.
- F. The Owner shall agree the building is sufficiently clean prior to the removal of any filtration media and airtight protectives from air terminal devices.

READINESS CERTIFICATION PRIOR TO FINAL JOBSITE OBSERVATION

To prevent the final job observation from occurring too early, we require that the Contractor review the completion status of the project and, by copy of this document, certify that the job is indeed ready for the final job observation. The following is a typical list of items that represent the degree of job completeness expected prior to your requesting a final job observation.

2. All air handling units operating and balanced.
3. All fans shall be operating and balanced.
4. All pumps, boilers and fluid coolers operating and balanced.
5. All miscellaneous mechanical systems (unit heaters, fan coil units, cabinet heaters, etc.) operating.
6. All temperature control systems operating, programmed and calibrated.
7. Pipe insulation complete, pipes labeled and valves tagged.

Accepted by:

Prime Contractor _____

By _____ Date _____

Upon Contractor certification that the project is complete and ready for a final job observation, we require the Contractor to sign this agreement and return it to the Architect/Engineer so that the final observation can be scheduled.

It is understood that if the Architect/Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Architect/Engineers for additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

END OF SECTION 230500

SECTION 230505 - HVAC DEMOLITION FOR REMODELING

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Mechanical demolition.
- B. Cutting and Patching.

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

- A. Materials and equipment shall be as specified in individual Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. THE DRAWINGS ARE INTENDED TO INDICATE THE GENERAL SCOPE OF WORK AND DO NOT SHOW EVERY PIPE, DUCT, OR PIECE OF EQUIPMENT THAT MUST BE REMOVED. THE CONTRACTOR SHALL VISIT THE SITE AND VERIFY CONDITIONS PRIOR TO SUBMITTING A BID.
- B. Where walls, ceilings, etc., are shown as being removed on general drawings, the Contractor shall remove all mechanical equipment, devices, fixtures, piping, ducts, systems, etc., from the removed area.
- C. Where ceilings, walls, partitions, etc., are temporarily removed and replaced by others, This Contractor shall remove, store, and replace equipment, devices, fixtures, pipes, ducts, systems, etc.
- D. Verify that abandoned utilities serve only abandoned equipment or facilities. Extend services to facilities or equipment that shall remain in operation following demolition.
- E. Coordinate work with all other Contractors and the Owner. Schedule removal of equipment to avoid conflicts.
- F. This Contractor shall verify all existing equipment sizes and capacities where equipment is scheduled to be replaced or modified, prior to ordering new equipment.
- G. Bid submittal shall mean the Contractor has visited the project site and verified existing conditions and scope of work.

3.2 PREPARATION

- A. Disconnect mechanical systems in walls, floors, and ceilings scheduled for removal.
- B. Provide temporary connections to maintain existing systems in service during construction. When work must be performed on operating equipment, use personnel experienced in such operations.
- C. Existing Heating System: Maintain existing system in service until new system is complete and ready for service. Drain system only to make switchovers and connections. Obtain permission from the Owner at least 48 hours before partially or completely draining system. Minimize outage duration.

3.3 DEMOLITION AND EXTENSION OF EXISTING MECHANICAL WORK

- A. Demolish and extend existing mechanical work under provisions of Division 2 and this Section.
- B. Remove, relocate, and extend existing installations to accommodate new construction.
- C. Remove abandoned ducts and piping to source of supply and/or main lines.
- D. Remove exposed abandoned pipes and ducts, including abandoned pipes and ducts above accessible ceilings. Cut ducts flush with walls and floors, cap duct that remains, and patch surfaces. Cut pipes above ceilings, below floors and behind walls. Cap remaining lines. Repair building construction to match original. Remove all clamps, hangers, supports, etc. associated with pipe and duct removal.
- E. Disconnect and remove mechanical devices and equipment serving equipment that has been removed.
- F. Repair adjacent construction and finishes damaged during demolition and extension work.
- G. Maintain access to existing mechanical installations which remain. Modify installation or provide access panels as appropriate.
- H. Remove unused sections of supply and return air ductwork back to mains. Patch opening with sheet metal and seal airtight. Patch existing insulation to match existing. Where existing ductwork is to be capped and reused, locate the end cap within 6" of the last branch. End caps shall be 3" pressure class and seal class "A".
- I. Extend existing installations using materials and methods compatible with existing installations, or as specified.
- J. Properly reclaim and dispose of all refrigerant in demolished equipment and as required for extension of existing equipment.

3.4 CUTTING AND PATCHING

- A. This Contractor is responsible for all penetrations of existing construction required to complete the work of this project. Refer to Section 230529 for additional requirements.

- B. Penetrations in existing construction should be reviewed carefully prior to proceeding with any work.
- C. Penetrations shall be neat and clean with smooth and/or finished edges. Core drill where possible for clean opening.
- D. Repair existing construction as required after penetration is complete to restore to original condition. Use similar materials and match adjacent construction unless otherwise noted or agreed to by the Architect/Engineer prior to start of work.
- E. This Contractor is responsible for all costs incurred in repair, relocations, or replacement of any cables, conduits, or other services if damaged without proper investigation.

3.5 CLEANING AND REPAIR

- A. Clean and repair existing materials and equipment which remain or are to be reused.
- B. Clean all systems adjacent to project which are affected by the dust and debris caused by this construction.
- C. MECHANICAL ITEMS REMOVED AND NOT RELOCATED REMAIN THE PROPERTY OF THE OWNER. CONTRACTOR SHALL PLACE ITEMS RETAINED BY THE OWNER IN A LOCATION COORDINATED WITH THE OWNER. THE CONTRACTOR SHALL DISPOSE OF MATERIAL THE OWNER DOES NOT WANT TO REUSE OR RETAIN FOR MAINTENANCE PURPOSES.

3.6 SPECIAL REQUIREMENTS

- A. Install temporary filter media over outside air intakes which are within 100 feet of the limits of construction or as noted on the drawings. This Contractor shall complete any cleaning required for existing systems which are affected by construction dust and debris.
- B. Review locations of all new penetrations in existing floor slabs or walls. Determine construction type and review for possible interferences. Bring all concerns to the attention of the Engineer before proceeding.
- C. Connection to Existing Glycol Systems:
 - 1. Where existing piping system is reused in parts, existing system in its entirety shall be drained with chemicals properly disposed.
 - a. Once the new work is attached to the system and installation has been completed, pressure test the system in its entirety as a complete system. Anticipate leaks will occur in the existing piping system.
 - 1) Repair all leaks.
 - 2) Coordinate with Owner at the time of the pressure test and aid Owner in identification of leaks that they will repair.

- b. Upon completion of an acceptable pressure test, flush the system in its entirety. Provide enough chemicals and flow to clean and flush the system as a whole.
- c. Provide glycol solution to be added to the system.

END OF SECTION 230505

SECTION 230513 - MOTORS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Single Phase and Three Phase Electric Motors.

1.2 DELIVERY, STORAGE, AND HANDLING

- A. Protect motors stored on site from weather and moisture by maintaining factory covers and suitable weatherproof coverings. For extended outdoor storage, follow manufacturer's recommendations for equipment and motor.

1.3 OPERATION AND MAINTENANCE DATA

- A. Submit operation and maintenance data including assembly drawings, bearing data including replacement sizes, and lubrication instructions.

1.4 QUALIFICATIONS

- A. Manufacturer: Company specializing in the manufacture of commercial and industrial motors and accessories, with a minimum of three years documented manufacturing experience.

PART 2 - PRODUCTS

2.1 MOTORS - GENERAL CONSTRUCTION AND REQUIREMENTS

- A. Refer to the drawings for required electrical characteristics. Voltage is generally specified and scheduled as distribution voltage. Motor submittals may be based on utilization voltage if it corresponds to the correct distribution voltage.

Distribution/Nominal Voltage	Utilization Voltage
120	115
208	200
240	230
277	265
480	460

- B. Design motors for continuous operation in 40°C environment, and for temperature rise in accordance with ANSI/NEMA MG 1 limits for insulation class, service factor, and motor enclosure type.
- C. Visible Nameplate: Indicating horsepower, voltage, phase, hertz, RPM, full load amps, locked rotor amps, frame size, manufacturer's name and model number, service factor, power factor, insulation class.

- D. Electrical Connection: Boxes, threaded for conduit. For fractional horsepower motors where connection is made directly, provide conduit connection in end frame.
- E. Unless otherwise indicated, motors 3/4 HP and smaller shall be single phase, 60 hertz, open drip-proof or totally enclosed fan-cooled type.
- F. Unless otherwise indicated, motors 1 HP and larger shall be three phase, 60 hertz, squirrel cage type, NEMA Design Code B (low current in-rush, normal starting torque), open drip-proof or totally enclosed fan-cooled type.
- G. Each contractor shall set all motors furnished by him.
- H. All motors shall have a minimum service factor of 1.15.
- I. All motors shall have ball or roller bearings with a minimum L-10 fatigue life of 150,000 hours in direct-coupled applications and 50,000 hours for belted applications. Belted rating shall be based on radial loads and pulley sizes called out in NEMA MG1-14.43.
- J. Bearings shall be sealed type for 10 HP and smaller motors. Bearings shall be regreasable type for larger motors.
- K. Motor Driven Equipment:
 - 1. No equipment shall be selected or operate above 90% of its motor nameplate rating. Motor size may not be increased to compensate for equipment with efficiency lower than that specified.
 - 2. If a larger motor than specified is required on equipment, the contractor supplying the equipment is responsible for all additional costs due to larger starters, wiring, etc.
- L. Provide all belted motors with a means of moving and securing the motor to tighten belts. Motors over 2 HP shall have screw type tension adjustment. Slide bases shall conform to NEMA standards.
- M. Motors for fans and pumps 1/12 HP or greater and less than 1 HP shall be electronically-commutated motors or shall have a minimum motor efficiency of 70% when rated in accordance with DOE 10 CFR 431. These motors shall also have the means to adjust motor speed for either balancing or remote control. Belt-driven fans may use sheave adjustments for airflow balancing in lieu of varying motor speed.

2.2 ELECTRICALLY COMMUTATED MOTORS (ECM)

- A. Motor shall be variable speed, constant torque, brushless DC motor for direct-drive applications. Electronics shall be encapsulated for moisture protection and shall integral surge protection. Motor shall be pre-wired for specific voltage and phase.
- B. Motor frame shall be NEMA 48; UL recognized components shall be provided for the motor construction.
- C. All EC motors shall be a minimum of 85% efficient at all speeds.

- D. Motors shall be permanently lubricated; utilize ball bearings to match with the connected driven equipment.
- E. Provide motor with on-board motor control module. Motor speed shall be limited to provide electronic over current protection. Starter shall provide soft start to reduce inrush current and shall be controllable from 20% to 100% of full rated speed.
- F. Operational mode shall be as scheduled and shall be one of the following:
 - 1. Constant Flow
 - 2. Constant Temperature
 - 3. Constant Pressure

2.3 PREMIUM EFFICIENCY MOTORS (INCLUDING MOST 3-PHASE GENERAL PURPOSE MOTORS)

- A. All motors, unless exempted by EPCAct legislation that became federal law on December 19, 2010, shall comply with the efficiencies listed in that standard, which are reprinted below. These match the 2010 NEMA premium efficiency ratings. All ratings listed are nominal full load efficiencies, verified in accordance with IEEE Standard 112, Test Method B. Average expected (not guaranteed minimum) power factors shall also be at least the following:

HP	Full-Load Efficiencies %					
	Open Drip-Proof			Totally Enclosed Fan Cooled		
	1200 rpm	1800 rpm	3600 rpm	1200 rpm	1800 rpm	3600 rpm
1.0	82.5	85.5	77.0	82.5	85.5	77.0
1.5	86.5	86.5	84.0	87.5	86.5	84.0
2.0	87.5	86.5	85.5	88.5	86.5	85.5
3.0	88.5	89.5	85.5	89.5	89.5	86.5
5.0	89.5	89.5	86.5	89.5	89.5	88.5
7.5	90.2	91.0	88.5	91.0	91.7	89.5
10.0	91.7	91.7	89.5	91.0	91.7	90.2

- B. Motor nameplate shall be noted with the above ratings.

2.4 MOTORS ON VARIABLE FREQUENCY DRIVES

- A. All motors driven by VFDs shall be premium efficiency type.
- B. Motors shall be designed for use with VFDs in variable torque applications with 1.15 service factor. Motors shall not be equipped with auxiliary blowers.
- C. Motors driven by VFDs shall have Class F or H insulation and be designated by the motor manufacturer to be suitable for inverter duty service in accordance with NEMA MG 1 Section IV, "Performance Standards Applying to All Machines," Part 31 "Definite-Purpose Inverter-Fed Polyphase Motors.

- D. All 480 volt motors driven by VFDs shall be provided with shaft grounding rings or grounding brushes or ceramic bearings as a means to protect bearings from adverse shaft currents.
 - 1. Providing grounding rings internal to the motor housing is an acceptable solution, provided the motor is affixed with a label clearly indicating the presence of a grounding assembly. The grounding ring shall be listed for 40,000 hours of motor service and shall be accessible via the drive endplate.
 - 2. Motor shafts 2" and larger require shaft grounding on the drive end and the non-drive end. This Contractor shall ensure (via field observation and measurement) that the shaft is effectively grounded upon startup.

2.5 SHEAVES

- A. All sheaves shall conform to NEMA Standard MG1-14.42, which lists minimum diameters and maximum overhangs. Locate motors to minimize overhang.
- B. When replacing sheaves, use sheaves of at least the originally supplied sizes.
- C. Contractor responsible for motor shall also be responsible for replacement sheaves. Coordinate with testing and balancing of the equipment.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. All rotating shafts and/or equipment shall be completely guarded from all contact. Partial guards and/or guards that do not meet all applicable OSHA standards are not acceptable. Contractor is responsible for providing this guarding if it is not provided with the equipment supplied.
- B. For flexible coupled drive motors, mount coupling to the shafts in accordance with the coupling manufacturer's recommendations. Align shafts to manufacturer's requirements or within 0.002 inch per inch diameter of coupling hub.
- C. For belt drive motors, mount sheaves on the appropriate shafts per manufacturer's instructions. Use a straight edge to check alignment of the sheaves. Reposition sheaves as necessary so the straight edge contacts both sheave faces squarely. After sheaves are aligned, loosen the adjustable motor base so the belt(s) can be added, and tighten the base so the belt tension is in accordance with the drive manufacturer's recommendations. Frequently check belt tension and adjust if necessary, during the first day of operation and again after 80 hours of operation.

END OF SECTION 230513

SECTION 230529 - HVAC SUPPORTS AND ANCHORS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Hangers, Supports, and Associated Anchors.
- B. Equipment Bases and Supports.
- C. Sleeves and Seals.
- D. Flashing and Sealing of Equipment and Pipe Stacks.
- E. Cutting of Openings.
- F. Escutcheon Plates and Trim.

1.2 WORK FURNISHED BUT INSTALLED UNDER OTHER SECTIONS

- A. Furnish sleeves and hanger inserts to General Contractor for placement into formwork.

PART 2 - PRODUCTS

2.1 SEISMIC RESTRAINTS

- A. Refer to Section 230550 for additional requirements for seismic restraints.

2.2 HANGER RODS

- A. Hanger rods for single rod hangers shall conform to the following:

Pipe Size	Hanger Rod Diameter	
	Column #1	Column #2
2-1/2" and smaller	3/8"	3/8"
3" through 3-5/8"	3/8"	3/8"
4" and 5"	1/2"	1/2"
6"	3/4"	5/8"

Column #1: Steel pipe.

Column #2: Copper and plastic reinforced pipe.

- B. Rods for double rod hangers may be reduced one size. Minimum rod diameter is 3/8 inches.
- C. Hanger rods and accessories used in mechanical spaces or otherwise dry areas shall have ASTM B633 electro-plated zinc finish.

2.3 PIPE AND STRUCTURAL SUPPORTS

A. General:

1. Pipe hangers, clamps, and supports shall conform to Manufacturers Standardization Society MSS SP-58, 69, 89, and 127 (where applicable).
2. On all insulated piping, provide at each support an insert of same thickness and contour as adjoining insulation, between the pipe and insulation jacket, to prevent insulation from sagging and crushing. Refer to insulation specifications for materials and additional information.

B. Vertical Supports:

1. Support and laterally brace vertical pipes at every floor level in multi-story structures, unless otherwise noted by applicable codes, but never at intervals over 15 feet. Support vertical pipes with riser clamps installed below hubs, couplings, or lugs. Provide sufficient flexibility to accommodate expansion and contraction to avoid compromising fire barrier penetrations or stressing piping at fixed takeoff locations.
 - a. Products:
 - 1) Cooper/B-Line Fig B3373 Series
 - 2) Erico 510 Series
 - 3) Nibco/Tolco Fig. 82
 2. Cold Pipe: Place restrained neoprene mounts beneath vertical pipe riser clamps to prevent sweating of cold pipes. Select neoprene mounts based on the weight of the pipe to be supported. Insulate over mounts.
 - a. Products:
 - 1) Mason RBA, RCA or RDA
 - 2) Mason BR
 3. Cold Pipe Alternative: Insulated pipe riser clamp with no thermal bridging between clamp and pipe; water repellant calcium silicate insulation material adhered inside the clamp; ASTM A653 galvanized steel clamp.
 - a. Products:
 - 1) Pipeshields E100
 4. Wall supports shall be used where vertical height of structure exceeds minimum spacing requirements. Install wall supports at same spacing as hangers or strut supports along vertical length of pipe runs. Wall supports shall be coordinated with the Structural Engineer.
 5. Masonry Anchors: Fasten to concrete masonry units with expansion anchors or self-tapping masonry screws. For expansion anchors into hollow concrete block, use sleeve-type anchors designed for the specific application. Do not fasten in masonry joints. Do not use powder actuated fasteners, wooden plugs, or plastic inserts.

C. Hangers and Clamps:

1. Oversize all hangers, clamps, and supports on insulated piping to allow insulation and jacket to pass through unbroken. This applies to both hot and cold pipes.
2. Hangers in direct contact with bare copper pipe shall include plastic pipe insert similar to Unistrut Cush-A-Clamp, Hydra-Zorb, Erico Cushion Clamp or Cooper Vibra-Clamp within their temperature limits of -65°F to +275°F.
3. On all insulated piping, provide a semi-cylindrical metallic shield and vapor barrier jacket.
4. Ferrous hot piping 4 inches and larger shall have steel saddles tack welded to the pipe at each support with a depth not less than specified for the insulation. Factory fabricated inserts may be used.

a. Products:

- 1) Anvil Fig. 160, 161, 162, 163, 164, 165
- 2) Cooper/B-Line Fig. 3160, 3161, 3162, 3163, 3164, 3165
- 3) Erico Model 630, 631, 632, 633, 634, 635
- 4) Nibco/Tolco Fig. 260-1, 261-1 1/2, 262-2, 263-2 1/2, 264-3, 265-4

5. Unless otherwise indicated, hangers shall be as follows:

a. Clevis Type: Service: Bare Metal Pipe, Rigid Plastic Pipe, Insulated Cold Pipe, Insulated Hot Pipe - 3 inches and Smaller:

1) Products: Bare Steel, Plastic or Insulated Pipe:

- a) Anvil Fig. 260
- b) Cooper/B-Line Fig. 3100
- c) Erico Model 400
- d) Nibco/Tolco Fig. 1

2) Products: Bare Copper Pipe:

- a) Cooper/B-Line Fig. B3100C
- b) Nibco/Tolco Fig. 81PVC

b. Continuous Channel with Clevis Type: Service: Plastic Tubing, Flexible Hose, Soft Copper Tubing:

1) Products:

- a) Cooper/B-Line Fig. B3106, with Fig. B3106V
- b) Erico Model 104, with Model 104V
- c) Nibco/Tolco Fig. 1V

c. Adjustable Swivel Ring Type: Service: Bare Metal Pipe - 4 inches and Smaller:

1) Products: Bare Steel Pipe:

- a) Anvil Fig. 69
 - b) Cooper/B-Line Fig. B3170NF
 - c) Erico Model FCN
 - d) Nibco/Tolco Fig. 200.
 - 2) Products: Bare Copper Pipe:
 - a) Cooper/B-Line Fig. B3170CTC
 - b) Erico 102A0 Series
 - c) Nibco/Tolco Fig. 203
- 6. Support may be fabricated from U-channel strut or similar shapes. Piping less than 4" in diameter shall be secured to strut with clamps of proper design and capacity as required to maintain spacing and alignment. Strut shall be independently supported from hanger drops or building structure. Size and support shall be per manufacturer's installation requirements for structural support of piping. Clamps shall not interrupt piping insulation.
 - a. Strut used in mechanical spaces or otherwise dry areas shall have ASTM B633 electro-plated zinc finish.
 - b. Strut used in damp areas listed in hanger rods shall have ASTM A123 hot-dip galvanized finish applied after fabrication.
- 7. Unless otherwise indicated, pipe supports for use with struts shall be as follows:
 - a. Clamp Type: Service: Bare Metal Pipe, Rigid Plastic Pipe, Insulated Cold Pipe, Insulated Hot Pipe - 3 inches and smaller:
 - 1) Clamps in direct contact with copper pipe shall include plastic pipe insert similar to Unistrut Cush-A-Clamp, Hydra-Zorb, Erico Cushion Clamp or Cooper Vibra-Clamp.
 - 2) Pipes subject to expansion and contraction shall have clamps oversized to allow limited pipe movement.
 - 3) Products: Bare Steel, Plastic or Insulated Pipe:
 - a) Unistrut Fig. P1100 or P2500
 - b) Cooper/B-Line Fig. B2000 or B2400
 - c) Nibco/Tolco Fig. A-14 or 2STR
 - 4) Products: Bare Copper Pipe:
 - a) Cooper/B-Line Fig. BVT

D. Upper (Structural) Attachments:

- 1. Unless otherwise shown, upper attachments for hanger rods or support struts shall be as follows:
 - a. Steel Structure Clamps: C-Type Wide Flange Beam Clamps (for use on top and/or bottom of wide flanges. Not permitted for use with bar-joists.):

- 1) Products:
 - a) Anvil Fig. 92
 - b) Cooper/B-Line Fig. B3033/B3034
 - c) Erico Model 300
 - d) Nibco/Tolco 68

- b. Scissor Type Beam Clamps (for use with bar-joists and wide flange):
 - 1) Products:
 - a) Anvil Fig. 228, 292
 - b) Cooper/B-Line Fig. B3054
 - c) Erico Model 360
 - d) Nibco/Tolco Fig. 329

- c. Concentrically Loaded Open Web Joist Hangers (for use with bar joists):
 - 1) Products:
 - a) MCL. M1, M2 or M3

- d. Concrete Anchors: Fasten to concrete using cast-in or post-installed anchors designed per the requirements of Appendix D of ACI 318-20. Post-installed anchors shall be qualified for use in cracked concrete by ACI-355.2.
- e. Masonry Anchors: Fasten to concrete masonry units with expansion anchors or self-tapping masonry screws. For expansion anchors into hollow concrete block, use sleeve-type anchors designed for the specific application. Do not fasten in masonry joints. Do not use powder actuated fasteners, wooden plugs, or plastic inserts.
- f. Steel Structure Welding:
 - 1) Unless otherwise noted, hangers, clips, and auxiliary support steel may be welded in lieu of bolting, clamping, or riveting to the building structural frame. Take adequate precautions during all welding operations for fire prevention and protecting walls and ceilings from smoke damage.

2.4 FOUNDATIONS, BASES, AND SUPPORTS

A. Basic Requirements:

1. Furnish and install foundations, bases, and supports (not specifically indicated on the Drawings or in the Specifications of either the General Construction or Mechanical work as provided by another Contractor) for mechanical equipment.
2. All concrete foundations, bases and supports, shall be reinforced. All steel bases and supports shall receive a prime coat of zinc chromate or red metal primer. After completion of work, give steel supports a final coat of gray enamel.

B. Concrete Bases (Housekeeping Pads):

1. Refer to Section 230550 for additional requirements for concrete bases in seismic applications.
2. Unless shown otherwise on the drawings, concrete bases shall be nominal 4 inches thick and shall extend 3 inches on all sides of the equipment (6 inches larger than factory base).
3. Where a base is less than 12 inches from a wall, extend the base to the wall to prevent a "dirt-trap".
4. Concrete materials and workmanship required for the Contractor's work shall be provided by the Contractor. Materials and workmanship shall conform to the applicable standards of the Portland Cement Association. Reinforce with 6"x6", W1.4-W1.4 welded wire fabric. Concrete shall withstand 3,000 pounds compression per square inch at 28 days (be 20 MPa strength).
5. Equipment requiring bases is as follows:
 - a. Air Handling Unit
 - b. Boiler
 - c. Boiler Feed Pump/Tank
 - d. Chemical Feed Equipment
 - e. Expansion Tank
 - f. Pump
 - g. Tank

C. Supports:

1. Provide sufficient clips, inserts, hangers, racks, rods, and auxiliary steel to securely support all suspended material, equipment and conduit without sag.
2. Hang heavy equipment from concrete floors or ceilings with Engineer-approved concrete inserts, furnished and installed by the Contractor whose work requires them, except where indicated otherwise.

D. Grout:

1. Grout shall be non-shrinking premixed (Master Builders Company "Embecco"), unless otherwise indicated on the drawings or approved by the Engineer.
2. Use Mix No. 1 for clearances of 1" or less and Mix No. 2 for all larger clearances.
3. Grout under equipment bases, around pipes, at pipe sleeves, etc., and where shown on the drawings.

2.5 OPENINGS IN FLOORS, WALLS AND CEILINGS

- A. Exact locations of all openings for the installation of materials shall be determined by the Contractor and given to the General Contractor for installation or construction as the structure is built.
- B. Coordinate all openings with other Contractors.

- C. Hire the proper tradesman and furnish all labor, material and equipment to cut openings in or through existing structures, or openings in new structures that were not installed, or additional openings. Repair all spalling and damage to the satisfaction of the Engineer. Make saw cuts before breaking out concrete to ensure even and uniform opening edges.
- D. Said cutting shall be at the complete expense of each Contractor. Failure to coordinate openings with other Contractors shall not exempt the Contractor from providing openings at Contractor's expense.
- E. Do not cut structural members without written approval of the Architect or Structural Engineer.

2.6 SLEEVES AND LINTELS

- A. Each Contractor shall provide sleeves and lintels for all duct and pipe openings required for the Contractor's work in masonry walls and floors, unless specifically shown as being by others.
- B. Fabricate all sleeves from standard weight black steel pipe or as indicated on the drawings. Provide continuous sleeve. Cut or split sleeves are not acceptable.
- C. Fabricate all lintels for masonry walls from structural steel shapes or as indicated on the drawings. Have all lintels approved by the Architect or Structural Engineer.
- D. Sleeves through the floors on exposed risers shall be flush with the ceiling, with planed squared ends extending 1" above the floor in unfinished areas, and flush with the floor in finished areas.
- E. Sleeves shall not penetrate structural members or masonry walls without approval from the Structural Engineer. Sleeves shall then comply with the Architect/Engineer's design.
- F. Openings through unexcavated floors and/or foundation walls below the floor shall have a smooth finish with sufficient annular space around material passing through opening so slight settling will not place stress on the material or building structure.
- G. Install all sleeves concentric with pipes. Secure sleeves in concrete to wood forms. This Contractor is responsible for sleeves dislodged or moved when pouring concrete.
- H. Where pipes rise through concrete floors that are on earthen grade, provide 3/4" resilient expansion joint material (e.g., foam, rubber, asphalt-coated fiber, bituminous-impregnated felt, or cork) wrapped around the pipe, the full depth of concrete, at the point of penetration. Secure to prevent shifting during concrete placement and finishing.
- I. Size sleeves large enough to allow expansion and contraction movement. Provide continuous insulation wrapping.

2.7 ESCUTCHEON PLATES AND TRIM

- A. Fit escutcheons to all insulated or uninsulated exposed pipes passing through walls, floors, or ceilings of finished rooms.
- B. Escutcheons shall be heavy gauge, cold rolled steel, copper coated under a chromium plated finish, heavy spring clip, rigid hinge and latch.

- C. Install galvanized steel (unless otherwise indicated) trim strip to cover vacant space and raw construction edges of all rectangular openings in finished rooms. This includes pipe openings.

2.8 PIPE PENETRATIONS

- A. Seal all pipe penetrations. Seal non-rated walls and floor penetrations with grout or caulk. Backing material may be used.

2.9 PIPE ANCHORS

- A. Provide all items needed to allow adequate expansion and contraction of all piping. All piping shall be supported, guided, aligned, and anchored as required.
- B. Repair all piping leaks and associated damage. Pipes shall not rub on any part of the building.

2.10 FINISH

- A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and suspended ceiling spaces are not considered exposed.

PART 3 - EXECUTION

3.1 HVAC SUPPORTS AND ANCHORS

- A. General Installation Requirements:
 - 1. Install all items per manufacturer's instructions.
 - 2. Coordinate the location and method of support of piping systems with all installations under other Divisions and Sections of the Specifications.
 - 3. Where pipe support members are welded to structural building framing, scrape, brush clean, and apply one coat of zinc rich primer to welding.
 - 4. Supports shall extend directly to building structure. Do not support piping from duct hangers unless coordinated with sheet metal contractor prior to installation. Do not allow lighting or ceiling supports to be hung from piping supports.
- B. Supports Requirements:
 - 1. Furnish, install and prime all auxiliary structural steel for support of piping systems that are not shown on the Drawings as being by others.
 - 2. Install hangers and supports complete with lock nuts, clamps, rods, bolts, couplings, swivels, inserts and required accessories.
 - 3. Hangers for horizontal piping shall have adequate means of vertical adjustment for alignment.
- C. Pipe Requirements:
 - 1. Support all piping and equipment, including valves, strainers, traps and other specialties and accessories to avoid objectionable or excessive stress, deflection, swaying, sagging or

vibration in the piping or building structure during erection, cleaning, testing and normal operation of the systems.

2. Do not, however, restrain piping to cause it to snake or buckle between supports or to prevent proper movement due to expansion and contraction.
3. Support piping at equipment and valves so they can be disconnected and removed without further supporting the piping.
4. Piping shall not introduce strains or distortion to connected equipment.
5. Parallel horizontal pipes may be supported on trapeze hangers made of structural shapes and hanger rods; otherwise, pipes shall be supported with individual hangers.
6. Trapeze hangers may be used where ducts interfere with normal pipe hanging.
7. Provide additional supports where pipe changes direction, adjacent to flanged valves and strainers, at equipment connections and heavy fittings.
8. Provide at least one hanger adjacent to each joint in grooved end steel pipe with mechanical couplings.

D. Provided the installation complies with all loading requirements of truss and joist manufacturers, the following practices are acceptable:

1. Loads of 100 lbs. or less may be attached anywhere along the top or bottom chords of trusses or joists with a minimum 3' spacing between loads.
2. Loads greater than 100 lbs. must be hung concentrically and may be hung from top or bottom chord, provided one of the following conditions is met:
 - a. The hanger is attached within 6" from a web/chord joint.
 - b. Additional L2x2x1/4 web reinforcement is installed per manufacturer's requirements.
3. It is prohibited to cantilever a load using an angle or other structural component that is attached to a truss or joist in such a fashion that a torsional force is applied to that structural member.
4. If conditions cannot be met, coordinate installation with truss or joist manufacturer and contact Architect/Engineer.

E. After piping and insulation installation are complete, cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

F. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (limitation not required with concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and architectural items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

G. Do not exceed the manufacturer's recommended maximum load for any hanger or support.

H. Steel/Concrete Structure: Spacing of hangers shall not exceed the compressive strength of the insulation inserts, and in no case shall exceed the following:

1. Steel and Fiberglass (Std. Weight or Heavier - Liquid Service):
 - a. Maximum Spacing:
 - 1) 1-1/4" & under: 7'-0"
 - 2) 1-1/2": 9'-0"
 - 3) 2": 10'-0"
 - 4) 2-1/2": 11'-0"
 - 5) 3": 12'-0"
 - 6) 4" & larger: 12'-0"
 2. Hard Drawn Copper & Brass (Liquid Service):
 - a. Maximum Spacing:
 - 1) 3/4" and under: 5'-0"
 - 2) 1": 6'-0"
 - 3) 1-1/4": 7'-0"
 - 4) 1-1/2" 8'-0"
 - 5) 2": 8'-0"
 - 6) 2-1/2": 9'-0"
 - 7) 3": 10'-0"
 - 8) 4": 12'-0"
 - 9) 6": 12'-0"
 3. Plastic Pipe:
 - a. Hangers shall be spaced based on the piping system manufacturer's instructions or, if no system instructions are available, space hangers at 4'-0" maximum centers.
 4. Ultra-Flexible Pipe, Flexible Hose, and Soft Copper Tubing:
 - a. Continuous channel with hangers maximum 8'-0" OC.
- I. Installation of hangers shall conform to MSS SP-58, 69, and 89.

END OF SECTION 230529

SECTION 230548 - HVAC VIBRATION ISOLATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Vibration Isolation.
- B. Flexible Connectors.

1.2 SUBMITTALS

- A. Submit shop drawings per Section 230500 and the Vibration Isolation Submittal Form at the end of this section.
- B. Vibration isolation submittals may be included with equipment being isolated, but must comply with this section.
- C. Base submittals shall include equipment served, construction, coatings, weights, and dimensions.
- D. Isolator submittals shall include:
 - 1. Equipment served
 - 2. Type of Isolator
 - 3. Load in Pounds per Isolator
 - 4. Recommended Maximum Load for Isolator
 - 5. Spring Constants of Isolators (for Spring Isolators)
 - 6. Load vs. Deflection Curves (for Neoprene Isolators)
 - 7. Specified Deflection
 - 8. Deflection to Solid (at least 150% of calculated deflection)
 - 9. Loaded (Operating) Deflection
 - 10. Free Height
 - 11. Loaded Height
 - 12. K_x/K_y (horizontal to vertical stiffness ratio - for spring isolators)
 - 13. Materials and Coatings
 - 14. Spring Diameters
- E. Make separate calculations for each isolator on equipment where the load is not equally distributed.
- F. Flexible connector shop drawings shall include overall face-to-face length and all specified properties.
- G. Submit certification that equipment, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:

1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

PART 2 - PRODUCTS

2.1 BASIC CONSTRUCTION AND REQUIREMENT

- A. Vibration isolation for this project is subject to seismic restraint requirements of Section 230550.
- B. Vibration isolators shall have either known undeflected heights or other markings so deflection under load can be verified.
- C. All isolators shall operate in the linear portion of their load versus deflection curve. The linear portion of the deflection curve of all spring isolators shall extend 50% beyond the calculated operating deflection (e.g., 3" for 2" calculated deflection). The point of 50% additional deflection shall not exceed the recommended load rating of the isolator.
- D. The lateral to vertical stiffness ratio (K_x/K_y) of spring isolators shall be between 0.8 and 2.0.
- E. All neoprene shall have UV resistance sufficient for 20 years of outdoor service.
- F. All isolators shall be designed or treated for corrosion resistance. Steel bases shall be cleaned of welding slag and primed for interior use, and hot dip galvanized after fabrication for exterior use. All bolts and washers over 3/8" diameter located outdoors shall be hot dip galvanized per ASTM A153. All other bolts, nuts and washers shall be zinc electroplated. All ferrous portions of isolators, other than springs, for exterior use shall be hot dip galvanized after fabrication. Outdoor springs shall be neoprene dipped or hot dip galvanized. All damage to coatings shall be field repaired with two coats of zinc rich coating.
- G. Equip all mountings used with structural steel bases with height-saving brackets. Bottoms of the brackets shall be 1-1/2" to 2-1/2" above the floor or housekeeping pad, unless shown otherwise on the drawings. Steel bases shall have at least four points of support.
- H. Provide motor slide rails for belt-driven equipment per Section 230513.
- I. All isolators, except M1, shall have provision for leveling.

2.2 MOUNTINGS

- A. Type M1:

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1. 0.75" thick waffled neoprene pad with minimum static deflection of 0.07" at calculated load and 0.11" at maximum load. For loads less than 15 pounds, the deflection at calculated load requirement is waived, but the isolator must have a maximum stiffness of the ratio of 45#/0.35".
2. Units need not be bolted down unless called for or needed to prevent movement. If bolted down, prevent short circuiting with neoprene bushings and washers between bolts and isolators.
3. Manufacturers:
 - a. Mason "Super W"
 - b. Kinetics "NGS"
 - c. Amber/Booth "SPNR"
 - d. Vibration Eliminator Co. "400N"

B. Type M2:

1. Double deflection neoprene with minimum static deflection of 0.15" at calculated load and 0.35" at maximum rated load.
 - a. All metal shall be neoprene covered. Mounting shall have friction pads both top and bottom.
2. All units shall have bolt holes and be bolted down.
3. Use steel rails above the mountings to compensate for the overhang of equipment such as small vent sets and close coupled pumps.
4. Manufacturers:
 - a. Mason Industries "ND" or "DNR"
 - b. Amber/Booth "RVD"
 - c. Kinetics "RD"
 - d. Vibration Mountings and Controls "RD"
 - e. Vibration Eliminator Co. "T22" or "T44"

2.3 HANGERS

A. Type H1:

1. Vibration hangers shall consist of a double-deflection neoprene element with a projecting bushing or oversized opening to prevent steel-to-steel contact.
2. Static deflection shall be at least 0.15" at calculated load and 0.35" at maximum rated load.
3. Provide hangers with end connections as required for hanging ductwork or piping.
4. Manufacturers:
 - a. Mason "HD"
 - b. Kinetics "RH"
 - c. Aeroflex "RHD"
 - d. Vibration Eliminator Co. "IC/3C/3CTD"
 - e. Vibro Acoustics "RH"

B. Type H2:

1. Vibration hangers shall contain a steel spring in a neoprene cup with a grommet to prevent short circuiting the hanger rod.
2. The cup shall have a steel washer to distribute load on the neoprene and prevent its extrusion.
3. Spring diameters and hanger box lower hole sizes shall be large enough to permit the hanger rod to swing through a 30° arc before contacting the grommet and short circuiting the spring.
4. Provide end connections for hanging ductwork or piping.
5. Manufacturers:
 - a. Mason "30"
 - b. Kinetics "SRH"
 - c. Amber/Booth "BSRA"
 - d. Aeroflex "RSH"
 - e. Vibration Eliminator Co. "SNC"
 - f. Vibro Acoustics "SH/SHC"

2.4 FLEXIBLE CONNECTORS (NOISE AND VIBRATION ELIMINATORS)

A. Type FC1:

1. Spherical flexible connectors with multiple plies of nylon tire cord fabric and either EPDM or molded and cured neoprene. Outdoor units shall be EPDM.
2. Steel aircraft cables or threaded steel rods shall be used to prevent excess elongation.
3. All straight through connections shall be made with twin-spheres properly pre-extended as recommended by the manufacturer.
4. Connectors up to 2" size may have threaded ends.
5. Connectors 2-1/2" and over shall have floating steel flanges recessed to lock raised face neoprene flanges.
6. All connectors shall be rated for a minimum working pressure of 150 psi at 200°F.
7. Manufacturer:
 - a. Metraflex "Double Cable-Sphere"
 - b. Minnesota Flex Corp.
 - c. Mercer "200 Series"
 - d. Twin City Hose "MS2".

PART 3 - EXECUTION

3.1 GENERAL INSTALLATION

- A. Install all products per manufacturer's recommendations.
- B. Provide vibration isolation as indicated on the drawings and as described herein.

- C. Clean the surface below all mountings that are not bolted down and apply adhesive cement equal to Mason Type WG between mounting and floor. If movement occurs, bolt mountings down. Isolate bolts from baseplates with neoprene washers and bushings.
- D. All static deflections listed in the drawings and specifications are the minimum acceptable actual deflection of the isolator under the weight of the installed equipment - not the maximum rated deflection of the isolator.
- E. Support equipment to be mounted on structural steel frames with isolators under the frames or under brackets welded to the frames. Where frames are not needed, fasten isolators directly to the equipment.
- F. Where a specific quantity of hangers is noted in these specifications, it shall mean hanger pairs for support points that require multiple hangers, such as rectangular ducts or pipes supported on a strut rack.

3.2 PIPE ISOLATION

- A. The first three hangers from vibration-isolated equipment shall be type H1.
- B. For base mounted pumps without resilient mountings, the first five hangers shall be Type H1.
- C. Install flexible connectors in all piping connected to vibration producing equipment. This includes all fans, base-mounted pumps, compressors, etc. Absence of flexible connectors on piping diagrams does not imply that they are not required.
- D. Use Type FC1 where pressures are lower than 150 psi, temperatures are below 220°F , and the fluid handled is compatible with neoprene and EPDM.
- E. Provide sufficient piping flexibility for vibrating refrigerant equipment, or furnish flexible connectors with appropriate temperature and pressure ratings.
- F. Vibration isolators shall not cause any change in position of piping that will result in stresses in connections or misalignment of shafts or bearings. Equipment and piping shall be maintained in a rigid position during installation. Do not transfer load to the isolators until the installation is complete and under full operational load.
- G. Support piping to prevent extension of flexible connectors.

3.3 VIBRATION ISOLATION OF DUCTWORK

- A. The first three hangers on all fan systems shall be Type H1 with at least 0.20" minimum static deflection.
- B. Provide flexible duct connections as described in Section 233300 at all fan inlets and outlets and on the mechanical room side of all locations where ducts penetrate mechanical room walls.

3.4 VIBRATION ISOLATION SCHEDULE

- A. Base-Mounted Pumps:

1. Base Type: NA
2. Isolator Type: M1
3. Static Deflection: NA
4. Flexible Connections: FC-1

B. Fluid Cooler:

1. Base Type: NA
2. Isolator Type: M1
3. Static Deflection: NA
4. Flexible Connections: FC-1

C. Boilers:

1. Base Type: NA
2. Isolator Type: NA
3. Static Deflection: NA
4. Flexible Connections: FC-1

D. DOAS and MAU:

1. Base Type: NA
2. Isolator Type: M1
3. Interior Isolation by Equipment Manufacturer.
4. Flexible Connections: Per Section 233300

E. Heat Pump Fan Coil Units:

1. Base Type: NA
2. Isolator Type: H2
3. Interior Isolation by Equipment Manufacturer.
4. Flexible Connections: Per Section 233300

END OF SECTION 230548

SECTION 230550 - SEISMIC REQUIREMENTS FOR EQUIPMENT AND SUPPORTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Seismic Requirements.

1.2 QUALITY ASSURANCE

- A. General:

1. The contractor shall retain a specialty consultant or equipment manufacturer to develop a seismic restraint and support system and perform seismic calculations in accordance with these specifications, state, and local codes.
2. Items used for seismic restraint of equipment and systems shall be specifically manufactured for seismic restraint.
3. These requirements are beyond those listed in Section 230529 of these specifications. Where a conflict arises between the seismic requirements of this section and any other section, the Engineer shall be immediately notified for direction to proceed.

- B. Manufacturer:

1. System Supports/Restraints: Company specializing in the manufacture of products specified in this Section.
2. Equipment: Each company providing equipment that must meet seismic requirements shall provide certification included in project submittals the equipment supplied for the project meets or exceeds the seismic requirements of the project.

- C. Testing Agency: An independent testing agency, acceptable to Authorities Having Jurisdiction, with experience and capability to conduct the testing indicated.

- D. Installer: Company specializing in performing the work of this Section.

1.3 REFERENCES

- A. International Building Code, 2021.
- B. ASHRAE - A Practical Guide to Seismic Restraint.
- C. Technical Manual 5-809-10, NAVFAC P-355, Air Force Manual 88-3, Chapter 13.
- D. ASCE 7-16, Chapter 13.
- E. SMACNA - Seismic Restraint Manual Guidelines for Mechanical Systems.

1.4 SUBMITTALS

- A. Submit under provisions of Section 230500.
- B. Shop Drawings:
 - 1. Calculations, restraint selections, and installation details shall be designed and sealed by a Professional Engineer licensed in the state where the project is located experienced in seismic restraint design and installation.
 - 2. Manufacturer's Certifications: Professional Engineer licensed in the state where the project is located shall review and approve manufacturer's certifications of compliance.
 - 3. System Supports/Restraints - Submit for each condition requiring seismic bracing:
 - a. Calculations for each seismic brace and detail utilized on the project.
 - b. Plan drawings showing locations and types of seismic braces on contractor fabrication/installation drawings.
 - c. Cross-reference between details and plan drawings to indicate exactly which brace is being installed at each location. Details provided are to clearly indicate attachments to structure, correctly representing the fastening requirements of bracing.
 - d. Clear indication of brace design forces and maximum potential component forces at attachment points to building structure for confirmation of acceptability by the Structural Engineer of Record.
 - 4. Equipment - Submit for each piece of equipment supplied:
 - a. Certification that the equipment supplied for the project meets or exceeds the seismic requirements specified.
 - b. Specific details of seismic design features of equipment and maximum seismic loads imparted to the structural support.
 - c. Engineering calculations and details for equipment anchorage and support structure.
- C. A seismic restraint designer shall be provided whether or not exceptions listed in the applicable building code are met. If seismic restraints are not provided for a system that requires seismic bracing, the seismic designer shall submit a signed and sealed letter to the Engineer and Authorities Having Jurisdiction stating the exceptions, along with code reference, utilized for each item. Seismic designer shall review system installation for general conformance to the exception requirements stated in the code and document, in writing, the system has been installed in accordance to the exception.

1.5 TESTING AND INSPECTION

- A. Special Inspection and Testing shall be done in accordance with Chapter 17 of the International Building Code.
- B. The Owner shall employ a Special Inspection Agency to perform the duties and responsibilities specified in Section 1704 and 1705.

- C. Work performed on the premises of a fabricator approved by the building official need not be tested and inspected. The fabricator shall submit a certificate of compliance that the work has been performed in accordance with the approved plans and specifications to the building official and the Architect and Engineer of Record.
- D. The Special Inspection Agency shall furnish inspection reports to the building official, the Owner, the Engineer of Record, and the General Contractor. The reports shall be completed and furnished within 48 hours of inspected work. A final signed report stating whether the work requiring special inspection was, to the best of the Special Inspection Agency's knowledge, in conformance with the approved plans and specifications shall be submitted.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, protect and handle products to site. Accept material on site in factory containers and packing. Inspect for damage. Protect from damage and contamination by maintaining factory packaging until installation. Follow manufacturer's instructions for storage.

1.7 DESIGN REQUIREMENTS

- A. This project is subject to the seismic bracing requirements of the International Building Code, 2021 edition.
- B. The following criteria are applicable to this project:
 - 1. Risk Category: II
 - 2. Seismic Importance Factor: $I_E = 1.0$ Seismic Design Category: D
 - 3. Component Amplification Factors (a_p) and Component Response Modification Factors (R_p) shall be taken from Table 13.5-1 in ASCE 7-16 for the individual equipment or system being restrained.
 - 4. Component Importance Factors (I_p) shall be taken from Section 13.1.3 in ASCE 7-16 for the individual equipment or system being restrained.
 - 5. The total height of the structure and the height of the system to be restrained within the structure shall be determined in coordination with architectural plans and the General Contractor.
- C. Forces shall be calculated with the above requirements and Equation 13.3-1, -2, and -3 of ASCE 7-16, unless exempted by 13.1.4. Equipment shall meet International Building Code and ASCE 7 seismic qualification requirements in concurrence with ICC ES AC156 Acceptance Criteria for Seismic Qualification by Shake-Table Testing of Nonstructural Components and Systems.

1.8 COORDINATION

- A. Coordinate layout and installation of seismic bracing with building structural systems and architectural features, and with mechanical, fire-protection, electrical and other building features in the vicinity.
- B. Coordinate concrete bases with building structural system.

1.9 WARRANTY

- A. Provide one-year warranty on parts and labor for manufacturer defects and installation workmanship.

PART 2 - PRODUCTS

2.1 SUPPLIERS

- A. Following is a partial list of manufacturer/supplier contact information for seismic restraints:
 1. B-Line Systems, Inc. (800) 851-7415, www.b-line.com.
 2. Unistrut Corporation <http://www.unistrut.us/>
 3. Kinetics Noise Control (877) 457-2695, www.kineticsnoise.com.
 4. Mason Industries, Inc. www.mason-ind.com.
 5. Loos & Co., Inc. (800) 321-5667, www.loosnaples.com.
 6. Tolco (909) 737-5599, www.tolco.com
 7. ISAT 877.523.6060, www.isatsb.com
 8. Vibro-Acoustics (416) 291-7371, <https://virs.vibro-acoustics.com/>

2.2 SEISMIC DESIGN CRITERIA

- A. This section describes the requirements for seismic restraint of systems and equipment related to continued operation of the facility after a design seismic event.
- B. Definitions
 1. Stay in Place:
 - a. All systems and equipment shall be anchored and restrained such that the anchoring system is intended not to fail and equipment and/or system components will not fall.

2.3 SEISMIC BRACING AND SUPPORT OF SYSTEMS AND COMPONENTS

- A. General:
 1. Seismic restraint designer shall coordinate all attachments with the Structural Engineer of Record; refer to submittal requirements.
 2. The seismic restraint design shall be based on actual equipment data obtained from manufacturer's submittals or the manufacturer. The equipment manufacturer shall verify and provide written certification the attachment points on the equipment can accept the combination of seismic, weight, and other imposed loads.
 3. Design analysis shall include calculated dead loads, static seismic loads, and capacity of materials utilized for the connection of the equipment or system to the structure.
 4. Analysis shall detail anchoring methods, bolt diameter, embedment, and weld length.
 5. All seismic restraint devices shall be designed to accept without failure the forces calculated per the applicable building code.

6. All seismic restraints and combination isolator/restraints shall have verification of their seismic capabilities witnessed by an independent testing agency.
- B. Friction from gravity loads shall not be considered resistance to seismic forces.
- C. Housekeeping Pads:
1. Reinforced housekeeping pads shall be provided to handle shear, tension, and compression forces with proper reinforcement, doweling, and attachments connecting the pad to the structural slab.

2.4 SEISMIC RESTRAINT AND CONSTRUCTION OF EQUIPMENT

- A. Equipment supplied for the project shall be designed to meet the requirements of lateral forces calculated using the applicable code and method described above.

2.5 MATERIALS

- A. Use the following materials for restraints:
1. Indoor Dry Locations: Steel, zinc plated.
 2. Outdoors and Damp Locations: Galvanized steel.
 3. Corrosive Locations: Stainless steel.

2.6 ANCHORAGE AND STRUCTURAL ATTACHMENT COMPONENTS

- A. Strength: Defined in reports by ICC Evaluation Service or another agency acceptable to authorities having jurisdiction.
1. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.
- B. Concrete and Masonry Anchor Bolts and Studs: Steel-expansion wedge type. Comply with IBC, ACI and ICC ES requirements for cracked concrete anchors.
- C. Concrete Inserts: Steel-channel type.
- D. Through Bolts: Structural type, hex head, high strength. Comply with ASTM F3125, Grade A 325.
- E. Welding Lugs: Comply with MSS SP-69, Type 57.
- F. Beam Clamps for Steel Beams and Joists: Double sided. Single-sided type is not acceptable.
- G. Bushings for Floor-Mounted Equipment Anchors: Neoprene units designed for seismically rated rigid equipment mountings and matched to the type and size of anchor bolts and studs used.

- H. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for seismically rated rigid equipment mountings and matched to the type and size of attachment devices used.

2.7 SEISMIC BRACING COMPONENTS

- A. Slotted Steel Channel: 1-5/8-by-1-5/8-inch cross section, formed from 0.1046-inch-thick steel, with 9/16-by-7/8-inch slots at a maximum of 2 inches o.c. in webs, and flange edges turned toward web.
 - 1. Materials for Channel: ASTM A 1011, GR 33.
 - 2. Materials for Fittings and Accessories: ASTM A 635, ASTM A 576, or ASTM A 36.
 - 3. Fittings and Accessories: Products of the same manufacturer as channels and designed for use with that product.
 - 4. Finish: Baked, rust-inhibiting, acrylic-enamel paint applied after cleaning and phosphate treatment, unless otherwise indicated.
- B. Cable-Type Bracing Assemblies: Zinc-coated, high-strength steel wire rope cable attached to steel thimbles, brackets, and bolts designed for cable service.
 - 1. Arrange units for attachment to the braced component at one end and to the structure at the other end.
 - 2. Wire Rope Cable: Comply with ASTM A 603. Use 49- or 133-strand cable with a minimum strength of 2 times the calculated maximum seismic force to be resisted.
- C. Hanger Rod Stiffeners: Slotted steel channels with internally bolted connections to hanger rod.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Refer to the applicable code sections and Authority Having Jurisdiction for the exact seismic restraint requirements of piping, ductwork, conduit, equipment, etc.
- B. Layout of transverse and longitudinal bracing shall follow recommendations of approved design standards listed in Part 1 of this specification section.
- C. All rigid floor mounted equipment shall have a resilient media between the equipment mounting hole and the anchor bolt in concrete.
- D. All seismic restraint systems shall be installed in strict accordance with the manufacturer's written instructions and all certified submittal data.
- E. Installation of seismic restraints shall not cause any change in position of equipment, piping, or ductwork, resulting in stresses or misalignment.
- F. No rigid connections between equipment and the building structure shall be made that degrade the noise and vibration-isolation system specified.

- G. Do not install any equipment, piping, duct, or conduit that makes rigid connections with the building unless isolation is not specified.
- H. Coordinate work with all other trades to avoid rigid contact with the building. Any conflicts with other trades that will result in rigid contact with equipment or piping due to inadequate space or other unforeseen conditions shall be brought to the Architect/Engineer's attention prior to specific equipment selection.
- I. Prior to installation, bring to the Architect/Engineer's attention any discrepancies between the specifications and the field conditions, or changes required due to specific equipment selection.
- J. Bracing may occur from flanges of structural beams, upper truss cords of bar joists, cast in place inserts, or International Code Council approved seismic anchors for installation in concrete.
- K. Cable restraints shall be installed slightly slack to avoid short-circuiting the isolated suspended equipment, ductwork, piping, or conduit.
- L. Cable assemblies shall be installed taut on non-isolated systems. Solid braces may be used in place of cables on rigidly attached systems only.
- M. Do not install cables over sharp corners.
- N. Brace support rods when necessary to accept compressive loads. Welding of compression braces to the vertical support rods is not acceptable.
- O. Provide reinforced clevis bolts when required.
- P. The vibration isolation manufacturer shall furnish integral structural steel bases as required. Independent steel rails are not acceptable.
- Q. Post-Installed anchors shall be provided to meet seismic requirements.
- R. Vertical pipe risers flexibly supported to accommodate thermal motion and/or pipe vibration shall be guided to maintain pipe stability and provide horizontal seismic restraint.
- S. Seismic restraints shall be mechanically attached to the system. Looping restraints around the system is not acceptable.
- T. Brace all terminal units with water coils as required by the building code and provide flexible connection to the coil if bracing is required.
- U. Independently brace duct mounted equipment (terminal units, in-line fans, etc.) and the associated suspended ductwork.
- V. Do not brace a system to two different structures such as a wall and a ceiling.
- W. Provide appropriately sized openings in walls, floors, and ceilings for anticipated seismic movement. Provide fire seal systems in fire-rated walls.

- X. Exposed seismic supports in occupied areas shall be guarded or covered to protect occupants.

3.2 SEISMIC RESTRAINT EXCLUSIONS

- A. Refer to the applicable code sections and Authority Having Jurisdiction for allowable exclusions.

END OF SECTION 230550

SECTION 230553 - HVAC IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Identification of products installed under Division 23.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. 3M
- B. Bunting
- C. Calpico
- D. Craftmark
- E. Emedco
- F. Kolbi Industries
- G. Seton
- H. W.H. Brady
- I. Marking Services.

2.2 MATERIALS

- A. All pipe markers (purchased or stenciled) shall conform to ANSI A13.1. Marker lengths and letter sizes shall be at least the following:

OD of Pipe or Insulation	Marker Length	Size of Letters
Up to and including 1-1/4" (32mm)	8" (200 mm)	1/2" (12 mm)
1-1/2" (40 mm) to 2" (50 mm)	8" (200 mm)	3/4" (20 mm)
2-1/2" (65 mm) to 6" (150 mm)	12" (300 mm)	1-1/4" (32 mm)

Plastic tags may be used for outside diameters under 3/4" (20 mm)

- B. Plastic Nameplates: Laminated three-layer phenolic with engraved black, 1/4" minimum letters on light contrasting background.
- C. Aluminum Nameplates: Black enamel background with natural aluminum border and engraved letters furnished with two mounting holes and screws.

- D. Plastic Tags: Minimum 1-1/2" square or round laminated three-layer phenolic with engraved, 1/4" minimum black letters on light contrasting background.
- E. Brass Tags: Brass background with engraved black letters. Tag size minimum 1-1/2" square or 1-1/2" round.
- F. Plastic Pipe Markers: Semi-rigid plastic, preformed to fit around pipe or pipe covering; indicating flow direction and fluid conveyed.
- G. Vinyl Pipe Markers: Colored vinyl with permanent pressure sensitive adhesive backing.
- H. Ductwork Markers:
 - 1. Ductwork systems containing hazardous materials shall be provided with minimum 2" x 4" ANSI Z535.2 biohazard warning labels with custom labeling describing hazard. Refer to Part 3 for system and label description.
 - 2. Vinyl Markers: Colored vinyl with permanent pressure sensitive adhesive backing suitable for indoor and outdoor application.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install all products per manufacturer's recommendations.
- B. Degrease and clean surfaces to receive adhesive for identification materials.
- C. Valves:
 - 1. All valves (except shutoff valves at equipment) shall have numbered tags.
 - 2. Provide or replace numbered tags on all existing valves that are connected to new systems or that have been revised.
 - 3. Provide all existing valves used to extend utilities to this project with numbered tags. Review tag numbering sequence with the Owner prior to ordering tags.
 - 4. Secure tags with heavy duty key chain and brass "S" link or with mechanically fastened plastic straps.
 - 5. Attach to handwheel or around valve stem. On lever operated valves, drill the lever to attach tags.
 - 6. Number all tags and show the service of the pipe.
 - 7. Provide one Plexiglas framed valve directory listing all valves, with respective tag numbers, uses and locations. Mount directory in location chosen by the Architect/Engineer.
- D. Pipe Markers:
 - 1. Adhesive Backed Markers: Use Brady Style 1, 2, or 3 on pipes 3" diameter and larger. Use Brady Style 4, 6, or 8 on pipes under 3" diameter. Similar styles by other listed manufacturers are acceptable. Secure all markers at both ends with a wrap of pressure sensitive tape completely around the pipe.

2. Snap-on Markers: Use Seton "Setmark" on pipes up to 5-7/8" OD. Use Seton "Setmark" with nylon or Velcro ties for pipes 6" OD and over. Similar styles by other listed manufacturers are acceptable.
3. Apply markers and arrows in the following locations where clearly visible:
 - a. At each valve.
 - b. On both sides of walls that pipes penetrate.
 - c. At least every 20 feet along all pipes.
 - d. On each riser and each leg of each "T" joint.
 - e. At least once in every room and each story traversed.

E. Equipment:

1. All equipment not easily identifiable such as controls, relays, gauges, etc.; and all equipment in an area remote from its function such as air handling units, exhaust fans, filters, reheat coils, dampers, etc.; shall have nameplates or plastic tags listing name, function, and drawing symbol. Do not label exposed equipment in public areas.
2. Fasten nameplates or plastic tags with stainless steel self-tapping screws or permanently bonding cement.
3. Mechanical equipment that is not covered by the U.S. National Appliance Energy Conservation Act (NAECA) of 1987 shall carry a permanent label installed by the manufacturer stating that the equipment complies with the requirements of ASHRAE 90.1.

F. Miscellaneous:

1. Attach self-adhesive vinyl labels at all duct access doors used to reset fusible links or actuators on fire, fire/smoke, or smoke dampers. Lettering shall be a minimum of 1/2" high. Labels shall indicate damper type.
2. Provide engraved plastic tags at all hydronic or steam system make-up water meters.

3.2 SCHEDULE

- A. Pipes to be marked shall be labeled with text as follows, regardless of which method or material is used:
1. CONDENSER WATER SUPPLY: White lettering; green background
 2. CONDENSER WATER RETURN: White lettering; green background
 3. CONDENSATE DRAIN: White lettering; green background

END OF SECTION 230553

SECTION 230593 - TESTING, ADJUSTING, AND BALANCING

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Testing, adjusting, and balancing of air systems.
- B. Testing, adjusting, and balancing of heating systems.
- C. Testing, adjusting, and balancing of cooling systems.
- D. Testing, adjusting, and balancing of energy recovery systems.
- E. Measurement of final operating condition of HVAC systems.

1.2 QUALITY ASSURANCE

- A. Agency shall be a company specializing in the adjusting and balancing of systems specified in this section with minimum three years' experience. Perform work under supervision of AABC Certified Test and Balance Engineer, NEBB Certified Testing, Balancing and Adjusting Supervisor, SMARTA Certified Air and Hydronic Balancer, or TABB Certified Supervisor.
- B. Work shall be performed in accordance with the requirements of the references listed at the start of this section.

1.3 REFERENCES

- A. AABC - National Standards for Total System Balance, Seventh Edition.
- B. ADC - Test Code for Grilles, Registers, and Diffusers.
- C. AMCA - Publication 203-90; Field Performance Measurement of Fan Systems.
- D. ASHRAE - 2019 HVAC Applications Handbook; Chapter 39, Testing, Adjusting and Balancing.
- E. ASHRAE/ANSI - Standard 111-2008; Practices for Measurement, Testing, Adjusting and Balancing of Building HVAC&R Systems.
- F. NEBB - Procedural Standards for Testing, Adjusting and Balancing of Environmental Systems, Ninth Edition, 2019.
- G. SMACNA - HVAC Systems; Testing, Adjusting and Balancing, Third Edition, 2002.
- H. TABB - International Standards for Environmental Systems Balance.

1.4 SUBMITTALS

- A. Submit copies of report forms, balancing procedures, and the name and qualifications of testing and balancing agency for approval within 30 days after award of Contract.
- B. Electronic Copies:
 - 1. Submit a certified copy of test reports to the Architect/Engineer for approval. Electronic copies shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Copies that are not legible will be returned to the Contractor for resubmittal. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
 - 2. Electronic file size shall be limited to a maximum of 10MB. Larger files shall be divided into files that are clearly labeled as "1 of 2", "2 of 2", etc.
 - 3. All text shall be searchable.
 - 4. Bookmarks shall be used. All bookmark titles shall be an active link to the index page and index tabs.

1.5 REPORT FORMS

- A. Submit reports on AABC, SMACNA or NEBB forms. Use custom forms approved by the Architect/Engineer when needed to supply specified information.
- B. Include in the final report a schematic drawing showing each system component, including balancing devices, for each system. Each drawing shall be included with the test reports required for that system. The schematic drawings shall identify all testing points and cross-reference these points to the report forms and procedures.
- C. Refer to PART 4 for required reports.

1.6 WARRANTY/GUARANTEE

- A. The TAB Contractor shall include an extended warranty of 90 days after owner receipt of a completed balancing report, during which time the Owner may request a recheck of terminals, or resetting of any outlet, coil, or device listed in the test report. This warranty shall provide a minimum of 24 manhours of onsite service time. If it is determined that the new test results are not within the design criteria, the balancer shall rebalance the system according to design criteria.
- B. Warranty/Guarantee must meet one of the following programs: TABB International Quality Assurance Program, AABC National Project Performance Guarantee, NEBB's Conformance Certification.

1.7 SCHEDULING

- A. Coordinate schedule with other trades. Provide a minimum of seven days' notice to all trades and the Architect/Engineer prior to performing each test.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 GENERAL REQUIREMENTS

- A. All procedures must conform to a published standard listed in the References article of this section. All equipment shall be adjusted in accordance with the manufacturer's recommendations. Any system not listed in this specification but installed under the contract documents shall be balanced using a procedure from a published standard listed in the References article.
- B. The Balancing Contractor shall incorporate all pertinent documented construction changes (e.g. submittals/shop drawings, change orders, RFIs, ASIs, etc.) and include in the balancing report.
- C. Recorded data shall represent actual measured or observed conditions.
- D. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary to allow adequate performance of procedures. After testing and balancing is complete, close probe holes and patch insulation with new materials as specified. Restore vapor barrier and finish as specified.
- E. Permanently mark setting of valves, dampers, and other adjustment devices allowing for settings to be restored. Set and lock memory stops.
- F. Leave systems in proper working order, replacing belt guards, closing access doors, closing doors to electrical switch boxes, plugging test holes, and restoring thermostats to specified settings.
- G. The Balancing Contractor shall measure terminal air box air flow, and the TCC shall adjust DDC readout to match. Refer to Section 230900 for additional information.
- H. Installations with systems consisting of multiple components shall be balanced with all system components operating.

3.2 EXAMINATION

- A. Before beginning work, verify that systems are complete and operable. Ensure the following:
 - 1. General Equipment Requirements:
 - a. Equipment is safe to operate and in normal condition.
 - b. Equipment with moving parts is properly lubricated.
 - c. Temperature control systems are complete and operable.
 - d. Proper thermal overload protection is in place for electrical equipment.
 - e. Direction of rotation of all fans and pumps is correct.
 - f. Access doors are closed and end caps are in place.

2. Duct System Requirements:
 - a. All filters are clean and in place. If required, install temporary media.
 - b. Duct systems are clean and free of debris.
 - c. Manual volume dampers are in place, functional and open.
 - d. Air outlets are installed and connected.
 - e. Duct system leakage has been minimized.
 3. Pipe System Requirements:
 - a. Coil fins have been cleaned and combed.
 - b. Hydronic systems have been cleaned, filled, and vented.
 - c. Strainer screens are clean and in place.
 - d. Shutoff, throttling and balancing valves are open.
- B. Report any defects or deficiencies to Engineer.
 - C. Promptly report items that are abnormal or prevent proper balancing.
 - D. If, for design reasons, system cannot be properly balanced, report as soon as observed.
 - E. Beginning of work means acceptance of existing conditions.

3.3 PREPARATION

- A. Provide instruments required for testing, adjusting, and balancing operations. Make instruments available to the Architect/Engineer for spot checks during testing.
- B. Instruments shall be calibrated within six months of testing performed for project, or more recently if recommended by the instrument manufacturer.

3.4 INSTALLATION TOLERANCES

- A. $\pm 10\%$ of scheduled values:
 1. Adjust air inlets and outlets to $\pm 10\%$ of scheduled values.
 2. Adjust piping systems to $\pm 10\%$ of design values.
- B. $+ 5\%$ of scheduled values
 1. Adjust outdoor air intakes to within $+ 5\%$ of scheduled values.
 2. Adjust exhaust air through energy recovery equipment to within $+5\%$ of scheduled values.
- C. Adjust supply, return, and exhaust air-handling systems to $+10\% / -5\%$ of scheduled values.

3.5 ADJUSTING

- A. After adjustment, take measurements to verify balance has not been disrupted or that disruption has been rectified.

- B. Once balancing of systems is complete, at least one damper or valve must be 100% open.
- C. After testing, adjusting and balancing are complete, operate each system and randomly check measurements to verify system is operating as reported in the report. Document any discrepancies.
- D. Contractor responsible for each motor shall also be responsible for replacement sheaves. Coordinate with contractor.
- E. Contractor responsible for pump shall trim impeller to final duty point as instructed by this contractor on all pumps not driven by a VFD. Coordinate with contractor.

3.6 SUBMISSION OF REPORTS

- A. Fill in test results on appropriate forms.

PART 4 - SYSTEMS TO BE TESTED, ADJUSTED AND BALANCED

4.1 GENERAL REQUIREMENTS

- A. Title Page:
 - 1. Project name.
 - 2. Project location.
 - 3. Project Engineer (IMEG Corp.).
 - 4. Project General Contractor.
 - 5. TAB Company name, address, phone number.
 - 6. TAB Supervisor's name and certification number.
 - 7. TAB Supervisor's signature and date.
 - 8. Report date.
- B. Report Index
- C. General Information:
 - 1. Test conditions.
 - 2. Nomenclature used throughout report.
 - 3. Notable system characteristics/discrepancies from design.
 - 4. Test standards followed.
 - 5. Any deficiencies noted.
 - 6. Quality assurance statement.
- D. Instrument List:
 - 1. Instrument.
 - 2. Manufacturer, model, and serial number.
 - 3. Range.
 - 4. Calibration date.

4.2 AIR SYSTEMS

A. Duct Leakage Test:

1. Air system and fan.
2. Leakage class.
3. Test pressure.
4. Construction pressure.
5. Flow rate (cfm): specified and actual.
6. Leakage (refer to Section 233100 in the specifications): specified and actual.
7. Statement that fire dampers, reheat coils and other accessories were included in the test.
8. Pass or Fail.
9. Test performed by.
10. Test witnessed by.

B. Air Moving Equipment:

1. General Requirements:

- a. Drawing symbol.
- b. Location.
- c. Manufacturer, model, arrangement, class, discharge.
- d. Fan RPM.
- e. Multiple RPM fan curve with operating point marked. (Obtain from equipment supplier).
- f. Final frequency of motor at maximum flow rate (on fans driven by VFD).

2. Flow Rate:

- a. Supply flow rate (cfm): specified and actual.
- b. Return flow rate (cfm): specified and actual.
- c. Outside flow rate (cfm): specified and actual.
- d. Exhaust flow rate (cfm): specified and actual.

3. Pressure Drop and Pressure:

- a. Filter pressure drop: specified and actual.
- b. Total static pressure: specified and actual. (Indicate if across fan or external to unit).
- c. Inlet pressure.
- d. Discharge pressure.

C. Fan Data:

1. Drawing symbol.
2. Location.
3. Manufacturer and model.
4. Flow rate (cfm): specified and actual.
5. Total static pressure: specified and actual. (Indicate measurement locations).
6. Inlet pressure.

7. Discharge pressure.
8. Fan RPM.

D. Electric Motors:

1. Drawing symbol of equipment served.
2. Manufacturer, Model, Frame.
3. Nameplate: HP, phase, service factor, RPM, operating amps, efficiency.
4. Measured: Amps in each phase.

E. Air Terminal (Inlet or Outlet):

1. Drawing symbol.
2. Room number/location.
3. Terminal type and size.
4. Velocity: specified and actual.
5. Flow rate (cfm): specified and actual.
6. Percent of design flow rate.

4.3 HEATING SYSTEMS

A. Water Source Heat Pumps:

1. General Requirement:
 - a. Drawing symbol.
 - b. Location.
 - c. Manufacturer and model.
 - d. Include air data only for forced air units.
2. Flow Rate:
 - a. Flow rate (cfm): specified and actual.
 - b. Water flow rate (cfm): specified and actual.
3. Temperature:
 - a. Entering air temperature: specified and actual.
 - b. Leaving air temperature: specified and actual.
 - c. Entering water temperature: specified and actual.
 - d. Leaving water temperature: specified and actual.
4. Energy:
 - a. Air Btuh (cfm x temperature rise x 1.09).
 - b. Water Btuh (gpm x temperature drop x 500). Repeat tests if not within 10% of air Btuh.

B. Hot Water Boiler:

1. General Requirements:
 - a. Drawing symbol.
 - b. Service.
 - c. Location.
 - d. Manufacturer, model, and identification number.
 - e. Control setting: specified and actual.
2. Temperature:
 - a. Entering water temperature: specified and actual.
 - b. Leaving water temperature: specified and actual.
3. Flow Rate:
 - a. Flow rate (gpm): specified and actual.
4. Pressure Drop and Pressure:
 - a. Pressure Drop: specified and actual.
5. Energy:
 - a. Rating (Btuh).
 - b. Measured output (Btuh).

4.4 COOLING SYSTEMS

A. Pump Data:

1. General Requirements:
 - a. Drawing symbol.
 - b. Service.
 - c. Manufacturer, size, and model.
 - d. Impeller size: specified, actual, and final (if trimmed).
 - e. Final frequency of motor at maximum flow rate. (On pumps driven by VFD.)
2. Flow Rate:
 - a. Flow Rate (gpm): specified and actual.
3. Pressure Drop and Pressure:
 - a. Pump Head: specified, operating and shutoff.
 - b. Suction Pressure: Operating and shutoff.
 - c. Discharge Pressure: Operating and shutoff.

B. Electric Motors:

1. Drawing symbol of equipment served.
2. Manufacturer, Model, Frame.
3. Nameplate: HP, phase, service factor, RPM, operating amps, efficiency.
4. Measured: Amps for each phase.

C. Fluid Cooler:

1. General Requirements:
 - a. Drawing symbol.
 - b. Manufacturer and model.
 - c. Rated capacity.
 - d. Fan RPM.
2. Temperature:
 - a. Ambient air dry bulb temperature.
 - b. Entering air dry bulb temperature.
 - c. Entering air wet bulb temperature: specified and actual.
 - d. Leaving air wet bulb temperature: specified and actual.
 - e. Condenser water entering temperature.
 - f. Condenser water leaving temperature.
3. Flow Rate:
 - a. Condenser water flow rate (gpm).

D. Water Source Heat Pumps:

1. General Requirements:
 - a. Drawing symbol.
 - b. Location.
 - c. Manufacturer and model.
 - d. Include air data only for forced air units.
2. Temperature:
 - a. Entering air DB temperature: specified and actual.
 - b. Leaving air DB temperature: specified and actual.
 - c. Entering water temperature: specified and actual.
 - d. Leaving water temperature: specified and actual.
3. Flow rate:
 - a. Flow rate (cfm): specified and actual.
 - b. Water flow (gpm): specified and actual.

4. Energy:
 - a. Air Btuh (cfm x temperature rise x 1.09).
 - b. Water Btuh (gpm x temperature drop x 500). Repeat tests if not within 10% of air Btuh.

4.5 ENERGY RECOVERY SYSTEMS

- A. Air Systems - Air energy recovery devices shall be tested at ambient temperatures of less than 40°F or greater than 85°F.

1. Energy Recovery Wheel:
 - a. General Requirements:
 - 1) Drawing Symbol.
 - 2) Location.
 - 3) Wheel RPM.
 - b. Primary Air:
 - 1) Primary Entering Air Temperature.
 - 2) Primary Leaving Air Temperature.
 - 3) Primary Air Pressure Drop.
 - 4) Primary Air Flow Rate (cfm).
 - c. Secondary Air:
 - 1) Secondary Entering Air Temperature.
 - 2) Secondary Leaving Air Temperature.
 - 3) Secondary Air Pressure Drop.
 - 4) Secondary Air Flow Rate (cfm).

END OF SECTION 230593

SECTION 230713 - DUCTWORK INSULATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Ductwork Insulation.
- B. Insulation Jackets.

1.2 QUALITY ASSURANCE

- A. Applicator: Company specializing in ductwork insulation application with five years minimum experience. When requested, installer shall submit manufacturer's certificate indicating qualifications.
- B. Materials:
 - 1. Listed and labeled for flame spread/smoke developed rating of no more than 25/50 when tested per ASTM E84 or UL 723 as required by code.
 - 2. Fungal Resistance: No growth when tested in accordance with ASTM G21 (antifungal test).
 - 3. Rated velocity on coated air side for air erosion in accordance with UL 181 at 5,000 fpm minimum.
- C. Adhesives: UL listed, meeting NFPA 90A/90B requirements.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Type B: Semi-rigid Fiberglass Board Wrap - Outside Application; ANSI/ASTM C612, Class 1; 0.25 maximum 'K' value at 75°F; foil scrim Kraft facing, 3 lb./cu. ft. density.
- B. Type C: Flexible Fiberglass Liner; ANSI/ASTM C1071; 0.28 maximum 'K' value at 75°F; 1.5 lb/cu ft minimum density; coated air side for 5000 fpm air velocity.
- C. Type F: Flexible High Temperature Wrap; ASTM E2336 rating as 2-hour separation with zero clearance to combustible materials over the full length. Material to be totally scrim encapsulated. Material to be a minimum 1-1/2" thick with a minimum core density of 6 pcf. Wrap system should offer zero clearance to combustibles per ASTM E2336 at all locations, comply with all applicable codes, and be approved by AHJ. If system is not rated for zero clearance per ASTM E2336 at all locations with single layer, a two-layer system shall be provided with zero clearance per ASTM E2336 at all locations. Material must be tested and listed for installation on grease ducts and installed per listed design. Refer to Section 233300 for prefabricated, pre-insulated access doors required for grease duct systems.

2.2 JACKETS

- A. Vapor Barrier Jackets: Kraft reinforced foil scrim vapor barrier with self-sealing adhesive joints. Beach puncture resistance ratio of at least 25 units. Tensile strength: 35 psi minimum. Single, self-seal acrylic adhesive on longitudinal jacket laps and butt strips.

2.3 JACKET COVERINGS

- A. Laminated flexible aluminum, self-adhering, protective jacketing, vapor barrier and weather proofing membrane with having high-performance adhesive capable of installation with no additional mechanical attachment. White finish.
 - 1. Acceptable Manufacturers:
 - a. VentureClad 1577CW
 - b. Polyguard Alumaguard
 - c. Johns Manville

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install materials in accordance with manufacturer's instructions, codes, and industry standards.
- B. Install materials after ductwork has been tested.
- C. Clean surfaces for adhesives.
- D. Provide insulation with vapor barrier when air conveyed may be below ambient temperature.
- E. Semi Rigid Fiberglass Board Wrap - Type B (Outdoor Use):
 - 1. Impale on pins welded to the duct and secured with speed clips. Clip pins off close to speed clips.
 - 2. Space pins as required to hold insulation firmly against duct, but not less than one pin per square foot. Pins must be long enough to avoid compressing the insulation.
 - 3. Seal all joints and speed clips with glass fabric set in adhesive or a 3" wide strip of the same facing tape with adhesive.
 - 4. For small areas, secure insulation with adhesive over the entire surface of the duct. Use adhesive in addition to pins as needed to prevent sagging on horizontal surfaces.
 - 5. Install vapor barrier jacket. Cover with laminated jacket covering with seams on the bottom of horizontal ductwork.
 - 6. Seal all butt joints with metal draw bands screwed to jacket and filled with sealant. Seal all joints watertight.
 - 7. Provide positive slope on top of all horizontal surfaces to prevent ponding of water.

F. Interior Insulation - Flexible Duct Liner, Type C:

1. Observation of Duct Lining:
 - a. After installation of ductwork, Architect/Engineer may select random observation points in each system.
 - 1) At each observation point, cut and remove an 18" x 18" section of ductwork and liner for verification of installation.
 - 2) Random observation points based on one opening per 75 lineal ft. of total duct run.
 - b. When any of the observation points shows non-compliance, additional points will be designated by the Architect/Engineer, and observation repeated.
 - c. If 20% of points observed do not comply, remove and replace all lined ducts and repeat tests. Where replacement is not required, correct all non-compliances.
 - d. At end of observation, repair all duct lining and observation holes by installing standard, insulated, hinged access doors per Section 233300.
 - e. Paint or finish to match adjacent duct surfaces.
2. Impale on spindle anchors welded or mechanically fastened to the duct. Adhesive or glue fastened anchors are not acceptable. Maximum anchor spacing per SMACNA Duct Construction Standards or manufacturer's recommendations, whichever is more restrictive. Locate pins less than 3" from corners and at intervals not over 6" around the perimeter at leading and trailing edges. Locate pins within 3" of transverse joints and at intervals not over 16" long the length of the duct. Pins must be long enough to prevent compressing the insulation.
3. In addition to anchors, secure liner with UL listed adhesive covering over 90% of the duct surface.
4. Install per the latest edition of the SMACNA Manual.
5. Leading edges shall be covered as follows:
 - a. For duct velocities below 3,000 fpm, coat leading edges with adhesive. Neatly butt liner without gaps at transverse joints. Cut liner flush with end of the duct section for tight joints with no exposed duct. If adhesive is shop installed, field apply additional adhesive to the end of each duct section for complete adhesion of the liner. Protect edges from dirt and debris.
 - b. For duct velocities above 3,000 fpm, cover leading edges with metal nosing. Use nosing on upstream edges of each section of duct. If the duct can be installed in either direction, provide nosing on each end or clearly mark the duct to allow visual verification after installation. Verify duct velocities based on the scheduled air flow rates and determine where metal nosing is required.
 - c. Install metal nosing in the following locations (regardless of velocity):
 - 1) The first three fittings downstream of all fans.
 - 2) At all duct liner interruptions. This includes fire dampers, access doors, branch connections, and all other locations where the edge of the liner is exposed.
 - 3) Trailing edges of transverse joints do not require metal nosings.

6. Overlap liner at longitudinal joints. Make longitudinal joints at corners of the duct unless the duct size does not allow this. Coat longitudinal joints with adhesive at velocities over 2500 fpm.
7. Seal all damaged duct liner with adhesive and glass cloth. Do not damage duct liner surface coatings.
8. Duct dimensions given are net inside dimensions. Increase sheet metal to allow for insulation thickness.

G. Exterior Fire Protection, Flexible Type - Type F:

1. Cut and secure duct wrap around ductwork, support angles, and hangers per manufacturer's recommendations.
2. Seal all joints as required to maintain enclosure rating.
3. Installation shall be rated for 2 hours, unless otherwise noted.
4. Provide manufacturer's recommended assembly to protect all access doors to maintain enclosure rating and to permit easy replacement of insulation.

H. Continue insulation with vapor barrier through penetrations unless code prohibits.

I. Provide 2" wide, 24" high, 26 gauge, galvanized sheet metal corner protection angles for all externally insulated ductwork extending to a floor or curb.

3.2 SCHEDULE

A. Refer to Section 233100 for scheduling of insulation.

END OF SECTION 230713

SECTION 230719 - HVAC PIPING INSULATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Piping Insulation.
- B. Insulation Jackets.

1.2 QUALITY ASSURANCE

- A. Applicator: Company specializing in piping insulation application with five years minimum experience.
- B. Materials: Listed and labeled for flame spread/smoke developed rating of no more than 25/50 when tested per ASTM E84 or UL 723 as required by code. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers with appropriate markings of applicable testing agency.
- C. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- D. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C 871. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C 795.
- E. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.

1.3 SUBMITTALS

- A. Submit shop drawings per Section 230500. Include product description, list of materials and thickness for each service, and locations.

PART 2 - PRODUCTS

2.1 INSULATION

- A. Type B: Flexible elastomeric foam insulation; closed-cell, sponge or expanded rubber (polyethylene type is not permitted); ANSI/ASTM C534, Grade 1 Type I for tubular materials; flexible plastic; 0.25 maximum 'K' value at 75°F, listed and labeled at more than 25/50 when tested per ASTM E84 or UL 723 as required by code. Maximum 1" thick per layer where multiple layers are specified.

2.2 JACKET COVERINGS

- A. Aluminum Jackets: ASTM C1729; 0.016" thick (thicker where required by ASTM C1729); stucco embossed finish with Z edge seams and aluminum bands for outdoor use. Where colored jacket covers are called for, provide factory-applied hard film acrylic paint in color selected by Architect.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Install insulation after piping has been tested. Pipe shall be clean, dry and free of rust before applying insulation.
- B. Patch and repair torn insulation. Paint to match adjacent insulation surface.

3.2 INSTALLATION

- A. General Installation Requirements:
 - 1. Install materials per manufacturer's instructions, building codes and industry standards.
 - 2. Continue insulation with vapor barrier through penetrations. This applies to all insulated piping. Maintain fire rating of all penetrations.
 - 3. All piping and insulation that does not meet 25/50 that is in an air plenum shall have written approval from the Authority Having Jurisdiction and the local fire department for authorization and materials approval. If approval has been allowed, the non-rated material shall be wrapped with a product that has been listed and labeled having a flame spread index of not more than 25 and a smoke-developed index of not more than 50 when tested as a composite in accordance with ASTM E84 or UL 723.
 - 4. On 1" and smaller piping routed through metal wall studs, provide a plastic grommet to protect the piping. The piping shall be insulated between the wall studs, and the insulation shall butt up to each stud.
- B. Insulated Piping Operating Below 60°F:
 - 1. Insulate fittings, valves, unions, flanges, flexible connections, flexible hoses, and expansion joints. Seal all penetrations of vapor barrier.
 - 2. On piping operating below 60°F in locations that are not mechanically cooled (e.g., penthouses, mechanical rooms, tunnels, chases at exterior walls, etc.), Type B insulation shall be used.
 - 3. All balance valves and strainers with fluid operating below 60°F shall be insulated with a removable plug wrapped with vapor barrier tape to allow access for reading and adjusting of the balancing valve and cleaning and servicing of the balancing valve.
- C. Insulated Piping Operating Between 60°F and 140°F:
 - 1. Do not insulate flanges and unions, but bevel and seal ends of insulation at such locations. Insulate all fittings, valves and strainers.

D. Exposed Piping:

1. Locate and cover seams in least visible locations.
2. Where exposed insulated piping extends above the floor, provide a sheet metal guard around the insulation extending 12" above the floor. Guard shall be 0.016" cylindrical smooth or stucco aluminum and shall fit tightly to the insulation.

3.3 SUPPORT PROTECTION

- A. Provide a shield on all insulated piping at each support between the insulation jacket and the support.
- B. On all insulated piping greater than 1-1/2", provide shield with insulation insert of same thickness and contour as adjoining insulation at each support, between the pipe and insulation jacket, to prevent insulation from sagging and crushing. Inserts shall be as follows:
1. The insert shall be suitable for planned temperatures, be suitable for use with specific pipe material, and shall be a minimum 180° cylindrical segment the same length as metal shields. Inserts shall be:
 - a. Molded hydrous calcium silicate (only use for pipes with operating temperatures above 90°F, with a minimum compressive strength of 100 psi is acceptable for pipe sizes 14" and below. For pipe sizes larger than 14", provide rolled steel plate in addition to the shield.
 - b. As an alternative to separate pipe insulation insert and saddle, properly sized manufactured integral rigid insulation insert and shield assemblies may be used.
 - 1) Products:
 - a) Buckaroo CoolDry
 - b) Cooper/B-Line Fig. B3380 through B3384
 - c) Pipe Shields A1000, A2000
 - c. Insulation Couplings:
 - 1) Molded thermoplastic slip coupling, -65°F to 275°F, sizes up to 4-1/8" OD, and receive insulation thickness up to 1". Suitable for use indoors or outdoors with UV stabilizers. Vertical insulation riser clamps shall have a 1,000lb vertical load rating. On cold pipes operating below 60°F, cover joint and coupling with vapor barrier mastic to ensure continuous vapor barrier.
 - 2) Horizontal Strut Mounted Insulated Pipe Manufacturers:
 - a) Klo-Shure or equal
 - d. Rectangular blocks, plugs, or wood material are not acceptable.
 - e. Temporary wood blocking may be used by the Piping Contractor for proper height; however, these must be removed and replaced with proper inserts by the Insulation Contractor. Refer to Supports and Anchors specification section for additional information.

- C. Neatly finish insulation at supports, protrusions, and interruptions.
- D. Install metal shields between all hangers or supports and the pipe insulation. Shields shall be galvanized sheet metal, half-round with flared edges. Adhere shields to insulation. On cold piping, seal the shields vapor-tight to the insulation as required to maintain the vapor barrier, or add separate vapor barrier jacket.
- E. Shields shall be at least the following lengths and gauges:

Pipe Size	Shield Size
1/2" to 3-1/2"	12" long x 18 gauge
4"	12" long x 16 gauge
5" to 6"	18" long x 16 gauge

- F. Minimum 1/4" rolled galvanized steel plates shall be provided in addition to the sleeves as reinforcement on large pipes to reduce point loading on roller, trapeze hanger and strut support locations depending on insulation compressive strength. Refer to section above for exact locations.

3.4 INSULATION

- A. Type B Insulation:
 1. Install per manufacturer's instructions or ASTM C1710.
 2. Elastomeric Cellular Foam: Where possible, slip insulation over the open end of pipe without slitting. Seal all butt ends, longitudinal seams, and fittings with adhesive. At elbows and tees, use mitered connections. Do not compress or crush insulation at cemented joints. Joints shall be sealed completely and not pucker or wrinkle.
 3. Insulation Installation on Straight Pipes and Tubes:
 - a. Seal longitudinal seams and end joints with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
 - b. Insulation must be installed in compression to allow for expansion and contraction. Insulation shall be pushed onto the pipe, never pulled. Stretching of insulation may result in open seams and joints.
 4. Insulation Installation on Valves and Pipe Specialties:
 - a. Install preformed sections of same material as straight segments of pipe insulation when available.
 - b. When preformed sections are not available, install mitered sections of pipe insulation to valve body.
 - c. Arrange insulation to permit access to packing and to allow valve operation without disturbing insulation.

3.5 JACKET COVER INSTALLATION

A. Metal Covering:

1. Provide vapor barrier as specified for insulation type. Cover with aluminum jacket covering with seams located on the bottom of horizontal piping. Include fittings, joints and valves.
2. Seal all interior and exterior butt joints with metal draw bands and sealant. Seal all exterior joints watertight.
3. Interior joints do not need to be sealed.
4. Use metal covering on the following pipes:
 - a. All exterior piping.

3.6 SCHEDULE

- #### **A. Refer to drawings for insulation schedule.**

END OF SECTION 230719

SECTION 230900 - CONTROLS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Complete System of Automatic Controls.
- B. Control Devices, Components, Wiring and Material.
- C. Instructions for Owners.
- D. Remodeling.

1.2 QUALITY ASSURANCE

- A. Manufacturer: Company specializing in manufacturing the products specified in this Section with minimum five years' experience.
- B. TCC: Company specializing in the work of this section with minimum five years temperature control experience.
- C. Technician: Minimum five years' experience installing commercial temperature control systems.
- D. TCCs are limited to firms regularly employing a minimum of five full-time temperature control technicians within 100 miles of the job site.

1.3 SUBMITTALS

- A. Equipment Coordination:
 - 1. The Controls Contractor shall obtain approved equipment submittals from other contractors to determine equipment wiring connections, to choose appropriate controllers, and to provide programming.
 - 2. Control valve selections shall be based on flow rates shown in approved shop drawings.
 - 3. Coordinate the control interface of all equipment with the equipment manufacturers prior to submittal submission.
- B. Shop Drawings:
 - 1. Submit shop drawings per Section 230500. In addition, submit an electronic copy of the shop drawings in Adobe Acrobat (.pdf) format to the Owner for review.
 - 2. Cross-reference all control components and point names in a single table located at the beginning of the submittal with the identical nomenclature used in this section.
 - 3. Submittal shall also include a trunk cable schematic diagram depicting operator workstations, control panel locations and a description of the communication type, media and protocol.

4. System Architecture: Provide riser diagrams of wiring between central control unit and all control panels. This shall include specific protocols associated with each level within the architecture. Identify all interface equipment between CPU and control panels. The architecture shall include interface requirements with other systems including, but not limited to, security systems, lighting control, fire alarm, elevator status, and power monitoring system.
5. Diagrams shall include:
 - a. Wiring diagrams and layouts for each control panel showing all termination numbers.
 - b. Schematic diagrams for all control, communication, and power wiring. Provide a schematic drawing of the central system installation. Label all cables and ports with computer manufacturers' model numbers and functions. Show all interface wiring to the control system.
 - c. Identification of all control components connected to emergency power.
 - d. Schematic diagrams for all field sensors and controllers.
 - e. A schematic diagram of each controlled system. The schematics shall have all control points labeled. The schematics shall graphically show the location of all control elements in the system.
 - f. A schematic wiring diagram for each controlled system. Each schematic shall have all elements labeled. Where a control element is the same as that shown on the control system schematic, label it with the same name. Label all terminals.
 - g. A tabular instrumentation list for each controlled system. The table shall show element name, type of device, manufacturer, model number and product data sheet number.
 - h. All installation details and any other details required to demonstrate that the system will function properly.
 - i. All interface requirements with other systems.
6. The network infrastructure shall conform to the published guidelines for wire type, length, number of nodes per channel, termination, and other relevant wiring and infrastructure criteria as published. The number of nodes per channel shall be no more than 80% of the defined segment (logical or physical) limit in order to provide future system enhancement with minimal infrastructure modifications.
7. Sequences: Submit a complete description of the operation of the control system, including sequences of operation. The description shall include and reference a schematic diagram of the controlled system. The wording of the control sequences in the submittal shall match verbatim that included in the construction documents to ensure there are no sequence deviations from that intended by the Architect/Engineer. Clearly highlight any deviations from the specified sequences on the submittals.
8. Points List Schedule: Submit a complete points list of all points to be connected to the TCS and FMCS. The points list for each system controller shall include both inputs and outputs (I/O), point number, the controlled device associated with the I/O point, the location of the I/O device, and reference drawings. Where a control point is the same as that shown on the control system schematic, label it with the same name. Points list shall specifically identify alarms, trends, event history, archive, totalization, graphic points, and all mapped points from other systems (security systems, lighting control, fire alarm, etc.). Provide points lists, point naming convention, and factory support information for systems provided and integrated into the FMCS.

9. Damper Schedule: Schedule shall include a separate line for each damper and a column for each of the damper attributes:
 - a. Damper Identification Tag.
 - b. Location.
 - c. Damper Type.
 - d. Damper Size.
 - e. Duct Size.
 - f. Arrangement.
 - g. Blade Type.
 - h. Velocity.
 - i. Pressure Drop.
 - j. Fail Position.
 - k. Actuator Identification Tag.
 - l. Actuator Type.
 - m. Mounting.

10. Valve Schedule: Valve manufacturer shall size valves and create a valve schedule. Schedule shall include a separate line for each valve and a column for each of the valve attributes:
 - a. Valve Identification Tag.
 - b. Location.
 - c. Valve Type.
 - d. Valve Size.
 - e. Pipe Size.
 - f. Configuration.
 - g. Flow Characteristics.
 - h. Capacity.
 - i. Valve C_v .
 - j. Design Pressure Drop.
 - k. Pressure Drop at Design Flow.
 - l. Fail Position.
 - m. Close-off Pressure.
 - n. Valve and Actuator Model Number and Type.

11. Product Data Sheets: Required for each component that includes unique identification tag that is consistent throughout the submittal, manufacturer's description, technical data, performance curves, installation/maintenance instructions, and other relevant items. When manufacturer's literature applies to a product series rather than a specific product, the data specifically applicable to the project shall be highlighted or clearly indicated by other means. Each submitted piece of literature and drawings shall clearly reference the specification and/or drawing that the submittal is to cover. General catalogs shall not be accepted as cutsheets to fulfill submittal requirements.

12. Provide PICS files indicating the BACnet functionality and configuration of each device.

13. Provide documentation of submitted products that have been tested and listed by the BACnet Testing Laboratory (BTL) or provide a letter on the manufacturer's company letterhead indicating the anticipated date by which testing is expected to be completed. If, for any reason, BTL testing and listing has not been completed, a written commitment to upgrade installed controls to a version that meets BTL testing and listing requirements if problems are found during BTL testing is required.
14. Graphic Display: Include a sample graphic of each system and component identified in the points list with a flowchart (site map) indicating how the graphics are to be linked to each other for system navigation.
15. Software: A list of operating system software, operator interface software, color graphic software, and third-party software.
16. Control System Demonstration and Acceptance: Provide a description of the proposed process, along with all reports and checklists to be used.
17. Clearly identify work by others in the submittal.
18. Quantities of items submitted may be reviewed but are the responsibility of the Contractor to verify.

C. Operation and Maintenance Manual:

1. In addition to the requirements of Section 230500, submit an electronic copy of the O&M manuals in PDF format.
2. Provide three complete sets of manuals.
3. Each O&M manual shall include:
 - a. Table of contents with indexed tabs dividing information as outlined below.
 - b. Definitions: List of all abbreviations and technical terms with definitions.
 - c. Warranty Contacts: Names, addresses, and 24-hour telephone numbers of contractors installing equipment and controls and service representatives of each.
 - d. Licenses, Guarantees, and Warranties: Provide documentation for all equipment and systems.
 - e. System Components: Alphabetical list of all system components, with the name, address, and telephone number of the vendor.
 - f. Operating Procedures: Include procedures for operating the control systems; logging on/off; enabling, assigning, and reporting alarms; generating reports; collection, displaying, and archiving of trended data; overriding computer control; event scheduling; backing up software and data files; and changing setpoints and other variables.
 - g. Programming: Description of the programming language (including syntax), statement descriptions (including algorithms and calculations used), point database creation and modification, program creation and modification, and use of the editor.
 - h. Engineering, Installation, and Maintenance: Explain how to design and install new points, panels, and other hardware; recommended preventive maintenance procedures for all system components, including a schedule of tasks (inspection, cleaning, calibration, etc.), time between tasks, and task descriptions; how to debug hardware problems; and how to repair or replace hardware. A list of recommended spare parts.
 - i. Original Software: Complete original issue CDs for all software provided, including operating systems, programming language, operator workstation software, and graphics software.

- j. Software: One set of CDs containing an executable copy of all custom software created using the programming language, including the setpoints, tuning parameters, and object database.
- k. Graphics: A glossary or icon symbol library detailing the function of each graphic icon and graphics creation and modification. One set of CDs containing files of all color graphic screens created for the project.

D. Training Manual:

- 1. Provide a course outline and training manuals for each training class.

E. Record Documents:

- 1. Submit record documentation per Section 230500.
- 2. Provide a complete set of "as-built" drawings and application software on CDs. Provide drawings as AutoCAD™ or Visio™ compatible files. Provide two copies of the "as-built" drawings with revisions clearly indicated in addition to the documents on compact disk. All as-built drawings shall also be installed on the FMCS server in a dedicated directory. Provide all product data sheets in PDF format.
- 3. Submit two hard copies and one electronic copy of as-built versions of the shop drawings, including product data and record drawings with revisions clearly indicated. Provide floor plans showing actual locations of control components including panels, thermostats, sensors, and hardware.
- 4. Provide all completed testing and commissioning reports and checklists, along with all trend logs for each system identified in the points lists.
- 5. Submit printouts of all graphic screens with current values (temperatures, pressures, etc.) to the A/E verifying completion and proper operation of all points.

1.4 DELIVERY, STORAGE AND HANDLING

- A. Provide factory-shipping cartons for each piece of equipment and control device. Maintain cartons through shipping, storage, and handling as required to prevent equipment damage. Store equipment and materials inside and protected from weather.
- B. Factory-Mounted Components: Where control devices specified in this section are indicated to be factory mounted on equipment, arrange for shipping control devices to unit manufacturer.

1.5 PRODUCTS FURNISHED BUT NOT INSTALLED UNDER THIS SECTION

- A. Control Valves.
- B. Flow Switches.
- C. Temperature Sensor Sockets.
- D. Gauge Taps.
- E. Automatic Dampers.
- F. Flow Meters.

1.6 AGENCY AND CODE APPROVALS

- A. All products shall have the following agency approvals. Provide verification that the approvals exist for all submitted products with the submittal package.
 - 1. UL-916; Energy Management Systems.
 - 2. C-UL listed to Canadian Standards Association C22.2 No. 205-M1983 "Signal Equipment."
 - 3. EMC Directive 89/336/EEC (European CE Mark).
 - 4. FCC, Part 15, Subpart J, Class A Computing Devices.

1.7 ACRONYMS

- A. Acronyms used in this specification are as follows:
 - 1. B-AAC BACnet Advanced Application Controller
 - 2. B-ASC BACnet Application Specific Controller
 - 3. BTL BACnet Testing Laboratories
 - 4. DDC Direct Digital Controls
 - 5. FMCS Facility Management and Control System
 - 6. GUI Graphic User Interface
 - 7. IBC Interoperable BACnet Controller
 - 8. IDC Interoperable Digital Controller
 - 9. LAN Local Area Network
 - 10. NAC Network Area Controller
 - 11. ODBC Open DataBase Connectivity
 - 12. OOT Object Oriented Technology
 - 13. OPC Open Connectivity via Open Standards
 - 14. PICS Product Interoperability Compliance Statement
 - 15. PMI Power Measurement Interface
 - 16. POT Portable Operator's Terminal
 - 17. TCC Temperature Control Contractor
 - 18. TCS Temperature Control System
 - 19. WAN Wide Area Network
 - 20. WBI Web Browser Interface

1.8 SUMMARY

- A. Provide new standalone FMCS for this project.
- B. TCC shall furnish all labor, materials, equipment, and service necessary for a complete and operating Temperature Control System (TCS) and Facility Management and Control System (FMCS) using Direct Digital Controls as shown on the drawings and as described herein.
- C. All labor, material, equipment and software not specifically referred to herein or on the plans that is required to meet the intent of this specification shall be provided without additional cost to the Owner.
- D. The Owner shall be the named license holder of all software associated with any and all incremental work on the project.

1.9 SYSTEM DESCRIPTION

- A. The entire TCS shall be comprised of a network of interoperable, standalone digital controllers communicating via the following protocol to an NAC. Temperature Control System products shall be as specified below.
- B. The FMCS shall include Network Area Controller or Controllers (NAC) within each facility. The NAC shall connect to the Owner's local or wide area network, depending on configuration. Provide access to the system, either locally in each building or remotely from a central site or sites, through standard Web browsers, via the Internet, and/or via local area network.
- C. Provide materials and labor necessary to connect factory supplied control components.
- D. Provide central and remote hardware, software, and interconnecting wire and conduit.
- E. The FMCS shall include automated alarming software capable of calling e-mail compatible cellular telephones and pagers. The e-mail alarm paging system shall be able to segregate users, time schedules, and equipment and be capable of being programmed by the Owner.
- F. For the dedicated configuration tool provided, it is preferable that it be launched from within the applicable Network Management Software. If not, include any software required for controller configuration as a leave-behind tool with enough license capability to support the installation.
- G. For each operator workstation provided, furnish one legal copy of all software tools, configuration tools, management tools, and utilities used during system commissioning and installation. All tools shall be readily available in the market. Contractor shall convey to the Owner all software tools and their legal licenses at project closeout.

1.10 SOFTWARE LICENSE AGREEMENT

- A. The Owner shall be the named license holder of all software associated with any and all incremental work on the project(s). In addition, the Owner shall receive ownership of all job-specific configuration documentation, data files, configuration tools, and application-level software developed for the project. This shall include, but is not limited to, all custom, job-specific software code and documentation for all configuration and programming that is generated for a given project and/or configured for use with the NAC, FMCS Server(s), and any related LAN/WAN/intranet and/or Internet connected routers and devices. Provide the Owner with all required IDs and passwords for access to any component or software program. The Owner shall determine which organizations shall be named in the SI organization ID ("orgid") of all software licenses. Owner shall be free to direct the modification of the "orgid" in any software license, regardless of supplier.

1.11 JOB CONDITIONS

- A. Cooperation with Other Trades: Coordinate the Work of this section with that of other sections to ensure that the Work will be carried out in an orderly fashion. It is this Contractor's responsibility to check the Contract Documents for possible conflicts between the Work of this section and that of other crafts in equipment location; pipe, duct and conduit runs; electrical outlets and fixtures; air diffusers; and structural and architectural features.

1.12 WARRANTY

- A. Refer to Section 230500 for warranty requirements.
- B. Within the warranty period, any defects in the work provided under this section due to faulty materials, methods of installation or workmanship shall be promptly (within 48 hours after receipt of notice) repaired or replaced by this Contractor at no expense to the Owner.
- C. Warranty requirements include furnishing and installing all FMCS software upgrades issued by the manufacturer during the one-year warranty period.
- D. Update all software and back-ups during warranty period and all user documentation on the Owner's archived software disks.

1.13 WARRANTY ACCESS

- A. The Owner shall grant to this Contractor reasonable access to the TCS and FMCS during the warranty period.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. BACnet Protocol (Mechanical equipment and controls manufacturers cannot be the same):
 - 1. Alerton
 - 2. Automated Logic: WebCTRL
 - 3. KMC
 - 4. Schneider Electric - EcoStruxure Building Operation
 - 5. Trane Tracer SC
 - 6. Distech Controls

2.2 SYSTEM ARCHITECTURE

- A. General:
 - 1. The Temperature Control System (TCS) and Facility Management Control System (FMCS) shall consist of a network of interoperable, standalone digital controllers, a computer system, graphic user interface software, printers, network devices, valves, dampers, sensors, and other devices as specified herein.
 - 2. The installed system shall provide secure password access to all features, functions and data contained in the overall FMCS.
- B. Open, Interoperable, Integrated Architectures:
 - 1. All components and controllers supplied under this Division shall be true "peer-to-peer" communicating devices. Components or controllers requiring "polling" by a host to pass data are not acceptable.

2. The supplied system must be able to access all data using standard Web browsers without requiring proprietary operator interface and configuration programs. An Open DataBase Connectivity (ODBC) or Structured Query Language (SQL) compliant server database is required for all system database parameter storage. This data shall reside on a supplier-installed server for all database access. Systems requiring proprietary database and user interface programs are not acceptable.
3. Hierarchical or "flat" topologies are required to have system response times as indicated below and to manage the flow and sharing of data without unduly burdening the customer's internal intranet network.
 - a. Maximum acceptable response time from any alarm occurrence (at the point of origin) to the point of annunciation shall not exceed 5 seconds for network connected user interfaces.
 - b. Maximum acceptable response time from any alarm occurrence (at the point of origin) to the point of annunciation shall not exceed 60 seconds for remote or dial-up connected user interfaces.

2.3 NETWORKS

- A. The Local Area Network (LAN) shall be a 100 megabits/sec Ethernet network supporting BACnet, XML, HTTP, and SOAP. Provide support for multiple Network Area Controllers (NACs), user workstations and, if specified, a local server.
- B. Local area network minimum physical and media access requirements:
 1. Ethernet; IEEE Standard 802.3.
 2. Cable; 100 Base-T, UTP-8 wire, Category 6.
 3. Minimum throughput; 100 Mbps.
- C. Communication conduits shall not be installed closer than six feet from 110VAC or higher transformers or run parallel within six feet of electrical high-power cables. Route the cable as far from interference generating devices as possible. Where communication wire must cross 110VAC or higher wire, it must do so at right angles.
- D. Ground all shields (earth ground) at one point only to eliminate ground loops. Provide all shield grounding at the controller location, with the shield at the sensor/device end of the applicable wire being left long and "safed" off in an appropriate manner.
- E. There shall be no power wiring more than 30 VAC rms run in conduit with communications wiring. In cases where signal wiring is run in conduit with communication wiring, run all communication wiring and signal wiring using separate twisted pairs (24awg) in accordance with the manufacturer's wiring practices.

2.4 REMOTE NETWORK ACCESS

- A. For Local Area Network installations, provide access to the LAN from a remote location via the Internet. The Contractor shall connect to the Owner's Internet. Coordinate Internet access with owner.

- B. Remote access to the BAS shall be available for the facility supervisor as well as the State of Missouri Facilities Management, Design, and Construction department headquarters in Jefferson City, Missouri.

2.5 NETWORK AREA CONTROLLER (NAC)

- A. The TCC shall supply one or more Network Area Controllers (NAC) as part of this contract. Number of NACs required depends on the type and quantity of devices provided under Divisions 23 and 26. The TCC shall determine the quantity and type of devices.
- B. Each NAC shall provide the interface between the LAN or WAN and the field control devices and shall provide global supervisory control functions over the control devices connected to the NAC. It shall execute application control programs to provide:
 - 1. Calendar functions.
 - 2. Scheduling.
 - 3. Trending.
 - 4. Alarm monitoring and routing.
 - 5. Time synchronization.
 - 6. Integration of all controller data.
 - 7. Network Management functions.
- C. The Network Area Controller shall provide the following hardware features as a minimum:
 - 1. One Ethernet Port - 10/100 Mbps.
 - 2. One RS-232 port.
 - 3. One RS-485 port.
 - 4. Battery backup.
 - 5. Flash memory for long-term data backup. (If battery backup or flash memory is not supplied, the controller shall contain a hard disk with at least 1 gigabyte storage capacity.)
 - 6. The NAC must be capable of operation over a temperature range of 32°F to 122°F.
 - 7. The NAC must be capable of withstanding storage temperatures of between 0°F and 158°F.
 - 8. The NAC must be capable of operation over a humidity range of 5% RH to 95% RH, non-condensing.
- D. The NAC shall provide multiple user access to the system and support for ODBC or SQL. Databases resident on the NAC shall be ODBC-compliant or must provide an ODBC data access mechanism to read and write data stored within it.
- E. The NAC shall support standard Web browser access via the Internet or an intranet and a minimum of five (5) simultaneous users.
- F. Event Alarm Notification and Actions:
 - 1. The NAC shall provide alarm recognition, storage; routing, management, and analysis to supplement distributed capabilities of equipment or application specific controllers.
 - 2. The NAC shall be able to route any alarm condition to any defined user location whether connected to a LAN, remote via dial-up telephone connection, or WAN.

3. Alarm generation shall be selectable for annunciation type and acknowledgement requirements including, but not limited to:
 - a. Alarm
 - b. Normal
 4. Provide for the creation of a minimum of eight alarm classes with different routing and acknowledgement properties, e.g. security, HVAC, Fire, etc.
 5. Provide timed (scheduled) routing of alarms by class, object, group, or node.
 6. Provide alarm generation from binary object "runtime" and/or event counts for equipment maintenance. The user shall be able to reset runtime or event count values with appropriate password control.
- G. Treat control equipment and network failures as alarms and annunciated.
- H. Annunciate alarms in any of the following manners as defined by the user:
1. Screen message text.
 2. E-mail of the complete alarm message to multiple recipients. Provide the ability to route and e-mail alarms based on:
 - a. Day of week.
 - b. Time of day.
 - c. Recipient.
 3. Pagers via paging services that initiate a page on receipt of e-mail message.
 4. Graphic with flashing alarm object(s).
 5. Printed message, routed directly to a dedicated alarm printer.
- I. The FMCS shall record the following for each alarm:
1. Time and date.
 2. Location (building, floor, zone, office number, etc.).
 3. Equipment tag.
 4. Acknowledge time, date, and user who issued acknowledgement.
 5. Number of occurrences since last acknowledgement.
- J. Give defined users proper access to acknowledge any alarm.
- K. A log of all alarms shall be maintained by the NAC and/or a server (if configured in the system) and shall be available for review by the user.
- L. Provide a "query" feature to allow review of specific alarms by user-defined parameters.
- M. A separate log for system alerts (controller failures, network failures, etc.) shall be provided and available for review by the user.
- N. An error log to record invalid property changes or commands shall be provided and available for review by the user.

2.6 BACNET FMCS

- A. The intent of this specification is to provide a peer-to-peer networked, standalone, distributed control system with the capability to integrate ANSI/ASHRAE Standard 135-2001 BACnet, MODBUS, OPC, and other open and proprietary communication protocols in one open, interoperable system.
- B. The supplied computer software shall employ object-oriented technology (OOT) for representation of all data and control devices in the system. Adherence to industry standards including the latest ANSI/ASHRAE Standard 135 (BACnet) to assure interoperability between all system components is required. For each BACnet device, the device supplier must provide a PICS document showing the installed device's compliance level. Minimum compliance is Level 3; with the ability to support data read and write functionality. Physical connection of BACnet devices shall be via Ethernet (BACnet Ethernet/IP) and/or RS-485 (BACnet MSTP).
- C. Interoperable BACnet Controller (IBC):
 - 1. Controls shall be microprocessor based Interoperable BACnet Controllers (IBC) in accordance with the latest ANSI/ASHRAE Standard 135. Provide IBCs for unit ventilators, fan coils, heat pumps, terminal air boxes (TAB) and other applications. The application control program shall reside in the same enclosure as the input/output circuitry that translates the sensor signals. Provide a PICS document showing the installed system's compliance level to ANSI/ASHRAE Standard 135. Minimum compliance is Level 3.
 - 2. The IBCs shall be listed by the BACnet Testing Laboratory (BTL) as follows:
 - a. BACnet Building Controller(s) (B-BC).
 - b. BACnet Advanced Application Controller(s) (B-ACC).
 - c. BACnet Application Specific Controller(s) (B-ASC).
 - 3. The IBCs shall communicate with the NAC via an Ethernet connection at a baud rate of not less than 10 Mbps.
 - 4. Each IBC sensor shall connect directly to the IBC and shall not use any of the I/O points of the controller. The IBC Sensor shall provide a two-wire connection to the controller that is polarity and wire type insensitive. The IBC sensor shall provide a communications jack for connection to the BACnet communication trunk to which the IBC controller is connected. The IBC sensor, the connected controller, and all other devices on the BACnet bus shall be accessible by the POT.
 - 5. All IBCs shall be fully application programmable and shall at all times maintain their BACnet Level 3 compliance. Controllers offering application selection only (non-programmable) require a 10% spare point capacity to be provided for all applications. Store all control sequences within or programmed into the IBC in non-volatile memory that does not depend on a battery to be retained.
 - 6. The Contractor supplying the IBCs shall provide documentation for each device, with the following information at a minimum:
 - a. BACnet Device; MAC address, name, type and instance number.
 - b. BACnet Objects; name, type and instance number.

7. It is the responsibility of the Contractor to ensure that the proper BACnet objects are provided in each IBC.

D. Object Libraries:

1. A standard library of objects shall be included for development and setup of application logic, user interface displays, system services, and communication networks.
2. The objects in this library shall be capable of being copied and pasted into the user's database and shall be organized according to their function. In addition, the user shall have the capability to group objects created in their application and store the new instances of these objects in a user-defined library.
3. In addition to the standard libraries specified here, the system supplier shall maintain an on-line accessible (over the Internet) library, available to all registered users, to provide new or updated objects and applications as they are developed.
4. All control objects shall conform to the control objects specified in the BACnet specification.
5. The library shall include applications or objects for the following functions, at a minimum:
 - a. Scheduling Object: The schedule must conform to the schedule object as defined in the BACnet specification, providing seven-day plus holiday and temporary scheduling features and a minimum of 10 on/off events per day. Data entry to be by graphic sliders to speed creation and selection of on-off events.
 - b. Calendar Object: The calendar must conform to the calendar object as defined in the BACnet specification, providing 12-month calendar features to allow for holiday or special event data entry. Data entry to be by graphic "point-and-click" selection. This object must be "linkable" to any or all scheduling objects for effective event control.
 - c. Override Object: Provide override object that is capable of restarting equipment turned off by other energy saving programs to maintain occupant comfort or for equipment protection.
 - d. Start-Stop Time Optimization Object: Provide a start-stop time optimization object to start equipment just early enough to bring space conditions to desired conditions by the scheduled occupancy time. Also, allow equipment to be stopped before the scheduled unoccupied time just far enough ahead to take advantage of the building's "flywheel" effect for energy savings. Provide automatic tuning of all start-stop time object properties based on historical performance.
 - e. Demand Limiting Object: Provide a demand-limiting object that is capable of controlling demand for any selected energy utility (electric, oil, gas, etc.). The object shall be able to monitor a demand value and predict (using a sliding window prediction algorithm) the demand at the end of the user-defined interval period (1 to 60 minutes). This object shall also accommodate a utility meter time sync pulse for fixed interval demand control. Upon a prediction that will exceed the user-defined demand limit (supply a minimum of 6 per day), the demand limiting object shall issue shed commands to either turn off user specified loads or modify equipment setpoints to provide the desired energy reduction. If the list of sheddable equipment is not enough to reduce the demand to below the setpoint, display a message on the user's screen (as an alarm) instructing the user to take manual actions to maintain the desired demand. The shed lists are specified by the user and shall be selectable to be shed in either a fixed or rotating order to control which

equipment is shed the most often. Upon suitable reductions in demand, the demand-limiting object shall restore the equipment that was shed in the reverse order in which it was shed. Each sheddable object shall have a minimum and maximum shed time property to provide both equipment protection and occupant comfort.

6. The library shall include control objects for the following functions:
 - a. Analog Input Object: Minimum requirement is to comply with the BACnet standard for data sharing. Allow high, low and failure limits to be assigned for alarming. Also, provide a time delay filter property to prevent nuisance alarms caused by temporary excursions above or below the user defined alarm limits.
 - b. Analog Output Object: Minimum requirement is to comply with the BACnet standard for data sharing.
 - c. Binary Input Object: Minimum requirement is to comply with the BACnet standard for data sharing. The user must be able to specify either input condition for alarming. This object must also include the capability to record equipment runtime by counting the amount of time the hardware input is in an "on" condition. The user must be able to specify either input condition as the "on" condition.
 - d. Binary Output Object: Minimum requirement is to comply with the BACnet standard for data sharing. Properties to enable minimum on and off times for equipment protection as well as start-to-start delay must be provided. Incorporate the BACnet Command Prioritization priority scheme to allow multiple control applications to execute commands on this object with the highest priority command being invoked. Provide 16 levels of priority as a minimum. Systems not employing the BACnet method of contention resolution are not acceptable.
 - e. PID Control Loop Object: Minimum requirement is to comply with the BACnet standard for data sharing. Each individual property must be adjustable to allow proportional control only, or proportional with integral control, or proportional, integral and derivative control.
 - f. Comparison Object: Allow a minimum of two analog objects to be compared to select either the highest, lowest, or equality between the two linked inputs. Also, allow limits to be applied to the output value for alarm generation.
 - g. Math Object: Allow a minimum of four analog objects to be tested for the minimum or maximum, or the sum, difference, or average of linked objects. Also, allow limits to be applied to the output value for alarm generation.
 - h. Custom Programming Objects: Provide a blank object template for the creation of new custom objects to meet specific user application requirements. This object must provide a simple BASIC-like programming language that is used to define object behavior. Provide a library of functions including, but not limited to, math and logic functions and string manipulation. Also, provide a comprehensive on-line debug tool to allow complete testing of the new object. Allow new objects to be stored in the library for reuse.
 - i. Interlock Object: Provide an interlock object that provides a means of coordination of objects within a piece of equipment, such as an air handler or other similar types of equipment. An example is to link the return fan to the supply fan such that, when the supply fan is started, the return fan object is also started automatically without the user having to issue separate commands or to link each object to a schedule object. In addition, the control loops, damper objects, and alarm monitoring (such as return air, supply air, and mixed air temperature objects) will be inhibited from

alarming during a user-defined period after startup to allow for stabilization. When the air handler is stopped, the interlocked return fan is also stopped, the outside air damper is closed, and other related objects within the air handler unit are inhibited from alarming, thereby eliminating nuisance alarms during the off period.

- j. Temperature Override Object: Provide an object whose purpose is to override a binary output to an "on" state in the event a user-specified high or low limit value is exceeded. Link this object to the desired binary output object as well as to an analog object for temperature monitoring to cause the override to be enabled. This object will execute a start command at the Temperature Override level of start/stop command priority, unless changed by the user.
 - k. Composite Object: Provide a container object that allows a collection of objects representing an application to be encapsulated to protect the application from tampering or to more easily represent large applications. This object must have the ability to allow the user to select the appropriate parameters of the "contained" application that are represented on the graphic shell of this container.
7. The object library shall include objects to support the integration of devices connected to the Network Area Controller (NAC). Provide the following as part of the standard library included with the programming software:
- a. LonMark/LonWorks Devices: These devices shall include, but not be limited to, devices for control of HVAC, lighting, access, and metering. Provide LonMark manufacturer-specific objects to facilitate simple integration of these devices. Support all network variables defined in the LonMark profile. The device manufacturer shall provide information (type and function) regarding network variables not defined in the LonMark profile.
 - b. For devices not conforming to the LonMark standard, provide a dynamic object that can be assigned to the device based on network variable information provided by the device manufacturer. Device manufacturer shall provide an XIF file, resource file, and documentation for the device to facilitate device integration.
 - c. For BACnet devices, provide the following objects:
 - 1) Analog In.
 - 2) Analog Out.
 - 3) Analog Value.
 - 4) Binary.
 - 5) Binary In.
 - 6) Binary Out.
 - 7) Binary Value.
 - 8) Multi-State In.
 - 9) Multi-State Out.
 - 10) Multi-State Value.
 - 11) Schedule Export.
 - 12) Calendar Export.
 - 13) Trend Export.
 - 14) Device.
 - d. For each BACnet object, provide the ability to assign the object a BACnet device and object instance number.
 - e. For BACnet devices, provide the following support at a minimum:

- 1) Segmentation.
- 2) Segmented Request.
- 3) Segmented Response.
- 4) Application Services.
- 5) Read Property.
- 6) Read Property Multiple.
- 7) Write Property.
- 8) Write Property Multiple.
- 9) Confirmed Event Notification.
- 10) Unconfirmed Event Notification.
- 11) Acknowledge Alarm.
- 12) Get Alarm Summary.
- 13) Who-has.
- 14) I-have.
- 15) Who-is.
- 16) I-am.
- 17) Subscribe COV.
- 18) Confirmed COV notification.
- 19) Unconfirmed COV notification.
- 20) Media Types.
- 21) Ethernet.
- 22) BACnet IP Annex J.
- 23) MSTP.
- 24) BACnet Broadcast Management Device (BBMD) function.
- 25) Routing.

2.7 DATA COLLECTION AND STORAGE (TRENDING REQUIREMENTS)

- A. The NAC shall be able to collect data for any property of any object and store resident in the NAC that shall have, at a minimum, the following configurable properties:
 1. Designating the log as interval or deviation.
 2. For interval logs, configure the object for time of day, day of week and the sample collection interval.
 3. For deviation logs, configure the object for the deviation of a variable to a fixed value. This value, when reached, will initiate logging of the object.
 4. For all logs, provide the ability to set the maximum number of data stores for the log and to set whether the log will stop collecting when full or rollover the data on a first-in, first-out basis.
 5. Each log shall have the ability to have its data cleared on a time-based event or by a user-defined event or action.
- B. Store all log data in a relational database in the NAC that is accessible from a server (if the system is so configured) or a standard Web browser.
- C. All log data, when accessed from a server, shall be capable of being manipulated using standard SQL statements.
- D. All log data shall be available to the user in ALL the following data formats:

1. HTML.
 2. XML.
 3. Plain text.
 4. Comma or tab separated values.
- E. The NAC shall archive its log data either locally (to itself) or remotely to a server or other NAC on the network. Provide the ability to configure the following archiving properties:
1. Archive on time of day.
 2. Archive on user-defined number of data stores in the log (buffer size).
 3. Archive when log has reached its user-defined capacity of data stores.
 4. Provide ability to clear logs once archived.

2.8 AUDIT LOG

- A. Provide and maintain an audit log that tracks all activities performed on the NAC. Provide the ability to specify a buffer size for the log and the ability to archive log based on time or when the log has reached its user-defined buffer size. Provide the ability to archive the log locally (to the NAC), to another NAC on the network, or to a server. For each log entry, provide the following data:
1. Time and date.
 2. User ID.
 3. Change or activity: i.e., change setpoint, add or delete objects, commands, etc.

2.9 DATABASE BACKUP AND STORAGE

- A. The NAC shall automatically backup its database on a user-defined time interval.
- B. Store copies of the current database and, at the most, the recently saved database in the NAC. The age of the most recently saved database shall depend on the user-defined database save interval.
- C. Store the NAC database in XML format to allow viewing and editing. Other formats are acceptable as long as XML format is supported.

2.10 GRAPHIC USER INTERFACE SOFTWARE

- A. Operating System:
1. Provide computer with the most current Microsoft-based operating system with which the GUI has proven compatibility.
- B. The GUI shall employ browser-like functionality for ease of navigation. It shall include a tree view (similar to Windows Explorer) for quick viewing of, and access to, the hierarchical structure of the database. In addition, menu pulldowns and toolbars shall employ buttons, commands and navigation to permit the operator to perform tasks with basic computing skills. These shall include, but are not limited to, forward/backward buttons, home button, and a context sensitive locator line (similar to a URL line) that displays the location and the selected object identification.

- C. Point Organization: Organize points by equipment categories, location, or other means acceptable to Owner.
- D. Real-Time Displays: The GUI shall support the following graphic features and functions:
1. Graphic screens shall be developed using any drawing package capable of generating a GIF, BMP, or JPG file. Use of proprietary graphic file formats is not acceptable. In addition to, or in lieu of, a graphic background, the GUI shall support the use of scanned pictures.
 2. Graphic screens shall be able to contain objects for text, real-time values, animation, color spectrum objects, logs, graphs, HTML or XML document links, schedule objects, hyperlinks to other URLs, and links to other graphic screens.
 3. Graphics shall support layering, and each graphic object shall be configurable for assignment to a layer. A minimum of six layers shall be supported.
 4. Modifying common application objects, such as schedules, calendars, and setpoints, shall be accomplished graphically.
 - a. Schedule times shall be adjusted using a graphic slider without requiring any keyboard entry from the operator.
 - b. Holidays shall be set by using a graphic calendar without requiring any keyboard entry from the operator.
 5. Commands to start and stop binary objects shall be made by selecting the object and the appropriate command from a pop-up menu. No text entry shall be required.
 6. Adjustments to analog objects, such as setpoints, shall be made by selecting the object and using a graphic slider to adjust the value. No text entry shall be required.
- E. System Configuration: At a minimum, the GUI shall include the necessary software and components to enable the operator to perform the following tasks with proper password access:
1. Create, delete or modify control strategies.
 2. Add/delete objects.
 3. Tune control loops by adjusting control loop parameters.
 4. Enable or disable control strategies.
 5. Generate hard copy records or control strategies on a printer.
 6. Select alarm points and define the alarm state.
 7. Select points to be trended and initiate the recording of values automatically.
 8. View any trend as a graph.
- F. On-Line Help: Provide a context sensitive, on-line help system to assist the operator in operation and editing of the system. On-line help shall be available for all applications and shall provide the relevant data for that particular screen. Additional help information shall be available using hypertext. All system documentation and help files shall be in HTML format.
- G. Security: Each operator shall be required to log on to that system with a user name and password to view, edit, add, or delete data. System security shall be selectable for each operator. The system administrator shall be able to set passwords and security levels for all other operators. Each operator password shall be able to restrict the operator's access for viewing and/or changing each system application, full screen editor, and object. Each operator shall be automatically logged off the system if no keyboard or mouse activity is detected. This

auto log-off time shall be set per operator password. Store all system security data in an encrypted format.

- H. System Diagnostics: The system shall automatically monitor the operation of all workstations, printers, modems, network connections, building management panels, and controllers. Annunciate the failure of any device to the operator.
- I. Alarm Console:
 - 1. The system shall have a dedicated alarm window or console. This window will notify the operator of an alarm condition and allow the operator to view details of the alarm and to acknowledge the alarm.
 - 2. When the alarm console is enabled, a separate alarm notification window will supersede all other windows on the desktop and shall not be capable of being minimized or closed by the operator. This window will notify the operator of new alarms and un-acknowledged alarms. Alarm notification windows or banners that can be minimized or closed by the operator are not acceptable. The use of the alarm console can be enabled or disabled by the system administrator.

2.11 WEB BROWSER CLIENTS

- A. The system shall be capable of supporting an unlimited number of clients using a standard Web browser such as Firefox™ or Chrome. Systems requiring additional software to enable a standard Web browser to reside on the client machine, or manufacturer-specific browsers, are not acceptable.
- B. The Web browser shall provide the same view of the system, in terms of graphics, schedules, calendars, logs, etc., and provide the same interface methodology as is provided by the Graphic User Interface. Systems that require different views or that require different means of interacting with objects, such as schedules or logs, are not permitted.
- C. The Web browser client shall provide:
 - 1. User log-on identification and password shall be required. If an unauthorized user attempts access, display a blank web page. Implement security using authentication and encryption techniques to prevent unauthorized access.
 - 2. Graphic screens developed for the GUI shall be the same screens used for the Web browser client. The web browser interface shall support all animated graphic objects supported by the GUI.
 - 3. HTML programming shall not be required to display system graphics or data on a Web page. HTML editing of the Web page shall be allowed if the user desires a specific look or format.
 - 4. Store all graphic screens in the Network Area Controller (NAC) without requiring any graphics storage on the client machine.
 - 5. Real-time values displayed on a Web page shall update automatically without requiring a manual "refresh" of the Web page.
 - 6. Users shall have administrator-defined access privileges. Depending on the access privileges assigned, the user shall be able to perform the following:

- a. Modify common application objects, such as schedules, calendars, and setpoints, graphically.
 - 1) Schedule times shall be adjustable using a graphic slider, without requiring any keyboard entry from the operator.
 - 2) Holidays shall be set using a graphic calendar, without requiring any keyboard entry from the operator.
 - b. Commands to start and stop binary objects shall be made by right-clicking the selected object and selecting the appropriate command from a pop-up menu. No text entry shall be required.
 - c. View logs and charts.
 - d. View and acknowledge alarms.
 - e. Setup and execute SQL queries on log and archive information.
- 7. The system shall be able to specify a user's (as determined by the log-on user identification) home page. Provide the ability to limit a specific user to just his/her defined home page. From the home page, links to other views or pages in the system shall be possible, if allowed by the system administrator.
 - 8. Graphic screens on the Web Browser client shall support hypertext links to other locations on the Internet or on intranet sites by specifying the Uniform Resource Locator (URL) for the desired link.

2.12 UNINTERRUPTIBLE POWER SUPPLY (UPS)

- A. A UPS shall be provided for each of the following:
 - 1. Network area controllers.
 - 2. Boiler plant manager.
- B. Provide a 120-volt 60 Hz line-interactive uninterruptible power supply with backup battery capacity for 5 minutes at 100% load. UPS shall have hot swappable batteries, automatic battery self-test and start-on-battery capabilities. Batteries shall be valve regulated, sealed lead acid type. UPS shall have sine wave shape output waveform. UPS shall be UL 1778 list and comply with FCC Part 15, Class A.
- C. Manufacturers:
 - 1. Sola/Hevi-Duty
 - 2. Eaton Powerware
 - 3. APC

2.13 SYSTEM PROGRAMMING

- A. The GUI software shall perform system programming and graphic display engineering. Access to the GUI software shall be through password access as assigned by the system administrator.
- B. Provide a library of control, application, and graphic objects to enable creation of all applications and user interface screens. Applications shall be created by selecting the control objects from the library, dragging or pasting them on the screen, and linking them together

using a built-in graphic connection tool. Completed applications may be stored in the library for future use. GUI screens shall be created in the same fashion. Data for the user displays shall be obtained by graphically linking the user display objects to the application objects to provide "real-time" data updates. Any real-time data value or object property may be connected to display its current value on a user display. Provide all software tools or processes to create applications and user interface displays.

C. Programming Methods:

1. Provide the capability to copy objects from the supplied libraries or from a user-defined library to the user's application. Link objects with a graphic linking scheme by dragging a link from one object to another. Object links will support one-to-one, many-to-one, or one-to-many relationships. Linked objects shall maintain their connections to other objects regardless of where they are positioned on the page and shall show link identification for links to objects on other pages for easy identification. Links will vary in color depending on the type of link; e.g., internal, external, hardware, etc.
2. Configuration of each object shall be done through the object's property sheet using fill-in-the-blank fields, list boxes, and selection buttons. Use of custom programming, scripting language, or a manufacturer-specific procedural language for configuration is not acceptable.
3. The software shall provide the ability to view the logic in a monitor mode. When on-line, the monitor mode shall provide the ability to view the logic in real time for easy diagnosis of the logic execution. When off-line (debug), the monitor mode shall allow the user to set values to inputs and monitor the logic for diagnosing execution before it is applied to the system.
4. All programming shall be done in real time. Systems requiring the uploading, editing, and downloading of database objects are not allowed.
5. The system shall support object duplication in a customer's database. An application, once configured, can be copied and pasted for easy reuse and duplication. All links, other than to the hardware, shall be maintained during duplication.

2.14 DDE DEVICE INTEGRATION

- A. The NAC shall support the integration of device data via Dynamic Data Exchange (DDE) over the Ethernet network. The NAC shall act as a DDE client to another software application that functions as a DDE server.
- B. Provide the required objects in the library included with the Graphic User Interface programming software to support the integration of these devices into the FMCS. Objects provided shall include, at a minimum:
 1. DDE Generic AI Object.
 2. DDE Generic AO Object.
 3. DDE Generic BO Object.
 4. DDE Generic BI Object.

2.15 MODBUS SYSTEM INTEGRATION

- A. The NAC shall support integration of device data from Modbus RTU, ASCII, and TCP control system devices. Connect to the Modbus system via an RS-232, RS485, or Ethernet IP as required by the device.
- B. Provide the required objects in the library included with the GUI programming software to support the integration of the Modbus system data into the FMCS. Objects provided shall include, at a minimum:
 - 1. Read/Write Modbus AI Registers.
 - 2. Read/Write Modbus AO Registers.
 - 3. Read/Write Modbus BI Registers.
 - 4. Read/Write Modbus BO Registers.
- C. The NAC shall perform all scheduling, alarming, logging and global supervisory control functions of the Modbus system devices.
- D. The FMCS supplier shall provide a Modbus system communications driver. The equipment system vendor that provided the equipment using Modbus shall provide documentation of the system's Modbus interface and shall provide factory support at no charge during system commissioning.

2.16 OPC SYSTEM INTEGRATION

- A. The Network Area Controller shall act as an OPC client and shall support the integration of device data from OPC servers. The connection to the OPC server shall be Ethernet IP. The OPC client shall support third-party OPC servers compatible with the Data Access 1.0 and 2.0 specifications.
- B. Provide the required objects in the library included with the GUI programming software to support the integration of the OPC system data into the FMCS. Objects provided shall include:
 - 1. Read/Write OPC AI Object.
 - 2. Read/Write OPC AO Object.
 - 3. Read/Write OPC BI Object.
 - 4. Read/Write OPC BO Object.
 - 5. Read/Write OPC Date/Time Input Object.
 - 6. Read/Write OPC Date/Time Output Object.
 - 7. Read/Write OPC String Input Object.
 - 8. Read/Write OPC String Output Object.
- C. The NAC shall perform all scheduling, alarming, logging and global supervisory control functions of the OPC system devices.
- D. The FMCS supplier shall provide an OPC client communications driver. The vendor that provided the equipment using OPC shall provide documentation of the system's OPC server interface and shall provide free factory support during system commissioning.

2.17 SOFTWARE

- A. IDC/IBCs shall operate totally standalone and independent of a central computer for all specified control applications.
- B. Software shall include a complete operating system (OS), communications handler, point processing, energy management application packages as specified herein, standard control algorithms and specific control sequences (IDC/IBC) and an Owner/user custom control calculation package complete with interpreter.
- C. OS software shall be PROM resident, operate in real time, provide prioritized task scheduling, control time programs, monitor and manage communications, and scan inputs and outputs.
- D. Each IDC/IBC panel shall include the following energy management routines:
 - 1. Time of day scheduling.
 - 2. Optimum start/stop.
 - 3. Peak demand limiting.
 - 4. Economizer control.
 - 5. PID control.
 - 6. Supply air reset.
 - 7. Outdoor air reset.
- E. Input/output point processing software shall include:
 - 1. Update of all connected input and output points at least once per second.
 - 2. Analog to digital conversion, scaling and offset, correction of sensor non-linearity, sensing no response or failed sensors, and conversion of values to 32-bit floating point format. Retain both the maximum and minimum values sensed for each analog input in memory. It shall be possible to input subsets of standard sensor ranges to the A/D converter and assign gains to match the full-scale 32-bit conversion to achieve high accuracy readout.
 - 3. A reasonability check on all analog inputs against previous values and discarding of values falling outside preprogrammed reasonability limits.
 - 4. Assignment of proper engineering units and status conditions to all inputs and outputs.
 - 5. Analog input alarm comparison with the ability to assign two individual sets of high and low limits (warning and alarm) to an input or to assign a set of floating limits (alarm a reset schedule or FMCS control point) to the input. Assign each alarm a unique differential to prevent a point from oscillating in and out of alarm. Make alarm comparisons of each scan cycle.
 - 6. Adjustment of timing from two seconds to two minutes in one-second increments to eliminate nuisance alarms on startup.
- F. Command Control software shall manage the receipt of commands from the server and from control programs.
 - 1. Provide command delay to prevent simultaneous energizing of loads. Delay must be programmable from 0 to 30 seconds.

2. Assign each command a command and residual priority to manage conflicts created by multiple programs having access to the same command point. Allow only outputs with a higher command priority to execute. Whenever a command is allowed to execute, its assigned residual priority shall replace the existing residual priority.
 3. A "fixed mode" option (override) shall allow inputs to and outputs from control programs to set to a fixed state or value. When in the "fixed mode", assign inputs and outputs high residual command priority to prevent override by application programs.
- G. Alarm lockout software shall prevent nuisance alarms. On initial start-up of mechanical equipment, assign a "timed lockout" period to analog points to allow them to reach a stable condition before activating alarm comparison logic. Lockout period shall be programmable for each point from 0 to 90 minutes in one-minute increments.
- H. A "hard lockout" shall also be provided to positively lock out alarms when equipment is turned off or when a true alarm depends on the condition of an associated point. Hard lockout points and lockout initiators shall be operator programmable.
- I. Runtime shall be accumulated based on the status of a digital input point. It shall be possible to totalize either on time or off time up to 10,000 hours with one-minute resolution. Runtime counts shall reside in non-volatile memory and have DCP resident runtime limits assignable through the operator's terminal.
- J. A transition counter shall count the number of times a device is cycled on or off. Counter shall be non-volatile and capable of counting 600,000 cycles. Limits shall be assignable to counts to provide maintenance alarm printouts.
- K. Custom IDC/IBC programs shall meet the control strategies called for in the sequence of operation of these specifications. Each IDC/IBC shall have resident in its memory and available to the programs a full library of IDC/IBC algorithms, intrinsic control operators, arithmetic, logic, and relational operators. Provide the following features:
1. Proportional Control, Proportional plus Integral (PI), Proportional plus Integral plus Derivative (PID), and Adaptive Control (self-learning). Use Adaptive Control where the controlled flow rate is variable (such as TAB units and variable flow pumping loops). The adaptive control algorithm shall monitor the loop response to output corrections and adjust the loop response characteristics in accordance with the time constant changes imposed by variable flow rates. The algorithm shall operate in a continuous self-learning manner and shall retain in memory a stored record of the system dynamics so that, on system shutdown and restart, the learning process starts from where it left off. Standard PID algorithms are not acceptable substitutes for variable flow applications since they will provide satisfactory control at only one flow rate and will require continued manual fine tuning.
 2. All IDC/IBC setpoints, gains and time constants associated with IDC/IBC programs shall be available to the operator for display and modification via the operator workstation.
 3. The execution interval of each IDC/IBC loop shall be adjustable from 2 to 120 seconds in one-second increments.
 4. IDC/IBC control programs shall assign initialization values to all outputs so controlled devices assume a failsafe position on start-up.

- L. Provide time and event programming (TEP) capability to initiate a controlled sequence of events for execution at a specific time or upon the occurrence of an event. Minimum program features required are:
1. Analog points commandable to a specific value.
 2. Digital points commandable to a specific state; e.g. on or off; fast, slow or off.
 3. Initiator to be a specific day and time or a specific event; e.g. an alarm.
 4. Manual initiation via operator's command.
 5. Commands must honor command delays (to prevent current surges), and assigned minimum ON and OFF times.
 6. Commands must honor command and residual priority structures allowing higher priority commands (like smoke control) to override lower priority commands (like time of day scheduling) and residual priority.
 7. Ability to chain TEPs.
 8. Ability to enable and disable TEPs individually.
 9. Ability to enable/disable TEP initiators.
- M. Store Energy Management application programs and associated data files in non-volatile or 72-hour battery backed RAM memory. Individual programs shall be accessible from the operator workstation for enabling/disabling and program parameter modification and shall include:
1. Time Programs:
 - a. Provide an independent start and stop program time for each system identified in the points list.
 - b. It shall be possible to assign two independent start and stop times/days to any equipment connected to a controller.
 2. Exception Day Scheduling:
 - a. Provide an Exception Day program for holiday and other planned exceptions to time programs. Exception schedules shall be DSC resident and operator programmable up to one year in advance.
 - b. The program shall allow definition of up to 32 exception time spans. Define each span by calendar start day and calendar stop day.
 3. An IDC/IBC resident temporary scheduler shall allow operators to modify present time program control of equipment. Minimum feature set required is:
 - a. Ability to alter time schedules as much as six days in advance.
 - b. Ability to alter either start time, stop time or both for each day.
 - c. Temporary schedule shall be in effect for all days specified.
 - d. Automatically delete the temporary schedule and restore program to normal schedule after execution.
 - e. Ability to assign schedule changes as permanent as well as temporary.
- N. The IDC/IBC shall have built-in, non-descriptive, self-test procedure for checking the indication lights, digital display, and memory. It shall display advisories for maintenance, performance, and/or software problems.

- O. All electronics shall be:
 - 1. Standard locally stocked modular boards.
 - 2. Plug-in type.
 - 3. Furnish all ROM programs unlocked.

2.18 HYDRONIC CONTROL VALVES

- A. General:
 - 1. Two-position valves shall be a minimum of line size with a maximum allowable pressure drop of 1 psi.
 - 2. Size two-way and three-way modulating valves to provide a pressure drop at full flow of 4 to 5 psi, except boiler three-way and cooling tower bypass valves shall not have a pressure drop over 4 psi.
 - 3. Modulating two-way valves shall have equal percentage flow characteristics.
 - 4. Modulating three-way valves shall have linear flow characteristics.
 - 5. Piping geometry correction factors for C_v ratings shall be used and stated for ball valves, butterfly valves, or non-characterized valves.
- B. Two-position:
 - 1. Ball 2" and under:
 - a. Design Pressure: 400 psi
 - 1) Design Temperature: 212°F
 - 2) Design Flow Differential Pressure Rating: 150 psi
 - b. Bronze or brass body, stainless steel stem, chrome plated brass or stainless steel full port ball, EPDM, PTFE or RTFE seats and seals, screwed ends (solder ends are acceptable only if rated for soldering in line with 470°F melting point of 95-5 solder).
 - 2. Butterfly 2-1/2" to 12":
 - a. Design Pressure: 125 psi
 - 1) Design Temperature: -20 to 212°F
 - 2) Design Flow Differential Pressure Rating: 50 psi
 - b. Cast iron body, stainless steel stem with extended neck, aluminum-bronze or nickel-plated iron disc, EPDM seats and seals, fully lugged ends.

2.19 VALVE ACTUATORS

- A. General:

1. Actuators shall be sized to operate the valve through its full range of motion and shall close against pump shutoff pressure without producing audible noise at any valve position.
2. Provide visual position indication.
3. Mount actuator directly on valve or provide linear motion assembly as required for valve type.

B. Valve Actuators - Electronic:

1. Actuator shall be UL 873 or 60730 listed and provided with NEMA housing for applicable environment, electronic overload protection to prevent actuator damage due to over-rotation. Mount actuator by means of a V-bolt dual nut clamp with a V-shaped toothed cradle, directly couple and mount to the valve bonnet stem, or ISO-style direct-coupled mounting pad. Actuators shall be capable of being mechanically and electrically paralleled to increase torque, if required.
2. Actuators shall be warranted for a period of five (5) years from the date of production, with the first two (2) years unconditional.
3. Proportional actuator position shall be proportional to analog or pulse width modulating signal from electronic control system.
4. Fail-Safe Valves: Where shown on the drawings or sequences, fail-safe mechanism shall operate the valve to the fail position following power interruption.
 - a. Mechanical/Spring: Mechanical spring return mechanism to drive controlled drive to an end position (open or close) on loss of power.
 - b. Electronic: Electronic fail-safe shall incorporate an active balancing circuit to maintain equal charging rates among the capacitors. The power fail position shall be proportionally adjustable between 0 to 100% in 10 percent increments with a 10 second operational delay.
5. Feedback: Where shown on drawings or sequences, provide analog feedback signal for positive position indication.

2.20 CONTROL INSTRUMENTATION

A. Temperature Measuring Devices:

1. Electric Thermostats:
 - a. Single Temperature - Line Voltage Electric: Integral manual ON/OFF/AUTO selector switch, minimum dead band of 5°F, concealed temperature adjustment, locking cover, rated for load, single or double pole as required.
 - b. Single Temperature - Low Voltage Electric: Integral manual ON/OFF/AUTO selector switch, minimum dead band of 5°F, anticipator circuits, concealed temperature adjustment, locking cover, 24 V control transformer (if not included with unit under control), single or double pole as required.

2. Low Limit Switch:
 - a. Provide one foot of sensing element for each one square foot of coil area, maximum element length 25 feet, of the vapor tension type, so that any point along the entire length of measuring element can trigger the switch.
 - b. Provide 3" minimum radius capillary support clips at each turn.
 - c. Furnish each thermostat with one single pole, single throw normally-opened switch and one single pole, single throw normally-closed auxiliary switch.
 - d. Setpoint range shall be 15°F to 55°F with a permanent stop at 35°F.
 - e. Differential shall be fixed at approximately 5°F and supplied with manual reset.

- B. Temperature Sensors:
 1. Room Temperature Sensor:
 - a. Sensor Only: Two-piece construction, ventilated plastic enclosure, off-white color, thermistor sensing element or resistance temperature device (RTD), 45°F to 90°F operating range, $\pm 0.50^\circ\text{F}$ accuracy, no setpoint adjustment or override button.
 2. Duct Temperature Sensor:
 - a. Thermistor or RTD type. Pneumatic transmitters with transducers are not acceptable.
 3. Water Temperature Sensor:
 - a. Install in immersion wells. Separate thermometers as specified elsewhere, also of the immersion well type, shall be installed within 2 feet of each temperature sensor.

- C. Humidity Measuring Devices:
 1. Humidity Sensors:
 - a. Humidity Sensors: Fully electronic with no moving parts or parts requiring periodic service. Accuracy shall be $\pm\pm 2\%$ of reading.

- D. Enthalpy Sensors: Duct-mounted enthalpy sensor shall include solid state temperature and humidity sensors with electronics that shall output a 4-20 ma signal input to the controller upon a varying enthalpy (total heat) to enable economizer modes of operation when outside air enthalpy is suitable for free cooling.

- E. Pressure Measuring Devices
 1. Differential Pressure Switches:
 - a. Standard Pressure Switches:
 - 1) Diaphragm-activated gauge with 4-3/4" dial, cast aluminum case, sealed interior, designed to resist shock and vibration, and rated for 15 psig.

- 2) Accuracy shall be $\pm 3\%$ of full scale maximum throughout entire range at 70°F.
- 3) Provide mounting brackets, probes, and shutoff valves required for proper installation.
- 4) The range and service shall be as required for application or as noted on the drawings.
- 5) The range and services shall be as required for application or as noted on the drawings.
- 6) Provide two (2) photo-transistor-activated circuits and two (2) DPDT relays for both high or low limit alarms or controls.
- 7) Provide latching relays that require manual reset once activated.
- 8) Acceptable Manufacturer: Dwyer Photohelic Series 3000.

b. High Pressure Switches (Manual Reset):

- 1) Differential pressure switch with single pole, double-throw snap switch and enclosure.
- 2) Rated for pressure specified in sequence of control.
- 3) Electrical rating shall be 15 amps at 120-480 volts.
- 4) Setpoint adjustment shall be screw type located inside enclosure.
- 5) Provide optional manual reset for overpressure protection with all tubing, brackets, and adapters.
- 6) Repeatability: $\pm 3\%$.

2. Pressure Transmitters/Transducer:

a. Air-to-Air:

- 1) Provide transducer having the following minimum performance for measuring duct static pressure for VFD control or measuring differential pressure across filter banks:
 - a) Accuracy: $\pm 1.0\%$ FS
 - b) Non-Linearity, BFSL: $\pm 0.96\%$ FS
 - c) Hysteresis: 0.10% full scale
 - d) Non-Repeatability: 0.05% full scale
 - e) Thermal Effects (compensated range): 0°F to +150°F
 - f) Maximum Line Pressure: 10 PSI
 - g) Zero/Span Shift: 0.033%FS/°F
 - h) Long Term Stability: 0.5%FS/1year

b. Wet-to-Wet (uses include measuring hydronic system differential pressure for VFD control):

- 1) Unidirectional pressure range selected for appropriate range based on the application.
- 2) Provide transducer with minimum 250 psi high side proof pressure and minimum 60 psi low side proof pressure.

- 3) Case shall be constructed of stainless steel/aluminum and shall be equipped with 1/4" threaded connections. Wetted parts shall be constructed of 300 series stainless steel. Provide transducer with Viton and silicone O-rings for solutions containing water and/or glycol. Provide transducer with Buna-N O-rings for hydrocarbon solutions.
- 4) Provide transducer with factory assembled 3-valve manifold assembly to allow for field calibration of transducer.
- 5) Performance shall be as follows:
 - a) Accuracy: $\pm 0.25\%$ F.S.
 - b) Non-Linearity: $\pm 0.20\%$ F.S.
 - c) Hysteresis: 0.10% F.S.
 - d) Non-Repeatability: 0.05% F.S.
 - e) Compensated Temp Range: $+30^{\circ}\text{F}$ to $+150^{\circ}\text{F}$
 - f) Long Term Stability: 0.5% F.S./year

F. Flow Measuring Devices:

1. Flow Switches:

- a. Suitable for the intended application (water or air system).
- b. Vane Operated Flow Switch: Vane motion shall activate a single pole, double throw snap switch.

2. Display Unit:

a. General:

- 1) The display shall compatible with virtually any flow meter.
- 2) The display module shall provide a local indication of liquid flow rate and net totalized flow, along with associated engineering units (e.g., GPM/second and gallons).
- 3) It shall have a network interface to communicate flow data to the building control network.
- 4) House in a steel wall-mounted enclosure with a built-in user interface/display.
- 5) Display unit shall accept 4-20 mA pulse or contact closure flow signals. It shall also function as a network interface for two (2) additional analog rate inputs and one (1) additional totalizing pulse input.
- 6) It shall support BACnetcommunication protocols.
- 7) The display shall have two-line alphanumeric LCD displays of flow rate and flow total.
- 8) The display shall have non-volatile EEPROM memory that retains all program parameters and totalized values in the event of power loss.
- 9) Electrical Power Supply: 24VAC. 60Hz, 500mA max.

b. Manufacturers:

- 1) Onicon
- 2) Yokogawa

3) Badger.

G. Current Measuring Devices:

1. Current Switches for Constant Speed Motors:

- a. Digital device rated for amperage load of motor or device with split core design, adjustable high and low trip points, 600 VAC rms isolation, induced power from the monitored load, LED indicator lamps for output status and sensor power. The device shall sense overloading, belt-loss, and power failure with a single signal.

2. Current Switches for Motors Controlled by VFD:

- a. Digital device rated for amperage load of motor or device with split core design, factory programmed to detect motor undercurrent conditions on variable or constant volume loads, self-calibrating, positive status indication, LED indicator lamps, 600 VAC rms isolation, induced power from the monitored load with NO output. The current sensor shall store the motor current operating parameters in non-volatile memory and have a pushbutton reset to clear the memory if the operating parameters change or the sensor is moved to another load. The device shall sense overloading, belt-loss, and power failure with a single signal. The sensor shall be mounted on the load side of variable frequency drives.

H. Miscellaneous Devices:

1. Application Specific Controller Power Supply:

- a. For use with heat pumps.
- b. Provide multiple enclosures with the following accessories and components as required to provide 24VAC power to terminal air boxes, differential pressure monitors, damper actuators, valve actuators, and other components and devices as required.
- c. NEMA-1 steel enclosures (12"x12"x6") with separate high and low voltage compartments and separate access covers.
- d. Either one 300 VA power supply with three 100 VA Class 2 outputs, or one 500 VA power supply with five 100 VA Class 2 outputs.
- e. Primary side shall receive 480/277 input to 24 VAC ungrounded, isolated output on the secondary side.
- f. Each secondary output shall include a 4 amp breaker, on/off switch, and LED indicator. Terminal blocks shall accept 16-22 AWG wire.
- g. Acceptable Manufacturer:

1) RIB Functional Devices Model MSH300A-LVC or PSH500A-LVC

2. Control Relays:

- a. Form "C" contacts rated for the application with "push-to-test" contact transfer feature and an integral LED to indicate coil energization.
- b. Mount all relays and power supplies in a NEMA 1 enclosure beside the FMCS panel or controlled device and clearly label their functions.

3. Thermostat and Sensor Enclosures:
 - a. Clear plastic guard with lock. Wire guard with tamperproof screws. Setpoint shall be adjustable with cover in place. Fasten to wall separately from thermostat. Provide guards in all corridors, gymnasiums, locker rooms, toilet rooms, assembly halls and as noted on the drawings.
 - b. Heavy Duty Enclosure:
 - 1) Perforated steel, tamperproof locking thermostat and control device enclosure.
 - 2) Box shall be nominally 8"x6"x2" deep or sized as required to fit devices to be enclosed.
 - 3) Perforated cover shall be 16 gauge steel with maximum 3/16" perforations on maximum 1/4" staggered centers for a 55% free area.
 - 4) Secure to wall from inside of box. Cover shall be secured by tamperproof screws to frame.
 - 5) Color shall match electrical devices. Verify color with the Electrical Contractor.

I. Outdoor Weather Station:

1. Outdoor rated ventilated plastic enclosure, off-white color, radiation shield including the following parameters.
2. Measured Parameters:
 - a. Temperature Sensor: Thermistor sensing element or resistance temperature device (RTD).
 - 1) Operating Range: -40°F to 140°F
 - 2) Accuracy: $\pm 0.54^\circ\text{F}$ at 68°F
 - b. Humidity Sensors: Fully electronic with no moving parts or parts requiring periodic service.
 - 1) Measurement Range: 0-100% RH
 - 2) Accuracy:
 - a) $\pm 3\%$ of reading from 0%-90% RH at 50°F to 86°F
 - b) $\pm 5\%$ of reading from 0%-90% RH at -4°F to 50°F and 86°F to 140°F.
3. Calculated Parameters:
 - a. Dew Point Temperature in °F
 - b. Wet Bulb Temperature in °F
 - c. Enthalpy. Enthalpy sensor shall output a 4-20 ma signal input to the controller upon a varying enthalpy (total heat) to enable economizer modes of operation when outside air enthalpy is suitable for free cooling.

2.21 CONDUIT AND BOXES

- A. Conduit and Boxes: Refer to Electrical Section 260533 for materials, sizing, and other requirements
- B. Conduit and Box Identification (Color and Labeling):
 - 1. Refer to Electrical Section 260553 for raceway and box labeling requirements.

2.22 WIRE AND CABLE

- A. Wire and Cable: Refer to Electrical Section 260513 for wire and cable materials.
 - 1. Wire and Cable Color: Refer to the Temperature Control Contractor notes located on the mechanical cover sheet for wire and cable color requirements.

PART 3 - EXECUTION

3.1 GENERAL INSTALLATION

- A. Verify that systems are ready to receive work. Beginning of installation means installer accepts existing conditions.
- B. Install system and materials in accordance with manufacturer's instructions.
- C. Drawings of the TCS and FMCS network are diagrammatic only. Any apparatus not shown but required to meet the intent of the project documents shall be furnished and installed without additional cost.
- D. Install all operators, sensors, and control devices where accessible for service, adjustment, calibration, and repair. Do not install devices where blocked by piping or ductwork. Devices with manual reset or limit adjustments shall be installed below 6'-0" if practical to allow inspection without using a ladder.
- E. Verify locations of wall-mounted devices (such as thermostats, temperature and humidity sensors, and other exposed sensors) with drawings and room details before installation. Coordinate mounting heights to be consistent with other wall-mounted devices. Maximum height above finished floor shall not exceed ADA mounting requirements.
- F. Provide valves over 3/4" size with position indicators and pilot positioners where sequenced with other controls.
- G. Mount control panels adjacent to associated equipment on vibration-free walls or freestanding angle iron supports. One cabinet may accommodate more than one system in same equipment room.
- H. After completion of installation, test and adjust control equipment.
- I. Check calibration of instruments. Recalibrate or replace.

- J. Furnish and install conduit, wire, and cable per the National Electric Code, unless noted otherwise in this section.
- K. All controls associated with the proper operation of air handling units, pumps, or other mechanical equipment served by emergency power shall be connected to the emergency power system. Control components shall be powered from the equipment branch. In no instance shall panel be connected to the life safety branch of the emergency power system. Panels may be connected to a common 20 amp, 120 volt circuit provided the total load on the circuit does not exceed 16 amps. Circuit conductors shall be sized per the table below. All power connections to the control panels shall be performed by a licensed electrician at the cost of this Contractor. Submit circuit information (total amperage on circuit, conductors length, and panel) for control panels to the Architect/Engineer for approval.

Circuit Load (Amps)	Circuit Max Length	Feeder Size
≤ 5	≤ 200ft	2#12 & 1#12 ground in 3/4" conduit.
≤ 10	≤ 100ft	2#12 & 1#12 ground in 3/4" conduit.
≤ 16	≤ 75ft	2#12 & 1#12 ground in 3/4" conduit.
≤ 200	≤ 325ft	2#10 & 1#10 ground in 3/4" conduit.
≤ 100	≤ 160ft	2#10 & 1#10 ground in 3/4" conduit.
≤ 75	≤ 100ft	2#10 & 1#10 ground in 3/4" conduit.

- L. All hardware, software, equipment, accessories, wiring (power and sensor), piping, relays, sensors, power supplies, transformers, and instrumentation required for a complete and operational FMCS system, but not shown on the electrical drawings, are the responsibility of the TCC.
- M. Remodeling:
1. All room devices as indicated on the drawings shall be removed by this Contractor. Coordinate with the General Contractor for painting/patching of walls. The Contractor shall prepare the wall for finishes. Preparing the wall shall include patching old anchor holes (after the anchoring device has been removed) and sanding the wall to remove old paint outlines remaining from original devices. The wall shall be painted to match the existing wall prior to the installation of the new room device. If wall covering requires patching, the Contractor shall furnish new wall covering to match existing. If new wall covering is not available to match existing, the Contractor shall furnish a white acrylic or Plexiglas plate, 1/4" thick and sized to cover the void.
- N. Labels For Control Devices:
1. Provide labels indicating service of all control devices in panels and other locations.
 2. Labels shall be typed.
 3. Use engraved labels for items outside panel such as outside air thermostats.
 4. Labels are not required for room thermostats, damper actuators and other items where their function is obvious.

- O. VFDs:
1. This project includes several variable frequency drives to control the flow of fans and/or pumps based on a control variable.
 2. Verify output signal required, 4-20 mA or 0-10V dc, with the EC.
 3. If VFD has a bypass feature, auxiliary contacts on the drive may not be used for motor status. A separate relay must be used to indicate motor rotation in either hand or auto positions.
 4. If a separate current transmitter or switch is indicated for status, install this device between the VFD and the motor. In this case, the drive status may be connected to the auxiliary contacts in the VFD.
 5. Some devices, such as low limits and fire alarm shutdown relays, must be hardwired to the fan motor. Make connections such that fan will shut down whether in hand or auto position if the unit has a bypass feature.

3.2 GRAPHIC DISPLAY

- A. Create a customized graphic for each piece of equipment indicated on the itemized points list.
- B. Components shall be arranged on graphic as installed in the field.
- C. Include each graphic point listed in the itemized points list using real time data.
- D. Provide a graphic representation of the following:
1. Where there are multiple buildings, color code the campus map by the systems serving that building. The building graphic shall be linked to the graphic for that building's systems.
 2. Where there are multiple floors, provide color codes/designations for the areas served by each AHU and TAB by floor.
 3. Where multiple AHUs serve one floor, color code the areas served by each AHU. The area shall be linked to the graphic for that area's AHU.
 4. Provide an overall floor plan of each floor of the building color coded by zone linked to the TAB for that zone. The zone shall be linked to the graphic for that zone's TAB graphic.
 5. Show the location of each thermostat on the floor plan.
 6. Provide separate graphics showing the chilled and heating water system flow diagram. Show temperatures and flows on the flow diagram. Each piece of equipment shown on the flow diagram shall be linked to the graphic for that piece of equipment.
 7. Provide a graphic showing the steam system flow diagram. Show pressures and flows on the flow diagram. Each piece of equipment shown on the flow diagram shall be linked to the graphic for that piece of equipment.
- E. The FMCS shall include full graphic operator interface to display the following graphics as a minimum:
1. Home page to include a minimum of six critical points: Outside Air Temperature, Outside Air Relative Humidity, Enthalpy, KWH, KW, etc.
 2. Graphic floor plans accurately depicting rooms, walls, hallways, and showing accurate locations of space sensors and major mechanical equipment.

3. Detailed graphics for each mechanical system including AHUs, ERUs, EFs, chillers, and boilers, as a minimum.
 4. Access corresponding system drawings, technical literature, and sequences of operations directly from each system graphic.
- F. The FMCS shall include individual graphical buttons to access the following data stored in PDF format:
1. Project control as-built documentation including all TCS drawings, diagrams and sequences of operation.
 2. TCS Bill of Material for each system, e.g. AHU, RTU, FCU, boiler, etc.
 3. Technical literature specification data sheets for all components listed in the TCS Bill of Material.

3.3 CONDUIT AND BOXES INSTALLATION

- A. Conduit and Box Installation: Refer to Electrical Section 260533 for execution and installation.
- B. Conduit and Box Identification (color and labeling) installation. Refer to Electrical Section 260553 for raceway and box identification installation.
- C. Outlet Box Schedule: Thermostat/temperature sensor:
1. Dry Interior Locations: Provide 4" square galvanized steel with raised cover to fit flush with finished wall line. When located in concrete block walls, provide square edge title cover of sufficient depth to extend out to face of block or masonry boxes.
 2. Other Conditions: Refer to Electrical Section 260533 for requirements.

3.4 WIRE AND CABLE INSTALLATION

- A. Wire and Cable Installation: Refer to Electrical Section 260513 for execution and installation.
- B. Field Quality Control:
1. Inspect wire and cable for physical damage and proper connection.
 2. Torque test conductor connections and terminations to manufacturer's recommended values.
 3. Perform continuity test on all conductors.
 4. Protection of cable from foreign materials:
 - a. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited, to overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid or compound that could come in contact with the cable, cable jacket or cable termination components.

- b. Overspray of paint on any cable, cable jacket or cable termination component will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed. This requirement is regardless of the PASS/FAIL test results of the cable containing overspray.

C. Installation Schedule:

- 1. Conduit terminations to all devices installed in applications with rotating equipment, expansion/contraction or vibration shall be made with flexible metallic conduit, unless noted otherwise. Final terminations to exterior devices installed in damp or wet locations shall be made with liquidtight flexible metallic conduit. Terminations in hazardous areas, as defined in the National Electrical Code, shall be made with flexible conduit rated for the environment.

3.5 FMCS INSTALLATION

- A. Coordinate voltage and ampacity of all contacts, relays, and terminal connections of equipment being monitored or controlled. Voltage and ampacity shall be compatible with equipment voltage and be rated for full ampacity of wiring or overcurrent protection of circuit controlled.
- B. Naming Conventions: Coordinate all point naming conventions with Owner standards. In the absence of Owner standards, naming conventions shall use equipment designations shown on plans.

3.6 COMMISSIONING

- A. Upon completion of the installation, this Contractor shall load all system software and start up the system. This Contractor shall perform all necessary calibration, testing and de-bugging and perform all required operational checks to ensure that the system is functioning in full accordance with these specifications.
- B. This Contractor shall perform tests to verify proper performance of components, routines, and points. Repeat tests until proper performance results. This testing shall include a point-by-point log to validate 100% of the input and output points of the FMCS system operation.
- C. This Contractor shall prove that the controls network is functioning correctly and within acceptable bandwidth criteria and shall test the system with an approved protocol analysis tool. Provide a log and statistics summary showing that each channel is within acceptable parameters. Each channel shall be shown to have at least 25% spare capacity for future expansion.
- D. Upon completion of the performance tests described above, repeat these tests, point by point, as described in the validation log above in the presence of Owner's Representative, as required. Properly schedule these tests so testing is complete at a time directed by the Owner's Representative. Do not delay tests so as to prevent delay of occupancy permits or building occupancy.

- E. System Acceptance: Satisfactory completion is when this Contractor has performed successfully all the required testing to show performance compliance with the requirements of the Contract Documents to the satisfaction of the Owner's Representative. System acceptance shall be contingent upon completion and review of all corrected deficiencies.

3.7 PREPARATION FOR BALANCING

- A. Verify that all dampers are in the position indicated by the controller (e.g., open, closed or modulating).
- B. Check the calibration and setpoints of all controllers.
- C. Check the locations of all thermostats and humidistats for potential erratic operation from outside influences such as sunlight, drafts, or cold walls.
- D. Check that all sequences operate as specified. Verify that no simultaneous heating and cooling occurs, unless specified. Observe that heating cannot begin at TAB reheat terminals until the unit is at the minimum cfm.
- E. Verify the operation of all interlock systems.

3.8 TEST AND BALANCE COORDINATION

- A. The Contractor shall provide a minimum of four (4) hours training for the Balancing Contractor in the use of these tools.
- B. In addition, the Contractor shall provide a qualified technician to assist in the test and balance process until the first 20 terminal units are balanced.
- C. The tools used during the test and balance process shall be returned at the completion of the testing and balancing.

3.9 DEMONSTRATION AND ACCEPTANCE

- A. At completion of installation, provide two days minimum instruction for operators. Demonstrate operation of all controls and systems. Describe the normal operation of all equipment.

3.10 TRAINING

- A. Refer to specification section 017900 for additional information.
- B. On-Site:
 - 1. After completion of commissioning, the manufacturer shall provide 16 hours of training on consecutive days for Owner's representatives. The training course shall enable the Owner's representatives to perform Day-to-Day Operations as defined herein. A factory-trained instructor with experience in presenting the training material and the system programmer for this project shall perform the training.

C. Day-to-Day Operations - Training Description:

1. Proficiently operate the system.
2. Understand control system architecture and configuration.
3. Understand FMCS systems components.
4. Understand system operation, including FMCS system control and optimizing routines (algorithms).
5. Operate the workstation and peripherals.
6. Log-on and off the system.
7. Access graphics, point reports, and logs.
8. Adjust and change system setpoints, time schedules, and holiday schedules.
9. Recognize malfunctions of the system by observation of the printed copy and graphic visual signals.
10. Understand system drawings and Operation and Maintenance manual.
11. Understand the job layout and location of control components.
12. Access data from FMCS controllers and ASCs.
13. Operate portable operator's terminals.

D. Advanced Operations - Training Description:

1. Make and change graphics on the workstation.
2. Create, delete, and modify alarms, including annunciation and routing of these.
3. Create, delete and modify point trend logs and graph or print these both on and ad-hoc basis and at user-definable time intervals.
4. Create, delete, and modify reports.
5. Add, remove, and modify system's physical points.
6. Create, modify and delete programming.
7. Add panels when required.
8. Add operator interface stations.
9. Create, delete, and modify system displays, both graphic and others.
10. Perform FMCS system field checkout procedures.
11. Perform FMCS controller unit operation and maintenance procedures.
12. Perform workstation and peripheral operation and maintenance procedures.
13. Perform FMCS system diagnostic procedures.
14. Configure hardware including PC boards, switches, communication, and I/O points.
15. Maintain, calibrate, troubleshoot, diagnose, and repair hardware.
16. Adjust, calibrate, and replace system components.

E. System Management - Training Description:

1. Maintain software and prepare backups.
2. Interface with job-specific, third-party operator software.
3. Add new users and understand password security procedures.

F. Provide course outline and materials in accordance with the "SUBMITTALS" article in Part 1 of this section. The instructor(s) shall provide one copy of training material per student.

3.11 INSTALLATION OF SENSORS

A. Install sensors in accordance with the manufacturer's recommendations.

- B. Mount sensors rigidly and adequately for the environment within which the sensor operates.
- C. Room temperature sensors shall be installed on concealed junction boxes properly supported by the wall framing.
- D. All wires attached to sensors shall be air sealed in their raceways or in the wall to stop air transmitted from other areas affecting sensor readings.
- E. Averaging sensors and low limits shall be installed at the top of the assembly with the element on a slight downward incline away from the sensor making a serpentine pattern over the cross-sectional area with elements spaced not over 12" apart and within 6" of the top and bottom of the area.
- F. All pipe-mounted temperature sensors shall be installed in immersion wells. Install all liquid temperature sensors with heat-conducting fluid in thermal wells.
- G. Install outdoor air temperature sensors on exterior of north wall, complete with sun shield at designated location approved by Architect/Engineer. TCC shall prime and paint the device enclosure. Color selection by Architect.

END OF SECTION 230900

SECTION 230913 - INSTRUMENTATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Positive Displacement Meters.
- B. Pressure Gauge.
- C. Pressure Gauge Accessories.
- D. Thermometers.
- E. Test Plugs.
- F. Static and Differential Airflow Pressure Gauges.

1.2 SUBMITTALS

- A. Submit shop drawings per Section 230500. Include list that indicates use, operating range, total range and location for manufactured components.

PART 2 - PRODUCTS

2.1 POSITIVE DISPLACEMENT METERS (LIQUID)

- A. Positive displacement disc type suitable for fluid with hermetically sealed register.
- B. Provide water meters with bronze case with cast iron bottom cap.
- C. Meters downstream of utility company meters shall be same manufacturer as utility company meter.
- D. Manufacturers:
 - 1. Neptune
 - 2. Badger
 - 3. Hersey.

2.2 PRESSURE GAUGES

- A. Gauges shall be 4-1/2" diameter with aluminum or stainless steel case with phosphor bronze bourdon tube, brass socket for air, steam, water or oil application, 1/4" or 1/2" bottom connection. Gauges shall be 1% full scale accurate with bronze brushed brass movement and adjustable pointer. Standard ranges to be either pressure or pressure and vacuum as required of application.

B. Manufacturers:

1. Ashcroft
2. Marsh
3. Marshalltown
4. Miljoco
5. Trerice
6. U.S. Gauge Figure 1901
7. Weiss
8. Weksler
9. Wika.

C. Select gauge range for normal reading near center of gauge.

2.3 PRESSURE GAUGE ACCESSORIES

- A. All pressure gauges shall have valves and pressure snubbers. All pressure gauges on steam shall have pigtail syphon.
- B. Shutoff Valve: 1/4" ball valve as specified for each piping system.
- C. Pressure snubber, brass with 1/4" connections, porous metal type.

2.4 THERMOMETERS

A. Alcohol/Spirit Filled Type:

1. 9" long phenolic case, steel stem, accuracy of 1% full scale. Adjustable elbow joint with 180 degree adjustment in vertical plane, 360 degree adjustment in horizontal plane, and locking device to allow rotation of thermometer to any angle.
2. Select thermometer for appropriate temperature range.
3. Stem: Copper plated steel, aluminum, or brass for separable socket. Stem lengths as required for application with minimum insertion of 3".
4. Thermometers for water, steam, or oil shall have brass or steel separable socket. Thermometer wells shall be stainless steel, pressure rated to match piping system design pressure; with 2 inch extension for insulated piping and threaded cap nut with chain permanently fastened to well and cap. Thermometers for air shall have an aluminum or brass duct flange.
5. Manufacturer:
 - a. Marsh
 - b. Miljoco
 - c. Trerice
 - d. Weiss
 - e. Weksler
 - f. Wika.

B. Select scales to cover expected range of temperatures.

2.5 TEST PLUGS

- A. Test Plug: 1/4" or 1/2" brass fitting and cap, with Nordel core for temperatures up to 275°F, for receiving 1/8" outside diameter pressure or temperature probe. Plugs shall be rated for zero leakage from vacuum to 500 psi.
- B. Provide extended units for all plugs installed in insulated piping.
- C. Test Kit: Carrying case, internally padded and fitted containing one 3-1/2" diameter pressure gauge with 0-100 psi range, one gauge adapter with 1/8" probes, two 1-1/2" dial thermometers with 0° to 220°F and -25°F to 125°F ranges and 5" stems.
 - 1. Manufacturers:
 - a. Sisco
 - b. Flow Design
 - c. Peterson Equipment
 - d. MG Piping Products Co.
 - e. Miljoco, Terrice
 - f. Watts Regulator.

2.6 STATIC AND DIFFERENTIAL AIRFLOW PRESSURE GAUGES

- A. Diaphragm-activated gauge with 4-3/4" dial, cast aluminum case, sealed interior, designed to resist shock and vibration, and rated for 15 psig.
- B. Accuracy shall be $\pm 3\%$ of full scale maximum throughout entire range at 70°F.
- C. Provide mounting brackets, probes, and shutoff valves required for proper installation.
- D. The range and service shall be as required for application or as noted on the drawings.
- E. Manufacturers:
 - 1. Dwyer Magnehelic Series 2000
 - 2. Marshalltown Instrument Series 85C.
 - 3. Or equal

PART 3 - EXECUTION

3.1 INSTALLATION

- A. General Installation Requirements:
 - 1. Install per manufacturer's instructions.
 - 2. Coil and conceal excess capillary on remote element instruments.
 - 3. Install gauges and thermometers in locations where they are easily read from normal operating level.

4. Do not install instrumentation when areas are under construction, except for required rough-in, taps, supports and test plugs.
- B. Positive Displacement Meters:
1. Install positive displacement meters with shutoff valves on inlet and outlet. Provide full line size valved bypass with globe valve for liquid service meters.
- C. Pressure Gauges:
1. Connect pressure gauges to suction and discharge side of all pumps.
 2. Provide snubber for each pressure gauge.
 3. Provide coil syphon for each pressure gauge connected to steam piping.
- D. Thermometers:
1. Install thermometers in piping systems in sockets in short couplings. Enlarge pipes smaller than 2-1/2" for installation of thermometer sockets.
 2. Install thermometer sockets adjacent to control system thermostat, transmitter and sensor sockets.
 3. Locate duct thermometers minimum 10 feet downstream of mixing dampers, coils, or other devices causing air turbulence.

END OF SECTION 230913

SECTION 232100 - HYDRONIC PIPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Pipe and Pipe Fittings
- B. Valves
- C. Check Valves
- D. Strainers
- E. System Piping Schedule

1.2 QUALITY ASSURANCE

- A. Valves: Manufacturer's name and pressure rating marked on valve body. Remanufactured valves are not acceptable.
- B. Welding Materials, Procedures, and Operators: Conform to ASME Section 9, ANSI/AWS D1.1, and applicable state labor regulations.

1.3 DELIVERY, STORAGE, AND HANDLING

- A. Store and protect piping to prevent entrance of foreign matter into pipe and to prevent exterior corrosion.
- B. Deliver and store valves in shipping containers with labeling in place.

PART 2 - PRODUCTS

2.1 COPPER PIPE (ABOVE GRADE)

- A. Design Pressure 125 psig. Maximum Design Temperature 225°F.
- B. Copper Pipe; Type L; Soldered Joints:
 - 1. Tubing: Type L drawn temper seamless copper tube, ASTM B88.
 - 2. Joints: Solder with Type 95-5 solder. 50-50 solder is not acceptable.
 - 3. Fittings: Wrought copper solder joint, ASME B16.22.

2.2 PVC PRESSURE PIPE (ABOVE GRADE)

- A. Maximum Design Temperature 110°F, maximum recommended by manufacturer - 140°F.
- B. PVC Pressure Pipe; Schedule 40 Type 1 D1784; Push-On/Solvent Joint:

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1. Pipe: PVC pressure pipe, ASTM Type 1 D1784, 200 psig gauge rating @ 73°F.
2. Joints: Push-on type, socket weld with solvent cement provided by manufacturer. Shall maintain pressure rating of piping and fittings.
3. Fittings: Solvent joint, 200 psig gauge rating @ 73°F, cement, ASTM D2466

C. PVC-DWV; Schedule 40; Solvent Weld Joints:

1. Pipe: Schedule 40 rigid, PVC-DWV, normal impact Type 1, with plain ends, conforming to ASTM Standards D2665 or D2661. Cellular core piping is not acceptable.
2. Joints: Solvent-weld socket type with solvent recommended by pipe manufacturer.
3. Fittings: PVC-DWV, normal impact Type 1, with solvent-weld socket type ends for Schedule 40 pipe.
4. Limits: Schedule 40 PVC-DWV pipe must not be threaded.

2.3 VALVES

A. Shutoff Valves:

1. Ball Valves:

- a. BA-1 (Steel and Copper): 3" and under, 125 psi saturated steam, 600 psi WOG, full port, screwed or solder ends (acceptable only if rated for soldering in line with 470°F melting point of lead-free solder), bronze body of a copper alloy containing less than 15% zinc, stainless steel ball and trim, Teflon seats and seals.

1) Manufacturers:

- a) Apollo #77C-140
 - b) Stockham #S-206 BR1-R
 - c) Milwaukee #BA-400
 - d) Watts
 - e) Nibco #585-70-66
 - f) National Utilities Co.
 - g) RUB.
- 2) Provide extended shaft with operating handle of non-thermal conductive material and protective sleeve that allows operation of valve, adjustment of the packing, and adjustment of the memory stop without breaking the vapor seal or disturbing the insulation for all valves in insulated piping.
 - 3) Provide lock out trim for all valves opening to atmosphere installed in domestic water piping over 120°F, heating water piping over 120°F, steam, condensate, boiler feed water piping, compressed air piping and gasoline/kerosene piping, and as indicated on the drawings. Solid extended shaft is not required on valves with lock out trim.

- b. BA-7 (Plastic): 2" and under, 125 psi at 95°F, 35 psi at 140°F, socket weld, PVC, true union ball valve with PTFE ball seats, EPDM O-ring seals.

- 1) Manufacturers:
 - a) George Fischer 346
 - b) R&G Sloane
 - c) Asahi Omni, Nibco Tru-bloc.

2. Butterfly Valves:

a. BF-1:

- 1) 2-1/2" thru 6", 175 psi CWP, elastomers rated for 20°F to 225°F continuous and 250°F intermittent at 125 psig, fully lugged or grooved end, ductile or cast iron body (not in contact with fluid); bronze, aluminum-bronze or EPDM coated ductile iron disc; EPDM seat, stainless steel stem, extended neck, 175 psi bubble-tight, bi-directional dead-end shutoff without backing flange or nuts and with cap screws extending to centerline of valve body (for pipe extension without draining system), infinite position locking operator with memory stop up to 6" size. Cv of at least 1580 in 6" size.
- 2) Manufacturers:
 - a) Center Line Series 200
 - b) Keystone #222
 - c) Watts #DBF-03-121-1P
 - d) Nibco N200 Series or LD2000 Series
 - e) Milwaukee CL series
 - f) Hammond 5200 series.

2.4 LOCK OUT TRIM

- A. Provide lock out trim for all quarter turn valves opening to atmosphere installed in heating water piping over 120°F and as indicated on the drawings.

2.5 CHECK VALVES

- A. CK-13: Check Valves (Steel Pipe); 2-1/2" thru 12", 200# WOG, double disc wafer type, non-slam silent check, iron body, bronze or aluminum-bronze discs, 316SS shaft and spring, Viton, EPDM or BUNA-N, Cv of at least 700 in 6" size.

1. Manufacturers:

- a. Milliken 740G
- b. NIBCO W-920-W
- c. Crane Duo-Chek
- d. Victaulic V715

- B. CK-4: Check Valves (Copper Pipe); 2" and under, 200 psi WOG @ 150°F, solder, bronze, horizontal swing.

1. Manufacturers:

- a. Crane #1342
- b. Hammond #IB912
- c. Walworth #406SJ
- d. Milwaukee #1509
- e. Watts #B-5001
- f. NIBCO #S-413.

C. CK-7: Plastic; All sizes, 125# WP @ 75°F , socket weld, normal impact PVC, ball type. Cabot Corp.

2.6 STRAINERS

A. ST-2: Cast iron body, 125 lb. flanged ends, bolted cover, 125 psi S @ 353°F, 175 psi WOG @ 150°F.

1. Manufacturers:

- a. Armstrong #A1FL
- b. Metraflex #TF
- c. Mueller Steam Specialty Co.#758
- d. Sarco #CI-125
- e. Watts #77F-D
- f. Victaulic #732 or #W732
- g. NIBCO F-721-A.

B. Unless otherwise indicated, strainers shall be Y-pattern and have stainless steel screens with perforations as follows:

1. Pipe Size:

- a. 1/4" - 2": 1/32" screen
- b. 2-1/2" - 8": 1/16" screen
- c. 10" and Up: 1/8" screen

C. Furnish pipe nipple with ball valve, threaded hose connection, and cap to blow down all strainer screens.

D. Use bronze body strainers in copper piping and iron body strainers in ferrous piping.

PART 3 - EXECUTION

3.1 PREPARATION

A. Ream pipe and tube ends, remove burrs, bevel plain end ferrous pipe.

B. Remove scale and dirt on inside and outside before assembly.

- C. Remove all scale, rust, dirt, oils, stickers and thoroughly clean exterior of all bare metal exposed piping, hangers, and accessories in preparation to be painted.
- D. Connect to all equipment with flanges or unions.
- E. After completion, fill, clean, and treat systems. Refer to Section 232500 for treatment.

3.2 SYSTEMS, PIPING, AND VALVE SCHEDULE

- A. Condenser Water (Above Grade):
 - 1. Copper Pipe; Type L; Soldered Joints: 2" and Under; Type B Insulation
 - 2. PVC Pressure Pipe; Type 1 D1784; Push-On Joint: 2 1/2" & Up (All Mains)
 - 3. Shutoff Valves: BA-1, BF-1
 - 4. Check Valves: CK-4, CK-13
 - 5. Strainers: ST-2
 - 6. Polypropylene Valves: Provide valves by the pipe manufacturer as part of a complete system. BA-7 (PLASTIC) CK-7
- B. Non-Potable Cold Water:
 - 1. Copper Pipe; Type K; Solder Joints: 2" and Under, Type B Insulation
- C. Equipment Drains and Overflows:
 - 1. PVC-DWV; Schedule 40: Solvent Weld Joints : 4 • • "(200 mm) and Under

3.3 TESTING PIPING

- A. Test pipes underground or in chases and walls before piping is concealed.
- B. Complete testing before insulation is applied. If insulation is applied before pipe is tested and a leak ruins the insulation, replace all damaged insulation.
- C. Test the pipe with water at 1.5 times the design pressure but not less than 125 psig pressure. Hold pressure for at least two hours.
- D. Test to be witnessed by the Engineer or their representative, if requested by the Engineer.

3.4 CLEANING PIPING

- A. Assembly:
 - 1. Prior to assembly of pipe and piping components, remove all loose dirt, scale, oil and other foreign matter on internal or external surfaces by means consistent with good piping practice subject to approval of the Architect/Engineer. Blow chips and burrs out of pipe before assembly. Wipe cutting oil from internal and external surfaces.
 - 2. During fabrication and assembly, remove slag and weld spatter from both internal and external joints by peening, chipping and wire brushing to the degree consistent with good piping practices.

3. Notify the Architect/Engineer prior to starting any post erection cleaning operation in time to allow witnessing the operation. Properly dispose of cleaning and flushing fluids.
4. Prior to blowing or flushing erected piping systems, disconnect all instrumentation and equipment, open wide all valves, control valves, and balance valves, and verify all strainer screens are in place.

B. Chemical Cleaning:

1. Flush pipe and components with clean water until all discharge from system is clean. Maintain minimum velocities at all points of 5 feet/second for 30 minutes. Flow shall be in same direction as when system is in normal operation. Discharge shall be from low points of pipes, ends of headers and as otherwise needed to flush entire system. After flushing, all residual water shall be drained and/or blown out.
2. Add 2 pounds of trisodium phosphate per 100 gallons of system capacity. Use an alternate chemical if discharge of trisodium phosphate is not permitted. Maintain 150°F in the system if possible. If heat is not available, use 3 pounds per 100 gallons.
3. Drain the system after circulating the chemical cleaner for six hours at 150°F, or 12 hours at a lower temperature. Refill. Test a water sample. Drain and fill again if excessive cleaning chemicals remain and until water appears clear.
4. After each system has been cleaned and thoroughly flushed of pretreatment chemicals, it shall be immediately refilled with water and treated with chemical treatment as specified in Section 232500. The system shall not be allowed to sit empty for any length of time.
5. When system water is clear, remove, clean and replace all strainers.
6. Water samples may be taken by the Architect/Engineer to verify a clean system. If system is not clean, the entire process, including chemical treatment specified in Section 232500, shall be repeated at the Contractor's expense.
7. Chemical cleaning applies to the following systems:
 - a. Condenser Water

3.5 INSTALLATION

A. General Installation Requirements:

1. Route piping in orderly manner, straight, plumb, with consistent pitch, parallel to building structure, with minimum use of offsets and couplings. Provide only offsets required for needed headroom or clearance and needed flexibility in pipe system.
2. Install piping to conserve building space, and not interfere with other work.
3. Group piping whenever practical at common elevations.
4. Install piping to allow for expansion and contraction without stressing pipe, joints, or connected equipment.
5. Reducers are generally not shown. Where pipe sizes change at tee, the tee shall be the size of the largest pipe shown connecting to it. Where pipe sizes are not shown, the larger size in either direction shall continue through the fitting nearest to the indication of a smaller pipe size.
6. Install bell and spigot pipe with bells upstream.
7. Seal pipes passing through exterior walls with a wall seal per Section 230529. Provide Schedule 40 galvanized sleeve at least 2 pipe sizes larger than the pipe.
8. Branch takeoffs shall be from the top side (if branch is two sizes smaller than main), or any angle from the horizontal plane to the top of piping.

B. Installation Requirements in Electrical Rooms:

1. Do not install piping or other equipment above electrical switchboards or panelboards. This includes a dedicated space extending 25 feet from the floor to the structural ceiling with width and depth equal to the equipment plus its required clearance space.

C. Valves/Fittings and Accessories:

1. Provide chain operators for all valves over 2" size that are over 10'-0" above finished floor. Extend to 7'-0" above finished floor.
2. Provide valve position indicator on all valves 10'-0" or greater above finish floor and not located above ceiling.
3. Provide clearance for installation of insulation, and access to valves and fittings.
4. Prepare pipe, fittings, supports, and accessories for finish painting.
5. Install valves with stems upright or horizontal, not inverted, except install manual quarter turn valves in radiation cabinets and all butterfly valves with stems horizontal.
6. Provide shutoff valves and flanges or unions at all connections to equipment, traps, and items that require servicing.
7. Provide flanges or unions at all final connections to equipment, traps and valves.
8. Arrange piping and piping connections so equipment may be serviced or totally removed without disturbing piping beyond final connections and associated shutoff valves.
9. Horizontal swing check valves may only be installed in horizontal position. Do not install horizontal swing check valves in upward or downward flow direction. Where upward or downward flow installation is required, use spring-assisted, non-slam check valve.

3.6 PIPE ERECTION AND LAYING

- A. Carefully inspect all pipe, fittings, valves, equipment and accessories prior to installation. Immediately reject and remove from the job any items which are unsuitable, cracked or otherwise defective.
- B. All pipe, fittings, valves, equipment and accessories shall have factory-applied markings, stampings, or nameplates sufficient to determine their conformance with specified requirements.
- C. Exercise care at every stage of storage, handling, laying and erecting to prevent entry of foreign matter into piping, fittings, valves, equipment and accessories. Do not erect or install any unclean item.
- D. During construction, until system is fully operational, keep all openings in piping and equipment closed at all times except when actual work is being performed on that item. Closures shall be plugs, caps, blind flanges or other items designed for this purpose.
- E. Change direction of pipes only with fittings or pipe bends. Change size only with fittings. Do not use miter fittings, face or flush bushings, or street elbows. 2-1/2" and larger fittings shall be long radius type, unless otherwise shown on the drawings or specified. Construct welded elbows of angles not available as standard fittings by cutting and welding standard elbows to form smooth, long radius fittings.
- F. Use full and double lengths of pipe wherever possible.

- G. Unless otherwise indicated, install all inlet and outlet piping, including shutoff valves and strainers, to coils, pumps and other equipment at line size with reduction in size being made only at control valve or pump.
- H. Cut all pipe to exact measurement and install without springing or forcing except in the case of expansion loops where cold springing is indicated on the drawings.
- I. Do not create, even temporarily, undue loads, forces or strains on valves, equipment or building elements.

3.7 DRAINING AND VENTING

- A. Unless otherwise indicated on the drawings, all horizontal pipes, including branches, shall pitch 1" in 40 feet to low points for complete drainage, removal of condensate, and venting.
- B. Provide drain valves at all low points of water piping systems or where indicated on drawings for complete or sectionalized draining. Drain valves are defined above.
- C. Use eccentric reducing fittings on horizontal runs when changing size for proper drainage and venting. Install all liquid lines with top of pipe and eccentric reducers in a continuous line.
- D. Provide air vents at all high points and wherever else required for elimination of air in all water piping systems. Do not use automatic air vents in glycol systems unless they are piped to the fill tank.
- E. Air vents shall be in accessible locations. If needed to trap and vent air in a remote location, a 1/8" pipe shall connect the tapping location to a venting device in an accessible location.
- F. All vent and drain piping shall be of same materials and construction as the service involved.

3.8 BRANCH CONNECTIONS

- A. Make branch connections with standard tee or cross fittings of the type required for the service unless otherwise specified herein or detailed on the drawings.
- B. At the option of the Contractor, branch connections from headers and mains may be cut into black steel pipe using forged weld-on fittings.
- C. Use of forged weld-on fittings is also limited as follows:
 - 1. Must have at least same pressure rating as the main.
 - 2. Header or main must be 2-1/2" or over.
 - 3. Branch line is at least two pipe sizes under header or main size.

3.9 JOINING OF PIPE

- A. Solder Joints (Copper Pipe):

1. Make up joints with 95% tin and 5% antimony (95-5) solder conforming to ASTM B32 Grade 95TA. Cut copper tubing ends perfectly square and remove all burrs inside and outside. Thoroughly clean sockets of fittings and ends of tubing to remove all oxide, dirt and grease just prior to soldering. Apply flux evenly, but sparingly, to all surfaces to be joined. Heat joints uniformly to proper soldering temperature so solder flows to all mated surfaces. Wipe excess solder, leaving a uniform fillet around cup of fitting.
2. Flux shall be non-acid type conforming to ASTM B813.
3. Solder end valves may be installed directly in the piping system if the entire valve is suitable for use with 470°F melting point solder. Remove composition discs and all seals during soldering if not suitable for 470°F.

B. Push-on/Solvent Joints (PVC):

1. Make joints with a two-step process. Use primer conforming to ASTM F656 and solvent cement conforming to ASTM D2564.

END OF SECTION 232100

SECTION 232116 - HYDRONIC SPECIALTIES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Air Vents
- B. Automatic Air Vents
- C. Makeup Water Accessories
- D. Safety Relief Valves
- E. Suction Diffusers
- F. Automatic Flow Control Valves
- G. Combination Piping Packages
- H. Expansion Tank
- I. Sidestream Filters
- J. Air Separators
- K. Drain Valves and Blowdown Valves
- L. Glycol

1.2 QUALITY ASSURANCE

- A. Valves: Manufacturer's name and pressure rating marked on valve body. Remanufactured valves are not acceptable.
- B. Welding Materials, Procedures, and Operators: Conform to ASME Section 9, ANSI/AWS D1.1, and applicable state labor regulations.

1.3 SUBMITTALS

- A. Submit product data under provisions of Section 230500. Include data on pipe materials, fittings, valves, and accessories. Include manufacturers' support spacing requirements for plastic piping.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Store and protect piping to prevent entrance of foreign matter into pipe and to prevent exterior corrosion.

- B. Deliver and store valves in shipping containers with labeling in place.

PART 2 - PRODUCTS

2.1 AIR VENTS

- A. At end of main and other points where large volume of air may be trapped, use 1/4" globe valve, angle type, 125 psi, Crane #89, attached to coupling in top of main, 1/4" discharge pipe turned down with cap.
- B. On branch lines and small heating units, use coin-operated air vent equal to B&G #4V, attached to 1/8" coupling in top of pipe. Install air vents on all coils and terminal heating units.

2.2 AUTOMATIC AIR VENTS

- A. Low capacity automatic air vent (for bladder tank anti-thermosyphon loops). Maximum operating pressure and temperature of at least 240°F and 125 psi, 1/2" or 3/4" inlet.
 - 1. Manufacturers:
 - a. B&G #87
 - b. Armstrong
 - c. Spirotherm
 - d. Taco
 - e. Watts
- B. High/low capacity automatic air vent (for air separator connection). Maximum operating pressure and temperature of at least 240°F and 125 psi, 3/4" inlet, 3/8" minimum outlet.
 - 1. Manufacturers:
 - a. B&G #107
 - b. Armstrong
 - c. Spirotherm
 - d. Taco
 - e. Watts

2.3 MAKEUP WATER ACCESSORIES

- A. Pressure Reducing Valve:
 - 1. For water fill lines to hydronic systems.
 - 2. Removable strainer, field adjustable discharge pressure, brass body, disc and seat, union with 1/2" or 3/4" NPT sweat connection, 125 psig maximum working pressure, 225°F maximum temperature.
 - 3. Manufacturers:
 - a. Armstrong
 - b. Bell & Gossett

- c. Conbraco
- d. Thrush
- e. Watts

B. Relief Valve:

- 1. For water fill lines to hydronic systems.
- 2. Cast iron or bronze body, 1/2" or 3/4" screwed connections, 125 psig working pressure, 225°F maximum temperature. Minimum 500,000 Btuh capacity at 30 psig. Manual test lever.
- 3. Manufacturers:
 - a. Armstrong
 - b. Bell & Gossett
 - c. Conbraco
 - d. Taco
 - e. Watts

C. Backflow Preventer:

- 1. Reduced pressure type as scheduled on the drawings.
- 2. Provide an air gap fitting and piping to drain.
- 3. If not indicated on the drawings, unit shall be same size as pipe.
- 4. Field test and tag units per manufacturer's instructions by a certified tester before initial operation.

2.4 SAFETY RELIEF VALVES

- A. SRV-1 (Hydronic Heating Systems): Spring-loaded disc type with cast iron or bronze body, bronze or stainless steel disc, side outlet and lifting lever for maximum service of 125 psig at 250°F. For relieving water during pressure fluctuations and in case of control failure. Capacities shall be ASME Section IV certified and labeled.
- B. Manufacturers:
 - 1. Kunkle # 537
 - 2. B&G
 - 3. Conbraco
 - 4. McDonnell & Miller
 - 5. Watts

2.5 SUCTION DIFFUSER

- A. Furnish and install on base-mounted pumps with inlet size same as pipe size shown on the drawing.
- B. In no case shall pressure drop exceed 3.0 psi.

- C. Suction diffuser shall consist of angle body with inlet vanes and combination diffuser-strainer-orifice cylinder with 3/16" diameter openings for pump protection, gauge tappings, and blowdown connection. Orifice cylinder, with bronze or stainless steel strainer with free area at least 5 times cross section area of pump suction opening. Furnish adjustable foot to support weight of suction piping. Connect drain valve to blowdown connection. Provide 16 mesh bronze startup strainer. The startup strainer shall be removed after the system has been started, cleaned, and is operating under normal conditions, but before the system is turned over to the Owner. Hang the startup strainer on the piping near the pump after it is removed.
- D. Manufacturers:
 - 1. Amtrol
 - 2. Armstrong
 - 3. Bell & Gossett
 - 4. Patterson
 - 5. Taco
 - 6. Wheatley
 - 7. Victaulic

2.6 AUTOMATIC FLOW CONTROL VALVES (AUTOMATIC BALANCING VALVES)

- A. The GPM for the automatic flow control valves shall be factory set and shall automatically limit the rate of flow to within $\pm 10\%$ of the specified GPM over at least 95 percent of the control range.
- B. Pump Head Requirements: The permanent pressure loss added to the pump head shall not exceed 7 feet.
- C. Each valve shall have two P/T ports.
- D. Five-year product warranty and first year cartridge exchange, up to 10 percent.
- E. The internal wear surfaces of the valve cartridge shall be stainless steel or polyphenylsulfone orifice with an elastomeric diaphragm.
- F. The internal flow cartridge shall be permanently marked with the GPM and spring range.
- G. Valve body shall be brass on all valves 2" and under and ductile iron on all valves 2-1/2" and larger.
- H. All valves shall be factory leak tested at 100 psi air under water.
- I. A differential pressure test kit shall be supplied to verify flow and measure over-heading. The kit shall consist of a 4-1/2" diaphragm gauge equipped with 10 foot hoses and P/T adapters all housed in a vinyl case. Calibration shall be 0-35 PSID for 2-32 PSI spring range or 0-65 PSID for 5-60 PSI range.
- J. Manufacturers:
 - 1. Griswold

2. Autoflow
3. Versa Flow
4. Nexus
5. B&G
6. Victaulic
7. Hays Fluid Controls

- K. Complete integral piping package, which integrates shutoff valves, automatic flow control valves, vents, strainers and drains, is acceptable.

2.7 COMBINATION PIPING PACKAGES

- A. Combination piping packages are allowed at unitary equipment only in lieu of individual components specified for hydronic coils and devices containing hydronic coils. Configuration of combination pieces shall match layouts on the drawings. Each component of the combination piping packages shall meet these specifications for the individual components being combined. Coil connections shall be made with flexible hose equal to Metraflex SFLXTU18. Combination piping packages shall include:

1. Shutoff valves
2. Wye strainers
3. Manual balancing valves with memory stop.
4. Test plugs
5. Manual air vents
6. Unions

- B. Manufacturers:

1. FDI Flowset
2. Griswold
3. Hays Fluid Controls
4. HCI Terminator
5. Nexus Coil Pak
6. NIBCO, Victaulic

2.8 EXPANSION TANK

- A. Compression Type:

1. Tank shall be welded steel, guaranteed air-tight and leakproof, ASME construction, stamped for 125 psig working pressure.
2. Furnish with air control fitting and drain valve.
3. 375°F maximum operating temperature.
4. Furnish bronze 3/4" gauge glass, tested for at least 200 psi, hand wheel automatic valves with rubber washer for glass and 1/4" drain cock.

- B. Bladder Type:

1. Tank shall be welded steel, ASME construction and stamped.

2. Tank shall be complete with heavy-duty replaceable butyl bladder, charging valve, lifting ring, drain tapping, and system connection.
3. 125 psig working pressure and 240°F maximum operating temperature.
4. Manufacturers:
 - a. Thrush
 - b. Taco
 - c. Bell & Gossett
 - d. Armstrong
 - e. Watts
 - f. Wessels
 - g. Wheatley
 - h. Amtrol
 - i. Patterson
 - j. Grundfos

2.9 BYPASS/SIDESTREAM FILTER

- A. Cartridge filtration system rated for up to 50 gpm.
- B. Filter vessel shall be 304 stainless steel and suitable for use up to 150 psi maximum operating pressure.
- C. Vessel shall be equipped with an automatic air vent, manual air vent, and pressure gauge.
- D. Filter shall be capable of removing 90% of all particles 5 microns and larger with each pass through the media.
- E. Filter cartridge shall have a PVC core to prevent cartridge from collapse.
- F. Filtration system shall be suitable for use up to 200°F.
- G. System shall be provided with close coupled centrifugal pump with strainer capable of providing flow as scheduled on drawings.
- H. System shall be provided with control panel with disconnect, transformer to provide 120V 24V control power, overload and short circuit protection, dry contacts for connection to the building automation system, and single-point electrical supply connection.
- I. Filtration system components shall be pre-piped and skid mounted as a single unit.
- J. Mechanical Contractor shall provide and install shutoff valves on both up and downstream sides of filtration system, a check valve on suction side of pump between shutoff valve and pump and drain piping to nearest trench drain.
- K. Manufacturers:
 1. PEP
 2. Lenntech Filters
 3. Parker Hannifin

4. United Filtration Systems
5. Lakos

2.10 COALESCING TYPE COMBINATION AIR ELIMINATOR AND DIRT SEPARATOR

- A. Coalescing type air eliminator and dirt separator shall be fabricated from steel and ASME constructed and certified for 125 psi working pressure rated for 150 psig working pressure. Designed and constructed in accordance with ASME with ASME stamp, with two equal chambers above and below the inlet / outlet nozzles. Flanges to be Class 150, raised face, weld neck. and 270°F operating temperature. Units 2-1/2 inches and smaller shall have threaded connections. Units 3 inches and larger shall have flanged connections.
- B. Unit shall include internally structured coalescing media elements uniformly filling the entire vessel to suppress turbulence and provide air elimination efficiency of at least 99.5% free and entrained air, and 99.6% dissolved air at the installed location. Dirt separation efficiency shall be a minimum of 80% of all particles 30 micron and larger within 100 passes. Units capable of 5 micron dirt removal.
- C. Air elimination and dirt separation shall be by coalescing action by copper tubes with continuous wound, permanently attached copper wire and followed by a separate continuous wound permanently affixed copper wire.
- D. Provide brass flushing cock on the separator side to facilitate system fast-fill and to blow down impurities from the water surface within the separator.
- E. Provide factory-mounted blowdown valve on the unit bottom to allow for draining and cleaning. Coalescing separators shall be equipped with removable cover to allow for removal, inspection, and cleaning of the internal coalescing media.
- F. Units shall be painted. Units with a primer finish are not acceptable.
- G. Warranty: Three-year.
- H. Coalescing separator shall be as sized on the construction drawings, but in no case shall it have less than line size connections nor shall entering velocity exceed 10 feet per second. Pressure drop shall not exceed 5psi at design flow. Include on submittal the pressure drop of each unit at its design flow rate.
- I. Manufacturers:
 1. Spirotherm
 2. Wessels WVA
 3. Thrush

2.11 BRAIDED STAINLESS STEEL HOSE

- A. Braided stainless steel hose shall be 300 series stainless steel corrugated hose wrapped with 300 series stainless steel braiding. Product shall be noted as lead free.
- B. Manufacturers

1. Metraflex SFLXTU18 or equal

2.12 DRAIN VALVES AND BLOWDOWN VALVES

- A. Drain valve and blowdown valve shall mean a shutoff valve as specified for the intended service with added 3/4" male hose thread outlet, cap, and retaining chain.

2.13 CONNECTIONS BETWEEN DISSIMILAR METALS

- A. Connections between dissimilar metals shall be insulating dielectric types that provide a water gap between the connected metals, and that either allow no metal path for electron transfer or that provide a wide water gap lined with a non-conductive material to impede electron transfer through the water path.
- B. Joints shall be rated for the temperature, pressure, and other characteristics of the service in which they are used, including testing procedure.
- C. Aluminum, iron, steel, brass, copper, bronze, galvanized steel, and stainless steel are commonly used and require isolation from each other with the following exceptions:
 1. Iron and steel connected to each other.
 2. Brass, copper, and bronze connected to each other.
 3. Brass or bronze valves and specialties connected in closed systems with steel, iron, or stainless steel on both sides of the brass or bronze valves and specialties. Where two or more brass or bronze items occur together, they shall be connected with brass nipples. Brass or bronze valves and specialties cannot be used as a dielectric separation between pipe materials.
- D. Dielectric protection is required at connections to equipment of a material different than the piping.
- E. Screwed Joints (acceptable up to 2" size):
 1. Dielectric waterway rated for 300 psi CWP and 225°F.
 2. Manufacturers:
 - a. Elster Group ClearFlow fittings
 - b. Victaulic Series 647
 - c. Grinnell Series 407
 - d. Matco-Norca
- F. Flanged Joints (any size):
 1. Use 1/8" minimum thickness, non-conductive, full-face gaskets.
 2. Employ one-piece molded sleeve-washer combinations to break the electrical path through the bolts.
 3. Sleeve-washers are required on one side only, with sleeves minimum 1/32" thick and washers minimum 1/8" thick.
 4. Install steel washers on both sides of flanges to prevent damage to the sleeve-washer.

5. Separate sleeves and washers may be used only if the sleeves are manufactured to exact lengths and installed carefully so the sleeves must extend partially past each steel washer when tightened.
6. Manufacturers:
 - a. EPCO
 - b. Central Plastics
 - c. Pipeline Seal and Insulator
 - d. F.H. Maloney
 - e. Calpico

2.14 ETHYLENE GLYCOL

- A. Fill glycol systems with a mixture of water and ethylene glycol based low temperature industrial heat transfer fluid with an expected life of at least 12 years in normal use. *Water shall meet the glycol manufacturer's recommendations (generally less than 25ppm chloride, sulfite, and hardness). Distilled, deionized, or reverse osmosis water is acceptable, as are pre-diluted solutions from the manufacturer. Solution shall contain a fluorescent dye to facilitate leak detection.*
- B. Fluid suitable for use from -60°F to 250°F.
- C. Glycol shall *pass ASTM D1384 (less than 0.5 mils annual penetration of all system metals)*. Glycol supplier shall provide a certificate of assurance.
- D. A 50% solution by weight shall depress the freezing point to at least -29°F. At 40°F the solution shall have viscosity of not over 6 centipoise, thermal conductivity of at least 0.21 Btu/hr*ft*°F, specific heat of at least 0.79 Btu/lbm*°F, and specific gravity of at least 1.08.
- E. The glycol manufacturer shall analyze the fluid biannually to ensure the corrosion protection properties continue to meet industry standards. This shall be at no cost to the Owner. No chemical additions shall be made to the glycol solution until an analysis is completed.
- F. Automotive glycol containing sodium silicate is not acceptable.
- G. Manufacturers:
 1. Dow Chemical "Dowtherm SR-1"
 2. Interstate Chemical "Intercool NFE"
 3. Houghton Chemical "Wintrex"
 4. Texaco

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Valves/Fittings and Accessories:

1. Where a manual balance valve is shown to be installed in series with a service (isolation) valve, separate balance and service (isolation) valves shall be installed.
2. Install balancing valves with the manufacturer's recommended straight upstream and downstream diameters of pipe.
3. Prepare accessories for finish painting.
4. Install accessories with stems upright or horizontal, not inverted, except install manual quarter turn valves in radiation cabinets and all butterfly valves with stems horizontal.
5. Provide shutoff valves and flanges or unions at all connections to equipment, traps, and items that require servicing.
6. Provide flanges or unions at all final connections to equipment, traps and valves.
7. Arrange piping and piping connections so equipment may be serviced or totally removed without disturbing piping beyond final connections and associated shutoff valves.

END OF SECTION 232116

SECTION 232123 - HVAC PUMPS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. All pumps except where integral with a manufactured piece of equipment.
- B. Pump controls where self-contained.

1.2 SUBMITTALS

- A. Submit shop drawings under provisions of Section 230500.
- B. Submit certified pump performance curves with pump and system operating point plotted. Include NPSH curve when applicable.
- C. Submit motor data indicating compliance with Section 230513.
- D. Submit certification that pumps, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:
 - 1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
 - 3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

PART 2 - PRODUCTS

2.1 PUMPS - GENERAL

- A. Statically and dynamically balance rotating parts.
- B. Construction shall permit complete servicing without breaking piping or motor connections.
- C. Pumps shall operate at 1750 rpm unless specified otherwise.
- D. Pump connections shall be flanged, whenever available.
- E. Heating pumps shall be suitable for 225°F water.
- F. Motors shall comply with Section 230513.

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HVAC PUMPS

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- G. Pump impellers shall not have smaller diameters than those scheduled. The inlet and discharge pipe sizes shall also meet or exceed the scheduled pump.
- H. Pumps specified in this section operating in clean water with a flow greater than 25 GPM and less than 459 feet head shall have a maximum Pump Energy Index (PEI) as scheduled on the drawings. In no case shall the PEI exceed 1.0.

2.2 BASE MOUNTED END SUCTION PUMPS

- A. Type: Centrifugal, single stage.
- B. Casing: Cast iron, single suction, rated for greater of 150 psi or 1.25 times actual working discharge pressure, flanged suction and discharge with gauge ports.
- C. Impeller: Bronze, fully enclosed, keyed to shaft.
- D. Shaft: High grade alloy steel with copper, bronze or stainless steel shaft sleeves.
- E. Bearings: Grease lubricated roller or ball bearings with grease fittings. If pump will be insulated, grease fittings shall be extended 3" with rigid pipe to clear the insulation.
- F. Drive: Flexible coupling with OSHA-approved guard.
- G. Seals: Mechanical type with internal flushing rated for -20 to 225°F with Buna elastomer, carbon primary ring, and ceramic stationary ring.
- H. Baseplate: Heat treated cast iron or reinforced heavy steel.
- I. Manufacturers:
 - 1. Bell & Gossett
 - 2. Taco
 - 3. Aurora
 - 4. Armstrong
 - 5. Grundfos/Peerless/PACO
 - 6. Patterson
 - 7. Weinman/Crane

PART 3 - EXECUTION

3.1 INSTALLATION

- A. General Installation Requirements:
 - 1. Install all products per manufacturer's recommendations.
 - 2. Support piping adjacent to pumps so that no weight is carried by pump casings. Provide supports under elbows on 4" and larger pump suction and discharge pipes. Allow a minimum of 18" clearance for removal of suction diffuser.

3. Ensure pumps operate at specified fluid temperatures without vapor binding or cavitation, are non-overloading in parallel or individual operation, and operate within 25% of midpoint of published maximum efficiency curve.
4. Install on vibration isolators as scheduled on drawings.

B. Base-Mounted Pumps:

1. Base-mounted pump alignment shall be inspected and approved by a factory-trained representative. If alignment is not satisfactory, the representative shall field laser align the shaft. If the pump is aligned in the field, an alignment report shall be provided as part of the closeout documents.
2. Unless otherwise shown on the drawings, mount all base mounted pumps on 4" high concrete pads and anchor frames to pads with cast-in-place anchors.
3. All base-mounted pumps shall be grouted-in. Follow manufacturer's instructions for grouting.

3.2 TRAINING

- A. Refer to specification section 017900 for training requirements.

END OF SECTION 232123

SECTION 232500 - CHEMICAL (WATER) TREATMENT

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Treatment for Closed Systems (Glycol).
- B. Chemical Feed Equipment.

1.2 SUBMITTALS

- A. Submit shop drawings under provisions of Section 230500.
- B. Include system schematics, equipment locations, and controls schematics.
- C. Submit product data indicating chemicals and equipment.
- D. Submit manufacturer's installation instructions.
- E. Submit electrical power/controls wiring diagrams and product data indicating general assembly, components, safety controls, and service connections.
- F. Submit reports indicating start-up of treatment systems is completed and operating properly. Include reports indicating analysis of system water after cleaning and after treatment.

1.3 EXTRA STOCK

- A. Provide clean cartridges or bags in all bypass (pot) feeders with filters.
- B. Provide two complete sets of replacement cartridges or filters for each bypass (pot) feeder with filters installed. Deliver to Owner at job site.

1.4 OPERATION AND MAINTENANCE DATA

- A. Submit operation and maintenance data.
- B. Include data on pumps and other equipment including spare parts lists, procedures, and treatment programs.
- C. Include step-by-step instructions on test procedures including target concentrations and test frequencies.
- D. Include list of treatment chemicals and associated SDS.

1.5 QUALIFICATIONS

- A. Manufacturer: Company specializing in manufacturing the products specified in this section with minimum five years documented experience. Company shall have local representatives with water analysis laboratories and full-time service personnel.

1.6 REGULATORY REQUIREMENTS

- A. Conform to all applicable codes and regulations for addition of non-potable chemicals to building mechanical systems, and for discharge to public sewage systems.
- B. Provide only chemicals approved for use and disposal by local authorities. Contact the Architect/Engineer if any specified chemicals are prohibited.

1.7 MISCELLANEOUS PROVISIONS

- A. The State of Missouri has an existing contract with Walter Louis Fluid Technologies for water treatment services. The State of Missouri will utilize this existing contract to provide all chemicals needed for startup as well as all future chemicals needed to protect and maintain the equipment. The Contractor shall coordinate with Walter Louis Fluid Technologies to ensure that the water treatment system is compatible with new equipment.

1.8 WATER ANALYSIS

- A. Sample feedwater to determine appropriate chemical treatment. Contact the Architect/Engineer if test indicates treatment required is different than that specified.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. US Water
- B. Nalco
- C. Betz
- D. America's Best Water Treaters
- E. Industrial Water Management
- F. Garratt-Callahan Company
- G. Lakeland Chemical Specialties, Inc.
- H. Iowa Water Management Corp.
- I. Butler Chemical Company
- J. Eldon Water

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CHEMICAL (WATER) TREATMENT

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- K. ChemTreat
- L. Earthwise Environmental, Inc.

2.2 MATERIALS

- A. Closed System Treatment (with Glycol):
 - 1. The specified glycols contain initial charge of corrosion inhibitors, however, the pH after installation must be checked and adjusted to maintain between 8.0 and 10.0 using inhibitors recommended by the manufacturer (normally dipotassium phosphate).
 - 2. Dispose of existing glycol and provide 25% glycol concentration in new system.
- B. Open (Evaporative Fluid Cooler) System Treatment:
 - 1. Cooling Tower Systems - Conductivity Controlled:
 - a. Provide solution pump to feed scale inhibitor, dispersant, and corrosion inhibitor from solution tank into condenser water return to tower.
 - b. Provide conductivity controller to sample water and operate solenoid bleed valve and solution pumps.
 - c. Introduce biocide to tower with shock feed solution pumps. Provide two solution tanks and timer suitable for control of both solution pumps.
 - 2. Corrosion Inhibitor: Molybdate-based inhibitor.
 - 3. Scale Inhibitor: Organic phosphonates such as aminiomethylene-phosphonate; phosphonates such as hydroxyethylidene diphosphonic acid or polyamino-substituted phosphonates; or synthetic polymers such as low-molecular-weight polyacrylates, polymeth-acrylates and polyacrylanides. Inorganic poly-phosphates are not acceptable.
 - 4. Biocide: The primary biocide shall be an oxidizing biocide such as chlorine or bromine. The second biocide shall be a dispersing (non-oxidizing) type such as a quaternary amine compound.
 - 5. Dispersant: Polymer to maintain mud and dirt particles in suspension.

2.3 EQUIPMENT

- A. Bypass (Pot) Feeder: 5.0 gal; quick-opening cap with 3-1/2" minimum diameter opening and opening wrench, legs to raise fill cap to 30" to 36", drain valve, air cock, working pressure of 200 psig at 200°F.
 - 1. Acceptable Manufacturers:
 - a. Griswold
 - b. Vector Industries
 - c. J.L. Wingert
 - d. Neptune
- B. Solution Metering Pump: Positive displacement, diaphragm pump with adjustable flow rate, thermoplastic construction, continuous duty, fully enclosed electric motor and drive, and built-in relief valve.

- C. Solution Tanks: May be shipping drum, 50 gallon capacity, polyethylene, self-supporting, one gallon markings, molded cover, and liquid level switch. Provide level switch in each solution tank to deactivate pump and sound local alarm.
- D. Liquid Level Switch: Polypropylene housing with integrally mounted PVC air trap, receptacles for connection to metering pump, and low-level alarm light.
- E. Solenoid Valves: Forged brass globe pattern body, normally open or closed as required, general purpose solenoid enclosure, and continuous duty coil.
- F. Timers: Electronic timers, infinitely adjustable over full range, 150 second and five-minute range, mounted together in cabinet with hand-off-automatic switches and status lights.
- G. Water Meter: Displacement type water meter with sealed, tamper-proof magnetic drive, impulse contact register, single pole, double throw dry contact switch.
- H. Conductivity Controller: Packaged monitor controller with solid state circuiting, 5% accuracy, linear dial adjustment, built-in calibration switch, on-off switch and light, control function light, output to control circuit.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install bypass (pot) feeder with top approximately 36" above the floor.
- C. Coordinate with Contractor to provide temporary metering capabilities during system fill to determine overall system volume.
- D. For systems containing glycol, carefully review the glycol manufacturer's water requirements and coordinate to provide system cleaning, flushing, and initial fill with the proper quality of water conforming to the manufacturer's and these specifications.

3.2 CLOSED-LOOP HYDRONIC SYSTEM WATER QUALITY STANDARDS

- A. Review equipment manufacturer's water quality standard to ensure water quality is sufficient to meet their warranty requirements as well as to ensure peak heat transfer efficiency. Contractor shall maintain hydronic systems within the more stringent of either the equipment manufacturer's requirements or those listed below:

Measured Value	Multi-Metal Systems with Aluminum	Multi-Metal Systems with Stainless Steel	Multi-Metal Systems with Copper
pH Range	8.5	8.5	9.0
Alkalinity as CaCO ₃	100 - 500 mg/l	100 - 500 mg/l	100 - 500 mg/l
Hardness as CaCO ₃ *	100 - 500 mg/l	100 - 500 mg/l	100 - 500 mg/l
Suspended Solids	less than 10 mg/l	less than 10 mg/l	less than 10 mg/l

Measured Value	Multi-Metal Systems with Aluminum	Multi-Metal Systems with Stainless Steel	Multi-Metal Systems with Copper
Dissolved Solids	less than 1,000 mg/l	less than 1,000 mg/l	less than 1,000 mg/l
Chlorides	less than 150 mg/l	less than 150 mg/l	less than 150 mg/l
Iron	less than 5.0 mg/l	less than 5.0 mg/l	less than 5.0 mg/l
Manganese	less than 0.4 mg/l	less than 0.4 mg/l	less than 0.4 mg/l
Nitrate	less than 100 mg/l	less than 100 mg/l	less than 100 mg/l
Sulfate	less than 200 mg/l	less than 200 mg/l	less than 200 mg/l
Ammonia	less than 5.0 mg/l	less than 5.0 mg/l	less than 5.0 mg/l
Free Copper	less than 0.10 mg/l	less than 0.10 mg/l	less than 0.10 mg/l

- B. Submit an independent third-party test report for each chemically treated closed-loop system showing compliance with all measured values shown in the above table as part of project closeout documentation.

END OF SECTION 232500

SECTION 233100 - DUCTWORK

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Galvanized Ductwork
- B. Stainless Steel Ductwork
- C. Ductwork Reinforcement
- D. Ductwork Sealants
- E. Rectangular Ductwork
- F. Round Ductwork
- G. Exposed Ductwork (Rectangular, Round, or Oval)
- H. Flexible Duct
- I. Grease Exhaust Duct
- J. Dishwasher Exhaust Duct
- K. Leakage Testing
- L. Ductwork Penetrations
- M. Painting

1.2 DEFINITIONS

- A. Duct Sizes shown on drawings are inside clear dimensions. Maintain clear dimensions inside any lining.
- B. Transitions are generally not shown in single-line ductwork. Where sizes change at a divided flow fitting, the larger size shall continue through the fitting.
- C. Exterior Duct: Ductwork located outside the conditioned envelope including exposed ductwork above the roof, outside exterior walls, in attics above insulated ceilings, inside parking garages, and crawl spaces.
- D. Interior Duct: Ductwork located within the conditioned envelope including return air plenums and indirectly conditioned spaces.

PART 2 - PRODUCTS

2.1 SHAPE

A. Rectangular Duct - Single Wall:

1. General Requirements:
 - a. All ductwork gauges and reinforcements shall be as listed in SMACNA Duct Construction Standards Chapter 2. Where necessary to fit in confined spaces, furnish heaviest duct gauge and least space consuming reinforcement.
 - b. Transitions shall not exceed the angles in Figure 4-7.
2. Exceptions and modifications to the 2005 HVAC Duct Construction Standards are:
 - a. All ducts shall be cross-broken or beaded.
 - b. Snap lock seams are not permitted.
 - c. Turning vanes shall be used in all 90° mitered elbows, unless clearly noted otherwise on the drawings. Vanes shall be as follows:
 - 1) Type 1:
 - a) Description: Single wall type with 22-gauge (0.029") or heavier vanes, 3-1/4" blade spacing, and 4" to 4-1/2" radius. Vanes hemmed if recommended by runner manufacturer. Runners shall have extra-long locking tabs. C-value independently tested at below 0.26. EZ Rail II by Sheet Metal Connectors or equal.
 - b) Usage: Limited to 3,000 fpm and vane lengths 36" and under.
 - 2) Type 2:
 - a) Description: Double wall type with 3-1/4" blade spacing, 4-1/2" radius, 24-gauge minimum, and SMACNA Type 1 runners. C-value below 0.27.
 - b) Usage: No limits other than imposed by the manufacturer. Provide intermediate support for vanes over 48" long.
 - 3) Turning vanes shall operate quietly. Repair or replace vanes that rattle or flutter.
 - 4) Runners must be installed at a 45° angle. Elbows with different size inlet and outlet must be radius type.
 - 5) Omitting every other vane is prohibited.
 - d. Where smooth radius rectangular elbows are shown, they shall be constructed per SMACNA Figure 4-2. Type RE1 shall be constructed with a centerline duct radius R/W of 1.0. Where shown on drawings, Type RE3 elbows with 3 vanes shall be used with centerline duct radius R/W of 0.6 (SMACNA r/W=0.1). RE1 or RE3 elbows may be used where mitered elbows are shown if space permits. Mitered elbows (with or without turning vanes) may not be substituted for radius elbows.

Do not make branch takeoffs within 4 duct diameters on the side of the duct downstream from the inside radius of radius elbows.

- e. Rectangular branch and tee connections in ducts over 1" pressure class shall be 45° entry type per Figs. 4-5 and 4-6. Rectangular straight taps are not acceptable above 1" pressure class.
- f. Bellmouth fittings shown on return duct inlets shall expand at a 60-degree total angle horizontally and vertically (space permitting) and have length of at least 25% of the smallest duct dimension.
- g. Round taps off rectangular unlined ducts shall be flanged conical or bellmouth type (equal to Buckley Bellmouth or Sheet Metal Connectors E-Z Tap), or 45° rectangular with transition to round (equal to Sheet Metal Connectors Inc. High Efficiency Takeoff). Straight taps are acceptable if pressure class is 1" or less, round duct is 12" diameter or less, and the tap is not located between fans and TAB devices.
- h. Duct offsets shall be constructed as shown on drawings. Additional offsets required in the field shall be formed of mitered elbows without turning vanes for offsets up to 30° maximum angle in accordance with SMACNA offset Type 2. Offsets of greater than 30° angle shall be formed of radius elbows with centerline radius R/W=1.0 or greater. SMACNA Type 1 offsets are not permitted.
- i. Cushion heads are acceptable only downstream of TAB devices in ducts up to ± 2" pressure class and must be less than 6" in length.
- j. Slide-on flanged transverse joint systems are acceptable provided they are a manufactured product that has been tested for conformance with Chapter 2 of the SMACNA HVAC Duct Construction Standards for sheet and joint deflection at the specified pressure class.
 - 1) Apply sealant to all inside corners. Holes at corners are not acceptable.
 - 2) Manufacturers:
 - a) Ductmate Industries - 25/35/45
 - b) Nexus
 - c) Mez
 - d) WDCI
 - e) Other manufacturers must submit test data and fabrication standards and receive Architect/Engineer's approval before any fabrication begins.
- k. Formed-on flanged transverse joint systems are acceptable provided they are a manufactured product that has been tested for conformance with Chapter 2 of the SMACNA HVAC Duct Construction Standards for sheet and joint deflection at the specified pressure class.
 - 1) Apply sealant to all inside corners. Holes at corners are not acceptable.
 - 2) Flanges shall be 24-gauge minimum (not 26 gauge).
 - 3) Manufacturers:
 - a) Lockformer TDC
 - b) TDF
 - c) United McGill
 - d) Sheet Metal Connectors

- e) Other manufacturers must submit test data and fabrication standards and receive Architect/Engineer's approval before any fabrication begins.

B. Round Spiral Seam Ductwork - Single Wall:

1. Conform to applicable portions of Rectangular Duct Section. Round or flat oval ductwork may be substituted for rectangular ductwork where approved by the Engineer. The spiral seam ductwork shall meet the standards set forth in this specification. The ductwork shall meet or exceed the specified cross-sectional area and insulation requirements. The substitution shall be coordinated with all other trades prior to installation.
2. 90° elbows shall be smooth radius or have a minimum of five sections with mitered joints and R/D of at least 1.5.
3. Duct and fittings shall meet the required minimum gauges listed in chapter 3 of the SMACNA requirements for the specified pressure class. Ribbed and lightweight duct are not permitted.
4. Ductwork shall be suitable for velocities up to 5,000 fpm.
5. Divided flow fittings may be made as separate fittings or factory installed taps with sound, airtight, continuous welds at intersection of fitting body and tap.
6. Spot weld and bond all fitting seams in the pressure shell. Coat galvanizing damaged by welding with corrosion resistant paint to match galvanized duct color.
7. Ducts with minor axis less than 22" shall be spiral seam type. Larger ducts may be rolled, longitudinal welded seam type. SMACNA seams RL-2 and RL-3 are not permitted.
8. Reinforce flat oval ducts with external angles. Internal tie rods are permitted only as indicated for rectangular ductwork.
9. Transverse Joint Connections:
 - a. Crimped joints are not permitted.
 - b. Ducts and fittings 36" in diameter and smaller shall have slip joint connections. Size fitting ends to slip inside mating duct sections with minimum 2-inch insertion length and a stop bead. Use inside slip couplings for duct-to-duct joints, and outside slip couplings for fitting-to-fitting joints.
 - c. Ducts and fittings larger than 36" shall have flanged connections.
 - d. Secure all joints with at least 3 sheet metal screws before sealing.
 - e. Manufacturers:
 - 1) Slide-on Flanges:
 - 2) Ductmate Industries - SpiralMate
 - 3) Accuflange
 - 4) Sheet Metal Connectors are acceptable.
 - f. Manufacturers, Self-Sealing Duct Systems:
 - 1) Lindab
 - 2) Ward "Keating Coupling"
 - 3) Or equal

2.2 MATERIAL AND APPLICATION SPECIFIC

A. Galvanized Steel:

1. General Requirements:

- a. Duct and reinforcement materials shall conform to ASTM A653 and A924.
- b. Interior Ductwork and reinforcements: G60 galvanized (0.60 ounces per square foot total zinc coating for two sides per ASTM A90) unless noted otherwise.
- c. Exterior Ductwork: G90 galvanized (0.90 ounces per square foot total zinc coating for two sides per ASTM A90) unless noted otherwise. G60 is not acceptable for exterior use.
- d. Ductwork reinforcement shall be of galvanized steel.

2. Duct Hangers and Support:

- a. Ductwork supports shall be of galvanized or painted steel.
- b. All fasteners shall be galvanized or cadmium plated.
- c. Strap Hangers: Strap hanger shall be a minimum of 1 inch, 18 gauge galvanized steel attached to the bottom of ducts with spacing as required by SMACNA.
- d. Cable Hangers:
 - 1) Aircraft cable and slip cable hangers are acceptable for ducts up to 18" diameter. Protective sleeve tubing shall be used on the cable when supporting duct with exterior insulation. Corner saddles are required when supporting rectangular ductwork. Manufacturers; Supports:
 - a) Gripple
 - b) Ductmate
 - c) Duro Dyne
 - d) Architect/Engineer approved
- e. Integral Corner Connector Hanger: Integral hanger and corner assembly for use with TDC/TDF style duct flanges. Die stamped offset hanger connects to the flanged corner assembly. For use with aircraft cable or 1/4" or 3/8" diameter threaded rods. Tested to hold up to 1,400 lbs.. Install per manufacturer's ratings and instructions.
 - 1) Manufacturers; Supports:
 - a) EZ Hanger or equal

B. Stainless Steel Ductwork:

1. General Requirements:

- a. Ductwork shall be Type 304L stainless steel, 16 gauge minimum.
- b. Exposed ductwork shall have a #3 finish. Concealed ductwork may have milled finish.

- c. Ductwork reinforcement shall be of stainless steel.
2. Duct Hangers and Supports:
- a. Ductwork supports shall be of stainless steel. Slip cable hangers are acceptable.
 - 1) Manufacturers, Supports:
 - a) Gripple
 - b) Ductmate
 - c) Duro Dyne
 - d) Architect/Engineer approved
 - b. All fasteners shall be cadmium plated or stainless steel.
- C. Exposed Ductwork (Rectangular):
1. The following applies to all ductwork exposed in finished areas in addition to requirements noted above:
- a. Provide extra shipping protection. Use Cardboard or other protective means to prevent dents and deformed ends.
 - b. Provide cardboard or other means of protection during field fabrication. Protect from scratches. Provide stiffeners to retain shape during fabrication.
 - c. Remove all identification stickers and thoroughly clean exterior of all ducts.
 - d. Locate fitting seams on least visible side of duct.
 - e. Provide exterior finish suitable for field painting without further oil removal.
 - f. Provide ramp-type internal joint couplings. Provide bead of sealant around the inside of the duct about 1/2" from the end of the duct.
 - g. Manufacturers, Slide-on Flanges:
 - 1) Ductmate Industries
 - 2) Accuflange
 - 3) Sheet Metal Connectors
 - h. Manufacturers, Self-Sealing Duct System:
 - 1) Lindab
 - 2) Ward "Keating Koupling"
 - 3) Or equal
 - i. The system shall be free of visible dents and scratches when viewed from normal occupancy.
 - j. All insulation shall be internal, except at reheat coils.
2. In addition to the paragraphs above, this section applies to all ductwork specified or shown as "Architecturally Exposed":
- a. All spiral ductwork fittings shall be carbon arc welded.
 - b. Grind all welds to remove irregularities.

- c. Conical taps shall be one piece. Taps for grilles and takeoffs shall be factory installed with a continuous weld and ground smooth.
 - d. Welds shall be ground smooth and painted.
 - e. All architecturally exposed ducts shall be round or flat oval except where not possible (grilles, reheat coils, etc.).
3. Alternate manufacturers, including shop fabricated duct, must be reviewed before installation. The following information is required:
- a. Metal gauge of duct and fittings.
 - b. Fitting type and construction.
 - c. Type and size of reinforcement.
4. Hangers for Exposed Ductwork:
- a. Round Ducts:
 - 1) Threaded rod with duct fixing bracket and metal strap. Provide single threaded rod centered on the duct. Strap hanger shall be a minimum of 1 inch, 18 gauge galvanized steel wrapping the circumference of the duct. Spacing as required by SMACNA guidelines.
 - 2) Aircraft cable and slip cable hangers are acceptable for ducts up to 18" diameter. Protective sleeve tubing shall be used on the cable when supporting duct with exterior insulation. Spacing and cable size as required by SMACNA guidelines.
 - a) Manufacturers Supports: Gripple, Ductmate, Duro Dyne, Architect/Engineer approved.
 - 3) Aircraft cable with 2-point support in standard horseshoe arrangement. Protective sleeve tubing shall be used on the cable when supporting duct with exterior insulation. Spacing and cable size as required by SMACNA guidelines.
 - b. Rectangular Ducts:
 - 1) Aircraft cable and slip cable hangers are acceptable for ducts up to 18" in maximum dimension. Protective sleeve tubing shall be used on the cable when supporting duct with exterior insulation. Corner saddles are required when supporting rectangular ductwork. Spacing and cable size as required by SMACNA guidelines.
 - a) Manufacturers Supports: Gripple, Ductmate, Duro Dyne, Architect/Engineer approved.
 - 2) Aircraft cable with 2-point support in standard horseshoe arrangement. Protective sleeve tubing shall be used on the cable when supporting duct with exterior insulation. Corner saddles are required when supporting rectangular ductwork. Spacing and cable size as required by SMACNA guidelines.

- c. Strut-channel and all-thread rod is not acceptable for exposed ductwork.
- d. All fasteners shall be galvanized or cadmium plated.

D. Grease Exhaust Duct:

1. Field Fabricated

- a. Exposed ductwork shall be 16 gauge minimum, Type 304L stainless steel. Concealed ductwork may be 16 gauge black steel.
- b. Concealed Ductwork:
 - 1) Range hood/grease exhaust ducts having an area of 4 sf or less shall be 16 gauge carbon steel.
 - 2) Range hood/Grease exhaust ducts having an area greater than 4 sf shall be 14 gauge carbon steel.
- c. All joints and fittings shall be continuously welded and liquid-tight.
- d. Exposed ductwork shall have a #3 finish. Concealed ductwork may have a mill finish.
- e. Do not penetrate fire rated partitions, unless protected as required by applicable codes.
- f. Provide pre-fabricated access doors and labels required by NFPA 96 on sides of duct at least 1.5" from bottom. Provide access at each change in direction and at maximum 20-foot intervals in horizontal ducts. Provide access at every floor for vertical ducts.
- g. Install grease traps in kitchen grease and dishwasher ducts at base of all vertical risers and low points in the system.
- h. Where grease ducts are 20" x 20" or larger, install access for personnel to enter duct. Duct supports must be sized to support the duct weight and an additional 800 lbs per NFPA 96.
- i. Install ducts with proper clearance to combustible and limited-combustible materials.
- j. Grease ducts installed with volume dampers shall conform to the damper specified in ductwork accessories.
- k. Grease exhaust duct doors shall be grease and airtight, UL 1978 listed, meet NFPA 96 standards, and all mechanical codes. Grease duct access doors can be sandwich type or with a weld-on frame, with/without hinge.
 - 1) Manufacturer, Duct Doors:
 - a) Ductmate Industries "Ultimate I" or "Ultimate II" Style door
 - b) Approved equal
- l. All grease duct access doors used must be accompanied by independent testing in conjunction with each manufacturer's respective wrap system for high temperature applications.
- m. Refer to Section 230713 for duct insulation material and insulated access door when required to provide proper enclosure of ductwork.

- E. Dishwasher Exhaust Duct:
1. Ductwork shall be 16 gauge minimum Type 304L stainless steel.
 2. All joints and fittings shall be continuously welded and liquid-tight.
 3. Ductwork exposed in kitchens shall have a #3 finish. Concealed ductwork may have a standard mill finish.
 4. Do not penetrate fire rated partitions, unless protected as required by applicable codes.

2.3 DUCTWORK REINFORCEMENT

- A. All reinforcement shall be external to the duct except that tie rods may be used with the following limitations.
1. Ducts must be over 18" wide.
 2. Duct dimensions must be increased 2" in one dimension (h or w) for each row of tie rods installed.
 3. Tie rods must not exceed 1/2" diameter.
 4. Manufacturer of tie rod system must certify pressure classifications of various arrangements, and this must be in the shop drawings.

2.4 DUCTWORK SEALANTS

- A. One-part joint sealers shall be water-based mastic systems that meet the following requirements: maximum 48-hour cure time, service temperature of -20°F to +175°F, resistant to mold, mildew and water, flame spread rating below 25 and smoke-developed rating below 50 when tested in accordance with ASTM E84, suitable for all SMACNA seal classes and pressure classes. Mastic used to seal flexible ductwork shall be marked UL 181B-M.
- B. Two-part joint sealers shall consist of a minimum 3" wide mineral-gypsum compound impregnated fiber tape and a liquid sealant. Sealant system shall meet the following requirements: maximum 48-hour cure time, service temperature of 0°F to 200°F, resistant to mold, mildew, and water, flame spread rating below 25 and smoke developed rating below 50 when tested in accordance with ASTM E84, suitable for all SMACNA seal classes and pressure classes.
- C. Pressure sensitive tape used for sealing ductwork shall be minimum 2.5-inch wide, listed and marked UL 181A-P, having minimum 60 oz/inch peel adhesion to steel, and service temperature range from -20°F to +250°F.
- D. Where pressure sensitive tape is called for on drawings and specifications for sealing flexible ductwork, tape shall be minimum 2.5-inch wide, UL 181 B-FX listed, and marked tape having minimum 60 oz/inch peel adhesion to steel and service temperature range from -20°F to +250°F.
1. Manufacturers, Pressure-Sensitive Tape:
 - a. Venture Tape 1581A
 - b. Compac #340
 - c. Scotch Foil Tape 3326
 - d. Polyken 339

2.5 FLEXIBLE DUCT

- A. Flexible duct shall be listed and labeled as UL 181 Class 1 Air Duct Material, and shall comply with NFPA 90A and 90B, and meet GSA, FHA and other U.S. Government agency standards. Flexible duct shall bear the ADC Seal of Certification.
- B. Flame Spread/Smoke Developed: Not over 25/50.
- C. Stretch all flexible duct to prevent sags and reduce air friction. Shorten and reinstall all sagging or loose flexible duct. Avoid sharp elbows. Elbows shall maintain 1.5 diameter centerline turning radius.
- D. Install per the SMACNA Flexible Duct Manual. Secure inner layer with draw band. Wrap with pressure sensitive tape for protection prior to installing draw band. Pressure sensitive tape alone is not acceptable.
- E. Acoustic:
 - 1. Flexible duct shall be acoustic rated in accordance with ASTM E477 and ADC Test Code FD 72-RI by ETL. Insertion loss values noted below are for flow velocities less than 2,500 fpm. Submittals shall include insertion losses ratings per sizes and lengths listed below regardless of sizes shown on the drawings.
 - 2. Flexible have corrosion-resistant wire helix, bonded to a nylon fabric core inner liner that prevents air from contacting the insulation, covered with minimum 1-1/2", 3/4 lb/cf density fiberglass insulation blanket, sheathed in a vapor barrier of metalized polyester film laminated to glass mesh. Usage: All areas unless noted otherwise.
 - 3. Inner liner shall be airtight and suitable for 6" WC static pressure . Outer jacket shall act as a vapor barrier only with permeance not over 0.1 perm per ASTM E96, Procedure A. "R" value shall not be less than 4.0 ft²*°F*hr/Btuh. Temperature range of at least 0-180°F. Maximum velocity of 4,000 fpm.
 - 4. Minimum Acoustic Insertion Losses per octave band:

a. Straight Duct:

Dia	Length	63hz	125hz	250hz	500hz	1000hz	2000hz	4000hz
6" ø	6 ft	4.0	13	15	15	16	17	16
6" ø	3 ft	2.3	4.9	5.3	5.3	5.5	5.8	5.4
8" ø	6 ft	5.7	14	13	15	16	18	16
8" ø	3 ft	2.9	5.0	4.9	5.7	5.6	5.8	5.6
12" ø	6 ft	5.5	13	12	15	15	18	13
12" ø	3 ft	2.8	4.8	4.7	5.3	5.3	5.8	4.9

b. 90deg Elbow:

Dia	Length	63hz	125hz	250hz	500hz	1000hz	2000hz	4000hz
6" ø	6 ft	10	15	16	17	18	17	18
6" ø	3 ft	3.8	5.4	5.5	5.7	5.9	5.8	5.9
8" ø	6 ft	10	15	16	17	16	18	18

Dia	Length	63hz	125hz	250hz	500hz	1000hz	2000hz	4000hz
8" ø	3 ft	2.4	5.3	5.6	5.8	5.6	5.9	6.0
12" ø	6 ft	11	14	15	16	15	16	15
12" ø	3 ft	4.4	5.1	5.3	5.5	5.4	5.6	5.3

5. Usage:

- a. Connections to air inlets and outlets. Do not exceed 6'-0" in length.
- b. Acceptable Manufacturers:
 - 1) Flexmaster USA - Type 6
 - 2) Thermaflex M-Ke
 - 3) Or equal

F. Radius Forming Elbows:

1. Flexible plastic radius forming elbow for use with flexible ducts to create 90deg elbow. One size for 6" to 16" diameter ducts. UL listed for return plenum spaces.
2. Usage: All supply air terminals with flexible ductwork connection.
3. Installation: Attach to flex duct and secure draw bands without crushing flex duct to form smooth radius elbow. Suspend radius forming elbow to structure. Install per manufacturer's instructions.
4. Acceptable Manufacturers:
 - a. Hart & Cooley - Smartflow
 - b. Thermaflex - Flexflow
 - c. Titus - Flexright

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Provide openings in ducts for thermometers and controllers.
- B. Locate ducts with space around equipment for normal operation and maintenance.
- C. Do not install ducts or other equipment above electrical switchboards or panelboards. This includes a dedicated space extending 25 feet from the floor to the structural ceiling with width and depth equal to the electrical equipment. Unless intended to serve these rooms, do not install any ductwork or equipment in electrical rooms, transformer rooms, electrical closets, telephone rooms or elevator machine rooms.
- D. Provide temporary closures of metal or taped polyethylene on open ducts to prevent dust from entering ductwork.
- E. Supply ductwork shall be free of construction debris and shall comply with Level "B" of the SMACNA Duct Cleanliness for New Construction Guidelines.
- F. Repair all duct insulation and liner tears.

- G. Install manual volume dampers in branch supply ducts so all outlets can be adjusted. Do not install dampers at air terminal device or in outlets, unless specifically shown.
- H. Install flexible duct in accordance with the ADC Flexible Duct Performance and Installation Standards.
- I. Flexible duct shall NOT be joined to flat-oval connections. Provide sheet metal oval-to-round transitions where required, to include, but not limited to, all connections to air inlets, air outlets, and terminal air boxes.
- J. Install all exterior ductwork per SMACNA Fig. 6-3. Where drawings do not indicate otherwise, ductwork seams and joints shall be sealed watertight and pitched to shed water.
- K. Support all duct systems in accordance with the SMACNA HVAC Duct Construction Standards: Metal and Flexible and the SMACNA Seismic Restraint Manual: Guidelines for Mechanical Systems, where applicable. Refer to Section 230550 for seismic requirements.
- L. Adhesives, sealants, tapes, vapor retarders, films, and other supplementary materials added to ducts, plenums, housing panels, silencers, etc. shall have flame spread/smoke developed ratings of under 25/50 per ASTM E84, NFPA 255, or UL 723.
- M. All duct support shall extend directly to building structure. Do not support ductwork from pipe hangers unless coordinated with piping contractor prior to installation. Do not allow lighting or ceiling supports to be hung from ductwork or ductwork supports.
- N. Kitchen Grease and Dishwasher Ductwork:
 - 1. All kitchen grease and dishwasher ductwork shall be installed with a continuous slope and grease tight welds on all seams and joints.

3.2 DUCTWORK APPLICATION SCHEDULE

- A. Exterior Outside Air or Makeup Air Duct - Single Wall with Laminated Self-Adhering Flexible Aluminum Jacket:
 - 1. Shape:
 - a. Rectangular Duct - Single Wall
 - b. Round Spiral Seam Ductwork - Single Wall
 - 2. Material: Galvanized Steel
 - 3. Pressure Class: +3"
 - 4. Seal Class: A
 - 5. Insulation:
 - a. IECC-2021: 2" thick Type B (R=8) with laminated self-adhering flexible aluminum jacket (R=8)
 - 6. Additional Requirements: Provide aluminum jacket over all exterior ductwork.

B. Interior Supply/Outside Air/Makeup Air Duct:

1. Shape:
 - a. Rectangular Duct - Single Wall
 - b. Round Spiral Seam Ductwork - Single Wall
2. Material: Galvanized Steel
3. Pressure Class: +2"
4. Seal Class: A
5. Insulation:
 - a. IECC-2021: 1" thick Type C (R=3.6)
6. Additional Requirements: None

C. Return and Interior Exhaust Duct:

1. Shape:
 - a. Rectangular Duct - Single Wall
 - b. Round Spiral Seam Ductwork - Single Wall
2. Material: Galvanized Steel
3. Pressure Class: -2"
4. Seal Class: A
5. Insulation:
 - a. IECC-2021: None
6. Additional Requirements: None

D. Exterior and 10' Inside of Building Exhaust Duct:

1. Shape:
 - a. Rectangular Duct - Single Wall
 - b. Round Spiral Seam Ductwork - Single Wall
2. Material: Galvanized Steel
3. Pressure Class: -2"
4. Seal Class: A
5. Insulation:
 - a. IECC-2021: 2" thick Type B (R=6) with laminated self-adhering flexible aluminum jacket (R=8)
6. Additional Requirements: Provide aluminum jacket over all exterior ductwork and first 10' of ductwork entering building

- E. Grease Exhaust Duct:
 - 1. Shape: Refer to "Grease Exhaust Duct"
 - 2. Material: Field Fabricated
 - 3. Pressure Class: -2"
 - 4. Insulation: Type F provide in thickness and layers required to meet zero clearance to combustibles per specification 230713.

- F. Dishwasher Exhaust Duct:
 - 1. Shape: Refer to "Dishwasher Exhaust Duct"
 - 2. Material: Dishwasher Exhaust Duct
 - 3. Pressure Class: -1"
 - 4. Seal Class: A
 - 5. Insulation: None

- G. Ductwork Accessories (Fabric Flex Connectors, Equipment Flanges, etc.):
 - 1. Insulation:
 - a. IECC-2021: 1-1/2" thick Type A (R=4.5)

3.3 DUCTWORK SEALING

- A. General Requirements:
 - 1. Pressure sensitive tape shall not be used as the primary sealant unless it has been certified to comply with UL-181A or UL-181B by an independent testing laboratory and the tape is used in accordance with that certification.
 - 2. All connections shall be sealed including, but not limited to, taps, other branch connections, access doors, access panels, and duct connections to equipment. Sealing that would void product listings is not required. Spiral lock seams need not be sealed.
 - 3. Mastic-based duct sealants shall be applied to joints and seams in minimum 3 inch wide by 20 mil thick bands using brush, putty knife, trowel, or spray, unless manufacturer's data sheet specifies other application methods or requirements.

- B. All ducts systems, regardless of pressure class, shall be Seal Class A as defined by Section 5-1 of SMACNA HVAC Air Duct Leakage Test Manual per the Energy Code, unless specifically noted otherwise. Seal Class A shall include sealing of all transverse joints, longitudinal seams, and duct wall penetrations with welds, gaskets, mastics, or fabric-embedded mastic system. Joints are inclusive of, but not limited to, girth joints, branch and sub-branch intersections, duct collar tap-ins, fitting subsections, louver and air terminal connections to ducts, access door and access panel frames and jambs, duct, plenum, and casing abutments to building structures.

- C. Double-wall ductwork: Install insulation end fittings at all transitions from double to single-wall construction.

3.4 TESTING

- A. Interior Duct - Less than 3" WG (positive or negative):
1. Leak testing of these pressure classes is not normally required for interior ductwork (inside the building envelope). However, leak tests will be required if, in the opinion of the Engineer, the leakage appears excessive. All exterior ductwork shall be tested. If duct has outside wrap, testing shall be done before it is applied.
 2. Leak test shall be at the Contractor's expense and shall require capping and sealing all openings.
 3. Seal ducts to bring the air leakage into compliance.
 4. Contractor shall notify the Architect/Engineer five business days prior to pressurizing ductwork for testing.
- B. Exterior Duct - 1/2" WG and Above (positive or negative):
1. All exterior ductwork (outside the building envelope) shall be completely pressure tested. If duct has outside wrap, testing shall be done before it is applied.
 2. Leak test shall be at the Contractor's expense and shall require capping and sealing all openings.
 3. Contractor shall notify the Architect/Engineer five business days prior to pressurizing ductwork for testing.
- C. Test Procedure:
1. Testing shall be as listed in the latest edition of the SMACNA HVAC Duct Leakage Manual, with the following additional requirements:
 - a. The required leakage class for Seal Class A, rectangular ducts, shall be 4; round shall be 2.
 - b. Test pressure shall be the specified duct pressure class. Testing at reduced pressures and converting the results mathematically is not acceptable. This is required to test the structural integrity of the duct system.
 - c. If any leak causes discernible noise at a distance of 3 feet, that leak shall be eliminated, regardless of whether that section of duct passed the leakage test.
 - d. All joints shall be felt by hand, and all discernible leaks shall be sealed.
 - e. Totaling leakage from several tested sections and comparing them to the allowable leakage for the entire system is not acceptable. Each section must pass the test individually.
 - f. Upon completion of the pressure test, the contractor shall submit an air duct leakage test summary report as outlined in the SMACNA HVAC Duct Leakage Test Manual.
 - g. All access doors, taps to terminal air boxes, and other accessories and penetrations must be installed prior to testing. Including terminal air boxes in the test is not required.
 - h. Positive pressure leakage testing is acceptable for negative pressure ductwork.

D. Grease Exhaust Duct:

1. A light test shall be performed by passing a lamp having a power rating of not less than 100 watts through the entire section of ductwork to be tested. The lamp shall be open to emit light equally in all four directions.
2. Testing of the entire exhaust duct system including the hood-to-duct connection shall be performed. Ductwork shall be permitted to be tested in sections provided every joint is tested.
3. Leakage testing shall occur prior to use or concealment of the duct system. Ducts shall be considered concealed where installed in shafts or covered by insulation or wrap that prevents ductwork from being visibly inspected on all sides. The test shall be performed in the presence of the code official.

3.5 DUCTWORK PENETRATIONS

- A. Seal all duct penetrations of walls that are not fire rated by caulking or packing with fiberglass. Install trim strip to cover vacant space and raw construction edges of all openings in finished rooms. Install escutcheon ring at all round duct openings in finished rooms. Trim strips and rings shall be same material and finish as exposed duct.

3.6 PAINTING

- A. Paint interior of ducts black within twice the largest duct dimension of inlets and outlets where interior of duct is visible.
- B. Paint bottom of ducts black within twice the largest duct dimension where a duct is routed above an unducted perforated grille and the duct is visible.
- C. Paint all new exposed ductwork in occupied spaces to match existing.

END OF SECTION 233100

SECTION 233300 - DUCTWORK ACCESSORIES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Manual Volume Dampers.
- B. Fabric Connectors.
- C. Duct Test Holes.

1.2 SUBMITTALS

- A. Submit shop drawings under provisions of Section 230500.
- B. Submit manufacturer's installation instructions.
- C. Submit certification that ductwork accessories will withstand seismic forces defined in Section 230550. Include the following:
 - 1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
 - 3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

PART 2 - PRODUCTS

2.1 MANUAL VOLUME DAMPERS

- A. Fabricate in accordance with SMACNA Duct Construction Standards, and as indicated.
- B. Fabricate single blade dampers for duct sizes to 9-1/2 x 30 inches.
- C. Fabricate multi-blade damper of opposed blade pattern with maximum blade sizes 12" x 72". Assemble center and edge crimped blades in prime coated or galvanized channel frame with suitable hardware.
- D. Except in round ductwork 12 inches and smaller, provide end bearings. On multiple blade dampers, provide molded synthetic or oil-impregnated nylon or sintered bronze bearings.
- E. Provide locking quadrant regulators on single and multi-blade dampers.

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- F. On insulated ducts, mount quadrant regulators on stand-off mounting brackets, bases, or adapters.
- G. If blades are in open position and extend into the main duct, mount damper so blades are parallel to airflow.

2.2 FABRIC CONNECTORS

- A. Fabric connectors shall be installed between all fans or fan units and metal ducts or casings to prevent transfer of fan or motor vibration.
- B. The fabric connectors shall be completely flexible material which shall be in folds and not drawn tight.
- C. Fabric connectors shall be of glass fabric double coated with neoprene, with UL approval. Weight = 30 oz. per square yard minimum. Fabric shall not be affected by mildew and shall be absolutely waterproof, airtight and resistant to acids, alkalis, grease and gasoline, and shall be noncombustible.
- D. Fabric connections shall not exceed 6" in length on ductwork that has a positive pressure. On ductwork that has a negative pressure, the length shall not exceed 2" in length.
- E. All corners shall be folded, sealed with mastic and stapled on 1" centers.
- F. Fabric connectors shall not be painted.
- G. Unless otherwise shown on the drawings, the fabric connection at the inlet to centrifugal fans shall be at least one duct diameter from the fan to prevent inlet turbulence.
- H. Materials:
 - 1. Durodyne MFN-4-100
 - 2. Vent Fabrics, Inc.
 - 3. "Ventglas"
 - 4. Proflex PFC3NGA
- I. Fabric connectors exposed to sunlight and weather shall be as described above, except the coating shall be hypalon in lieu of neoprene.
- J. Materials:
 - 1. Durodyne "Duralon MFD-4-100"
 - 2. Vent Fabrics, Inc.
 - 3. "Ventlon"
 - 4. Proflex PFC3HGA

2.3 GREASE DUCT ACCESS DOORS

- A. Provide pre-fabricated and pre-insulated duct access doors by the same manufacturer as the fire resistive duct wrap.

2.4 DUCT TEST HOLES

- A. Cut or drill temporary test holes in ducts as required. Cap with neat patches, neoprene plugs, threaded plugs, or threaded or twist-on metal caps.

2.5 DUCTWORK ACCESSORY SEALANTS

- A. Ductwork accessory sealants and adhesives shall conform to Section 233100.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. General Installation Requirements:

1. Install accessories in accordance with manufacturer's instructions.
2. Where duct access doors are located above inaccessible ceilings, provide ceiling access doors. Coordinate location with the Architect/Engineer.
3. Coordinate and install access doors provided by others.
4. Provide access doors for all equipment requiring maintenance or adjustment above an inaccessible ceiling. Minimum size shall be 24" x 24".
5. Grease duct access doors shall be installed per approvals from manufacturer's ICC-ES Evaluation Report.
6. Provide duct test holes where indicated and as required for testing and balancing purposes.

- B. Manual Volume Damper:

1. Provide manual volume dampers at points on low pressure supply, return, and exhaust systems where branches are taken from larger ducts where indicated on drawings and as required for air balancing.
2. Provide ceiling access doors for manual volume dampers. When manual volume dampers are located above an inaccessible ceiling and an access door cannot be installed, provide a remote-controlled volume control device for operation of the damper. Coordinate location with the Engineer.

END OF SECTION 233300

SECTION 233416 - CENTRIFUGAL FANS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. In-line Centrifugal Fans.
- B. Performance Ratings: Bear the AMCA Certified Rating Seal - Air Performance.
- C. Fabrication: Conform to AMCA 99.
- D. Fan Energy Index (FEI): Fans shall meet or exceed the minimum FEI scheduled at the specified airflow, pressure, and air density (duty point). In no case shall the FEI at the specified duty point fall below 1.0.

1.2 SUBMITTALS

- A. Submit shop drawings per Section 230500. Include data on all fans and accessories. Submit sound power levels for both fan inlet and outlet at rated capacity. Submit motor ratings and electrical characteristics, plus motor and electrical accessories. Submit multi-speed fan curves including minimum and maximum fan speed with specified operating points clearly plotted. Submit the Fan Energy Index (FEI) at the selected duty point.
- B. Submit operation and maintenance data. Include instructions for lubrication, motor and drive replacement, and spare parts list.
- C. Submit certification that centrifugal fans, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:
 - 1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
 - 3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

1.3 DELIVERY, STORAGE, AND HANDLING

- A. Protect motors, shafts, and bearings from weather and construction dust.

PART 2 - PRODUCTS

2.1 IN-LINE CENTRIFUGAL FAN

- A. Galvanized steel construction with stainless steel or cadmium plated fasteners and galvanized steel belt guard.
- B. Backward inclined, non-overloading, all aluminum wheel and hub. Dynamically balanced.
- C. Cast iron, adjustable pitch sheaves. V-belt drive sized for 1.5 of maximum horsepower. Operating point near center of adjustment range.
- D. Screw adjustment belt tightener.
- E. Regreasable bearings rated for 40,000 hour B-10 life at specified operating point. Extend lubrication lines outside of housing.
- F. Steel mounting brackets suitable for any mounting position.
- G. Motor per the drawings and Section 230513. Minimum 1/3 HP motors for all fans.
- H. Factory installed and wired disconnect switch.
- I. Manufacturers:
 - 1. Jenco Fan
 - 2. Carnes
 - 3. Cook
 - 4. PennBarry
 - 5. Greenheck

PART 3 - EXECUTION

3.1 INSTALLATION

- A. General Installation Requirements:
 - 1. Do not operate fans for any purpose until ductwork is clean, filters are in place, bearings lubricated, and fan has been test run under observation.
 - 2. Install flexible connections between fan and ductwork. Install metal bands of connectors parallel with minimum 1" flex between ductwork and fan while running.
 - 3. Provide safety screen where inlet or outlet is exposed. Screens shall meet OSHA regulations for size of openings.

3.2 TRAINING

- A. Refer to specification section 017900 for training requirements.

END OF SECTION 233416

SECTION 233423 - POWER VENTILATORS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Wall Exhauster.

1.2 QUALITY ASSURANCE

- A. Performance Ratings: Conform to AMCA 210 and bear AMCA Certified Rating Seal.
- B. Sound Ratings: AMCA 301, tested to AMCA 300.
- C. UL 762 Compliant.
- D. Fabrication: Conform to AMCA 99.
- E. Fan Energy Index (FEI): Fans shall meet or exceed the minimum FEI scheduled at the specified airflow, pressure, and air density (duty point). In no case shall the FEI at the specified duty point fall below 1.0.

1.3 SUBMITTALS

- A. Submit shop drawings per Section 230500. Include data on all fans and accessories. Submit sound power levels for both fan inlet and outlet at rated capacity. Submit motor ratings and electrical characteristics, plus motor and electrical accessories. Submit multi-speed fan curves including minimum and maximum fan speed with specified operating points clearly plotted. Submit the Fan Energy Index (FEI) at the selected duty point (ceiling and HVLS fans are exempt from FEI submittal requirements).
- B. Submit manufacturer's installation instructions.
- C. Submit electrical power/controls wiring diagrams and product data indicating general assembly, components, safety controls, and service connections.
- D. Submit certification that power ventilators, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:
 - 1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.

3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

PART 2 - PRODUCTS

2.1 WALL EXHAUST FAN - DIRECT DRIVEN

- A. Fan Wheel: Centrifugal type, aluminum hub and wheel with backward inclined blades, statically and dynamically balanced.
- B. Housing: Removable, spun aluminum dome or rectangular top, with square, one piece, aluminum base and curb cap with Venturi inlet cone.
- C. Fan Shaft: Turned, ground and polished steel; keyed to wheel hub.
- D. All steel parts galvanized or epoxy coated. Non-corrosive fasteners.
- E. Direct drive, motor mounted outside of air stream and ventilated with outside air.
- F. Aluminum or brass bird screen. Plastic mesh will not be allowed.
- G. Furnish factory mounted and wired disconnect switch: Non-fusible type with thermal overload protection mounted inside fan housing, factory wired through an aluminum conduit.
- H. Furnish solid-state dial speed controller. Mount and wire inside fan unless shown otherwise on the drawings. Provide permanent marking at balanced point.
- I. Furnish normally closed, electric motorized damper. Provide step-down transformer if required. Install and wire damper to open when fan runs.
- J. Dampers shall be aluminum with brass bushings, blade seals and blade tie rods. Leakage shall not exceed 10 cfm/sq.ft @1" SP (or shall be AMCA Class 1 certified).
- K. Mill aluminum finish.
- L. Furnish permanently lubricated sealed ball type motor and drive shaft bearings. Motor and wheel supported by vibration isolators.
- M. Manufacturers:
 1. Aerovent
 2. Cook
 3. Greenheck
 4. ILG - CRD
 5. ACME PX
 6. PennBarry DX
 7. Carnes
 8. Jenco
 9. Soler-Palau
 10. York

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install per NFPA 96.
- C. MC shall install and wire factory provided damper to open when the fan runs if the manufacturer does not provide an option to pre-wire the damper.

3.2 TRAINING

- A. Refer to specification section 017900 for training requirements.

END OF SECTION 233423

SECTION 233700 - AIR INLETS AND OUTLETS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Grilles And Registers.
- B. Architectural Square Panel Diffusers.

1.2 QUALITY ASSURANCE

- A. Test and rate performance of air inlets and outlets per ASHRAE 70.
- B. Test and rate performance of louvers per AMCA 500L-99.
- C. All air handling and distribution equipment mounted outdoors shall be designed to prevent rain intrusion into the airstream when tested at design airflow and with no airflow, using the rain test apparatus described in Section 58 of UL 1995.

1.3 SUBMITTALS

- A. Submit product data under provisions of Section 230500.
- B. Submit schedule of inlets and outlets indicating type, size, location, application, and noise level.
- C. Review requirements of inlets and outlets as to size, finish, and type of mounting prior to submitting product data and schedules of inlets and outlets.
- D. Submit manufacturer's installation instructions.

1.4 REGULATORY REQUIREMENTS

- A. Conform to ANSI/NFPA 90A.
- B. Conform to ASHRAE 90.1.

PART 2 - PRODUCTS

2.1 AIR TERMINALS - GRILLES AND REGISTERS

- A. Reference to a grille means an air supply, exhaust or transfer device without a damper.
- B. Reference to a register means an air supply, exhaust or transfer device with a damper.
- C. The type of unit, margin, material, finish, etc., shall be as shown on the drawing schedule and suitable for the intended use.

- D. All margins shall be compatible with ceiling types specified (including 'Thin-Line' T-bar lay-in grid system). Any discrepancies in contract documents shall be brought to the attention of the Architect/Engineer, in writing, prior to Bid Date. Submission of Bid indicates ceiling and air inlet and outlet types have been coordinated.
- E. The capacity and size of the unit shall be as shown on the drawings.
- F. All units shall handle the indicated cfm as shown on the drawings while not exceeding an NC level of 25, referenced to 10⁻¹² watts with a 10 dB room effect. Noise in classrooms may not exceed 35 dBA or 55 dBC per ANSI Standard S12.60-2002 and ASHRAE 70.
- G. Refer to the drawings for construction material, color and finish, margin style, deflection, and sizes of grilles and registers.
- H. Provide with 3/4" blade spacing. Blades shall have steel friction pivots to allow for blade adjustment, plastic pivots are not acceptable.
- I. Corners of steel grilles and registers shall be welded and ground smooth before painting. Aluminum grilles and registers shall have staked corners.
- J. Where specified to serve registers, provide opposed blade volume dampers operable from the face of the register.
- K. Screw holes for surface fasteners shall be countersunk for a neat appearance. Provide concealed fasteners for installation in lay-in ceilings and as specified on the drawings.
- L. Manufacturers:
 - 1. Titus
 - 2. Price
 - 3. Nailor
 - 4. Carnes
 - 5. Metalaire
 - 6. Krueger
 - 7. Anemostat
 - 8. Raymon Donco

2.2 AIR TERMINALS - ARCHITECTURAL SQUARE PANEL DIFFUSERS

- A. Reference to a diffuser means an air supply device, ceiling mounted, that shall diffuse air uniformly throughout the conditioned space.
- B. The type of unit, margin, material, finish, etc., shall be as shown on the drawing schedule. Flat-oval inlets are not acceptable for connection to flexible ducts.
- C. All margins shall be compatible with ceiling types specified (including 'Thin-Line' T-bar lay-in grid system). Any discrepancies in contract documents should be brought to the attention of the Architect/Engineer, in writing, prior to Bid Date. Submission of Bid indicates ceiling and air inlet and outlet types have been coordinated.

- D. The capacity and size of the unit shall be as shown on the drawings.
- E. All units shall handle the indicated cfm as shown on the drawings while not exceeding an NC level of 25, referenced to 10^{-12} watts with a 10 dB room effect. Noise in classrooms may not exceed 35 dBA or 55 dBC per ANSI Standard S12.60-2002 and ASHRAE 70.
- F. Diffusers shall be architectural solid square panel and flush with ceiling.
- G. The exposed surface shall be smooth, flat and free of visible fasteners. The face panel shall be 22 gauge steel with a rolled edge or shall be 18 gauge with a smooth ground, uniform edge.
- H. The back pan shall be one piece 22 gauge stamped and shall include an integral inlet. (Welded inlets and corner joints are not acceptable).
- I. Diffusers with a 24x24 back pan shall have a minimum 18x18 face panel size. Diffusers with a 12x12 back pan shall have a minimum 9x9 face panel size.
- J. The face panel shall be mechanically fastened to the back panel with steel components. (Plastic fasteners are not acceptable.)
- K. Manufacturers:
 - 1. Titus
 - 2. Price
 - 3. Nailor
 - 4. Carnes
 - 5. Metalaire
 - 6. Krueger
 - 7. Anemostat
 - 8. Raymon Donco

PART 3 - EXECUTION

3.1 INSTALLATION

- A. General Installation Requirements:
 - 1. Install items in accordance with manufacturers' instructions.
 - 2. Check location of inlets and outlets and make necessary adjustments in position to conform to architectural features, symmetry, and lighting arrangement.
 - 3. Install diffusers to ductwork with air tight connections.
 - 4. Flexible ducts shall NOT be joined to flat-oval connections. Provide sheet metal oval-to-round transitions where required.
 - 5. Supply grille and register blades shall be aimed in the field to provide adequate air distribution in the space. All return grilles and registers blades shall be oriented to minimize sight distance beyond installed device.

B. Volume Damper:

1. Provide manual volume dampers on duct take-off to diffusers when there are multiple connections to a common duct. Locate volume dampers as far as possible from the air inlet or outlet.

C. Maintaining Duct Cleanliness:

1. When grilles, registers, and diffusers are installed, Contractor shall prevent construction dust, dirt, and debris from entering ductwork as required by Section 230500.

END OF SECTION 233700

SECTION 235213 - ELECTRIC BOILERS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Boilers.
- B. Controls and Boiler Trim.
- C. Hot Water Connections.

1.2 QUALITY ASSURANCE

- A. Manufacturer: Company specializing in manufacturing the products specified in this Section with at least three years documented experience.
- B. Provide factory authorized start-up service by manufacturer's agent.
- C. Conform to ANSI/ASME SEC 4 and ANSI/AGA Z21.13 for construction of boilers.
- D. Boiler Units: AGA certified, UL listed and ASME certified.
- E. Conform to ASHRAE 90.1.

1.3 SUBMITTALS

- A. Submit product data under provisions of Section 230500.
- B. Submit product data indicating general assembly, components, controls, safety controls, and electrical power/controls wiring diagrams, and service connections.
- C. Submit manufacturer's installation instructions.
- D. Submit reports indicating condition and operation at start-up.
- E. Submit reports indicating specified performance and efficiency is met or exceeded.
- F. Submit certification that all boilers, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:
 - 1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.

3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Protect boilers from damage by leaving factory inspection openings and shipping packaging in place until final installation.

1.5 OPERATION AND MAINTENANCE DATA

- A. Submit operation and maintenance data. Include manufacturer's descriptive literature, operating instructions, cleaning procedures, replacement parts list, and maintenance and repair data.

PART 2 - PRODUCTS

2.1 BOILERS

- A. Provide factory assembled, factory fire-tested, self-contained unit ready for automatic operation except for connection of water and electrical services.
- B. Unit: Hot water, electric boiler, boiler trim, insulation and jacket.
- C. ASME allowable working pressure of 150 psig water.
- D. Provide two lifting eyes on top of boiler.
- E. The vessel shall be enclosed in a rectangular 16-gauge jacket and be completely insulated with a 4" blanket of fiberglass insulation. The assembled electric boiler jacket shall have an acrylic enamel finish. Jacket shall have a full-length hinged access door with key lock for access to heating elements and controls. The assembled boiler shall have a structural steel base for ease of installation and to provide proper support as a permanent base.
- F. Electric Compact Hot Water Boiler:
 1. Manufacturers:
 - a. Basis of Design: The scheduled manufacturer is the Basis of Design. The Contractor is responsible for all costs, schedule impacts, and construction coordination, including design costs and regulatory agency approvals, related to using a specified alternate product other than the Basis of Design. Refer to Section 230500 for additional information.
 - b. Lochinvar BW
 - c. Fulton
 - d. Cleaver Brooks

2.2 HOT WATER BOILER TRIM

- A. All field electrical wiring connections to the boiler shall be made to a main terminal block. All internal wiring shall be made to solderless terminal lug wiring connections. Wiring to be color coded or numbered for ease of servicing. All power circuits to heating elements shall be fused with cartridge type fuses having a minimum 100,000 amp interrupting capacity. Operation of the heating elements shall be switched by a three pole magnetic contactors operated by a 120 volt control circuit. The control circuit shall use a built-in transformer to reduce line voltage to 120 volts for operation of the control circuit components. The control circuit shall be fused on the primary side as well as fused and grounded on the secondary side.
- B. Temperature control shall be with On-Off thermostats for up to four stages of control. A proportional solid state step control shall be provided to balance heat input to demand on boilers with more than four stages of control. The hot water boiler shall be provided with an adjustable auto reset high limit control and an additional manual reset high limit control (on units with more than two stages of control).
- C. The immersion heating elements shall be low watt density with an incoloy outer sheath material for long life. The heating elements shall be a three-beam design and mount in individual tank flanges
- D. The electric hot water boiler shall be a complete factory package with the following trim furnished as standard: On-Off pilot switch with pilot light to manually operate the 120 volt control circuit, status pilot light for each stage of operation, preheat switch with pilot light on units above 240 kW, probe type electronic low water cut-off, pressure gauge with cock, temperature indicator, drain valve and an ASME rated pressure relief valve(s). The boiler shall be factory assembled, wired and tested. The entire hot water boiler shall be U.L. Listed and provide a 3 year limited warranty on the vessel and a 1 year limited warranty on parts

2.3 PERFORMANCE

- A. The Compact Hot Water Boiler shall be available with electrical inputs from 15 kW up to 440 kW.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. General Requirements:
 - 1. Install in accordance with manufacturer's instructions.
 - 2. Provide for connection to electrical service.
- B. Service Clearance:
 - 1. Install the boilers with a minimum of three feet clear space behind them for installation of piping and services. Verify exact maintenance clearances required by the manufacturer prior to installation.

3.2 MANUFACTURER'S FIELD SERVICES

- A. Prepare and start systems under factory authorized supervision.
- B. Provide field representative for starting unit and training operator.

END OF SECTION 235213

SECTION 236533 - EVAPORATIVE CLOSED CIRCUIT FLUID COOLER

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Fluid Cooler.
- B. Controls.
- C. Ladder and Handrails.
- D. Circulating Pump.
- E. Sound Attenuators.
- F. Discharge Hood.

1.2 SUBMITTALS

- A. Submit shop drawings under provisions of Section 230500.
- B. Submit shop drawings indicating suggested structural steel supports including dimensions, sizes and locations for mounting bolt holes.
- C. Submit product data indicating rated capacities, dimensions, weights and point loadings, accessories, required clearances, electrical requirements and electrical power/controls wiring diagrams, and location and size of field connections. Submit schematic indicating capacity controls.
- D. Certify performance and submit performance curve plotting leaving water temperature against wet bulb temperature.
- E. Submit manufacturer's installation instructions.
- F. Submit certification that fluid cooler, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:
 - 1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
 - 3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

1.3 DELIVERY, STORAGE, AND HANDLING

- A. Factory assemble entire unit. For shipping, disassemble into a large as practical sub-assemblies so that minimum amount of fieldwork is required for re-assembly.
- B. Store and protect products at job site.
- C. Comply with manufacturer's installation instructions for rigging, unloading, and transporting units.

1.4 OPERATION AND MAINTENANCE DATA

- A. Submit operation data.
- B. Include start-up instructions, maintenance data, parts lists, controls, and accessories.
- C. Include cleaning methods and cleaning materials recommended.

1.5 REGULATORY REQUIREMENTS

- A. Conform to ASHRAE 90.1.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis of Design: The scheduled manufacturer is the Basis of Design. The Contractor is responsible for all costs, schedule impacts, and construction coordination, including design costs and regulatory agency approvals, related to using a specified alternate product other than the Basis of Design. Refer to Section 230500 for additional information.
- B. Evapco.
- C. Marley
- D. Baltimore Aircoil Company

2.2 MANUFACTURED UNITS

- A. Provide units for outdoor use, factory assembled, sectional, counterflow, vertical discharge, blow-thru design, with fan assemblies built into pan and casing.

2.3 COMPONENTS

- A. Pan and Casing: 304 stainless steel basin, stainless steel pan and casing, 12 gauge for casing and 8 gauge for reinforcing angles and channels with access doors at both ends of cooler to air plenum, lift out steel strainer, bleed line (from pump discharge) with valve, discharge hood with access doors, duct flanges on inlet and outlet.

- B. Cooler Coil: Stainless steel tubing, air tested under water to 350 psig, sloped to ensure drainage, encased in stainless steel framework.
- C. Fans: Fiberglass wide chordblade, cast aluminum, axial type, with belt drive, bearings with ANSI/AFBMA 9 or ANSI/AFBMA 11 L-10 life expectancy at 30,000 hours, with extended grease fittings.
- D. Fan Motors: Variable speed.
- E. V-Belt Drive: Cast iron or steel sheaves, dynamically balanced, keyed. Variable and adjustable pitch sheave for motors 15 HP and under, selected so required RPM is obtained with sheaves set at mid-position. Fixed sheave for 20 HP and over, matched belts. Drive rated minimum 1.5 times nameplate rating of motor. Minimum L10 bearing life of 40,000 hours.
- F. Fan Guard: Removable, welded steel rod and wire guard.
- G. Distribution Section: Polyvinyl chloride piping header and branches with ABS plastic spray nozzles.
- H. Drift Eliminators: Two or three pass polyvinyl chloride to limit drift loss to 0.2 percent of total water circulated.
- I. Float Valves: Brass or bronze make-up valve with plastic or copper float.
- J. Hardware: Galvanized steel nuts, bolts, and washers, stainless steel 0.25-inch nuts, bolts, washers, and nails.
- K. Designed for 30 pounds per ft. wind load.
- L. Pump: Close coupled, bronze fitted, centrifugal pump with mechanical seal, mounted on piping.
- M. Pump Motor: TEFC mounted on pump body.
- N. Vibration Cutout Switch: Mounted to fan support framework but unwired. Wiring is the responsibility of the Mechanical Contractor.

2.4 ACCESSORIES

- A. Electric Immersion Heaters: In pan suitable to maintain temperature of water in basin at 42°F when outside temperature is 0°F and wind velocity is 15 mph; immersion thermostat and low water protection device.
- B. Positive Closure Dampers: Close to minimize heat loss through an idle unit.
- C. If access to the top of the fluid cooler is required, provide OSHA compliant ladder where fan deck is 15 feet or more above fluid cooler base to a maximum of 24 feet. Provide OSHA compliant safety rail around fluid cooler perimeter and fan deck walkways between multi-cell fluid coolers.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that openings are ready to receive work.
- B. Verify field measurements are as shown on the drawings.
- C. Verify that required utilities are available, in proper location, and ready to use.
- D. Beginning of installation means installer accepts existing conditions.

3.2 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install cooler on structural steel beams as instructed by manufacturer.
- C. Install on vibration isolators as scheduled on the drawings or in Section 230548.
- D. Connect cooler water piping with flanged connections to cooler.
- E. Connect make-up water piping with flanged or union connections to cooler. Pitch to cooler. Pipe drain, overflow drain, and bleed line to splash block.

3.3 MANUFACTURER'S FIELD SERVICES

- A. Inspect cooler after installation and submit report prior to start-up, verifying installation is in accordance with specifications and manufacturer's recommendations.
- B. Supervise rigging, hoisting, and installation.
- C. Allow one eight-hour day per cooler for start-up and instruction of Owner's operating personnel.

3.4 ADJUSTING

- A. Adjust water level float valves and float controls for proper operating level.
- B. Adjust bleed valve for proportion of circulated water.
- C. Adjust temperature controls and verify operation.

3.5 TRAINING

- A. Refer to specification section 017900 for training requirements.

END OF SECTION 236533

SECTION 237416.15 - PACKAGED AIR CONDITIONING UNITS FOR DEDICATED OUTSIDE AIR

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Packaged Unit.
- B. Unit Controls.
- C. Frame and Base.
- D. Heat Recovery. (DOAS-1 Only)

1.2 QUALITY ASSURANCE

- A. All insulation inside the unit and in the air stream must comply with the requirement of NFPA 90A (maximum flame spread of 25 and maximum smoke developed of 50).
- B. All units must be UL or ETL listed and must contain UL labeled components.
- C. Fans shall be tested and rated in cabinet in accordance with AMCA Standard 210. All fan assemblies shall be dynamically balanced in cabinet at final assembly.
- D. Conform to ASHRAE 90.1.
- E. All air handling and distribution equipment mounted outdoors shall be designed to prevent rain intrusion into the airstream when tested at design airflow and with no airflow, using the rain test apparatus described in Section 58 of UL 1995.

1.3 SUBMITTALS

- A. Submit shop drawings and product data under provisions of Section 230500.
- B. Indicate electrical service and duct connections on shop drawings or product data.
- C. Submit manufacturer's installation instructions.
- D. Submit electrical power/controls wiring diagrams and product data indicating general assembly, components, safety controls, and service connections.
- E. Provide 8 octave maximum sound power levels at unit discharge and exhaust connection.
- F. Submit certification that the packaged air conditioning units, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:

1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Protect units from physical damage by storing off site until mounting frames are in place, ready for immediate installation of units.

1.5 OPERATION AND MAINTENANCE DATA

- A. Submit operation and maintenance data.
- B. Include manufacturer's descriptive literature, installation instructions, maintenance and repair data, and parts listing.

1.6 WARRANTY

- A. Provide five (5) year manufacturer's warranty for compressors.
- B. Provide five (5) year manufacturer's warranty for heat exchanger.
- C. Provide one (1) year manufacturer's warranty for controls and electrical components (thermostats, VFD, etc.).

1.7 MAINTENANCE SERVICE

- A. Contractor shall furnish complete service and maintenance of packaged units for one year from Date of Substantial Completion.
- B. Provide maintenance service with a two-month interval as maximum time period between calls. Provide 24-hour emergency service on breakdowns and malfunctions.
- C. Include maintenance items as outlined in manufacturer's operating and maintenance data, including minimum of four (quarterly) filter replacements, minimum of one fan belt replacement, and controls checkout, seasonal adjustments, and recalibrations.
- D. Submit copy of service call work order or report and include description of work performed to Owner and Engineer.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis of Design: The scheduled manufacturer is the Basis of Design. The Contractor is responsible for all costs, schedule impacts, and construction coordination, including design costs and regulatory agency approvals, related to using a specified alternate product other than the Basis of Design. Refer to Section 230500 for additional information.
- B. Trane
- C. York
- D. Daikin
- E. Aaon

2.2 MANUFACTURED UNITS

- A. Provide units having electric heating elements, and electric refrigeration.
- B. Unit shall be self-contained, packaged, factory assembled, pre-wired and tested, consisting of cabinet and frame, supply fan, exhaust fan, heat pump (DOAS-1 only), electric heating elements, controls, air filters, refrigerant cooling coil and compressor, condenser coil, condenser fan, and a full refrigerant charge.
- C. Unit shall be furnished with non-fused disconnect switch, short fuse protection of all internal electrical components, and all necessary motor starters, contactors, and over-current protection.

2.3 FABRICATION

- A. Cabinet: Galvanized steel with baked enamel finish, access doors with locking door handle with hinges. Access doors shall be provided at each section (e.g., filter section, supply fan section, etc.). All exterior access panels must be permanently labeled on the outside indicating what is behind the panel. Structural members shall be minimum 18 gauge, with access doors or removable panels of minimum 20 gauge.
- B. Outside Air Intakes: The outside air intakes shall be located a minimum of 15 inches above the curb to minimize the effect of snow during winter operation. Each air intake shall be furnished with rain eliminators and a two-position thermally insulated outdoor air damper.
- C. Insulation: All sections shall be double wall, foam injected casings.
- D. Air Filters: 2" thick MERV 8 and 4" thick MERV 13
- E. Heat Recovery: Heat wheel (DOAS-1 Only).

2.4 FRAME AND BASE

- A. Mounting Curb: Minimum 24 inches, minimum 14 gauge galvanized steel, one-piece construction, insulated, all welded, wood nailer.

2.5 FANS/MOTORS

A. Fans:

1. Supply Fans: centrifugal; SWSI plenum or vane axial fan.
2. Exhaust Fans: centrifugal; SWSI plenum or vane axial fan with gravity damper. (DOAS-1 Only)
3. All fans shall be aluminum or composite construction with fan shaft: turned, ground and polished steel; keyed to wheel hub.
4. Fan and motor assemblies shall be resiliently mounted.
5. Direct drive motor.
6. All fan bearings must be capable of being lubricated by easily accessible grease fittings.
7. All fans must be statically and dynamically balanced.

B. Motors:

1. Motors shall be open drip-proof with grease lubricated bearings.
2. Motors shall be "variable frequency drive rated" when controlled by VFDs. Refer to Section 230513.
3. No equipment shall be selected or operate above 90% of its motor nameplate rating.
4. Motor shall have 1.15 service factor.

2.6 ELECTRIC HEATING COIL

- A. Helical nickel-chrome resistance wire coil heating elements with refractory ceramic support bushings easily accessible with automatic reset thermal cut-out, , galvanized steel frame, control circuit transformer and fuse, manual reset thermal cut-out, airflow proving device, toggle switch (pilot duty), unfused disconnect.
- B. Controls shall start supply fan before electric elements are energized and continue operating until air temperature reaches minimum setting, with switch for continuous fan operation.
- C. Heating shall have modulating SCR control.

2.7 EVAPORATOR COIL

- A. Provide copper tube with aluminum fin coil assembly.
- B. Install a stainless steel drain pan under each cooling coil meeting requirements as outlined in ASHRAE 62.1. The drain pans shall extend the entire width of each coil, including piping and header if in the air stream. The length shall be as necessary to limit water droplet carryover beyond the drain pan to 0.0044oz per ft² of face area per hour under peak sensible and peak dew point design conditions, considering both latent load and coil face velocity. Pitch drain pans in two directions towards the outlet, with a slope of at least 1/8" per foot.

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- C. Provide capillary tubes or thermostatic expansion valves for units of 6 tons capacity and less, and thermostatic expansion valves and alternate row circuiting for units 7.5 tons cooling capacity and larger.
- D. Provide insulation on liquid refrigerant and suction piping between compressor and evaporator coil where not protected by drain pans. Insulation shall be elastomeric cellular foam; ANSI/ASTM C534; flexible plastic; 0.27 maximum 'K' value at 75°F, 25/50 flame spread/smoke developed rating when tested in accordance with ASTM E84 (UL 723). Maximum 1" thick per layer where multiple layers are specified.
- E. Drain Pan Condensate Overflow Switch: Float with integral magnet overflow switch conforming to UL508. Factory installed in drain pan and wired to shut the unit down with a fault alarm. No standby power required.

2.8 HOT GAS REHEAT COIL

- A. Provide copper tube with aluminum fin coil assembly.
- B. Valves to reroute hot refrigerant gas from the discharge line of the compressor through the reheat coil.
- C. Unit shall have modulating hot gas reheat.

2.9 COMPRESSOR

- A. Provide hermetic or semi-hermetic compressors, 3600 rev/min maximum, resiliently mounted with positive lubrication, crankcase heater for operation down to 0°F, high and low pressure safety controls, motor overload protection, suction and discharge service valves and gauge ports, and filter drier.
- B. Five minute timed off circuit shall delay compressor start.
- C. Provide capacity control by providing digital scrolls.
- D. For heat pump units, provide reversing valve, suction line accumulator flow control check valve, and solid-state defrost control utilizing thermistors. (DOAS-1 Only)
- E. The use of hydrochlorofluorocarbon (HCFC) or chlorofluorocarbon (CFC) based refrigerants is prohibited.

2.10 CONDENSER

- A. Condenser shall provide design capacity between the minimum and maximum ambient conditions scheduled on the drawings.

- B. Condenser Coil:
 - 1. Round Copper Tube and Aluminum Fins: Construct condenser coils of aluminum fins mechanically bonded to seamless copper tubing. Air test under water to 450 psig (3100 kPa gauge).
- C. Condenser Fans: Provide direct drive low noise blade design propeller fans, resiliently mounted with fan guard, motor overload protection, wired to operate with compressor. Fan blade shall be aluminum or composite material.
- D. Condenser Motors: Fan motors shall be an ECM type motor for proportional control. The motor shall include thermal overload protection and protect the motor in the case of excessive motor temperatures. The motor shall have phase failure protection and prevent the motor from operation in the event of a loss of phase.
- E. Entire fan assembly shall be statically and dynamically balanced.
- F. Provide refrigerant pressure switches to cycle condenser fans.
- G. Provide hail guards on all condenser coils.
- H. Liquid and discharge isolation valves with staged and digital scrolls.

2.11 HEAT RECOVERY (DOAS-1 Only)

- A. Heat Wheel:
 - 1. Heat Recovery Device: Heat Wheel - Aluminum Substrate with 4 Angstrom Molecular Sieve Desiccant:
 - a. Energy recovery shall be an integral part of unit from the manufacturer. No field assembly, ducting, or wiring shall be required with the energy recovery option.
 - b. Energy recovery media shall be accessible through a 2" thick, foam-injected, double-wall, hinged access door with quarter-turn latches.
 - c. Energy recovery shall be provided through a total enthalpy wheel providing sensible and latent energy transfer per the scheduled performance.
 - d. Energy recovery wheel media shall be constructed of fluted aluminum with permanently-bonded zeolite desiccant.
 - e. Energy recovery wheel cassette shall be mounted perpendicular (90°) to the base of the unit.
 - f. Wheel bearings shall be selected to provide an L-10 life in excess of 400,000 hours.
 - g. Rotor media shall be reinforced using aluminum structural spokes with extruded central hub and shaft and shall be connected to shaft using pillow bearings.
 - h. Energy wheel cassette shall include seals, drive motor, and linked drive belt.
 - i. Latent energy shall be transferred entirely in the vapor phase with no condensation.
 - j. The energy recovery cassette and wheel drive motor shall be an Underwriters Laboratories recognized component for electrical and fire safety.

- k. Thermal performance shall be certified by the wheel manufacturer in accordance with ASHRAE Standard 84, Method of Testing Air-to-Air Heat Exchangers and AHRI Standard 1060, Rating Air-to-Air Energy Recovery Ventilation Equipment.
2. Heat Recovery Device: Heat Wheel - Polymer Substrate with Silica Gel Desiccant:
- a. Energy recovery shall be an integral part of unit from the manufacturer. No field assembly, ducting, or wiring shall be required with the energy recovery option.
 - b. Energy recovery media shall be accessible through a 2" thick, foam-injected, double-wall, hinged access door with quarter-turn latches.
 - c. Energy recovery shall be provided through a total enthalpy wheel providing sensible and latent energy transfer per the scheduled performance.
 - d. Energy recovery wheel shall be constructed of lightweight polymer substrate with permanently-bonded silica gel desiccant.
 - e. Energy recovery wheel cassette shall be mounted perpendicular (90°) to the base of the unit.
 - f. A VFD shall be required to modulate the speed of the wheel and to provide soft start to extend the life of the belt.
 - g. Individual pie-shaped wheel sections shall be removable from wheel cassette for maintenance.
 - h. Wheel bearings shall be selected to provide an L-10 life in excess of 400,000 hours.
 - i. Rim shall be continuous rolled stainless steel, and the wheel shall be connected to the shaft by means of taper locks.
 - j. Energy wheel cassette shall include seals, drive motor, and urethane drive belt.
 - k. Latent energy shall be transferred entirely in the vapor phase with no condensation.
 - l. The energy recovery cassette and wheel drive motor shall be an Underwriters Laboratories recognized component for electrical and fire safety.
 - m. Thermal performance shall be certified by the wheel manufacturer in accordance with ASHRAE Standard 84, Method of Testing Air-to-Air Heat Exchangers and AHRI Standard 1060, Rating Air-to-Air Energy Recovery Ventilation Equipment.

2.12 ELECTRICAL

- A. Provide with single point power connection to service all controls, dampers, outlet, and fans, complete with non-fused disconnect switch, short circuit protection of all internal electrical components, and all necessary motor starters, contactors, and over-current protection, transformer, and convenience outlet. All units must be so constructed that when the electrical section access panel is opened, all electrical power to the unit (with the exception of the 120 volt duplex convenience outlet) is disconnected by means of a single disconnect.
- B. All wiring must be labeled, numbered, and terminate in "spade clips". All terminal strips must be keyed to the wiring numbers. Each control device must be permanently labeled to indicate its function.
- C. Wiring diagrams for all circuits must be permanently affixed to the inside of the electrical section access panel. The markings of terminal strips and wiring must agree with the numbering on the wiring diagrams.
- D. All units shall include a transformer for controls and convenience outlet.

- E. Only one power cable connection to the unit shall be necessary.
- F. Motor shall include phase failure protection and prevent the motor from operation in the event of phase loss.

2.13 OPERATING CONTROLS

- A. Control algorithms will make all heating, cooling, and/or ventilating decisions in response electronic signals from sensors measuring outdoor temperature and humidity.
- B. Control algorithm shall maintain accurate temperature control and minimize drift from set point.
- C. Refrigerant supervisory controls shall include all necessary alarms, safeties, and associated supervisory controls to properly manage the operation, health, and warranty of the refrigerant system. These controls shall include but are not limited to the following:
 - 1. All refrigerant system compressor safeties for minimum runtime, compressor starts per hour, and high and low pressure switches.
 - 2. Refrigerant system head pressure control and outdoor coil defrost controls.
 - 3. A terminal strip to accept analog and digital inputs and outputs for unit control connection to the building automation system.

2.14 DDC TEMPERATURE CONTROLS

- A. Install standalone control module providing communication between unit controls and packaged DDC temperature control system.
- B. Control module shall be compatible with temperature control system specified in Section 230900. Provide BACnet gateway for communication.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that proper power supply is available.

3.2 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Mount units on factory built mounting curb and provide watertight enclosure to protect ductwork and utility services. Install unit level.
- C. All field wiring shall be in accordance with the National Electrical Code.
- D. P-traps must be provided for all drain pans.

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- E. Comb all coils to repair bent fins.
- F. Contractor shall coordinate unit access stair and walkway placement to ensure compliance with OSHA requirements.

3.3 MANUFACTURER'S FIELD SERVICES

- A. Provide initial start-up and shutdown during first year of operation.

3.4 TRAINING

- A. Refer to specification section 017900 for training requirements.

END OF SECTION 237416.15

SECTION 238146 - PACKAGED WATER SOURCE HEAT PUMPS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Horizontal - Concealed Ceiling Heat Pumps.
- B. Controls.
- C. Accessories.

1.2 QUALITY ASSURANCE

- A. Fan Performance Ratings: Conform to AMCA 210 and bear the AMCA Certified Rating Seal.
- B. Sound Ratings: Conform to AMCA 300.
- C. Fabrication: Conform to AMCA 99, AHRI 320 and /or AHRI 340.
- D. Air Coils: Certify capacities, pressure drops, and selection procedures in accordance with AHRI 410.
- E. Water Source Heat Pumps: Product of manufacturer regularly engaged in production of components who issue complete catalog data on total product.
- F. All insulation inside the unit and in the air stream must comply with the requirement of NFPA 90A (maximum flame spread of 25 and maximum smoke developed of 50).
- G. Conform to ASHRAE 90.1.

1.3 SUBMITTALS

- A. Submit shop drawings and product data under provisions of Section 230500.
- B. Shop drawings shall indicate assembly, unit dimensions, weight loading, required clearances, construction details, and field connection details.
- C. Product and data shall indicate capacities, ratings, fan performance, motor electrical characteristics, and gauges and finishes of materials.
- D. Provide fan curves with specified operating point clearly plotted.
- E. Submit manufacturer's installation instructions.
- F. Submit electrical power/controls wiring diagrams and product data indicating general assembly, components, safety controls, and service connections.

- G. Submit certification that heat pumps, accessories, and components will withstand seismic forces defined in Section 230550. Include the following:
 - 1. Basis for Certification: Indicate whether certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
 - 3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Deliver products to site in factory fabricated protective containers with factory installed shipping skids and lifting lugs.
- B. Store in clean dry place and protect from weather and construction traffic. Handle carefully to avoid damage to components, enclosures, and finish.

1.5 EXTRA STOCK

- A. Install clean filters in units at time of final completion.
- B. Provide one additional set of replacement filters for each unit installed.

1.6 OPERATION AND MAINTENANCE DATA

- A. Submit operation and maintenance data.
- B. Include instructions for lubrication, filter replacement, motor and drive replacement, and spare parts list.

1.7 ENVIRONMENTAL REQUIREMENTS

- A. Do not operate units for any purpose, temporary or permanent, until filters are in place, bearings lubricated, and fan has been test run under observation.

1.8 WARRANTY

- A. Provide one (1) year manufacturer's warranty on all components of heat pump.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Trane

- B. Bosch FHP
- C. Daikin
- D. ClimateMaster
- E. AAon
- F. Whalen

2.2 HORIZONTAL - CEILING CONCEALED HEAT PUMP

A. General:

1. Equipment shall be completely factory assembled and tested, piped, internally wired, and fully charged with refrigerant. Filters, thermostat field interface terminal strip, discharge duct collar, and all safety controls shall be furnished, and factory installed.
2. Capacities shall be rated in accordance with AHRI 320. Equipment shall be UL or ETL approved.
3. All water source heat pumps shall be high efficiency type.
4. All units shall be factory run and tested for proper operation.

B. Housing:

1. 18-gauge steel construction with baked on enamel finish. 1/2", 1-1/2 lb. density interior insulation.
2. Access panels for fan, compressor and control compartments. Insulated panel separating the fan and compressor compartments.
3. 1" filter bracket with side removal and 1" throwaway filter.
4. Install a drain pan under each cooling coil meeting requirements as outlined in ASHRAE 62.1. The drain pans shall extend the entire width of each coil, including piping and header if in the air stream. The length shall be as necessary to limit water droplet carryover beyond the drain pan to 0.0044oz per ft² of face area per hour under peak sensible and peak dew point design conditions, considering both latent load and coil face velocity. Pitch drain pans in two directions towards the outlet, with a slope of at least 1/8" per foot.
5. Knockouts for entrance of line voltage and control wiring, all wiring connections shall be made internal to the unit.
6. Supply and return water connections shall be FPT fittings and shall protrude through the cabinet for connection to flexible hose.
7. Metal bracket, Isolators, and fasteners to suspend unit from building structure.
8. Unit size and capacity shall be as scheduled on the drawings.

C. Refrigerant Circuit:

1. Unit shall be AHRI rated and ETL and CSA listed. Each unit shall be fully run tested at the factory with a copy of the run test report furnished with operation and maintenance manuals.

2. Each unit shall have a sealed refrigerant circuit including a hermetic compressor, capillary expansion tubes, finned tube heat exchanger, reversing valve, water to refrigerant coaxial heat exchanger and safety controls to include low suction temperature, high and low-pressure switches. Safety controls shall be resettable from the main disconnect only.
3. Compressor shall be hermetic type, spring isolated for maximum sound and vibration isolation, and have thermal overload protection.
4. Finned tube coils with aluminum fins bonded to copper tubes. UL listed coaxial heat exchanger constructed of copper inner tube and galvanized steel outer tube.
5. 150 psig dual acting water regulating valves.
6. Unit shall accept time delay fuses or HACR circuit breaker for branch over-current protection.
7. The use of chlorofluorocarbon (CFC)-based refrigerants is prohibited.
8. Provide hot gas reheat with unit. (HP-7 and HP-8 only)

D. Fan, Motor, and Drive:

1. Units shall be provided with direct drive, multi-speed centrifugal fan with integral mounting brackets isolated from the housing and thermal overload protection.
2. A terminal strip mounted on the fan motor to allow for motor speed change. Fan and motor shall be removable without removing attached ductwork.

E. Electrical:

1. Disconnect provided by Electrical Contractor.
2. Unit electrical characteristics shall be as scheduled on the drawings. Provide transformers as required for fan and control power.

2.3 CONTROLS

- A. Units shall have microprocessor-based control system. Control logic shall provide heating and cooling operation as required by wall mounted thermostat.
- B. Provide controls to allow automatic reset and restart of units following a power interruption. Manual resetting shall not be required.
- C. Heat pump controls shall include, but not be limited to:
 1. Wall mounted thermostat.
 2. Compressor time delay.
 3. Compressor short cycle protection.
 4. Brown-out protection.
 5. Condensate overflow protection.
 6. Diagnostic service overrides.
- D. BACNET Gateway Interface:
 1. Heat pump manufacturer and building controls system manufacturer cannot be the same.

2. Temperature controls contractor shall provide BACNET gateway interface which will provide communication between the heat pumps and the DDC system.
3. The DDC system will provide monitoring, setpoint adjustment, and scheduling of heat pump operation.
4. The heat pumps shall have the following monitoring and control points available to the DDC system:
 - a. Supply air temperature.
 - b. Compressor status.
 - c. Fan status.
 - d. Reversing valve status.
 - e. Condensate overflow alarm status
 - f. Leaving water temperature.
 - g. Zone space temperature.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Comb all coils to repair bent fins.
- C. Hang heat pumps from building structure, with hangers anchored to building, not from piping, conduit or ductwork. Mount as high as possible unless otherwise indicated.
- D. Protect units with protective cover during construction.
- E. P-traps must be provided for all drain pans.

3.2 CLEANING

- A. After construction is completed, including painting, clean exposed surfaces of units. Clean coils and inside of units by vacuuming.
- B. Provide new, clean filter in each unit that was run prior to construction being completed.

3.3 TRAINING

- A. Refer to specification section 017900 for training requirements.

END OF SECTION 238146

SECTION 260500 - BASIC ELECTRICAL REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Requirements applicable to all Division 26 Sections. Also refer to Division 1 - General Requirements.
- B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 REFERENCES

- A. NFPA 70 - National Electrical Code (NEC)

1.3 SCOPE OF WORK

- A. This Specification and the associated drawings govern furnishing, installing, testing and placing into satisfactory operation the Electrical Systems.
- B. The Contractor shall furnish and install all new materials as indicated on the drawings, and/or in these specifications, and all items required to make the portion of the Electrical Work a finished and working system.
- C. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.
- D. Description of Systems shall be as follows:
 - 1. Electrical power system to and including equipment, motors, devices, etc.
 - 2. Electrical power service system from the Utility Company to and including service entrance equipment, distribution and metering.
 - 3. Grounding system.
 - 4. Extension of fire alarm system.
 - 5. Wiring of equipment furnished by others.
 - 6. Removal work and/or relocation and reuse of existing systems and equipment.
 - 7. Furnish and install firestopping systems for penetrations of fire-rated construction associated with this Contractor's work.
- E. Work Not Included:
 - 1. Telecommunications cabling will be by others, in raceways and conduits furnished and installed as part of the Electrical work.
 - 2. Temperature control wiring for plumbing and HVAC equipment (unless otherwise indicated) will be by other Contractors.

1.4 DIVISION OF WORK BETWEEN MECHANICAL, ELECTRICAL, and CONTROL CONTRACTORS

- A. Division of work is the responsibility of the Prime Contractor. Any scope of work described at any location on the contract document shall be sufficient for including said requirement in the project. The Prime Contractor shall be solely responsible for determining the appropriate subcontractor for the described scope. In no case shall the project be assessed an additional cost for scope that is described on the contract documents on bid day. The following division of responsibility is a guideline based on typical industry practice.
- B. Definitions:
1. "Mechanical Contractors" refers to the Contractors listed in Division 21/22/23 of this Specification.
 2. Motor Power Wiring: The single phase or 3 phase wiring extending from the power source (transformer, panelboard, feeder circuits, etc.) through disconnect switches and motor controllers to, and including the connections to the terminals of the motor.
 3. Motor Control Wiring: The wiring associated with the remote operation of the magnetic coils of magnetic motor starters or relays, or the wiring that permits direct cycling of motors by means of devices in series with the motor power wiring. In the latter case, the devices are usually single phase, have "Manual-Off-Auto" provisions, and are usually connected into the motor power wiring through a manual motor starter.
 4. Control devices such as start-stop push buttons, thermostats, pressure switches, flow switches, relays, etc., generally represent the types of equipment associated with motor control wiring.
 5. Motor control wiring is single phase and usually 120 volts. In some instances, the voltage will be the same as the motor power wiring. When the motor power wiring exceeds 120 volts, a control transformer is usually used to give a control voltage of 120 volts.
 6. Temperature Control Wiring: The wiring associated with the operation of a motorized damper, solenoid valve or motorized valve, etc., either modulating or two-position, as opposed to wiring that directly powers or controls a motor used to drive equipment such as fans, pumps, etc. This wiring will be from a 120-volt source and may continue as 120 volt or be reduced in voltage (24 volt), in which case a control transformer shall be furnished as part of the temperature control wiring.
 7. Control Motor: An electric device used to operate dampers, valves, etc. It may be two-position or modulating. Conventional characteristics of such a motor are 24 volts, 60 cycles, 1 phase, although other voltages may be encountered.
- C. General:
1. The purpose of these Specifications is to outline the Electrical and Mechanical Contractors' responsibilities related to electrical work required for items such as temperature controls, mechanical equipment, fans, chillers, compressors, etc. The exact wiring requirements for much of the equipment cannot be determined until the systems have been selected and submittals approved. Therefore, the electrical drawings show only known wiring related to such items. All wiring not shown on the electrical drawings, but required for mechanical systems, is the responsibility of the Mechanical Contractor.

2. Where the drawings require the Electrical Contractor to wire between equipment furnished by the Mechanical Contractor, such wiring shall terminate at terminals provided in the equipment. The Mechanical Contractor shall furnish complete wiring diagrams and supervision to the Electrical Contractor and designate the terminal numbers for correct wiring.
3. Control low (24V) and control line (120V) voltage wiring, conduit, and related switches and relays required for the automatic control and/or interlock of motors and equipment, including final connection, are to be furnished and installed under Divisions 21, 22 and 23. Materials and installation to conform to Class 1 or 2 requirements.
4. The Electrical Contractor shall establish electrical utility elevations prior to fabrication and installation. The Electrical Contractor shall coordinate utility elevations with other trades. When a conflict arises, priority shall be as follows:
 - a. Luminaires.
 - b. Gravity flow piping, including condensate.
 - c. Electrical bus duct.
 - d. Sheet metal.
 - e. Cable trays, including access space.
 - f. Other piping.
 - g. Conduits and wireway.

D. Mechanical Contractor's Responsibility:

1. Assumes responsibility for internal wiring of all equipment furnished by the Mechanical Contractor.
2. Assumes all responsibility for miscellaneous items furnished by the Mechanical Contractor that require wiring but are not shown on the electrical drawings or specified in the Electrical Specification. If items such as relays, flow switches, or interlocks are required to make the mechanical system function correctly or are required by the manufacturer, they are the responsibility of the Mechanical Contractor.
3. Assumes all responsibility for Temperature Control wiring, if the Temperature Control Contractor is a Subcontractor to the Mechanical Contractor.
4. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

E. Temperature Control Subcontractor's Responsibility:

1. Wiring of all devices needed to make the Temperature Control System functional.
2. Verifying any control wiring on the electrical drawings as being by the Electrical Contractor. All wiring required for the Control System, but not shown on the electrical drawings, is the responsibility of the Temperature Control Subcontractor.
3. Coordinating equipment locations (such as PE's, EP's, relays, transformers, etc.) with the Electrical Contractor, where wiring of the equipment is by the Electrical Contractor.

F. Electrical Contractor's Responsibility:

1. Furnishes and installs all combination starters, manual starters and disconnect devices shown on the Electrical Drawings or indicated to be by the Electrical Contractor in the Mechanical Drawings or Specifications.

2. Installs and wires all remote-control devices furnished by the Mechanical Contractor or Temperature Control Contractor when so noted on the Electrical Drawings.
3. Furnishes and installs motor control and temperature control wiring, when noted on the drawings.
4. Furnishes, installs, and connects all relays, etc., for automatic shutdown of certain mechanical equipment (supply fans, exhaust fans, etc.) upon actuation of the Fire Alarm System.
5. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing/Bid Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guides, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Engineer any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Engineer will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers as determined by the Engineer are acceptable.
2. All Contractors and subcontractors shall employ only workmen who are skilled in their trades. At all times, the number of apprentices at the job site shall be less than or equal to the number of journeymen at the job site.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all State Codes.
2. If there is a discrepancy between the codes and regulations and these specifications, the Engineer shall determine the method or equipment used.
3. All changes to the system made after the letting of the contract to comply with codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.
4. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
5. If there are no local codes having jurisdiction, the current issue of the National Electrical Code shall be followed.

D. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all laws, regulations, ordinances, and other rules of the State or Political Subdivision where the work is done, or as required by any duly constituted public authority.
3. Pay all charges for permits or licenses.
4. Pay all fees and taxes imposed by State, Municipal, and other regulatory bodies.
5. Pay all charges arising out of required inspections by an authorized body.
6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized agency/consultant.
7. Where applicable, all fixtures, equipment and materials shall be listed by Underwriter's Laboratories, Inc. or a nationally recognized testing organization.
8. Pay all telephone company charges related to the service or change in service.

E. Utility Company Requirements:

1. Secure from the private or public utility company all applicable requirements.
2. Comply with all utility company requirements.
3. The Owner shall make application for and pay for new electrical service equipment and installation. The Contractor shall coordinate schedule and requirements with the Owner and Utility Company.
4. The contractor is responsible for completing utility requested forms and sharing utility requested load data from the construction documents.
5. Furnish the meter socket metering. Verify approved manufacturers and equipment with the Utility Company.
6. The Owner shall apply and pay for any changes for removal of existing electrical service by the utility company. The Contractor shall verify approved manufacturers and equipment with the Utility Company.

F. Examination of Drawings:

1. The drawings for the electrical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of raceways to best fit the layout of the job. Conduit entry points for electrical equipment including, but not limited to, panelboards, switchboards, switchgear and unit substations, shall be determined by the Contractor unless noted in the contract documents.
3. Scaling of the drawings will not be sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as junction boxes, pull boxes, conduit fittings, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either shown on the drawings or called for in the specifications, it shall be included in this contract.

7. The Contractor shall determine quantities and quality of material and equipment required from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater and better-quality number shall govern.
8. Where used in electrical documents the word "furnish" shall mean supply for use, the word "install" shall mean connect up complete and ready for operation, and the word "provide" shall mean to supply for use and connect up complete and ready for operation.
9. Any item listed as furnished shall also be installed unless otherwise noted.
10. Any item listed as installed shall also be furnished unless otherwise noted.

G. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

H. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any conduit, conductors, wireways, bus duct, fittings, etc.

1.6 SUBMITTALS

- A. Refer to 013300 and 013115 for additional submittal requirements. Project shall utilize e-Builder as specified in 013115.
- B. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item	Coordination Drawing
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Referenced Specification Section	Submittal Item	Coordination Drawing
26 05 48	Seismic Requirements for Equipment and Supports	
26 05 73	Power System Study	
26 24 16	Panelboards	Yes
26 29 23	Variable Frequency Drives	Yes

C. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:
 - a. Date
 - b. Project title and number
 - c. Contractor's name and address
 - d. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
 - e. Description of items submitted and relevant specification number
 - f. Notations of deviations from the contract documents
 - g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:
 - a. Date
 - b. Project title and number
 - c. Engineer
 - d. Contractor and subcontractors' names and addresses
 - e. Supplier and manufacturer's names and addresses
 - f. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
 - g. Description of item submitted (using project nomenclature) and relevant specification number
 - h. Notations of deviations from the contract documents
 - i. Other pertinent data
 - j. Provide space for Contractor's review stamps

3. Composition:
 - a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
 - b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
 - c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:
 - a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
 - b. Unstamped submittals will be rejected.
 - c. The Contractor's review shall include, but not be limited to, verification of the following:
 - 1) Only approved manufacturers are used.
 - 2) Addenda items have been incorporated.
 - 3) Catalog numbers and options match those specified.
 - 4) Performance data matches that specified.
 - 5) Electrical characteristics and loads match those specified.
 - 6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
 - 7) Dimensions and service clearances are suitable for the intended location.
 - 8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
 - 9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).
 - d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
 - e. The Contractor's signature is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.
6. Submittal Identification and Markings:
 - a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
 - b. The Contractor shall clearly indicate the size, finish, material, etc.
 - c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
 - d. All marks and identifications on the submittals shall be unambiguous.
7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.

9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Engineer.
11. Submittals not required by the contract documents may be returned without review.
12. The Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Engineer before releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.
 - a. Allow at least two weeks for Engineer's review and processing of each submittal.
16. Engineer reserves the right to withhold action on a submittal which, in the Engineer's opinion, requires coordination with other submittals until related submittals are received. The Engineer will notify the Contractor, in writing, when they exercise this right.

D. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.
 - a. Submittal file name: 26 XX XX.description.YYYYMMDD
 - b. Transmittal file name: 26 XX XX.description.YYYYMMDD
5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 SCHEDULE OF VALUES

- A. The requirements herein are in addition to the provisions of Division 1.

- B. Format:
 - 1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
 - 2. Submit in Excel format.
 - 3. Support values given with substantiating data.

- C. Preparation:
 - 1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
 - 2. Break down all costs into:
 - a. Material: Delivered cost of product with taxes paid.
 - b. Labor: Labor cost, excluding overhead and profit.

- D. Update Schedule of Values when:
 - 1. Indicated by Engineer.
 - 2. Change of subcontractor or supplier occurs.
 - 3. Change of product or equipment occurs.

1.8 CHANGE ORDERS

- A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

- B. Change order work shall not proceed until authorized.

1.9 PRODUCT DELIVERY, STORAGE, HANDLING and MAINTENANCE

- A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage.

- B. Keep all materials clean, dry and free from damaging environments.

- C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Electrical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

- D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.10 NETWORK / INTERNET CONNECTED EQUIPMENT

- A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

1.11 WARRANTY

- A. Provide one-year warranty for all fixtures, equipment, materials, and workmanship.
- B. The warranty period for all work in this specification Division shall commence on the date of Substantial Completion or successful system performance whichever occurs later. The warranty may also commence if a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization of the Owner. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.
- C. Warranty requirements extend to correction, without cost to the Owner, of all work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage due to defects or nonconformance with contract documents excluding repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.12 INSURANCE

- A. This Contractor shall maintain insurance coverage as set forth in Division 1 of these specifications.

1.13 MATERIAL SUBSTITUTION

- A. Where several manufacturers' names are given, the manufacturer for which a catalog number is given is the basis for job design and establishes the quality.
- B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Engineer shall make the final determination of whether a product is equivalent.
- C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Engineer via addendum. The Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

- D. Voluntary add or deduct prices for alternate materials may be listed on the bid form. These items will not be used in determining the low bidder. This Contractor assumes all costs incurred as a result of using the offered material or equipment on the Contractors part or on the part of other Contractors whose work is affected.
- E. All material substitutions requested after the final addendum must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS

2.1 GENERAL

- A. All items of material having a similar function (e.g., safety switches, panelboards, switchboards, contactors, motor starters, dry type transformers) shall be of the same manufacturer unless specifically stated otherwise on drawings or elsewhere in specifications.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

- A. Neither the professional activities of the Engineer, nor the presence of the Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Engineer and the Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 EXCAVATION, FILL, BACKFILL, COMPACTION

- A. General:
 - 1. Prior to the commencement of any excavation or digging, the Contractor shall verify all underground utilities with the regional utility locator. Provide prior notice to the locator before excavations. Contact information for most regional utility locaters can be found by calling 811.
 - 2. The Contractor shall do all excavating, filling, backfilling, compacting, and restoration in connection with the work.
- B. Excavation:
 - 1. Make all excavations to accurate, solid, undisturbed earth, and to proper dimensions.

2. If excavations are carried in error below indicated levels, concrete of same strength as specified for the foundations or thoroughly compacted sand-gravel fill, as determined by the Engineer shall be placed in such excess excavations under the foundation. Place thoroughly compacted, clean, stable fill in excess excavations under slabs on grade, at the Contractor's expense.
3. Trim bottom and sides of excavations to grades required for foundations.
4. Protect excavations against frost and freezing.
5. Take care in excavating not to damage surrounding structures, equipment or buried pipe. Do not undermine footing or foundation.
6. Perform all trenching in a manner to prevent cave-ins and risk to workmen.
7. Where original surface is pavement or concrete, the surface shall be saw cut to provide clean edges and assist in the surface restoration.
8. If satisfactory bearing soil is not found at the indicated levels, immediately notify the Engineer or their representative, and do no further work until the Engineer or their representative gives further instructions.
9. Excavation shall be performed in all ground conditions, including rock, if encountered. Bidders shall visit the premises and determine the soil conditions by actual observations, borings, or other means. The cost of all such inspections, borings, etc., shall be borne by the bidder.
10. If a trench is excavated in rock, a compacted bed with a depth of 3" (minimum) of sand and gravel shall be used to support the conduit unless masonry cradles or encasements are used.
11. Mechanical excavation of the trench to line and grade of the conduit or to the bottom level of masonry cradles or encasements is permitted, unless otherwise indicated on the electrical drawings.
12. Mechanical excavation of the trench to line and grade where direct burial cables are to be installed is permitted provided the excavation is made to a depth to permit installation of the cable on a fine sand bed at least 3 inches deep.

C. Dewatering:

1. Furnish, install, operate and remove all dewatering pumps and pipes needed to keep trenches and pits free of water.

D. Underground Obstructions:

1. Known underground piping, conduit, feeders, foundations, and other obstructions in the vicinity of construction are shown on the drawings. Review all Bid Documents for all trades on the project to determine obstructions indicated. Take great care in making installations near underground obstructions.
2. If objects not shown on the drawings are encountered, remove, relocate, or perform extra work as directed by the Engineer.

E. Fill and Backfilling:

1. Utilities Bedding: Lay underground utilities on minimum of 6" sand bedding or CA6 crushed stone. Compact bedding under utilities smooth, with no sharp edges protruding, to protect the utilities from puncture. Shape bedding to provide continuous support for bells, joints, and barrels of utilities and for joints and fittings.

2. Envelope around utilities to 6" above utilities: Place and compact sand or CA6 to a height of 6" over utilities in 6" layers. Each layer shall be placed, then carefully and uniformly tamped, to eliminate lateral or vertical displacement. After connection joints are made, any misalignment can be corrected by tamping backfill around the utilities.
3. Backfill from 6" above utilities to earthen grade: Place all backfill materials above the utilities in uniform layers not exceeding 6" deep. Each layer shall be placed, then carefully and uniformly tamped, to eliminate lateral or vertical displacement.
4. Backfill from 6" above utilities to below slabs or paved area: Where the fill and backfill will ultimately be under a building, floor or paving, each layer of backfill materials shall be compacted to 95% of the maximum density determined by AASHTO Designation T 99 or ASTM Designation D 698. Moisture content of soil at time of compaction shall not exceed plus or minus 2% of optimum moisture content determined by AASHTO T 99 or ASTM D 698 test.
5. Backfill Materials: Native soil materials may be used as backfill if approved by the Geotechnical Engineer. Backfill material shall be free of rock or gravel larger than 3" in any dimension and shall be free of debris, waste, frozen materials, vegetation, high void content, and other deleterious materials. Water shall not be permitted to rise in unbackfilled trenches.
6. Dispose of excess excavated earth as directed.
7. Backfill all trenches and excavations immediately after installing utilities or removal of forms, unless other protection is provided.
8. Around piers and isolated foundations and structures, backfill and fill shall be placed and consolidated simultaneously on all sides to prevent wedge action and displacement. Fill and backfill materials shall be spread in 6 inch uniform horizontal layers with each layer compacted separately to required density.

F. Surface Restoration:

1. Where trenches are cut through existing graded, planted, or landscaped areas, the areas shall be restored to the original condition. Replace all planting removed or damaged to its original condition. A minimum of 6 inches of topsoil shall be applied where disturbed areas are to be seeded or sodded.
2. Concrete or asphalt type pavement, seal coat, rock, gravel or earth surfaces removed or damaged shall be replaced with comparable materials and restored to original condition.

3.3 ENGINEER OBSERVATION OF WORK

- A. The contractor shall provide seven (7) calendar days' notice to the Engineer prior to:
 1. Placing fill over underground and underslab utilities.
 2. Covering exterior walls, interior partitions and chases.
 3. Installing hard or suspended ceilings and soffits.
- B. The Engineer will review the installation and provide a written report noting deficiencies requiring correction. The contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

3.4 PROJECT CLOSEOUT

- A. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. To prevent the Final Jobsite Observation from occurring too early, the Contractor shall review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review. The Contractor shall sign the attached certification and return it to the Engineer so that the final observation can be scheduled.
3. It is understood that if the Engineer finds the job not ready for the final observation and additional trips and observations are required to bring the project to completion, the cost of the additional time and expenses incurred by the Engineer will be deducted from the Contractor's final payment.
4. Contractor shall notify Engineer 48 hours prior to installation of ceilings or lay-in ceiling tiles.

C. The following must be submitted before Engineer recommends final payment:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including marked-up or reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of this Contractor and shall be signed by the Owner's representatives.
4. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and submit receipt to Engineer.
5. Inspection and testing report by the fire alarm system manufacturer.
6. Start-up reports on all equipment requiring a factory installation or start-up.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Engineer's review and approval. The electronic copy shall be corrected as required to address the Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.

4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.
 - a. O&M file name: O&M.div26.contractor.YYYYMMDD
 - b. Transmittal file name: O&Mtransmittal.div26.contractor.YYYYMMDD
5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copies of all factory inspections and/or equipment startup reports.
5. Copies of warranties.
6. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
7. Dimensional drawings of equipment.
8. Detailed parts lists with lists of suppliers.
9. Operating procedures for each system.
10. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
11. Repair procedures for major components.
12. Replacement parts and service material requirements for each system and the frequency of service required.
13. Instruction books, cards, and manuals furnished with the equipment.
14. Include record drawings of the one-line diagrams for each major system. The graphic for each piece of equipment shown on the one-line diagram shall be an active link to its associated Operation & Maintenance data.
15. Copies of all panel schedules in electronic Microsoft Excel spreadsheet (.xlsx) file. Each panelboard shall be a separate tab in the workbook.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVE

- A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of the complete systems installed under this contract.
- B. Provide verbal and written instructions to the Owner's representatives by **FACTORY PERSONNEL** in the care, maintenance, and operation of the equipment and systems.
- C. The Owner has the option to make a video recording of all instructions. Coordinate schedule of instructions to facilitate this recording.
- D. The instructions shall include:
 - 1. Maintenance of equipment.
 - 2. Start-up procedures for all major equipment.
 - 3. Description of emergency system operation.
- E. Notify the Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can be present if desired.
- F. Minimum hours of instruction time for each item and/or system shall be as indicated in each individual specification section.
- G. Operating Instructions:
 - 1. Contractor is responsible for all instructions to the Owner's representatives for the electrical and specialized systems.
 - 2. If the Contractor does not have staff that can adequately provide the required instructions, the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Engineer to perform these services.

3.7 RECORD DOCUMENTS

- A. The following paragraphs supplement Division 1 requirements.
- B. Maintain at the job site a separate and complete set of electrical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.
- C. Mark drawings and specifications to indicate approved substitutions; Change Orders, and actual equipment and materials used. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should this Contractor fail to complete Record Documents as required by this contract, this Contractor shall reimburse Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.
- D. Record changes daily and keep the marked drawings available for the Engineer's examination at any normal work time.

- E. Upon completing the job, and before final payment is made, give the marked-up drawings to the Engineer.
- F. Record actual routing of conduits exceeding 2 inches.

3.8 PAINTING

- A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available. All equipment shall have a finished coat of paint applied unless specifically allowed to be provided with a prime coat only.
- B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor. Painting shall be performed as described in project specifications.
- C. Equipment cabinets, casings, covers, metal jackets, etc., located in equipment rooms or concealed spaces, shall be furnished in standard finish, free from scratches, abrasions, chippings, etc.
- D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chipping, etc. If color option is specified or is standard to the unit, verify with the Architect the color preference before ordering.
- E. Paint all equipment in unfinished areas such as boiler room, mechanical spaces, and storage rooms. Equipment furnished with a suitable factory finish need not be painted; provided the factory applied finish is not marred or spattered. If so, equipment shall be refinished with the same paint as was factory applied.
- F. All electrical conduit and equipment, fittings, hangers, structural supports, etc., in unfinished areas, such as equipment and storage room area, shall be painted two (2) coats of oil paint of colors selected by the Architect.
- G. Do NOT paint electric conduits in crawl spaces, tunnels, or spaces above suspended ceilings except that where conduit is in a damp location give exposed threads at joints two coats of sealer after joint is made up.
- H. After surfaces have been thoroughly cleaned and are free of oil, dirt or other foreign matter, paint all raceway and equipment with the following:
 - 1. Bare Metal Surfaces - Apply one coat of metal primer suitable for the metal being painted. Finish with two coats of Alkyd base enamel paint.
 - 2. Plastic Surfaces - Paint plastic surfaces with two coats of semi-gloss acrylic latex paint.

3.9 ADJUST AND CLEAN

- A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

- B. Clean all foreign paint, grease, oil, dirt, labels, stickers, etc. from all equipment.
- C. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.10 SPECIAL REQUIREMENTS

- A. Coordinate the installation of all equipment, controls, devices, etc., with other trades to maintain clear access area for servicing.
- B. Install all equipment to maximize access to parts needing service or maintenance. Review the final location, placement, and orientation of equipment with the Owner's representative prior to setting equipment.
- C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's representative will result in removal and reinstallation of the equipment at the Contractor's expense.
- D. Raceway and Cable Routing Restrictions: Raceways and cable are restricted from being routed in the following locations, unless serving the space or permitted by the authority having jurisdiction.
 - 1. Elevator machine rooms and hoistways.
 - 2. Exit enclosures.
 - 3. Other areas restricted by code.
 - 4. Technology, data, server rooms.

3.11 INDOOR AIR QUALITY (IAQ) MAINTENANCE FOR OCCUPIED FACILITIES UNDER CONSTRUCTION

- A. Within the Limits of Construction:
 - 1. The Electrical Contractor shall coordinate all work with the contractor responsible for IAQ.
 - 2. The means, methods and materials used by the Electrical Contractor shall be coordinated with the contractor responsible for IAQ and shall comply with the IAQ requirements set forth in Division 1 and Division 21/22/23 of these specifications.
- B. Outside the Limits of Construction:
 - 1. IAQ shall be the responsibility of the electrical contractor for work that is required outside the limits of construction.
 - 2. The Electrical Contractor is responsible for the IAQ set forth in Division 1 and Division 21/22/23 of these specifications.
 - 3. The Electrical Contractor shall review and coordinate all IAQ plans and procedures with the owner's IAQ representative.
- C. Contractors shall make all reasonable efforts to prevent construction activities from affecting the air quality of the occupied areas of the building or outdoor areas near the building. These measures shall include, but not be limited to:

1. General Contractor shall erect and maintain dust barriers throughout the construction work. These barriers shall be reasonably airtight and shall prevent entry into the construction zone by unauthorized persons. Reasonably airtight means construction equivalent to full-height temporary or permanent walls with joints taped or sealed, and shafts and other penetrations sealed as well as possible. Fire resistant polyethylene is acceptable; if flame spread/smoke developed ratings are demonstrated to conform to the applicable building codes and licensing acts.
2. The Contractor shall continuously maintain the construction zone under a negative pressure of at least 0.01" w.g. minimum relative to all adjacent areas of the building.
 - a. Exhaust fans used for this purpose shall filter air and discharge it outdoors or to the least populated area adjacent to the construction work using negative air machines designed specifically for this purpose. All filtration for air recirculated back into the building shall be HEPA (99.97% DOP efficiency) for work adjacent to healthcare or elderly facilities. If no work is adjacent to these areas, 95% filtration is acceptable. Filtering air discharged to outdoors shall be accomplished with 30% filters.
 - b. If air is discharged outdoors, maintain all required distances to doors, windows, air intakes, etc.
 - c. If high levels of Volatile Organic Compounds (VOC's) or odors are released, activated carbon or equivalent filtration shall also be employed. Exhaust shall not discharge near doors, air intakes, pedestrians, gathering areas, or operable windows.
 - d. Adjusting existing air handling equipment to assist in pressure control is acceptable, if approved by the Owner and the authority having jurisdiction.
 - e. Seal return, exhaust, and supply air openings in or near the construction zone that serve existing air handling systems and rebalance the systems for proper operation. If this is impractical, add filters at the intakes of sufficient cross sectional area to minimize the pressure drop and avoid the need for rebalancing.
 - f. Maintain pressure control one hour before and after all construction periods, and 24 hours per day in healthcare or elderly facilities.
3. All contractors shall endeavor to minimize the amount of contaminants generated during construction. Methods to be employed shall include, but not be limited to:
 - a. Minimizing the amount of dust generated.
 - b. Reducing solvent fumes and VOC emissions.
 - c. Maintain good housekeeping practices, including sweeping and periodic dust and debris removal. There should be no visible haze in the air.
4. Request that the Owner designate an IAQ representative.
5. Review and receive approval from the Owner's IAQ representative for all IAQ-related construction activities and negative pressure containment plans.
6. Inform the IAQ representative of all conditions that could adversely impact IAQ, including operations that will produce higher than normal dust production or odors.
7. Schedule activities that may cause IAQ conditions that are not acceptable to the Owner's IAQ representative during unoccupied periods.
8. Request copies of and follow all Owner's IAQ and infection control policies.
9. Unless no other access is possible, the entrance to construction site shall not be through the existing facility.

10. To minimize growth of infectious organisms, do not permit damp areas in or near the construction area to remain for over 24 hours.
11. In addition to the criteria above, provide measures as recommended in the SMACNA "IAQ Guidelines for Occupied Buildings under Construction".

3.12 SYSTEM STARTING AND ADJUSTING

- A. The electrical systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes all calibration and adjustment of electrical controls, balancing of loads, troubleshooting and verification of software, and final adjustments that may be needed.
- B. Complete all manufacturer-recommended startup procedures and checklists to verify proper equipment operation and does not pose a danger to personnel or property.
- C. All operating conditions and control sequences shall be tested during the start-up period. Testing all interlocks, safety shut-downs, controls, and alarms.
- D. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.13 FIELD QUALITY CONTROL

- A. General:
 1. Conduct all tests required during and after construction. Submit test results in NETA format, or equivalent form, that shows the test equipment used, calibration date, tester's name, ambient test conditions, humidity, conductor length, and results corrected to 40°C.
 2. Supply necessary instruments, meters, etc., for the tests. Supply competent technicians with training in the proper testing techniques.
 3. All cables and wires shall be tested for shorts and grounds following installation and connection to devices. Replace shorted or grounded wires and cables.
 4. Any wiring device, electrical apparatus or luminaire, if grounded or shorted on any integral "live" part, shall have all defective parts or materials replaced.
 5. Test cable insulation of service and panel feeder conductors for proper insulation values. Tests shall include the cable, all splices, and all terminations. Each conductor shall be tested and shall test free of short circuits and grounds and have an insulation value not less than Electrical Code Standards. Take readings between conductors, and between conductors and ground.
 6. If the results obtained in the tests are not satisfactory, make adjustments, replacements, and changes as needed. Then repeat the tests, and make additional tests, as the Engineer or authority having jurisdiction deems necessary.

B. Ground Resistance:

1. Conduct service ground resistance tests using an approved manufactured ground resistance meter. Submit to the Engineer a proposed test procedure including type of equipment to be used. (The conventional ohmmeter is not an acceptable device.)
2. Make ground resistance measurements during normal dry weather and not less than 48 hours after a rain. Ground resistance values shall be verified by the Engineer at the time the readings are taken.
3. If the ground resistance value obtained is more than the value set forth in Section 260526, the following shall be done to obtain the value given:
 - a. Verify that all connections in the service ground system are secure.
 - b. Increase the depth to which ground rods are driven by adding section lengths to the rods and retest. If the resistance is still excessive increase the depth by adding an additional rod section and retest.
 - c. If the resistance is still excessive, furnish and install additional ground rods, spaced not less than 20 feet from other ground rods unless otherwise noted on plans, and connect into the ground electrode system. Retest.
 - d. Review results with the Engineer.
4. Before final payment is made to the Contractor submit a written report to the Engineer including the following:
 - a. Date of test.
 - b. Number of hours since the last rain.
 - c. Soil condition at the time of the test in the ground electrode location. That is: dry, wet, moist, sand, clay, etc.
 - d. Diagram of the test set-up showing distances between test equipment, ground electrode, auxiliary electrodes, etc.
 - e. Make, model, and calibration date of test equipment.
 - f. Tabulation of measurements taken and calculations made.

C. Ground-Fault Equipment Performance Testing:

1. Test: Perform ground-fault performance testing when system is installed. The test process shall use primary current injection per manufacturer instruction and procedures. Perform test for the following:
 - a. Service disconnects
 - b. Solid state molded case circuit breakers and solid-state insulated case circuit breakers equipped with ground fault protection.
 - c. Fusible switches with ground fault relay protection.
 - d. Outside branch circuits and feeders.
 - e. Code required.
2. Report: Provide copy of test result report with Operation and Maintenance manuals. Provide report to Authority Having Jurisdiction when requested.

- D. Other Equipment:
 - 1. Give other equipment furnished and installed by the Contractor all standard tests normally made to assure that the equipment is electrically sound, all connections properly made, phase rotation correct, fuses and thermal elements suitable for protection against overloads, voltage complies with equipment nameplate rating, and full load amperes are within equipment rating.
- E. If any test results are not satisfactory, make adjustments, replacements and changes as needed and repeat the tests and make additional tests as the Architect/Engineer or authority having jurisdiction deem necessary.
- F. Contractor shall thermographic study all electrical gear, switchboard, Architect panelboards, etc. at the end of construction to identify any unusual conditions/heating within the equipment. Coordinate with Owner/Architect/Engineer to have an Owner//Engineer representative present during testing.
- G. Report shall include color printouts, in binder, of pictures taken to use as a baseline reading after building is occupied.
- H. Upon completion of the project, the Contractor shall provide amperage readings for all panelboards and switchboards and turn the results over to the Owner for "benchmark" amperages.

3.14 UTILITY REBATE

- A. Submit utility rebate forms, where offered at project location, with rebate items completed. Rebate may include lighting, lighting controls, variable speed drives, heat pumps, package terminal A/C, air conditioners, chillers, water heaters, programmable thermostats, and motors.
- B. Contractor must submit notification of any value engineering or product substitution that will affect the utility rebate amount prior to approval.

READINESS CERTIFICATION PRIOR TO FINAL JOBSITE OBSERVATION

To prevent the final job observation from occurring too early, we require that the Contractor review the completion status of the project and, by copy of this document, certify that the job is indeed ready for the final job observation. The following is a typical list of items that represent the degree of job completeness expected prior to your requesting a final job observation.

1. Penetrations of fire-rated construction fire sealed in accordance with specifications.
2. Electrical panels have typed circuit identification.
3. Smoke and fire/smoke dampers are wired and have been tested.
4. Per Section 260500, cable insulation test results have been submitted.
5. Per Section 260500, medium voltage testing report has been submitted.
6. Per Section 260500, ground resistance test results have been submitted.
7. Operation and Maintenance manuals have been submitted as per Section 260500.
8. Bound copies of approved shop drawings have been submitted as per Section 260500.
9. Report of instruction of Owner's representative has been submitted as per Section 260500.
10. Fire alarm inspection and testing report has been submitted as per Sections 260500.
11. Start-up reports from factory representative have been submitted as per Section 260500.

Accepted by:

Prime Contractor _____

By _____ Date _____

Upon Contractor certification that the project is complete and ready for a final job observation, we require the Contractor to sign this agreement and return it to the Engineer so that the final observation can be scheduled.

It is understood that if the Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Engineers for additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

END OF SECTION 260500

SECTION 260505 - ELECTRICAL DEMOLITION FOR REMODELING

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Electrical demolition

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

- A. Materials and equipment for patching and extending work shall be as specified in individual Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. THE DRAWINGS ARE INTENDED TO INDICATE THE SCOPE OF WORK REQUIRED AND DO NOT INDICATE EVERY BOX, CONDUIT, OR WIRE THAT MUST BE REMOVED. THE CONTRACTOR SHALL VISIT THE SITE PRIOR TO SUBMITTING A BID AND VERIFY EXISTING CONDITIONS.
- B. Where walls, ceilings, structures, etc., are indicated as being removed on general or electrical drawings, the Contractor shall be responsible for the removal of all electrical equipment, devices, fixtures, raceways, wiring, systems, etc., from the removed area.
- C. Where ceilings, walls, structures, etc., are temporarily removed and replaced by others, this Contractor shall be responsible for the removal, storage, and replacement of equipment, devices, fixtures, raceways, wiring, systems, etc.
- D. Where mechanical or technology equipment is indicated as being removed on electrical, mechanical, or technology drawings, the Contractor shall be responsible for disconnecting the equipment and removing all starters, VFD, controllers, electrical equipment, raceways, wiring, etc. associated with the device.
- E. Verify that abandoned wiring and equipment serve only abandoned equipment or facilities. Extend conduit and wire to facilities and equipment that will remain in operation following demolition. Extension of conduit and wire to equipment shall be compatible with the surrounding area. Extended conduit and conductors to match existing size and material.
- F. Coordinate scope of work with all other Contractors and the Owner at the project site. Schedule removal of equipment and electrical service to avoid conflicts.

- G. Bid submittal shall mean the Contractor has visited the project site and has verified existing conditions and scope of work.

3.2 PREPARATION

- A. The Contractor shall obtain approval from the Owner before turning off power to circuits, feeders, panels, etc. Coordinate all outages with Owner.
- B. Coordinate utility service outages with Utility Company.
- C. Provide temporary wiring and connections to maintain existing systems in service during construction. When work must be performed on energized equipment or circuits, use personnel experienced in such operations. Assume all equipment and systems must remain operational unless specifically noted otherwise on drawings.
- D. Disconnect electrical systems in walls, floors, structures, and ceilings scheduled for removal.
- E. Existing Electrical Service: Maintain existing system in service until new system is complete and ready for service. Disable system only to make switchovers and connections. Obtain permission from Owner at least 96 hours before partially or completely disabling system. Minimize outage duration.
- F. Existing Fire Alarm System: Maintain existing system in service until new system is accepted. Disable system only to make switchovers and connections. Obtain permission from Owner at least 48 hours before partially or completely disabling system. Minimize outage duration. Make temporary connections to maintain service in areas adjacent to work area. Provide a watchman to make required premise observations during all outages, requirements as dictated by codes and Owner's insurance carrier.

3.3 DEMOLITION AND EXTENSION OF EXISTING ELECTRICAL WORK

- A. Demolish and extend existing electrical work under provisions of Division 1 of Specifications and this Section.
- B. Remove, relocate, and extend existing installations to accommodate new construction.
- C. Remove abandoned wiring and raceway to source of supply. Existing conduit in good condition may be reused in place by including an equipment ground conductor in reused conduit. Reused conduit and boxes shall have supports revised to meet current codes. Relocating conduit shall not be allowed.
- D. Remove exposed abandoned raceway, including abandoned raceway above accessible ceiling finishes. Cut raceway flush with walls and floors, and patch surfaces. Remove all associated clamps, hangers, supports, etc. associated with raceway removal.
- E. Disconnect and remove outlets and devices that are to be demolished. Remove outlet or devices' associated back box, supports, and conduit and conductors back to source. Patch opening created from removal of device to match surrounding finishes.

- F. Disconnect and remove abandoned panelboards and distribution equipment.
- G. Disconnect and remove electrical devices and equipment serving utilization equipment that has been removed.
- H. Repair adjacent construction and finishes damaged during demolition and extension work. Patch openings to match existing surrounding finishes.
- I. Maintain access to existing electrical installations that remain active. Modify installation or provide junction boxes and access panel as appropriate.
- J. Extend existing installations using materials and methods compatible with existing electrical installations, or as specified. Extended conduit and conductors to match existing size and material.
- K. Regulatory Requirements: Comply with governing EPA notification regulations before beginning demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- L. Floor slabs may contain conduit systems. This Contractor is responsible for taking any measures required to ensure no conduits or other services are damaged. This includes x-ray or similar non-destructive means. Where conduit is in concrete slab, cut conduit flush with floor, pull out conductors, and plug conduit ends.
- M. This Contractor is responsible for all costs incurred in repair, relocations, or replacement of any cables, conduits, or other services if damaged without proper investigation.

3.4 CLEANING AND REPAIR

- A. Clean and repair existing materials and equipment that remain or are to be reused.
- B. Panelboards: Clean exposed surfaces and check tightness of electrical connections. Replace damaged circuit breakers and provide closure plates for vacant positions. Provide typed circuit directory showing revised circuiting arrangement.

3.5 INSTALLATION

- A. Install relocated materials and equipment under the provisions of Division 1 of Specifications.

END OF SECTION 260505

SECTION 260513 - WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Building wire
- B. Cabling for remote control, signal, and power limited circuits

1.2 RELATED WORK

- A. Section 260553 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

- A. NEMA WC 70 - Power Cables Rated 2,000V or Less for the Distribution of Electrical Energy
- B. NFPA 70 - National Electrical Code (NEC)
- C. UL 44 - Thermoset-Insulated Wires and Cables
- D. UL 83 - Thermoplastic-Insulated Wires and Cables
- E. UL 854 - Service-Entrance Cables
- F. UL 1581 - Standard for Electrical Wires, Cables, and Flexible Cords
- G. UL 2196 - Fire Resistive, Fire Resistant and Circuit Integrity Cables

PART 2 - PRODUCTS

2.1 BUILDING WIRE

- A. Feeders and Branch Circuits 8 AWG and larger: Copper, stranded conductor, 600-volt insulation, THHN/THWN or XHHW-2.
- B. Feeders and Branch Circuits 8 AWG and larger in Underground Conduit: Copper, stranded conductor, 600-volt insulation, THWN or XHHW-2.
- C. Feeders and Branch Circuits 10 AWG and Smaller: Copper, solid or stranded conductor, 600-volt insulation, THHN/THWN, unless otherwise noted on the drawings. Aluminum, compact stranded conductor is not acceptable for feeder and branch circuits 6 AWG and smaller.

- D. Motor Feeder from Variable Frequency Drives: Copper conductor, 600-volt XHHW-2 insulation, stranded conductor, unless otherwise noted on the drawings. Three conductor stranded copper, 600-volt XHHW-2 insulation, with copper ground and overall helical copper tape shield. Shield shall be terminated at both ends of cable with an approved termination.
- E. Control Circuits: Copper, stranded conductor 600-volt insulation, THHN/THWN.
- F. Each 120 and 277-volt branch circuit shall have a dedicated neutral conductor. Neutral conductors shall be considered current-carrying conductors for wire derating.

2.2 CABLING FOR REMOTE CONTROL, SIGNAL, AND POWER LIMITED CIRCUITS

- A. Wire for the following specialized systems shall be as designated on the drawings, or elsewhere in these specifications. If not designated on the drawings or specifications, the system manufacturer's recommendations shall be followed.
 - 1. Fire alarm
 - 2. Low voltage switching
- B. Control Cable for Class 1 Remote Control and Signal Circuits: Copper conductor, 600-volt insulation, rated 60°C, individual conductors twisted together, shielded, and covered with a PVC jacket.
- C. Control Cable for Class 2 or Class 3 Remote Control and Signal Circuits: Copper conductor, 300-volt insulation, rated 60°C, individual conductors twisted together, shielded, and covered with a PVC jacket; UL listed.

PART 3 - EXECUTION

3.1 WIRE AND CABLE INSTALLATION SCHEDULE

- A. Above Accessible Ceilings:
 - 1. Building wire shall be installed in raceway.
- B. All Other Locations: Building wire in raceway.
- C. Above Grade: All conductors installed above grade shall be type "THHN".
- D. Underground or In Slab: All conductors shall be type "THWN".
- E. Low Voltage Cable (less than 100 volts): Low voltage cables in ducts, plenums, and other air handling spaces shall be plenum listed. Low voltage cables in non-accessible areas shall be installed in conduit. Low voltage cable may be installed without conduit in accessible areas using the following types of cable supports. Cable support types/systems shall comply with the warranty requirements of the low voltage cable manufacturer.
 - 1. J-hooks
 - 2. Bridle rings with saddle supports

3.2 CONTRACTOR CHANGES

- A. The basis of design is copper conductors installed in raceway based on ambient temperature of 30°C, NEC Table 310.16 (2011 - 2017 edition 310.15(B)(16)). Service entrance conductors are based on copper conductor installed in underground electrical ducts, NEC Table B.2(7) (2011 - 2017 edition Table B310.15(B)(2)(7); 2008 or later edition B.301.7) or calculated in accordance with Annex B Application Information for Ampacity Calculation.
- B. The Contractor shall be responsible for derating and sizing conductors and conduits to equal or exceed the ampacity of the basis of design circuits, if he/she chooses to use methods or materials other than the basis of design.
- C. Underground electrical duct ampacity rating shall be in accordance with NEC Table 310.16 (2011 - 2017 edition 310.15(B)(16)) or calculated in accordance with Annex B Application Information for Ampacity Calculation. The calculations and a sketch of the proposed installation shall be submitted prior to any conduit being installed.
- D. Record drawing shall include the calculations and sketches.

3.3 GENERAL WIRING METHODS

- A. Use no wire smaller than 12 AWG for power circuits, and no smaller than 14 AWG for control wiring.
- B. Use no wire smaller than 18 AWG for low voltage control wiring below 100 volts.
- C. Use 10 AWG conductor for 20 ampere, 120-volt branch circuit home runs longer than 75 feet, and for 20 ampere, 277-volt branch circuit home runs longer than 200 feet.
- D. The ampacity of multiple conductors in one conduit shall be derated per the Electrical Code. In no case shall more than 4 conductors be installed in one conduit to such loads as motors larger than 1/4 HP, panelboards, motor control centers, etc.
- E. Where installing parallel feeders, place an equal number of conductors for each phase of a circuit in same raceway or cable.
- F. Splice only in junction or outlet boxes.
- G. Neatly train and lace wiring inside boxes, equipment, and panelboards.
- H. Make conductor lengths for parallel circuits equal.
- I. All conductors shall be continuous in conduit from last outlet to their termination.
- J. Terminate all spare conductors on terminal blocks, and label the spare conductors.
- K. Cables or wires shall not be laid out on the ground before pulling.
- L. Cables or wires shall not be dragged over earth or paving.

- M. Care shall be taken so as not to subject the cable or wire to high mechanical stresses that would cause damage to the wire and cable.
- N. At least six (6)-inch loops or ends shall be left at each outlet for installation connection of luminaires or other devices.
- O. All wires in outlet boxes not connected to fixtures or other devices shall be rolled up, spliced if continuity of circuit is required, and insulated.

3.4 WIRING INSTALLATION IN RACEWAYS

- A. Pull all conductors into a raceway at the same time. Use UL listed wire pulling lubricant for pulling 4 AWG and larger wires. Do not use wire pulling lubricant for isolated (ungrounded) power system wiring.
- B. Install wire in raceway after interior of building has been physically protected from the weather and all mechanical work likely to injure conductors has been completed.
- C. Pulling shall be continuous without unnecessary stops and starts with wire or cable only partially through raceway.
- D. Where reels of cable or wire are used, they shall be set up on jacks close to the point where the wire or cable enters the conduit or duct so that the cable or wire may be unreeled and run into the conduit or duct with a minimum of change in the direction of the bend.
- E. Conductors shall not be pulled through conduits until plastering or masonry work is completed and conduits are free from moisture. Care shall be taken so that long pulls of wire or pulls around several bends are not made where the wire may be permanently stretched and the insulation damaged.
- F. Only nylon rope shall be permitted to pull cables into conduit and ducts.
- G. Completely and thoroughly swab raceway system before installing conductors.
- H. Conductor Supports in Vertical Raceways:
 - 1. Support conductors in vertical raceways in accordance with the Electrical Code Spacing of Conductors Supports.
 - 2. Supports shall be of insulated wedge type (OZ Gedney Type S, or equal) and installed in a tapered insulated bushing fitting or a metal woven mesh with a support ring that fits inside conduit fitting installed in an accessible junction box (Hubbell Kellems support grip or equal).

3.5 CABLE INSTALLATION

- A. Provide protection for exposed cables where subject to damage.
- B. Use suitable cable fittings and connectors.

- C. Run all open cable parallel or perpendicular to walls, ceilings, and exposed structural members. Follow the routing as illustrated on the drawings as closely as possible. Cable routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatical, unless noted otherwise. The correct routing, when shown diagrammatically, shall be chosen by the Contractor based on information in the contract documents; in accordance with the manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", recognized industry standards; and coordinated with other contractors.
- D. Open cable shall be supported by the appropriate size J-hooks or other means if called for on the drawings. Wire and cable from different systems shall not be installed in the same J-hook. J-hooks shall be sized with 20% spare capacity. J-hooks shall provide proper bend radius support for data cable and fiber cables.
- E. Open cable installed above suspended ceilings shall not rest on the suspended ceiling construction, nor utilize the ceiling support system for wire and cable support.
- F. J-hook support spans shall be based on the smaller of the manufacturer's load ratings and code requirements. In no case shall horizontal spans exceed 5 feet and vertical spans exceed 4 feet. All J-hooks shall be installed where completely accessible and not blocked by piping, ductwork, inaccessible ceilings, etc. J-hooks shall be independently rigidly attached to a structural element. J-hooks shall be installed to provide 2" horizontal separation and 6" vertical separation between systems.
- G. Open cable shall only be installed where specifically shown on the drawings, or permitted in these specifications.

3.6 WIRING CONNECTIONS AND TERMINATIONS

- A. Splice and tap only in accessible junction boxes.
- B. Use solderless, tin-plated copper, compression terminals (lugs) applied with circumferential crimp for conductor terminations, 8 AWG and larger.
- C. Use solderless, tin-plated, compression terminals (lugs) applied with indenter crimp for copper conductor terminations, 10 AWG and smaller.
- D. Use solderless pressure connectors with insulating covers for copper wire splices and taps, 8 AWG and smaller. For 10 AWG and smaller, use insulated spring wire connectors with plastic caps.
- E. Use compression connectors applied with circumferential crimp for conductor splices and taps, 6 AWG and larger. Tape uninsulated conductors and connectors with electrical tape to 150 percent of the insulation value of conductor. Cold shrink connector insulator with 1kV rating shall be used in damp and wet locations.
- F. Thoroughly clean wires before installing lugs and connectors.
- G. Make splices, taps and terminations to carry full ampacity of conductors without perceptible temperature rise.

- H. Phase Sequence: All apparatus shall be connected to operate in the phase sequence A-B-C representing the time sequence in which the phase conductors so identified reach positive maximum voltage.
- I. As a general rule, applicable to switches, circuit breakers, starters, panelboards, switchgear and the like, the connections to phase conductors are intended thus:
 - 1. Facing the front and operating side of the equipment, the phase identification shall be:
 - a. Left to Right - A-B-C
 - b. Top to Bottom - A-B-C
- J. Connection revisions as required to achieve correct rotation of motors shall be made at the load terminals of the starters or disconnect switches.
- K. Use antioxidant joint compound on all aluminum conductor terminations. Apply antioxidant joint compound per manufacturer's recommendations.

3.7 FIELD QUALITY CONTROL

- A. Field inspection and testing will be performed under provisions of Division 1.

END OF SECTION 260513

SECTION 260526 - GROUNDING AND BONDING

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Equipment grounding system
- B. Bonding system

1.2 QUALITY ASSURANCE

- A. Testing Agency Qualifications: Testing agency as defined by OSHA in 29 CFR 1910.7 or a member company of the International Electrical Testing Association and that is acceptable to authorities having jurisdiction.
- B. Testing Agency's Field Supervisor: Person currently certified by the International Electrical Testing Association to supervise on-site testing specified in Part 3.
- C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in Electrical Code, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- D. Comply with UL 467 Grounding and Bonding Equipment.
- E. Comply with NFPA 780 and UL 96 when interconnecting with lightning protection system.
- F. Comply with Electrical Code; for overhead-line construction and medium-voltage underground construction, comply with IEEE/ANSI C2 National Electrical Safety Code (NESC).

1.3 REFERENCES

- A. NFPA 70 - National Electrical Code (NEC)

1.4 SUMMARY

- A. This section includes grounding of electrical systems and equipment. Grounding requirements specified in this Section may be supplemented by special requirements of systems described in other Sections.

PART 2 - PRODUCTS

2.1 GROUNDING CONDUCTORS

- A. For insulated conductors, comply with Division 26 Section 260513 "Wire and Cable".
- B. Material: Copper.

- C. Equipment Grounding Conductors: Insulated. Refer to Section 260553 for insulation color.
- D. Grounding Electrode Conductors: Stranded cable.
- E. Underground Conductors: Bare, tinned, stranded, unless otherwise indicated.
- F. Copper Bonding Conductors: As follows:
 - 1. Bonding Cable: 28 kcmil, 14 strands of No. 17 AWG copper conductor, 1/4 inch in diameter.
 - 2. Bonding Conductor: No. 4 or No. 6 AWG, stranded copper conductor.
 - 3. Bonding Jumper: Bare copper tape, braided bare copper conductors, terminated with copper ferrules; 1-5/8 inches wide and 1/16 inch thick.
 - 4. Tinned Bonding Jumper: Tinned-copper tape, braided copper conductors, terminated with copper ferrules; 1-5/8 inches wide and 1/16 inch thick.

2.2 CONNECTOR PRODUCTS

- A. Comply with UL 467; listed for use for specific types, sizes, and combinations of conductors and connected items.
- B. Connectors: Hydraulic compression type, in kit form, and selected per manufacturer's written instructions.
- C. Bolted Connectors: Bolted-pressure-type connectors.

2.3 GROUNDING ELECTRODES

- A. Ground Rods Copper-clad steel.

PART 3 - EXECUTION

3.1 CONNECTIONS

- A. General: Make connections so galvanic action or electrolysis possibility is minimized. Select connectors, connection hardware, conductors, and connection methods so metals in direct contact will be galvanically compatible.
 - 1. Use electroplated or hot-tin-coated materials to ensure high conductivity and to make contact points closer to order of galvanic series.
 - 2. Make connections with clean, bare metal at points of contact.
 - 3. Make aluminum-to-steel connections with stainless-steel separators and mechanical clamps.
 - 4. Coat and seal connections having dissimilar metals with inert material to prevent future penetration of moisture to contact surfaces.

- B. Compression-Type Connections: Use hydraulic compression tools to provide correct circumferential pressure for compression connectors. Use tools and dies recommended by connector manufacturer. Provide embossing die code or other standard method to make a visible indication that a connector has been adequately compressed on grounding conductor.
- C. Equipment Grounding Conductor Terminations: For No. 8 AWG and larger, use pressure-type grounding lugs. No. 10 AWG and smaller grounding conductors may be terminated with winged pressure-type connectors.
- D. Noncontact Metal Raceway Terminations: If metallic raceways terminate at metal housings without mechanical and electrical connection to housing, terminate each conduit with a grounding bushing. Connect grounding bushings with a bare grounding conductor to grounding bus or terminal in housing. Bond electrically non-continuous conduits at entrances and exits with grounding bushings and bare grounding conductors, unless otherwise indicated.
- E. Underground Connections: Exothermic-welded connections. Use for underground connections, except those at test wells.
- F. Connections at back boxes, junction boxes, pull boxes, and equipment terminations: The equipment grounding conductor(s) associated with all circuits in the box shall be connected together and to the box using a suitable grounding screw. The removal of the respective receptacle, luminaire, or other device served by the box shall not interrupt the grounding continuity. The connection to the non-metallic boxes shall be made to any metallic fitting or device requiring grounding.
- G. Tighten screws and bolts for grounding and bonding connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A.
- H. Moisture Protection: If insulated grounding conductors are connected to ground rods or grounding buses, insulate entire area of connection and seal against moisture penetration of insulation and cable.

3.2 INSTALLATION

- A. Use only copper conductors for both insulated and bare grounding conductors in direct contact with earth, concrete, masonry, crushed stone, and similar materials.
- B. Grounding Conductors: Route along shortest and straightest paths possible, unless otherwise indicated. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage. Each grounding conductor that passes through a below grade wall must be provided with a waterstop.
- C. In raceways, use insulated equipment grounding conductors.
- D. Underground Grounding Conductors: Use tinned copper conductor, No. 2/0 AWG minimum. Bury at least 24 inches below grade or bury 12 inches above duct bank when installed as part of the duct bank.

- E. Grounding Bus: Install in electrical and telephone equipment rooms, in rooms housing service equipment, below access floors, and elsewhere as indicated, with bolted connections to form a continuous ground path.

3.3 EQUIPMENT GROUNDING SYSTEM

- A. Comply with Electrical Code, for types, sizes, and quantities of equipment grounding conductors, unless specific types, larger sizes, or more conductors than required by Electrical Code are indicated.
- B. Install equipment grounding conductors in all feeders and circuits. Terminate each end on a grounding lug or bus.

3.4 BONDING SYSTEM

- A. At building expansion joints, provide flexible bonding jumpers to connect to columns or beams on each side of the expansion joint.
- B. Isolated Equipment Enclosure: For designated equipment supplied by a branch circuit or feeder, isolate equipment enclosure from supply raceway with a nonmetallic raceway fitting listed for the purpose. Install fitting where raceway enters enclosure, and install a separate equipment bonding conductor.
- C. Exterior Metallic Pull and Junction Box Covers, Metallic Hand Rails: Bond to grounding system using flexible grounding conductors.
- D. Equipment Circuits: Install a bonding conductor to duct-mounted electrical devices operating at 120 V and more, including air cleaners, dampers, and heaters. Bond conductor to each unit and to air duct. Bond interior metal piping systems and metal air ducts to equipment grounding conductors of associated pumps, fans, blowers, electric heaters, and air cleaners. Use braided-type bonding straps or copper conductor sized equal to the equipment grounding conductor.
- E. Water Heater, Heat-Tracing, Metal Well Casing, and Heating Cables: Install a separate equipment grounding conductor to each electric water heater, heat-tracing, and anti-frost heating cable. Bond conductor to heater units, piping, well casing, connected equipment, and components.
- F. Connect bonding conductors to metal water pipe using a suitable ground clamp. Make connections to flanged piping at street side of flange. Provide bonding jumper around water meter.
- G. Remote control, signaling, and fire alarm circuits shall be bonded in accordance with the most recent version of the National Electric Code.

3.5 GROUNDING ELECTRODE SYSTEM

- A. Provide bonding at Utility Company's metering equipment and pad mounted transformer.
- B. Ground Rods: Install at least two rods spaced at least 20 feet from each other and located at least the same distance from other grounding electrodes.

1. Drive ground rods until tops are 12 inches below finished floor or final grade, unless otherwise indicated.
 2. Interconnect ground rods with grounding electrode conductors. Use exothermic welds, except at test wells and as otherwise indicated. Make connections without exposing steel or damaging copper coating.
- C. Metal Water Service Pipe: Provide insulated copper grounding conductors, in conduit, from building's main service equipment, or grounding bus, to main metal water service entrances to building. Connect grounding conductors to main metal water service pipes by grounding clamp connectors. Where a dielectric main water fitting is installed, connect grounding conductor to street side of fitting. Bond metal grounding conductor conduit or sleeve to conductor at each end.
- D. Water Meter Piping: Use braided-type bonding jumpers to electrically bypass water meters, filtering devices, and similar equipment. Connect to pipe with grounding clamp connectors.
- E. Natural Gas Service Piping: Bond to natural gas main service with grounding clamp connectors. Bonding conductor shall be connected to the main service ground bar. Provide grounding jumpers around all breaks in metallic continuity.
- F. Natural Gas Equipment Piping: Bond each aboveground portion of natural gas metallic piping system at each equipment location with grounding clamp connectors. Bonding shall be performed after any flexible attachment nearest the equipment. The equipment grounding conductors may serve as the bonding means.
- G. Install one test well for each service at the ground rod electrically closest to the service entrance. Set top of well flush with finished grade or floor.

3.6 FIELD QUALITY CONTROL

- A. Inspect grounding and bonding system conductors and connections for tightness and proper installation.
1. Measure ground resistance from system neutral connection at service entrance to convenient ground reference points using suitable ground testing equipment. Resistance shall not exceed 5 ohms.
 2. Testing: Perform the following field quality-control testing:
 - a. After installing grounding system but before permanent electrical circuitry has been energized, test for compliance with requirements.
 - b. Test completed grounding system at each location where a maximum ground-resistance level is specified, at service disconnect enclosure grounding terminal, and at ground test wells. Measure ground resistance not less than two full days after the last trace of precipitation, and without the soil being moistened by any means other than natural drainage or seepage and without chemical treatment or other artificial means of reducing natural ground resistance. Perform tests, by the fall-of-potential method according to IEEE 81.

- c. Provide drawings locating each ground rod and ground rod assembly and other grounding electrodes, identify each by letter in alphabetical order, and key to the record of tests and observations. Include the number of rods driven and their depth at each location and include observations of weather and other phenomena that may affect test results. Describe measures taken to improve test results.
 - 1) Equipment Rated 500 kVA and Less: 10 ohms.
- d. Excessive Ground Resistance: If resistance to ground exceeds specified values, notify Architect/Engineer promptly and include recommendations to reduce ground resistance.

END OF SECTION 260526

SECTION 260527 - SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Conduit and Equipment Supports
- B. Fastening Hardware

1.2 QUALITY ASSURANCE

- A. Support systems shall be adequate for weight of equipment and conduit, including wiring, which they carry.

1.3 COORDINATION

- A. Coordinate size, shape and location of concrete pads with section on Cast-in-Place Concrete or Concrete Topping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Allied Support Systems
- B. Cooper B-Line
- C. Erico, Inc.
- D. Hilti
- E. Power Fasteners
- F. Orbit Industries

2.2 MATERIAL

- A. Support Channel: Hot-dip galvanized for wet/damp locations; painted steel for interior/dry locations. All field cut ends shall be touched up with matching finish to inhibit rusting.
- B. Hardware: Corrosion resistant.
- C. Anchorage and Structural Attachment Components:
 - 1. Strength: Defined in reports by ICBO Evaluation Service or another agency acceptable to Authorities Having Jurisdiction.

- a. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.
2. Through Bolts: Structural type, hex head, high strength. Comply with ASTM A 325.
3. Welding Lugs: Comply with MSS-SP-69, Type 57.
4. Beam clamps for Steel Beams and Joists: Double sided or concentric open web joist hangars. Single-sided type is not acceptable.
5. Bushings for Floor-Mounted Equipment Anchors: Neoprene units designed for seismically rated rigid equipment mountings, and matched to the type and size of anchor bolts and studs used.
6. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for seismically rated rigid equipment mountings, and matched to the type and size of attachment devices used.
7. Concrete Anchors: Fasten to concrete using cast-in or post-installed anchors designed per the requirements of Appendix D of ACI 318-05. Post-installed anchors shall be qualified for use in cracked concrete by ACI-355.2.
8. Masonry Anchors: Fasten to concrete masonry units with expansion anchors or self-tapping masonry screws. For expansion anchors into hollow concrete block, use sleeve-type anchors designed for the specific application. Do not fasten in masonry joints. Do not use powder actuated fasteners, wooden plugs, or plastic inserts.

D. Conduit Sleeves and Lintels:

1. Each Contractor shall provide, to the General Contractor for installation, lintels for all openings required for the Contractor's work in masonry walls and conduit sleeves for floors, unless specifically shown as being by others.
2. Lintels:
 - a. Lintels in non-bearing masonry wall openings can be sized in accordance with the note below. Lintels that occur in existing bearing walls are to be sized according to similar conditions and spans in the new construction and lintel schedule. Bottom plate size shall be a minimum of 3/8" thick. The width of the plate shall be 3/4" less than the field verified wall thickness. The plate shall be the full length of the lintel member. Lintels are not required over openings that are 12" wide or less and at least 1 course below the top of the wall.
 - b. All lintels shall have a minimum of 8" end bearing.
 - c. All lintels in exterior wall construction shall be hot-dip galvanized.
 - d. For all openings not otherwise detailed or scheduled, minimum lintels shall be for each 4 inch of masonry width:
 - 1) 0 to 2'-0" span: 5/16" plate (3/4" less than wall width)
 - 2) 2'-0" to 4'-0" span: L 3 1/2 x 3 1/2 x 1/4
 - 3) 4'-0" to 6'-0" span: L4 x 3 1/2 x 5/16 (llv)
 - 4) 6'-0" to 8'-0" span: L5 x 3 1/2 x 5/16 (llv)
 - e. All angles that are back to back shall be welded top and bottom 3" at 12" minimum.

3. Fabricate all lintels from structural steel shapes or as indicated on the drawings. All lintels and grouped wall openings shall be approved by the Architect or Structural Engineer.
4. Fabricate all sleeves from standard weight black steel pipe. Provide continuous sleeve. Cut or split sleeves are not acceptable. Sleeves through concrete walls may be high density polyethylene pipe penetration sleeve with a water stop collar, suitable for use with Link-Seal mechanical seals. Century-Line Model CS.
5. Sleeves through the floors on exposed risers shall be flush with the ceiling, with planed squared ends extending 1" above the floor in unfinished areas, and flush with the floor in finished areas, to accept spring closing floor plates.
6. Sleeves shall not penetrate structural members without approval from the Structural Engineer.
7. Openings through unexcavated floors and/or foundation walls below the floor shall have a smooth finish with sufficient annular space around material passing through opening so slight settling will not place stress on the material or building structure.
8. Install all sleeves concentric with conduits. Secure sleeves in concrete to wood forms. This Contractor is responsible for sleeves dislodged or moved when pouring concrete.
9. Where conduits rise through concrete floors that are on earthen grade, provide 3/4" resilient expansion joint material (asphalt and cork) wrapped around the pipe, the full depth of concrete, at the point of penetration. Secure to prevent shifting during concrete placement and finishing.
10. Size sleeves large enough to allow expansion and contraction movement.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using expansion anchors in concrete and beam clamps on structural steel.
- B. Trapeze support installation: Cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.
- C. Use toggle bolts or hollow wall fasteners in hollow masonry, plaster, or gypsum board partitions and walls; expansion anchors or preset inserts in solid masonry walls; self-drilling anchors or expansion anchor on concrete surfaces; sheet metal screws in sheet metal studs; and wood screws in wood construction.
- D. Do not fasten supports to ceiling systems, piping, ductwork, mechanical equipment, or conduit, unless otherwise noted.
- E. Do not use powder-actuated anchors without specific permission.
- F. Do not drill structural steel members.
- G. Fabricate supports from structural steel or steel channel, rigidly welded or bolted to present a neat appearance. Use hexagon head bolts with spring lock washers under all nuts.

- H. In wet locations and on all building floors below exterior earth grade install free-standing electrical equipment on concrete pads.
- I. Install cabinets and panelboards with minimum of four anchors. Provide horizontal backing/support framing in stud walls for rigid mounting. Provide steel channel supports to stand surface-mounted panelboard or cabinet one inch off wall.
- J. Bridge studs top and bottom with channels to support flush-mounted cabinets and panelboards in stud walls.
- K. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.
- L. Refer to Section 260533 for special conduit supporting requirements.

3.2 FINISH

- A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.
- B. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

END OF SECTION 260527

SECTION 260533 - CONDUIT AND BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Rigid metallic conduit and fittings (RMC)
- B. Electrical metallic tubing and fittings (EMT)
- C. Rigid polyvinyl chloride conduit and fittings (PVC)
- D. Electrical connection
- E. Pull and junction boxes
- F. Accessories

1.2 RELATED WORK

- A. Section 260553 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

- A. American National Standards Institute (ANSI):
 - 1. ANSI C80.1 - Rigid Steel Conduit, Zinc-Coated
 - 2. ANSI C80.3 - Electrical Metallic Tubing, Zinc-Coated and Fittings
 - 3. ANSI C80.4 - Fittings for Rigid Metal Conduit and Electrical Metallic Tubing
 - 4. ANSI C80.6 - Intermediate Metal Conduit, Zinc Coated
 - 5. ANSI/NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers and Box Supports
 - 6. ANSI/NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports
- B. Federal Specifications (FS):
 - 1. A-A-50553A - Fittings for Conduit, Metal, Rigid, (Thick-Wall and Thin-Wall (EMT) Type
 - 2. A-A-55810 - Specification for Flexible Metal Conduit
- C. NECA "Standards of Installation"
- D. National Electrical Manufacturers Association (NEMA):
 - 1. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing and Cable
 - 2. RN 1 - Polyvinyl chloride (PVC) Externally Coated Galvanized Rigid Steel Conduit, Rigid Aluminum Conduit, and Intermediate Metal Conduit

3. TC 2 - Electrical Polyvinyl Chloride (PVC) Conduit
 4. TC 9 - Fittings for PVC Plastic Utilities Duct for Underground Installation
- E. NFPA 70 - National Electrical Code (NEC)
- F. Underwriters Laboratories (UL): Applicable Listings
1. UL 1 - Flexible Metal Conduit
 2. UL 6 - Rigid Metal Conduit
 3. UL514-B - Conduit Tubing and Cable Fittings
 4. UL746A - Standard for Polymeric Materials - Short Term Property Evaluations
 5. UL797 - Electrical Metal Tubing
- G. Definitions:
1. Fittings: Conduit connection or coupling.
 2. Body: Enlarged fittings with opening allowing access to the conductors for pulling purposes only.
 3. Mechanical Spaces: Enclosed areas, usually kept separated from the general public, where the primary use is to house service equipment and to route services. These spaces generally have exposed structures, bare concrete and non-architecturally emphasized finishes.
 4. Finished Spaces: Enclosed areas where the primary use is to house personnel and the general public. These spaces generally have architecturally emphasized finishes, ceilings and/or floors.
 5. Concealed: Not visible by the general public. Often indicates a location either above the ceiling, in the walls, in or beneath the floor slab, in column coverings, or in the ceiling construction.
 6. Above Grade: Not directly in contact with the earth. For example, an interior wall located at an elevation below the finished grade shall be considered above grade but a wall retaining earth shall be considered below grade.
 7. Slab: Horizontal pour of concrete used for a floor or sub-floor.

PART 2 - PRODUCTS

2.1 RIGID METALLIC CONDUIT (RMC) AND FITTINGS

- A. Manufacturers:
1. Allied
 2. LTV
 3. Steelduct
 4. Calbond Calpipe
 5. Wheatland Tube Co
 6. O-Z Gedney
 7. or approved equal.

B. Manufacturers of RMC Conduit Fittings:

1. Appleton Electric
2. O-Z/Gedney Co.
3. Electroline
4. Raco
5. Bridgeport
6. Midwest
7. Regal
8. Thomas & Betts
9. Crouse-Hinds
10. Killark
11. Orbit Industries
12. or approved equal.

C. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

D. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Expansion Joints: Malleable iron and hot dip galvanized providing a minimum of 4 inches of movement. Fitting shall be watertight with an insulating bushing and a bonding jumper.
3. Expansion Joint for Concrete Encased Conduit: Neoprene sleeve with bronze end coupling, stainless steel bands and tinned copper braid bonding jumper. Fittings shall be watertight and concrete-tight.
4. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.
5. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.2 ELECTRICAL METALLIC TUBING (EMT) AND FITTINGS

A. Minimum Size Electrical Metallic Tubing: 3/4 inch, unless otherwise noted.

B. Manufacturers of EMT Conduit:

1. Allied
2. Calbond Calpipe
3. LTV
4. Steelduct
5. Wheatland Tube Co
6. or approved equal.

- C. Fittings and Conduit Bodies:
1. 2" Diameter or Smaller: Compression or steel set screw type of steel designed for their specific application.
 2. 1/2" and 3/4" Conduit: Push-on connectors and couplers with locking ring and washer of zinc plated steel, listed for use in dry locations.
 3. Larger than 2": Compression or steel set screw type of steel designed for their specific application.
 4. Manufacturers of EMT Conduit Fittings:
 - a. Appleton Electric
 - b. O-Z/Gedney Co.
 - c. Electroline
 - d. Raco
 - e. Bridgeport
 - f. Midwest
 - g. Regal
 - h. Thomas & Betts
 - i. Orbit Industries
 - j. or approved equal.

2.3 RIGID NON-METALLIC CONDUIT (PVC) AND FITTINGS

- A. Minimum Size Rigid Smooth-Wall Nonmetallic Conduit: 3/4 inch, unless otherwise noted.
- B. Acceptable Manufacturers:
1. Carlon (Lamson & Sessions) Type 40
 2. Cantex, J.M. Mfg.
 3. or approved equal.
- C. Construction: Schedule 40 and Schedule 80 rigid polyvinyl chloride (PVC), UL labeled for 90°C.
- D. Fittings and Conduit Bodies: NEMA TC 3; sleeve type suitable for and manufactured especially for use with the conduit by the conduit manufacturer.
- E. Plastic cement for joining conduit and fittings shall be provided as recommended by the manufacturer.

2.4 ECONN; ELECTRICAL CONNECTION

- A. Electrical connection to equipment and motors, sized per Electrical Code. Coordinate requirements with contractor furnishing equipment or motor. Refer to specifications and general installation notes for terminations to motors.

2.5 JB; PULL AND JUNCTION BOXES

- A. Sheet Metal Boxes: ANSI/NEMA OS 1; galvanized steel.

- B. Sheet metal boxes larger than 12 inches in any dimension that contain terminations or components: Continuous hinged enclosure with 1/4 turn latch and white back panel for mounting terminal blocks and electrical components.

PART 3 - EXECUTION

3.1 CONDUIT INSTALLATION SCHEDULE AND SIZING

- A. In the event the location of conduit installation represents conflicting installation requirements as specified in the following schedule, a clarification shall be obtained from the Architect/Engineer. If this Contractor is unable to obtain a clarification as outlined above, concealed rigid galvanized steel conduit installed per these specifications and the Electrical Code shall be required.
- B. Installation Schedule: Refer to drawings.
- C. Size conduit as shown on the drawings and specifications. Where not indicated in the contract documents, conduit size shall be according to the Electrical Code. Conduit and conductor sizing shall be coordinated to limit conductor fill to less than 40%, maintain conductor ampere capacity as required by the Electrical Code (to include enlarged conductors due to temperature and quantity derating values) and to prevent excessive voltage drop and pulling tension due to long conduit/conductor lengths.
- D. Minimum Conduit Size (Unless Noted Otherwise):
 - 1. Above Grade: 3/4 inch. (The use of 1/2 inch would be allowed for installation conduit to individual light switches, individual receptacles and individual fixture whips from junction box.)
 - 2. Below Grade 5' or less from Building Foundation: 3/4 inch.
 - 3. Below Grade More than 5' from Building Foundation: 1 inch.
 - 4. Telecommunication Conduit: 1 inch.
 - 5. Controls Conduit: 3/4 inch.
- E. Conduit Embedded in Slabs above Grade:
 - 1. Embedded installation NOT allowed in elevated slabs with metal composite decks nor structural pour in place slabs less than 6 inches in depth unless specifically noted or shown on drawings otherwise.
 - 2. Maximum size 3/4 inch for conduits crossing each other.
- F. Conduit sizes shall change only at the entrance or exit to a junction box, unless specifically noted on the drawings.

3.2 CONDUIT ARRANGEMENT

- A. In general, conduit shall be installed concealed in walls, in finished spaces and where possible or practical, or as noted otherwise. Conduit shall be installed parallel or perpendicular to walls, ceilings, and exposed structural members. In unfinished spaces, mechanical and utility areas, conduit may run either concealed or exposed as conditions dictate and as practical unless noted otherwise on drawings. Installation shall maintain headroom in exposed vicinities of pedestrian or vehicular traffic.
- B. Exposed conduit on exterior walls or above roof will not be allowed without prior written approval of Engineer. A drawing of the proposed routing and a photo of the location shall be submitted 14 days prior to start of conduit rough-in. Routing shall be shown on coordination drawings.
- C. Conduit arrangement in elevated slabs (restricted to applications specifically noted or shown on drawings):
 - 1. Conduit size shall not exceed one-third of the structural slab thickness. Place conduit between the top and bottom reinforcing with a minimum of 3" concrete cover.
 - 2. Parallel conduits shall be spaced at least 8 inches apart. Exception: Within 18 inches of commonly served floor boxes, junction boxes, or similar floor devices. Arrange conduits parallel or perpendicular to building lines and walls.
- D. Conduit shall not share the same cell as structural reinforcement in masonry walls.
- E. Conduit runs shall be routed as shown on large scale drawings. Conduit routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatic, unless noted otherwise. The correct routing, when shown diagrammatically shall be chosen by the Contractor based on information in the contract documents, in accordance with manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", in accordance with recognized industry standards, and coordinated with other contractors.
- F. Contractor shall adapt Contractor's work to the job conditions and make such changes as required and permitted by the Engineer, such as moving to clear beams and joists, adjusting at columns, avoiding interference with windows, etc., to permit the proper installation of other mechanical and/or electrical equipment.
- G. Contractor shall cooperate with all contractors on the project. Contractor shall obtain details of other contractor's work to ensure fit and avoid conflict. Any expense due to the failure of This Contractor to do so shall be paid for in full by Contractor. The other trades involved as directed by the Engineer shall perform the repair of work damaged as a result of neglect or error by This Contractor. The resultant costs shall be borne by This Contractor.

3.3 CONDUIT SUPPORT

- A. Conduit runs installed above a suspended ceiling shall be properly supported. In no case shall conduit rest on the suspended ceiling construction, nor utilize ceiling support system for conduit support.

1. Support wire used to independently support raceway and wiring systems above suspending ceilings shall be supported on both ends, minimum 12 gauge suspended ceiling support wire, and distinguishable from ceiling support systems by color (field paint), tagging, or equivalent means.
- B. Conduit shall not be supported from ductwork, water, sprinkler piping, or other non-structural members, unless approved by the Architect/Engineer. All supports shall be from structural slabs, walls, structural members, and bar joists, and coordinated with all other applicable contractors, unless noted otherwise.
- C. Conduit shall be held in place by the correct size of galvanized one-hole conduit clamps, two-hole conduit straps, patented support devices, clamp back conduit hangers, or by other means if called for on the drawings.
- D. Support individual horizontal raceways with separate, malleable-iron pipe hangers or clamps.
- E. Spring-steel conduit clips specifically designed for supporting single conduits or tubing may be used in lieu of malleable-iron hangers for 1-1/2" and smaller raceways serving lighting and receptacle branch circuits above accessible ceilings and for securing raceways to slotted channel and angle supports.
- F. Group conduits in parallel runs where practical and use conduit racks or trapeze hangers constructed of steel channel, suspended with threaded solid rods or wall mounted from metal channels with conduit straps or clamps. Provide space in each rack or trapeze for 25% additional conduits.
- G. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.
- H. Arrange supports in vertical runs so the weight of raceways and enclosed conductors is carried entirely by raceway supports, with no weight load on raceway terminals.
- I. Supports for metallic conduit shall be no greater than 10 feet. A smaller interval may be used if necessitated by building construction, but in no event shall support spans exceed the Electrical Code requirements. Conduit shall be securely fastened within 3 feet of each outlet box, junction box, device box, cabinet, or fitting.
- J. Supports of flexible conduit shall be within 12 inches of each outlet box, junction box, device box, cabinet, or fitting and at intervals not to exceed 4.5 feet.
- K. Supports for non-metallic conduit shall be at sufficiently close intervals to eliminate any sag in the conduit. The manufacturer's recommendations shall be followed, but in no event shall support spans exceed the Electrical Code requirements.
- L. Where conduit is to be installed in poured concrete floors or walls, provide concrete-tight conduit inserts securely fastened to forms to prevent conduit misplacement.

M. Finish:

1. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.
2. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

3.4 CONDUIT INSTALLATION

A. Conduit Connections:

1. Shorter than standard conduit lengths shall be cut square using industry standards. The ends of all conduits cut shall be reamed or otherwise finished to remove all rough edges.
2. Metallic conduit connections in slab on grade installation shall be sealed and one coat of rust inhibitor primer applied after the connection is made.
3. Where conduits with tapered threads cannot be coupled with standard couplings, then approved split or Erickson couplings shall be used. Running threads will not be permitted.
4. Install expansion/deflection joints where conduit crosses structure expansion/seismic joints.

B. Conduit terminations for all low voltage wiring shall have nylon bushings installed on each end of every conduit run.

C. Conduit Bends:

1. Use a hydraulic one-shot conduit bender or factory elbows for bends in conduit 2" in size or larger. All steel conduit bending shall be done cold; no heating of steel conduit shall be permitted.
2. All bends of rigid polyvinyl chloride conduit (PVC) shall be made with the manufacturer's approved bending equipment. The use of spot heating devices will not be permitted (i.e. blow torches).
3. A run of conduit shall not contain more than the equivalent of four (4) quarter bends (360°), including those bends located immediately at the outlet or body.
4. Telecommunications conduits shall have no more than two (2) 90-degree bends between pull points and contain no continuous sections longer than 100 feet. Insert pull points or pull boxes for conduits exceeding 100 feet in length.
 - a. A third bend is acceptable if:
 - 1) The total run is not longer than (33) feet.
 - 2) The conduit size is increased to the next trade size.
5. Telecommunications pull boxes shall not be used in lieu of a bend. Align conduits that enter the pull box from opposite ends with each other. Pull box size shall be twelve (12) times the diameter of the largest conduit. Slip sleeves or gutters can be used in place of a pull box.

6. Telecommunications Conduit(s): Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of less than 2", maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter 2" or greater, maintain a bend radius of at least 10 times the internal diameter.
7. Rigid polyvinyl chloride conduit (PVC) runs longer than 100 feet or runs which have more than two 90° equivalent bends (regardless of length) shall use rigid metal or RTRC factory elbows for bends.
8. Use conduit bodies to make sharp changes in direction (i.e. around beams).

D. Conduit Placement:

1. Conduit shall be mechanically continuous from source of current to all outlets. Conduit shall be electrically continuous from source of current to all outlets, unless a properly sized grounding conductor is routed within the conduit. All metallic conduits shall be bonded per the Electrical Code.
2. Route exposed conduit and conduit above suspended ceilings (accessible or not) parallel/perpendicular to the building structural lines, and as close to building structure as possible. Wherever possible, route horizontal conduit runs above water and steam piping.
3. Route conduit through roof openings provided for piping and ductwork where possible. If not provided or routing through provided openings is not possible, route through roof jack with pitch pocket. Coordinate roof penetrations with other trades.
4. Conduits, raceway, and boxes shall not be installed in concealed locations in metal deck roofing or less than 1.5" below bottom of roof decking.
5. Avoid moisture traps where possible. Where unavoidable, provide a junction box with drain fitting at conduit low point.
6. All conduits through walls shall be grouted or sealed into openings. Where conduit penetrates firewalls and floors, seal with a UL listed sealant. Seal penetrations with intumescent caulk, putty, or sheet installed per manufacturer's recommendations. All materials used to seal penetrations of firewalls and floors shall be tested and certified as a system per ASTM E814 Standard for fire tests or through-penetration fire stops as manufactured by 3M or approved equal.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL OPENINGS REQUIRED IN MASONRY OR EXTERIOR WALLS UNDER THIS DIVISION. A QUALIFIED MASON AT THE EXPENSE OF THIS CONTRACTOR SHALL REPAIR ALL OPENINGS TO MATCH EXISTING CONDITIONS.
8. Seal interior of conduit at exterior entries, air handling units, coolers/freezers, etc., and where the temperature differential can potentially be greater than 20°F, to prevent moisture penetration. Seal shall be placed where conduit enters warm space. Conduit seal fitting shall be a drain/seal, with sealing compound, identified for use with cable and raceway system, equal to O-Z/Gedney type EYD.
9. Horizontal conduit routing through slabs above grade
 - a. No conduits are allowed to be routed horizontally through slabs above grade.
10. Do not route conduits across each other in slabs on grade.
11. Rigid polyvinyl chloride conduit (PVC) shall be installed when material surface temperatures and ambient temperature are greater than 40°F.

12. Where rigid polyvinyl chloride conduit (PVC) is used below grade, in a slab, below a slab, etc., a transition to rigid galvanized steel or PVC-coated steel conduit shall be installed before conduit exits earth. The metallic conduit shall extend a minimum of 6" into the surface concealing the non-metallic conduit.
13. Contractor shall provide suitable mechanical protection around all conduits stubbed out from floors, walls or ceilings during construction to prevent bending or damaging of stubs due to carelessness with construction equipment.
14. Contractor shall provide a polypropylene pull cord with 2000 lbs. tensile strength in each empty conduit (indoor and outdoor), except in sleeves and nipples.
15. Telecommunications conduits that protrude through the structural floor shall be installed 1 to 3" above finished floor (AFF).
16. Telecommunications conduits that enter into Telecommunications rooms below the finished ceiling shall terminate a minimum of 4" below ceiling and as close to the wall as possible.
17. Telecommunications conduits that are below grade and enter into a building shall terminate a minimum of 4" above finished floor (AFF) and as close to the wall as possible.

3.5 CONDUIT TERMINATIONS

- A. Where conduit bonding is indicated or required in the contract documents, the bushings shall be a grounding type sized for the conduit and ground bonding conductor as manufactured by O-Z/Gedney, Appleton, Thomas & Betts, Burndy, Regal, Orbit Industries or approved equal.
- B. Conduits with termination fittings shall be threaded for one (1) lock nut on the outside and one (1) lock nut and bushing on the inside of each box.
- C. Where conduits terminate in boxes with knockouts, they shall be secured to the boxes with lock nuts and provided with approved screw type tinned iron bushings or fittings with plastic inserts.
- D. Where conduits terminate in boxes, fittings, or bodies with threaded openings, they shall be tightly screwed against the shoulder portion of the threaded openings.
- E. Rigid polyvinyl chloride conduit (PVC) shall be terminated using fittings and bodies produced by the manufacturer of the conduit, unless noted otherwise. Prepare conduit as per manufacturer's recommendations before joining. All joints shall be solvent welded by applying full even coat of plastic cement to the entire areas that will be joined. Turn the conduit at least a quarter to one half turn in the fitting and let the joint cure for 1-hour minimum or as per the manufacturer's recommendations.
- F. All conduit ends shall be sealed with plastic immediately after installation to prevent the entrance of any foreign matter during construction. The seals shall be removed and the conduits blown clear of all foreign matter prior to any wires or pull cords being installed.

3.6 BOX INSTALLATION SCHEDULE

- A. Galvanized steel boxes may be used in:
 1. Concealed interior locations above ceilings and in hollow studded partitions.

2. Exposed interior locations in mechanical rooms and in rooms without ceilings; higher than 8' above the highest platform level.
3. Direct contact with concrete except slab on grade.
4. Recessed in stud wall of kitchens and laundries.

3.7 COORDINATION OF BOX LOCATIONS

- A. Provide electrical boxes as shown on the drawings, and as required for splices, taps, wire pulling, equipment connections, and code compliance.
- B. Electrical box locations shown on the Contract Drawings are approximate, unless dimensioned. Verify location of floor boxes and outlets in offices and work areas prior to rough-in.
- C. Locate and install boxes to allow access. Avoid interferences with ductwork, piping, structure, equipment, etc. Recessed luminaires shall not be used as access to outlet, pull, and junction boxes. Where installation is inaccessible, provide access doors. Coordinate locations and sizes of required access doors with the Architect/Engineer and General Contractor.
- D. Locate and install to maintain headroom and to present a neat appearance.
- E. Coordinate locations with Heating Contractor to avoid baseboard radiation cabinets.

3.8 OUTLET BOX INSTALLATION

- A. Do not install boxes back-to-back in walls.
 1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls. When the minimum separation cannot be maintained, install sound insulation pads on all five sides of the back box in accordance with the manufacturer's instructions.
 2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.
- B. The Contractor shall anchor switch and outlet box to wall construction so that it is flush with the finished masonry, paneling, drywall, plaster, etc. The Contractor shall check the boxes as the finish wall surface is being installed to assure that the box is flush. (Provide plaster rings as necessary.)
- C. Mount at heights shown or noted on the drawings or as generally accepted if not specifically noted.
- D. Provide knockout closures for unused openings.
- E. Support boxes independently of conduit.

- F. Use multiple-gang boxes where more than one device is mounted together; do not use sectional boxes. Provide barriers to separate wiring of different voltage systems.
- G. Install boxes in walls without damaging wall insulation.
- H. Coordinate mounting heights and locations of outlets mounted above counters, benches, backsplashes, and below baseboard radiation.
- I. Position outlets to locate luminaires as shown on reflected ceiling drawings.
- J. Provide recessed outlet boxes in finished areas; secure boxes to interior wall and partition studs, accurately positioned to allow for surface finish thickness. Use stamped steel stud bridges for flush outlets in hollow stud wall, and adjustable steel channel fasteners for flush ceiling outlet boxes.
- K. Align wall-mounted outlet boxes for switches, thermostats, and similar devices.

3.9 PULL AND JUNCTION BOX INSTALLATION

- A. Locate pull boxes and junction boxes above accessible ceilings or in unfinished areas.
- B. Support pull and junction boxes independent of conduit.
- C. Do not install boxes back-to-back in walls.
 - 1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls. When the minimum separation cannot be maintained, install sound insulation pads on all five sides of the back box in accordance with the manufacturer's instructions.
 - 2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.
- D. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

3.10 EXPOSED BOX INSTALLATION

- A. Boxes shall be secured to the building structure with proper size screws, bolts, hanger rods, or structural steel elements.
- B. On brick, block and concrete walls or ceilings, exposed boxes shall be supported with no less than two (2) Ackerman-Johnson, Paine, Phillips, or approved equal screw anchors or expansion shields and round head machine screws. Cast boxes shall not be drilled.

- C. On steel structures, exposed boxes shall be supported to the steel member by drilling and tapping the member and fastening the boxes by means of round head machine screws.
- D. Boxes may be supported on steel members by APPROVED beam clamps if conduit is supported by beam clamps.
- E. Boxes shall be fastened to wood structures by means of a minimum of two (2) wood screws adequately large and long to properly support. (Quantity depends on size of box.)
- F. Wood, plastic, or fiber plugs shall not be used for fastenings.
- G. Explosive devices shall not be used unless specifically allowed.

END OF SECTION 260533

SECTION 260548 - SEISMIC REQUIREMENTS FOR EQUIPMENT AND SUPPORTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Seismic Requirements.

1.2 QUALITY ASSURANCE

- A. General:

1. The contractor shall retain a specialty consultant or equipment manufacturer to develop a seismic restraint and support system and perform seismic calculations in accordance with these specifications, state, and local codes.
2. Items used for seismic restraint of equipment and systems shall be specifically manufactured for seismic restraint.
3. These requirements are beyond those listed in Section 260527 of these specifications. Where a conflict arises between the seismic requirements of this section and any other section, the Architect/Engineer shall be immediately notified for direction to proceed.

- B. Manufacturer:

1. System Supports/Restraints: Company specializing in the manufacture of products specified in this Section.
2. Equipment: Each company providing equipment that must meet seismic requirements shall provide certification included in project submittals the equipment supplied for the project meets or exceeds the seismic requirements of the project.

- C. Testing Agency: An independent testing agency, acceptable to Authorities Having Jurisdiction, with experience and capability to conduct the testing indicated.

- D. Installer: Company specializing in performing the work of this Section.

1.3 REFERENCES

- A. International Building Code, 2021.
- B. ASHRAE - A Practical Guide to Seismic Restraint.
- C. ASCE 7-16, Chapter 13.

1.4 SUBMITTALS

- A. Submit under provisions of Section 260500.

B. Shop Drawings:

1. Calculations, restraint selections, and installation details shall be designed and sealed by a Professional Engineer licensed in the state where the project is located experienced in seismic restraint design and installation.
2. Coordination Drawings: Plans and sections drawn to scale, coordinating seismic bracing of electrical components with other systems and equipment in the vicinity, including other seismic restraints.
3. Manufacturer's Certifications: Professional Engineer licensed in the state where the project is located shall review and approve manufacturer's certifications of compliance.
4. System Supports/Restraints - Submit for each condition requiring seismic bracing:
 - a. Calculations for each seismic brace and detail utilized on the project.
 - b. Plan drawings showing locations and types of seismic braces on contractor fabrication/installation drawings.
 - c. Cross-reference between details and plan drawings to indicate exactly which brace is being installed at each location. Details provided are to clearly indicate attachments to structure, correctly representing the fastening requirements of bracing.
 - d. Clear indication of brace design forces and maximum potential component forces at attachment points to building structure for confirmation of acceptability by the Structural Engineer of Record.
5. Equipment - Submit for each piece of equipment supplied:
 - a. Certification that the equipment supplied for the project meets or exceeds the seismic requirements specified. Equipment certification is to be provided by the manufacturer
 - b. Specific details of seismic design features of equipment and maximum seismic loads imparted to the structural support.
 - c. Engineering calculations and details for equipment anchorage and support structure.

C. A seismic restraint designer shall be provided whether or not exceptions listed in the applicable building code are met. If seismic restraints are not provided for a system that requires seismic bracing, the seismic designer shall submit a signed and sealed letter to the Architect/Engineer and Authorities Having Jurisdiction stating the exceptions, along with code reference, utilized for each item. Seismic designer shall review system installation for general conformance to the exception requirements stated in the code and document, in writing, the system has been installed in accordance to the exception.

1.5 TESTING AND INSPECTION

- A. Special Inspection and Testing shall be done in accordance with Chapter 17 of the International Building Code.
- B. The Owner shall employ a Special Inspection Agency to perform the duties and responsibilities specified in Section 1704 and 1705.

- C. Work performed on the premises of a fabricator approved by the building official need not be tested and inspected. The fabricator shall submit a certificate of compliance that the work has been performed in accordance with the approved plans and specifications to the building official and the Architect and Engineer of Record.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, protect and handle products to site. Accept material on site in factory containers and packing. Inspect for damage. Protect from damage and contamination by maintaining factory packaging until installation. Follow manufacturer's instructions for storage.

1.7 DESIGN REQUIREMENTS

- A. This project is subject to the seismic bracing requirements of the International Building Code, 2021 edition.
- B. The following criteria are applicable to this project:
 - 1. Risk Category: II
 - 2. Seismic Importance Factor: $I_E = 1.0$
 - 3. Seismic Design Category: D
 - 4. Component Amplification Factors (a_p) and Component Response Modification Factors (R_p) shall be taken from Table 13.5-1 in ASCE 7-16 for the individual equipment or system being restrained.
 - 5. Component Importance Factors (I_p) shall be taken from Section 13.1.3 in ASCE 7-16 for the individual equipment or system being restrained.
 - 6. The total height of the structure and the height of the system to be restrained within the structure shall be determined in coordination with architectural plans and the General Contractor.
- C. Forces shall be calculated with the above requirements and Equation 13.3-1, -2, and -3 of ASCE 7-16, unless exempted by 13.1.4.
- D. Equipment shall meet International Building Code and ASCE 7 seismic qualification requirements in concurrence with ICC ES AC156 Acceptance Criteria for Seismic Qualification by Shake-Table Testing of Nonstructural Components and Systems.

1.8 COORDINATION

- A. Coordinate layout and installation of seismic bracing with building structural systems and architectural features, and with mechanical, fire-protection, electrical and other building features in the vicinity.
- B. Coordinate concrete bases with building structural system.

1.9 WARRANTY

- A. Provide one-year warranty on parts and labor for manufacturer defects and installation workmanship.

PART 2 - PRODUCTS

2.1 SUPPLIERS

A. Following is a partial list of manufacturer/supplier contact information for seismic restraints:

1. B-Line Systems, Inc. (800) 851-7415, www.b-line.com.
2. Unistrut Corporation <http://www.unistrut.us/>
3. Kinetics Noise Control (877) 457-2695, www.kineticsnoise.com.
4. Mason Industries, Inc. www.mason-ind.com.
5. Loos & Co., Inc. (800) 321-5667, www.loosnaples.com.
6. Tolco (909) 737-5599, www.tolco.com
7. ISAT 877.523.6060, www.isatsb.com
8. Vibro-Acoustics (416) 291-7371, <https://virs.vibro-acoustics.com/>

2.2 SEISMIC DESIGN CRITERIA

A. This section describes the requirements for seismic restraint of systems and equipment related to continued operation of the facility after a design seismic event.

B. Definitions:

1. Stay in Place:
 - a. All systems and equipment shall be anchored and restrained such that the anchoring system is intended not to fail and equipment and/or system components will not fall.
2. Remain Operational:
 - a. Requirements for "Stay in Place" listed above shall be met.
 - b. The following systems and associated equipment are intended not to fail externally or internally and are intended to remain operational.
 - 1) Fire Alarm

2.3 SEISMIC BRACING AND SUPPORT OF SYSTEMS AND COMPONENTS

A. General:

1. Seismic restraint designer shall coordinate all attachments with the Structural Engineer of Record; refer to submittal requirements.
2. The seismic restraint design shall be based on actual equipment data obtained from manufacturer's submittals or the manufacturer. The equipment manufacturer shall verify and provide written certification the attachment points on the equipment can accept the combination of seismic, weight, and other imposed loads.
3. Design analysis shall include calculated dead loads, static seismic loads, and capacity of materials utilized for the connection of the equipment or system to the structure.
4. Analysis shall detail anchoring methods, bolt diameter, embedment, and weld length.

5. All seismic restraint devices shall be designed to accept without failure the forces calculated per the applicable building code.
6. All seismic restraints and combination isolator/restraints shall have verification of their seismic capabilities witnessed by an independent testing agency.

B. Friction from gravity loads shall not be considered resistance to seismic forces.

2.4 SEISMIC RESTRAINT AND CONSTRUCTION OF EQUIPMENT

A. Equipment supplied for the project shall be designed to meet the requirements of lateral forces calculated using the applicable code and method described above.

B. The following is a partial list of equipment that shall be restrained and that shall be constructed to meet seismic forces described in this section:

1. Distribution Panelboards, Panelboards
2. Transformers
3. Disconnect Switches
4. Magnetic, Manual, Combination Starters
5. Variable Frequency Drives
6. Fire Alarm Panel, Initiating and Notification Appliances

2.5 MATERIALS

A. Use the following materials for restraints:

1. Indoor Dry Locations: Steel, zinc plated.
2. Outdoors and Damp Locations: Galvanized steel.
3. Corrosive Locations: Stainless steel.

2.6 ANCHORAGE AND STRUCTURAL ATTACHMENT COMPONENTS

A. Strength: Defined in reports by ICC Evaluation Service or another agency acceptable to authorities having jurisdiction.

1. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.

B. Concrete and Masonry Anchor Bolts and Studs: Steel-expansion wedge type. Comply with IBC, ACI and ICC ES requirements for cracked concrete anchors.

C. Concrete Inserts: Steel-channel type.

D. Through Bolts: Structural type, hex head, high strength. Comply with ASTM F3125, Grade A 325.

E. Welding Lugs: Comply with MSS SP-69, Type 57.

F. Beam Clamps for Steel Beams and Joists: Double sided. Single-sided type is not acceptable.

- G. Bushings for Floor-Mounted Equipment Anchors: Neoprene units designed for seismically rated rigid equipment mountings, and matched to the type and size of anchor bolts and studs used.
- H. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for seismically rated rigid equipment mountings, and matched to the type and size of attachment devices used.

2.7 SEISMIC BRACING COMPONENTS

- A. Slotted Steel Channel: 1-5/8-by-1-5/8-inch cross section, formed from 0.1046-inch-thick steel, with 9/16-by-7/8-inch slots at a maximum of 2 inches o.c. in webs, and flange edges turned toward web.
 - 1. Materials for Channel: ASTM A 1011, GR 33.
 - 2. Materials for Fittings and Accessories: ASTM A 635, ASTM A 576, or ASTM A 36.
 - 3. Fittings and Accessories: Products of the same manufacturer as channels and designed for use with that product.
 - 4. Finish: Baked, rust-inhibiting, acrylic-enamel paint applied after cleaning and phosphate treatment, unless otherwise indicated.
- B. Channel-Type Bracing Assemblies: Slotted steel channel, with adjustable hinged steel brackets and bolts.
- C. Cable-Type Bracing Assemblies: Zinc-coated, high-strength steel wire rope cable attached to steel thimbles, brackets, and bolts designed for cable service.
 - 1. Arrange units for attachment to the braced component at one end and to the structure at the other end.
 - 2. Wire Rope Cable: Comply with ASTM A 603. Use 49- or 133-strand cable with a minimum strength of 2 times the calculated maximum seismic force to be resisted.
- D. Hanger Rod Stiffeners: Slotted steel channels with internally bolted connections to hanger rod.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Refer to the applicable code sections and Authority Having Jurisdiction for the exact seismic restraint requirements of conduit, equipment, etc.
- B. Layout of transverse and longitudinal bracing shall follow recommendations of approved design standards listed in Part 1 of this specification section.
- C. All rigid floor mounted equipment shall have a resilient media between the equipment mounting hole and the anchor bolt in concrete.

- D. All seismic restraint systems shall be installed in strict accordance with the manufacturer's written instructions and all certified submittal data.
- E. Installation of seismic restraints shall not cause any change in position of equipment lighting or conduits resulting in stresses or misalignment.
- F. No rigid connections between equipment and the building structure shall be made that degrade the noise and vibration-isolation system specified.
- G. Do not install any equipment or conduit that makes rigid connections with the building unless isolation is not specified.
- H. Coordinate work with all other trades to avoid rigid contact with the building. Any conflicts with other trades that will result in rigid contact with equipment or conduit due to inadequate space or other unforeseen conditions shall be brought to the Architect/Engineer's attention prior to specific equipment selection.
- I. Prior to installation, bring to the Architect/Engineer's attention any discrepancies between the specifications and the field conditions, or changes required due to specific equipment selection.
- J. Bracing may occur from flanges of structural beams, upper truss cords of bar joists, cast in place inserts, or International Code Council approved seismic anchors for installation in concrete.
- K. Cable restraints shall be installed slightly slack to avoid short-circuiting the isolated suspended equipment or conduit.
- L. Cable assemblies shall be installed taut on non-isolated systems. Solid braces may be used in place of cables on rigidly attached systems only.
- M. Do not install cables over sharp corners.
- N. Brace support rods when necessary to accept compressive loads. Welding of compression braces to the vertical support rods is not acceptable.
- O. Provide reinforced clevis bolts when required.
- P. The vibration isolation manufacturer shall furnish integral structural steel bases as required. Independent steel rails are not acceptable.
- Q. Post-Installed anchors shall be provided to meet seismic requirements.
- R. Vertical conduit risers flexibly supported to accommodate thermal motion and/or conduit vibration shall be guided to maintain conduit stability and provide horizontal seismic restraint.
- S. Seismic restraints shall be mechanically attached to the system. Looping restraints around the system is not acceptable.

- T. Conduit crossing building seismic or expansion joints, passing from building to building, or supported from different portions of the building shall be installed to allow differential support displacements without damaging the conduit, equipment connections, or support connections. Conduit offsets, loops, anchors, and guides shall be installed as required to provide required motion capability and limit motion of adjacent conduit.
- U. Do not brace a system to two different structures such as a wall and a ceiling.
- V. Provide appropriately sized openings in walls, floors, and ceilings for anticipated seismic movement. Provide fire seal systems in fire-rated walls.
- W. Positively attach all roof-mounted equipment to roof curbs. Positively attach all roof curbs to building structure.
- X. Exposed seismic supports in occupied areas shall be guarded or covered to protect occupants.

3.2 SEISMIC RESTRAINT EXCLUSIONS

- A. Refer to the applicable code sections and Authority Having Jurisdiction for allowable exclusions.

END OF SECTION 260548

SECTION 260553 - ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Adhesive Markings and Field Labels
- B. Nameplates and Signs
- C. Product Colors

1.2 REFERENCES

- A. NFPA 70E - National Electrical Safety Code
- B. NFPA 70 - National Electrical Code (NEC)
- C. ANSI A13.1 - Standard for Pipe Identification
- D. ANSI Z535.4 - Standard for Product Safety Signs and Labels

PART 2 - PRODUCTS

2.1 ADHESIVE MARKINGS AND FIELD LABELS

- A. Adhesive Marking Labels for Raceway: Pre-printed, flexible, self-adhesive vinyl labels with legend indicating voltage and service (Power, HVAC, Control, Fire).
 - 1. Label Size as follows:
 - a. Raceways: Kroy or Brother labels 1-inch high by 12-inches long (minimum).
 - 2. Color: As specified for various systems.
- B. Colored Adhesive Marking Tape for banding Raceways, Wires, and Cables: Self-adhesive vinyl tape not less than 3 mils thick by 1 inch to 2 inches in width.
- C. Pretensioned Flexible Wraparound Colored Plastic Sleeves for Cable Identification: flexible acrylic bands sized to suit the cable diameter and arranged to stay in place by pre-tensioned gripping action when coiled around the cable.
- D. Wire/Cable Designation Tape Markers: Vinyl or vinyl-cloth, self-adhesive, wraparound, cable/conductor markers with preprinted numbers and letter.

- E. Cable Ties: Fungus-inert, self-extinguishing, one-piece, self-locking nylon cable ties, 0.18-inch minimum width, 50-lb minimum tensile strength, and suitable for a temperature range from -40°F to 185°F (-40°C to 85°C), type 2/2S or type 21/21S based on application. Provide ties in specified colors when used for color coding. Cable ties shall be listed and identified for the application, securement, and support.
- F. Underground Plastic Markers: Bright colored continuously printed plastic ribbon tape of not less than 6 inches wide by 4 mil thick, printed legend indicating type of underground line, manufactured for direct burial service. Tape shall contain a continuous metallic wire to allow location with a metal detector.
- G. Aluminum, Wraparound Marker Bands: 1-inch width, 0.014 (5mm) inch thick aluminum bands with stamped or embossed legend, and fitted with slots or ears for permanently securing around wire or cable jacket or around groups of conductors.
- H. Brass or Aluminum Tags: 2" (50mm) by 2" (50mm) by .05-inch metal tags with stamped legend, punched for fastener.
- I. Indoor/Outdoor Number and Letters: Outdoor grade vinyl label with acrylic adhesive designed for permanent application in severe indoor and outdoor environments.
- J. Text Sizes:
 - 1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.
 - a. Font: Normal 721 Swiss Bold
 - b. Adhesive Labels: 3/16" inch minimum text height
 - c. Vinyl / Plastic Laminate Labels: 3/4" inch minimum text height

2.2 NAMEPLATES AND SIGNS

- A. Engraved, Plastic-Laminated Labels, Signs and Instruction Plates: Engraving stock melamine plastic laminate, 1/16-inch minimum thick for signs up to 20 square inches, or 8 inches in length; 1/8 inch thick for larger sizes. Labels shall be punched for mechanical fasteners.
- B. Text Sizes:
 - 1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.
 - a. Text Height: 3/8" inch minimum
- C. Baked-Enamel Signs for interior Use: Preprinted aluminum signs, punched, or drilled for fasteners, with colors, legend, and size required for application. Mounting 1/4" grommets in corners.
- D. Exterior, Metal-Backed, Butyrate Signs: Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396 inch galvanized-steel backing; and with colors, legend, and size required for application. Mounting 1/4" grommets in corners.

- E. Safety Signs: Comply with 29 CFR, Chapter XVII, Part 1910.145.
- F. Fasteners for Plastic-Laminated Signs; Self-tapping stainless steel screws or number 10/32 stainless steel machine screws with nuts and flat and lock washers.

2.3 PRODUCT COLORS

- A. Adhesive Markings and Field Labels:
 - 1. All Labels: Black letters on white or clear face
 - 2. Normal Power and General Labels: Black letters on white face or black letters on clear face
 - 3. Control Labels: Black letters on white face or black letters on clear face
 - 4. Fire Alarm: Red letters on white face or red letters on clear face
- B. Nameplates and Signs:
 - 1. NORMAL POWER: Black letters on white face
 - 2. Control Labels: Black letters on white face
 - 3. GROUNDING: White letters on green face.
- C. Raceways and Conduit:
 - 1. Provide color coded conduit as indicated below. Conduit shall be colored by the manufacturer:
 - a. Normal Power and General Distribution: Silver
 - b. Fire Alarm System: Red
 - c. Temperature Controls: Refer to mechanical cover sheet for color
 - d. Ground: Green
 - e. Low Voltage and Telephone: Purple
- D. Box Covers:
 - 1. Box covers shall be painted to correspond with system type as follows:
 - a. Normal Power and General: Silver
 - b. Fire Alarm System: Red
 - c. Temperature Controls: Refer to mechanical cover sheet for color
 - d. Ground: Green
 - e. Low Voltage and Telephone: Purple
 - 2. Box cover colors shall match conduit colors listed above.
- E. Conductor Color Identification: Refer to Part 3 for additional information.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Lettering and Graphics: Coordinate names, abbreviations, colors, and other designations used in electrical identification work with corresponding designations specified or indicated. Install numbers, lettering, and colors as required by code.
- B. Electrical System Color Chart: This Contractor shall furnish and install framed 8" x 12" charts of the color-coded identification scheme used for the electrical system in all electrical rooms and next to the main fire alarm panel.
- C. Install identification devices in accordance with manufacturer's written instruction and requirements of Electrical Code.
- D. Sequence of Work: Where identification is to be applied to surfaces that require finish, install identification after completion of finish work. All mounting surfaces shall be cleaned and degreased prior to identification installation.
- E. Circuit Identification: Tag or label conductors as follows:
 - 1. Multiple Power Circuits in Same Enclosure: Where multiple branch circuits are terminated or spliced in a box or enclosure, label each conductor with source and circuit number.
 - 2. Multiple Control Wiring and Communication/Signal Circuits in Same Enclosure: For control and communications/signal wiring, use wire/cable marking tape at terminations in wiring boxes, troughs, and control cabinets. Use consistent letter/number conductor designations throughout on wire/cable marking tape.
 - 3. Match identification markings with designations used in panelboards shop drawings, Contract Documents, and similar previously established identification schemes for the facility's electrical installations.
- F. Apply warning, caution and instruction signs as follows:
 - 1. Install warning, caution or instruction signs where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions or explanations are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.
 - 2. Emergency Operating Signs: Install, where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect, engraved laminate signs with white legend on red background with minimum 3/8-inch high lettering for emergency instructions on power transfer, load shedding, or other emergency operations.
- G. Apply circuit/control/item designation labels of engraved plastic laminate for pushbuttons, pilot lights, alarm/signal components, and similar items, except where labeling is specified elsewhere.

- H. Install labels parallel to equipment lines at locations as required and at locations for best convenience of viewing without interference with operation and maintenance of equipment.
- I. Install ARC FLASH WARNING signs on all power distribution equipment per Section 260573.
- J. Underground Electrical Lines: For exterior underground power, control, signal, and communication lines, install continuous underground plastic line marker located directly above line at 6 (150mm) to 8 (205mm) inches below grade. A single plastic line marker is permitted when the width of the common trench does not exceed 16 inches; provide a second plastic line marker to mark each edge of the trench when 16 inches of width is exceeded. Install line marker for underground wiring, both direct-buried cables and cables in raceway.

3.2 CONDUIT AND EXPOSED CABLE LABELING

- A. Product:
 - 1. Adhesive labels and field markings
- B. Conduit Identification: Pre-printed, flexible, self-adhesive vinyl labels with legend at 25 foot intervals to identify all conduits run exposed or located above accessible ceilings. Conduits located above non-accessible ceiling or in floors and walls shall be labeled within 3 feet of becoming accessible, or separated by enclosures, walls, partitions, ceilings, and floors. Labels for multiple conduits shall be aligned. Refer to color requirements in Part 2 when applicable in addition to the following:
 - 1. 1000 Volt or less Normal Power: Indicate feeder identification and voltage.
 - 2. Fire Alarm: Indicate "FIRE ALARM".
 - 3. Grounding: Indicate "GROUND" and equipment and designation.
 - 4. Security System: Indicate "Security".
 - 5. Telephone System: Indicate "Telephone".
- C. Blank conduit ends or outlet boxes for future extension of system shall have permanent identification marker indicating purpose of conduit or box and where the raceway originated.

3.3 CONDUIT AND RACEWAY COLOR BANDING FOR EXISTING CONDITIONS AND REMODELING

- A. Existing Conduit and Raceways: Identify existing conduits and raceways within the limits of the project boundary with color banding.
 - 1. Existing conduit and raceways to be color banded: 3/4 inch and larger.
 - 2. The Contractor shall perform a review of the existing conduit, raceway, and system type prior to submitting a bid. The Contractor's review shall include a review of areas with non-finished ceilings and areas with accessible finished ceilings.
- B. New Conduit and Raceways: Identify new conduits and raceways with color banding. The following products and materials shall be identified with color banding when required by Part 1 of this specification.

1. Rigid metallic conduit and fittings (RMC)
2. Phenolic reinforced thermosetting resin conduit (phenolic RTRC conduit) Example: Fire-rated cable and assemblies
3. Wire and cable installed with or without raceways:
 - a. Fire-rated cable and assemblies (including but not limited to MI, fire-rated MC)
 - b. Low voltage cabling

C. Instructions:

1. Band exposed or accessible raceways, cables, and bare conductors of the. Bands shall be pretensioned, snap-around colored plastic sleeves, colored adhesive marking tape, or a combination of the two. Make each color band 2 inches wide, completely encircling conduit, and place adjacent bands of two-color markings in contact, side by side. Refer to Part 1 of this specification for specific systems and colors requiring banding.
2. Install bands at changes within 36 inches of direction changes, all wall/floor penetrations, at each junction box, and at 10-foot maximum intervals in straight runs.

3.4 BOX LABELING

A. Products:

1. Adhesive labels and field markings

B. Identify Junction, Pull and Connection Boxes: Labeling shall be 3/8-inch Kroy tape OR Brother self-laminating vinyl label, letters/numbers color coded same as conduits.

C. All junction, pull, and connection boxes shall be identified as follows:

1. For power circuits, indicate system voltage and identity of contained circuits ("120V, 1LA1-3,5,7").
2. For other wiring, indicate system type and description of wiring ("FIRE ALARM NAC #1").

3.5 CONDUCTOR COLOR CODING

A. Products:

1. All wire and cables shall be color coded by the manufacturer.
2. All wires and cables, 6 AWG or larger, used in motor circuits, main feeders, sub-main feeders, and branch circuits shall be coded by the application of plastic tape. The tape shall be 3-M, Plymouth or Permacel in colors specified below. The tape shall be applied at each conductor termination with two 1-inch tape bands at 6-inch centers. Contractor option to use colored cabling in lieu of the tape at each end for conductor 6 AWG to 500 KCM. Wire and cables smaller than 6 AWG shall be color coded by the manufacturer.

B. Color coding shall be applied at all panels, switches, junction boxes, pull boxes, vaults, manholes etc., where the wires and cables are visible and terminations are made. The same color coding shall be used throughout the entire electrical system, therefore maintaining proper phasing throughout the entire project.

- C. Colored cable ties shall be applied in groups of three ties of specified color to each conductor at each terminal or splice point starting 3 inches from the termination and spaced at 3- inches centers. Tighten to a snug fit, and cut off excess length.
- D. Where more than one nominal voltage system exists in a building or facility, each ungrounded conductor of a multi-wire branch circuit, where accessible, shall be identified by phase and system.
- E. Conductors shall be color coded as follows:
 - 1. 208Y/120 Volt, 4-Wire:
 - a. A-Phase - Black
 - b. B-Phase - Red
 - c. C-Phase - Blue
 - d. Neutral - White
 - e. Ground Bond - Green
 - 2. 480Y/277 Volt, 4-Wire:
 - a. A-Phase - Brown
 - b. B-Phase - Orange
 - c. C-Phase - Yellow
 - d. Neutral - Gray
 - e. Ground Bond - Green
 - 3. Grounding Conductors:
 - a. Equipment grounding conductors, main/system/supply-side bonding jumpers: Green.
 - b. Isolated Equipment Ground Conductors: Green with colored distinctive yellow stripe along the entire length of the conductor. Isolated ground for feeders, use colored tape with alternating bands of green and yellow to provide a minimum of three bands of green and two bands of yellow.
 - 4. Cabling for Remote Control, Signal, and Power Limited Circuits:
 - a. Fire Alarm: Red.
 - b. Low Voltage Switching: Per manufacturer recommendations and code requirements.
 - c. Building Automation Systems and Control: Refer to the Temperature Control Contactor notes located on the mechanical cover sheet.
 - d. Electronic Control: Per manufacturer recommendations and code requirements.

3.6 CONTROL EQUIPMENT IDENTIFICATION

- A. Products:
 - 1. Nameplates and signs

- B. Provide identification on the front of all control equipment such as starters, VFDs, etc.
- C. Identification shall be provided for all connections to equipment furnished by this Contractor, other contractors, or the Owner.
- D. Labeling shall include:
 - 1. Equipment type and contract documents designation of equipment being served.
 - 2. Location of equipment being served if it is not located within sight.
 - 3. Voltage and phase of circuit(s).
 - 4. Panel and circuit number(s) serving the equipment.
 - 5. Method of automatic control, if included ("AUTO CONTROL BY FMCS").
 - 6. Available fault current; refer to one-line diagram or panel schedule of panel serving equipment.
 - 7. Date of fault current study, refer to one-line diagram
 - 8. Sample Label:

EXHAUST FAN EF-1 ("LOCATED ON ROOF")
 480V, 3-PHASE
 FED FROM "1HA1-1"
 AUTO CONTROL BY FMCS
 22,000 AMPS AVAILABLE FAULT CURRENT
 DATE OF STUDY: 1 JAN 2017

3.7 EQUIPMENT CONNECTION IDENTIFICATION

- A. Products:
 - 1. Nameplates and signs
- B. Provide identification for hard wired electrical connections to equipment such as disconnects switches, starters, etc. Plug and cord type connections do not require this specific label.
- C. Identification shall be provided for all connections to equipment furnished by this Contractor, other contractors, or the Owner. The following list of equipment is specifically being listed to receive an equipment connection label; this list does not limit the equipment that shall receive a label:
 - 1. Mechanical heating, ventilation, and air conditioning equipment; chillers, boilers, pumps, air handing ventilation units, condensing units, unit heaters, and similar equipment
 - 2. Plumbing equipment
 - 3. Fire protection equipment including fire pumps
- D. Labeling shall include:
 - 1. Equipment type and contract documents designation of equipment being served
 - 2. Location of equipment being served if it is not located within sight.
 - 3. Voltage and rating of the equipment.
 - 4. Panel and circuit numbers(s) serving the equipment

5. Available fault current; refer to one-line diagram or panel schedule of panel serving equipment.
6. Date of fault current study; refer to one-line diagram
7. Sample Label:

UNIT HEATER UH-1 ("LOCATED IN STORAGE ROOM 200")
 480V: 3-PHASE
 FED FROM "1HA1-1"
 22,000 AMPS AVAILABLE FAULT CURRENT
 DATE OF STUDY: 1 JAN 2017

3.8 POWER DISTRIBUTION EQUIPMENT IDENTIFICATION

A. Products:

1. Nameplates and signs

B. Provide identification on the front of all power distribution equipment such as panelboards, switchboards, switchgear, motor control centers, generators, UPS, storage battery disconnects, transfer switches, etc. Labels shall be visible on the exterior of the gear, correspond to the one-line diagram nomenclature, and identify each cubicle of multi-section gear.

1. Interior Equipment: The identification material shall be engraved plastic-laminated labels.
2. Exterior Equipment: The identification material shall be engraved vinyl labels.
3. Labeling shall include:
 - a. Equipment type and contract documents designation of equipment.
 - b. Voltage of the equipment.
 - c. Name of the upstream equipment and location of the upstream equipment if it is not located within sight.
 - d. Rating and type of the overcurrent protection device serving the equipment if it is not located within sight ("FED BY 400A/3P BREAKER").
 - e. Sample Label:

DISTRIBUTION PANEL DP-H1
 480Y/277V
 FED FROM SWITCHBOARD "SB-1" (LOCATED IN MAIN ELEC ROOM)

4. Provide the following on a separate label, installed below the label above:

- a. Available fault current; refer to one-line diagram or panel schedules
- b. Date of fault current study; refer to one-line diagram
- c. Sample Label:

22,000 AMPS AVAILABLE FAULT CURRENT
 DATE OF STUDY: 1 JAN 2017

- C. Service Equipment Label: A separate nameplate for the service entrance equipment and include:
1. Nominal system voltage, service wire size, quantity, material, distance
 2. Maximum available fault current; refer to one-line diagram for values
 3. Clearing time of overcurrent protection devices based on available fault current. Refer to calculations and report from Section 260573 for value.
 4. Date of fault current study; refer to one-line diagram
 5. Date of label
 6. Sample Label:

480Y/277V, 6 SETS 4#750KCM CU, 75FT
39,800 AMPS AVAILABLE FAULT CURRENT
0.07 SECOND CLEARING TIME
DATE OF STUDY: 1 JAN 2017
DATE OF LABEL: 4 JUL 2017

- D. Nominal System Voltage Label:
1. Where more than one nominal voltage system exists in a building or facility, the identification of color coding used in the panelboard or equipment shall be permanently posted on the interior of the door or cover.

- E. Distribution panelboards and switchboards shall have each overcurrent protection device identified with name and location of the load being served ("AHU-1 LOCATED IN PENTHOUSE 1"). Provide a separate engraved plastic laminate label adjacent to each overcurrent projection device with feeder wire size, feeder wire quantity, conductor material and distance in feet. Provide label separate from load identification label and adjustable trip settings label.

1. Sample Labels for Feeders:

4#3/0 CU & 1#6 CU GND, 125FT
4#250KCM AL & 1#6 GND CU, 125FT
2 SETS 4#400KCM CU & 1#1 GND CU, 125FT

- F. Branch panelboards shall be provided with typed panel schedules upon completion of the project. Existing panelboards shall have their existing panel schedules typed, with all circuit changes, additions or deletions also typed on the panel schedules. A copy of all panel schedules for the project shall be turned over as part of the O&M Manuals. Refer to Section 260500 for other requirements.

3.9 ELECTRICAL WORKING CLEARANCE IDENTIFICATION

- A. Products:
1. Safety Yellow paint and custom stencils
- B. Provide custom identification of electrical equipment working clearances in mechanical, electrical, storage, janitorial, and similar non-public areas.

- C. Identification shall include a painted rectangular box (on the finished floor) in front of the electrical equipment to define the code-required working clearance. Provide additional diagonal stripping inside the rectangle box. All painted stripping shall be safety yellow paint with 3 inch wide stripes.
1. Width of area: Width of equipment or as required by code
 2. Depth of area: Depth as required by code

END OF SECTION 260553

SECTION 260573 - POWER SYSTEM STUDY

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. low voltage distribution system power study.
- B. Short-circuit analysis and report.
- C. Arc-flash hazard analysis and report.

1.2 RELATED SECTIONS

- A. Section 260500 - Basic Electrical Requirements
- B. Section 262416 - Panelboards

1.3 QUALITY ASSURANCE

- A. Analyses shall be performed by an agent authorized by the manufacturer of equipment specified in the related specification sections.

1.4 SUBMITTALS

- A. Documentation shall bear the seal/signature of the licensed Professional Engineer who performed the analysis.
- B. The input for the power system study shall be based on the contract documents, with estimated conductor lengths and field investigation of existing equipment types, sizes, ratings provided by the Electrical Contractor. IMEG will provide a preliminary Power Tools for Windows project file for information, if requested.
- C. Documentation of the analyses shall be submitted in a single bound electronic (PDF or equal) format and shall accompany the shop drawing submittals for equipment provided under the related work specification sections. The submittal of these related specification sections will not be reviewed without this documentation. Submit a sample arc-flash hazard label for Owner review and approval prior to printing.
- D. Power system study project model shall be submitted on electronic media for review and the Owner's operating and maintenance records.

1.5 REFERENCES

- A. NFPA 70 - National Electrical Code (NEC)
- B. NFPA 70E - Standard for Electrical Safety in the Workplace

- C. IEEE 1584 - IEEE Guide for Performing Arc-Flash Hazard Calculations, latest version
- D. ANSI Z535.4 - Products Safety Signs and Labels

1.6 SCOPE

- A. Provide a power system study of the electrical system shown on the plans. The study shall include arc-fault analysis, coordination analysis and arc flash hazard analysis.

PART 2 - PRODUCTS

- 2.1 Power systems study shall be completed in Power Tools for Windows (PTW) 8.0 or later version or pre-approved equivalent program.**

PART 3 - EXECUTION

3.1 SHORT-CIRCUIT ANALYSIS

- A. Provide a complete short-circuit analysis from the utility service to and including the entire building distribution as shown on the drawings.
- B. Analysis shall include the entire distribution system from the point of connection to the utility power source to the distribution panels and branch circuit panelboards.
- C. Short-circuit analysis documentation shall be made in one-line diagram form showing the magnitude and location of each calculated fault. Fault current calculations shall be made at the main bus of each switchboard, distribution panel, and branch circuit panel. A summary of the fault currents available shall also be submitted and made available to the AHJ if requested.

3.2 ARC FLASH HAZARD ANALYSIS

- A. The arc flash hazard analysis shall be performed according to the IEEE 1584 equations that are presented in NFPA70E.
- B. The flash protection boundary and the incident energy shall be calculated at all significant locations in the electrical distribution system (switchboards, switchgear, unit substations, motor-control centers, panelboards, busway, and splitters) where work could be performed on energized parts.
- C. Safe working distances shall be based on the calculated arc flash boundary considering an incident energy of 1.2 cal/cm².
- D. When appropriate, the short circuit calculations and the clearing times of the phase overcurrent devices will be retrieved from the short-circuit analysis and coordination study models. Ground overcurrent relays should not be taken into consideration when determining the clearing time when performing incident energy calculations

- E. The short-circuit calculations and the corresponding incident energy calculations for multiple system scenarios must be compared, and the greatest incident energy must be uniquely reported for each equipment location. Calculations must be performed to represent the maximum and minimum contributions of fault current magnitude for all normal and emergency operating conditions. The minimum calculation will assume that the utility contribution is at a minimum and will assume a minimum motor contribution (all motors off). Conversely, the maximum calculation will assume a maximum contribution from the utility and will assume the maximum amount of motors to be operating. Calculations shall take into consideration the parallel operation of synchronous generators with the electric utility, where applicable.
- F. The incident energy calculations must consider the accumulation of energy over time when performing arc flash calculations on buses with multiple sources. Iterative calculations must take into account the changing current contributions, as the sources are interrupted or decremented with time. Fault contribution from motors and generators should be decremented as follows:
 - 1. Fault contribution from induction motors should not be considered beyond 3 to 5 cycles.
 - 2. Fault contribution from synchronous motors and generators should be decayed to match the actual decrement of each as closely as possible (e.g., contributions from permanent magnet generators will typically decay from 10 per unit to 3 per unit after 10 cycles).
- G. For each equipment location with a separately enclosed main device (where there is adequate separation between the line side terminals of the main protective device and the work location), calculations for incident energy and flash protection boundary shall include both the line and load side of the main breaker.
- H. When performing incident energy calculations on the line side of a main breaker (as required per the above), the line side and load side contributions must be included in the fault calculation.
- I. Miscoordination should be checked among all devices within the branch containing the immediate protective device upstream of the calculation location, and the calculation should utilize the fastest device to compute the incident energy for the corresponding location.
- J. Where it is not physically possible to move outside the flash protection boundary in less than 2 seconds during an arc flash event, a maximum clearing time based on the specific location shall be utilized.
- K. Create and install NFPA 70E compliant labels describing the arc flash hazard level at all switchboards, panelboards, and other locations in the electrical distribution system where work could be performed on energized parts.
- L. Labels shall be vinyl or laminated, with a self-adhesive backing, conform with ANSI Z535.4 Products Safety Signs and Labels standard, and include the following:
 - 1. Arc flash boundary
 - 2. Available incident energy calculated in the analysis and the corresponding working distance, or the arc flash personal protective equipment (PPE category) for the equipment, but not both.

- M. A list of all hazard categories and the corresponding PPE requirements shall be posted in the main electric room, engineering office, or other location. The list shall be plastic laminate or typewritten and housed in a plastic frame.

3.3 ADJUSTMENTS

- A. Manufacturer's authorized representative or Contractor shall set all adjustable protective devices to values indicated in the approved coordination study. Apply settings prior to placing equipment into operation. When the scope of work or execution includes remodel or phases construction, the contractor shall adjust applicable settings as required prior to each system component placed in operation.
- B. Wherever the arc flash incident energy exceeds Arc Flash Category 2 (i.e. greater than 8 cal/cm²), provide options for adjusting breaker trip times, if possible, to reduce energies to Category 2 or below.

END OF SECTION 260573

SECTION 260916 - ELECTRICAL CONTROLS AND RELAYS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Pushbutton Operators

PART 2 - PRODUCTS

2.1 EMERGENCY POWER OFF (EPO)

- A. Mushroom head, (1) N.O. (1) N.C. contacts, 120 volt, turn to release, provide engraved nameplate. Provide guarded enclosure cover to protect from accidental operation. Parallel wire all EPO in suite when applicable.
 - 1. Provide engraved nameplate: boiler shut off.
 - 2. Manufacturers:
 - a. Square D 9001 XB5AS8445
 - b. Eaton
 - c. ABB
 - d. Siemens 52PA2W2A

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Coordinate with mechanical and controls contractor for connection on control conduit.
- B. Install line voltage thermostats for single phase motors.
- C. Provide remote control connection to remote devices.

END OF SECTION 260916

SECTION 262416 - PANELBOARDS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Service and distribution panelboards: **DP-#, DP-#**
- B. Lighting and appliance branch circuit panelboards: **Panel '###'**

1.2 RELATED SECTIONS AND WORK

- A. Refer to the Electrical Distribution Diagram and Electrical Schedules for size, rating, and configuration.
- B. Section 260548 - Seismic Requirements for Equipment and Supports

1.3 REFERENCES

- A. NEMA AB 1 - Molded Case Circuit Breakers
- B. NEMA PB 1 - Panelboards
- C. NEMA PB 1.1 - Instructions for Safe Installation, Operation and Maintenance of Panelboards Rated 600 Volts or Less
- D. NEMA PB 1.2 - Application Guide for Ground-fault Protective Devices for Equipment
- E. UL 67 - Panelboards

1.4 SUBMITTALS

- A. Submit shop drawings for equipment and component devices under provisions of Section 260500.
- B. Include outline and support point dimensions, voltage, main bus ampacity, integrated short circuit ampere rating, circuit breaker and fusible switch arrangement and sizes.
- C. Submit manufacturer's instructions under provisions of Section 260500.

1.5 SPARE PARTS

- A. Keys: Furnish four (4) each to the Owner.

PART 2 - PRODUCTS

2.1 RATINGS

- A. Definitions:
 - 1. Fully rated equipment shall be defined as equipment where all devices in that equipment shall carry a minimum of the AIC rating that is specified.
- B. The panelboards for this project shall be fully rated unless otherwise specifically noted in the Drawings or Specifications.

2.2 MAIN AND DISTRIBUTION PANELBOARDS

- A. General
 - 1. Manufacturers:
 - a. Square D QMB, I-Line
 - b. ABB ReliaGear Entelleon
 - c. Siemens F2, P4
 - d. Eaton PRL4, PRL5
- B. Panelboards: NEMA PB 1; type as shown on the drawings.
- C. Enclosure: NEMA PB 1; Type 1.
- D. Provide cabinet front with concealed trim clamps and hinged trim on door to allow access to wiring gutters without removal of trim and flush lock. Door hardware shall provide swing clear operation (180-degree swing). Finish in manufacturer's standard gray enamel.
- E. Provide panelboards with aluminum bus, ratings as scheduled on the drawings. Provide copper ground bus in all panelboards.
- F. Minimum Integrated Short Circuit Rating: As shown on the drawings.
- G. Suitable for use as service entrance equipment. Provide line side (service style) barriers.

2.3 BRANCH CIRCUIT PANELBOARDS

- A. General
 - 1. Manufacturers:
 - a. Square D NQ, NF
 - b. ABB A Series
 - c. Siemens P1
 - d. Eaton PRL1, PRL2
- B. Lighting and Appliance Branch Circuit Panelboards: NEMA PB 1; circuit breaker type.

- C. Enclosure: NEMA PB 1; Type 1.
- D. Provide cabinet front with door-in-door construction, concealed hinge, and flush lock all keyed alike. Door hardware shall provide swing clear operation (180-degree swing). Finish in manufacturer's standard gray enamel.
- E. Provide panelboards with aluminum bus, ratings as scheduled on the drawings. Provide copper ground bus in all panelboards.
- F. All unlabeled circuits shown on the panelboard schedule shall be fully prepared spaces for future breakers.
- G. All multiple-section panelboards shall have the same dimensional back box and cabinet front size.
- H. Minimum Integrated Short Circuit Rating: As shown on the drawings.
- I. Provide handle lock-on devices for all breakers serving exit sign and lighting circuits with emergency battery units. Provide handle lock-on devices and red handles for breakers serving fire alarm panels.
- J. Molded Case Circuit Breakers: Bolt-on type thermal magnetic trip circuit breakers, with common trip handle for all poles. Provide circuit breakers UL listed as Type SWD for lighting circuits. Provide UL Class A ground fault interrupter circuit breakers where scheduled on the drawings. Do not use tandem circuit breakers.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install panelboards plumb as indicated on the drawings in conformance with NEMA PB 1.1.
- B. Height: 6 feet to handle of highest device.
- C. Provide filler plates for unused spaces in panelboards.
- D. Provide custom typed circuit directory for each branch circuit panelboard. Provide updated custom typed circuit directory for each existing branch circuit panelboard with new or revised circuits per the scope of work. Label shall include equipment name or final approved room name, room number, and load type for each circuit (examples: SUMP SP-1 or ROOM 101 RECEIPT). Revise directory to reflect circuit changes required to balance phase loads. Printed copies of the bid document panel schedules are not acceptable as circuit directories.
- E. Stub five (5) empty one-inch conduits to accessible location above ceiling out of each recessed panelboard.

3.2 FIELD QUALITY CONTROL

- A. Measure steady state load currents at each panelboard feeder. Should the difference at any panelboard between phases exceed 20 percent, rearrange circuits in the panelboard to balance the phase loads within 20 percent. Take care to maintain proper phasing for multi-wire branch circuits.
- B. Visual and Mechanical Inspection: Inspect for physical damage, proper alignment, anchorage, and grounding. Check proper installation and tightness of connections for circuit breakers, fusible switches, and fuses.

END OF SECTION 262416

SECTION 262923 - VARIABLE FREQUENCY DRIVES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Variable frequency drives (VFD-#)

1.2 RELATED SECTIONS AND WORK

- A. Refer to the Variable Frequency Drive Schedule for rating and configuration.
- B. Division(s) 21, 22, 23 - Fire Protection, Plumbing, and Mechanical when referenced.

1.3 REFERENCES

- A. ANSI/UL Standard 508
- B. ANSI/NEMA ICS 6 - Enclosures for Industrial Controls and Systems
- C. IEEE Standard 519-2014 - Guide for Harmonic Control and Reactive Compensation of Static Power Converters
- D. FCC Rules and Regulations, Part 15, Subpart J - Radio Frequency Interference

1.4 SUBMITTALS

- A. Submit shop drawings and product data under provisions of Section 260500.
- B. Shop Drawings: Include front and side views of enclosures with overall dimensions and weights shown; conduit entrance locations and requirements; and nameplate legends.
- C. Product Data: Provide catalog sheets showing PWM configuration (6, 12, 18 pulse, Active Front End AFE), voltage, controller size, ratings and size of switching and overcurrent protective devices, short circuit ratings, dimensions, and enclosure details.
- D. Product Data for Accessories and Options: Provide catalog sheets showing voltage, dimensions, ratings, for accessories and options. Include information for passive harmonic filters, active harmonic filters, line reactors, shielded VFD cabling, output filters, etc. as an inclusive submittal package provided by the VFD supplier. The VFD supplier shall act as a single contact of responsibility.
- E. Seismic Requirements: Provide data as defined in Section 260548 Seismic Requirements for Equipment and Supports.

- F. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of Product.
- G. VFD Harmonic Analysis:
 - 1. Provide harmonic analysis of each individual variable frequency drive based on the latest IEEE 519 for voltage (THD) and current (TDD) distortion limits at the input terminals of the VFD.

1.5 EXTRA MATERIAL

- A. Furnish under provisions of Section 260500.
- B. Provide two of each air filter.
- C. Provide three of each fuse size and type.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, protect and handle products to site under provisions of Section 260500.
- B. Accept controllers on site in original packing. Inspect for damage.
- C. Store in a clean, dry space. Maintain factory wrapping or provide an additional heavy canvas or heavy plastic cover to protect units from dirt, water, construction debris, and traffic.
- D. Handle in accordance with manufacturer's written instructions. Lift only with lugs provided for the purpose. Handle carefully to avoid damage.

1.7 OPERATION AND MAINTENANCE DATA

- A. Submit operation and maintenance data under provisions of Section 260500.
- B. Maintenance Data: Include spare parts data listing, source and current prices of replacement parts and supplies, and recommended maintenance procedures and intervals.
- C. Operation Data: Include instructions for starting and operating controllers, and describe operating limits that may result in hazardous or unsafe conditions.
- D. Shop Drawings: For each VFD.
 - 1. Include dimensioned plans, elevations, sections, and details, including required clearances and service space around equipment. Show tabulations of installed devices, equipment features, and ratings. Include the following:
 - a. Each installed unit's type and details.
 - b. Nameplate legends.
 - c. Short-circuit current rating of integrated unit.

- d. Features, characteristics, ratings, and factory settings of each motor-control center unit.
- 2. Wiring Diagrams: Power, signal, and control wiring for VFDs. Provide schematic wiring diagram for each type of VFD.
- E. Manufacturer Seismic Qualification Certification: Submit certification that VFDs, accessories, and components will withstand seismic forces defined in Division 26 Section 260548 "Seismic Requirements for Equipment and Supports". Include the following:
 - 1. Basis for Certification: Indicate whether withstand certification is based on actual test of assembled components or on calculation.
 - a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified and the unit will be fully operational after the seismic event."
 - b. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
 - 3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

PART 2 - PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

- A. Variable Torque Applications:
 - 1. Toshiba Q9 Series
 - 2. ABB ACH 580 (HVAC) / ACS 580 (other applications) Series
 - 3. Mitsubishi FR-F800 Series
 - 4. Square D, S-Flex / ATV660 Series
 - 5. Eaton MMX / HMX / SVX Series
 - 6. Yaskawa Z1000 Series

2.2 VFD DESCRIPTION, RATINGS, DESIGN

- A. Pulse Width Modulated (PWM) Variable Frequency Drives:
 - 1. Converter shall be of a diode bridge design with a sine-weighted PWM inverter section. Converts 60 Hertz input power at voltage specified to a variable AC frequency and voltage for controlling the speed of AC motors. The controller shall be suitable for use with standard inverter duty motors without requiring any modifications to the motor or the drive.
 - 2. Drives shall be capable of use with commercially available Internal Permanent Magnet (IPM) motors up to 12 poles.

3. Main semi-conductors in the inverter section of controller shall be IGBT transistors capable of a carrier switching frequency of up to 8 kHz.
 - a. 50HP applications and less: If derating of the inverter is necessary to run at 8kHz, then the unit^{TMTM}s derated currents must equal or exceed the motor full load currents listed in NEC Table 430-150.
- B. Controller shall have the functional components listed below:
 1. Door interlocked input circuit breaker/fused switch.
 2. Input rectifier section to supply fixed DC bus voltage.
 3. Smoothing reactor or choke for DC bus.
 4. DC bus capacitors.
 5. Control transformer or switch mode powered from all three phases.
 6. Separate terminal blocks for power and control wiring.
 7. Terminal block for operator controls.
 8. Sine weighted PWM generating inverter section.
- C. Enclosure Fabrication:
 1. Enclosure: NEMA 250, Type 1, unless otherwise specified.
 2. Finish: Manufacturer's standard enamel.
- D. Displays: Provide integral digital display to indicate all protection faults and drive status (including overcurrent, overvoltage, undervoltage, ground fault, overtemperature, phase loss, input power ON, output voltage, output frequency, and output current). Include meters or digital readout devices and selector switch, mounted flush in controller door and connected to indicate the following controller parameters:
 1. Output frequency (Hz).
 2. Motor speed (rpm).
 3. Motor current (amperes).
 4. Motor torque (percent).
 5. DC-link voltage (VDC).
 6. Set-point frequency (Hz).
 7. Motor output voltage (V).
- E. Historical Logging Information and Displays:
 1. Real-time clock with current time and date.
 2. Running log of total power versus time.
 3. Total run time.
 4. Fault log, maintaining last four faults with time and date stamp for each.
- F. Stop and Lockout Push-Button Station: Momentary-break, push-button station with a factory-applied hasp arranged so padlock can be used to lock push button in depressed position with control circuit open.
- G. Control Relays: Auxiliary and adjustable time-delay relays.

- H. Protection:
1. Input transient protection by means of surge suppressors or equivalent protection.
 2. Snubber networks to protect against malfunctions due to system transients.
 3. Under- and overvoltage trips; inverter overtemperature, overload, and overcurrent trips.
 4. Motor thermal overload relay(s) adjustable and capable of NEMA Class 10 motor protection and sized per motor nameplate data. When multiple motors are connected to the VFD output, each motor shall have a manual starter with properly sized overload protection.
 5. Notch filter to prevent operation of the controller-motor-load combination at a natural frequency of the combination. Skip frequency feature is acceptable.
 6. Instantaneous line-to-line and line-to-ground overcurrent trips on input and output.
 7. Loss-of-phase protection.
 8. Reverse-phase protection.
 9. Short-circuit protection (fuses or circuit breaker).
 10. Motor overtemperature fault.
- I. Displacement Power Factor: Between 1.0 and 0.95, lagging, over entire range of operating speed and load.
- J. Minimum Efficiency at Full Load: 96 percent.
- K. Overload Capability: 1.1 times the base load current for 60 seconds every 10 minutes; 1.3 times the base load current for 2 seconds every minute.
- L. Starting Torque: 100 percent of rated torque or as indicated.
- M. Speed Regulation: Plus or minus 1 percent with no motor derating.
- N. Acceleration Rate Adjustment: 0.5 - 30 seconds.
- O. Deceleration Rate Adjustment: 1 - 30 seconds.
- P. Minimum Adjustment Range for the Output Frequency shall be: 0 to 90 Hertz.
- Q. Minimum Volts/Hertz Range: 3.7 to 8.6 volts/Hertz.
- R. Provide MANUAL-OFF-AUTOMATIC selector switch and manual analog speed control mounted on the front of the enclosure.
- S. Safety Interlocks: Provide terminals for remote contact to inhibit starting under both manual and automatic mode.
- T. Control Interlocks: Provide terminals for remote contact to allow starting in automatic mode.
- U. Provide adjustable skip frequencies on the drive output (minimum of three ranges).

- V. Automatic Reset/Restart: Attempts up to 10 restarts after controller fault, on return of power after an interruption, or on undervoltage fault, and before shutting down for manual reset or fault correction. Bidirectional autospeed search shall be capable of starting into rotating loads spinning in either direction and returning motor to set speed in proper direction, without damage to controller, motor, or load (coasting motor re-start).
- W. Motor Temperature Compensation at Slow Speeds: Adjustable current fallback based on output frequency for temperature protection of self-cooled, fan-ventilated motors at slow speeds.
- X. Control Signal Interface:
 - 1. Electric Input Signal Interface: A minimum of 2 analog inputs (0 to 10 V or 0/4-20 mA) and 6 programmable digital inputs.
 - 2. Remote Signal Inputs: Capability to accept any of the following speed-setting input signals from the BMS or other control systems:
 - a. 0 to 10-V dc.
 - b. 0-20 or 4-20 mA.
 - c. Potentiometer using up/down digital inputs.
 - d. Fixed frequencies using digital inputs.
 - e. RS485.
 - f. Keypad display for local hand operation.
 - 3. Output Signal Interface:
 - a. A minimum of 1 analog output signal (0/4-20 mA), which can be programmed to any of the following:
 - 1) Output frequency (Hz).
 - 2) Output current (load).
 - 3) DC-link voltage (VDC).
 - 4) Motor torque (percent).
 - 5) Motor speed (rpm).
 - 6) Set-point frequency (Hz).
 - 4. Remote Indication Interface: A minimum of 2 dry circuit relay outputs (120-V ac, 1A) for remote indication of the following:
 - a. Motor running.
 - b. Set-point speed reached.
 - c. Fault and warning indication (overtemperature or overcurrent).
 - d. PID high- or low-speed limits reached.
- Y. Communications: Provide a communications card to interface VFD with Facility Management Control System (FMCS). Coordinate interface requirements with the FMCS provided under Section 230900. Interface shall allow all parameter settings of VFD to be programmed via FMCS control and displayed on FMCS operator workstation. Provide capability for VFD to retain these settings within the nonvolatile memory.

Z. Control:

1. With the "Manual-Off-Auto" switch in the "Manual" position and, if applicable, the "Drive-Bypass" in the "Drive" position, the drive shall be controlled by the manual speed potentiometer on the drive door or keypad.
2. With the "Manual-Off-Auto" switch in the "Auto" position and, if applicable, the "Drive-Bypass" in the "Drive" position, the drive shall be controlled by the input signal from an external source.
3. If applicable, with the "Drive-Bypass" in the "Bypass" position, regardless the position of the "Manual-Off-Auto" switch, the motor shall be connected across the lines and shall be run at full speed.
4. With the "Manual-Off-Auto" switch in the "Off" position, if applicable, the drive run circuit shall be open and the VFD shall not operate.
5. If applicable, signal from the fire alarm control panel shall shut down VFD and bypass to direct-on-line operation. In this mode the thermal overload relay for the motor must be disabled.

2.3 OPTIONS AND ACCESSORIES - DESCRIPTIONS

A. Three- Contactor Automatic Bypass:

1. Provide contactors, motor running overload protection, under-voltage and loss of phase protection, and short circuit protection for full voltage, non-reversing operation of the motor. Include isolation switch or third contactor to allow maintenance of inverter during bypass operation.
2. All bypass circuitry shall be located within the same enclosure as the variable frequency drive.
3. All fire alarm and/or smoke control interconnections (e.g., air handling unit shutdown) shall apply regardless of whether control is through VFD or bypass.
4. Provide a Drive-Bypass Selector Switch.
5. Provide nameplate with instructions for switching from drive to bypass and from bypass to drive. Provide instructions for isolating VFD for maintenance.

PART 3 - EXECUTION

3.1 FACTORY TESTING

- A. Refer to startup and commissioning requirements.
- B. The VFD and all associated controller components shall be covered by a supplier parts warranty of 2 years from the time of installation. There shall be an option to extend the warranty to 5 years if initial installation is carried out by a supplier-approved contractor.

3.2 INSTALLATION

- A. Install variable frequency drive equipment in accordance with the manufacturer's instructions.

- B. Floor mount VFD on prefabricated or field fabricated supports with controls no higher than 6'-6" and no lower than 3'-0" AFF. Mount supports on 1/2" thick vibration isolation pads set on concrete housekeeping pads.
- C. Provide engraved phenolic nameplates under the provisions of Section 260553.
- D. Connections: All conduit connections to the VFD shall be by flexible conduit.
- E. Input, output, and control wiring shall each be run in separate conduits.
- F. All interlocking required by the drive manufacturer shall be the responsibility of the Electrical Contractor.

3.3 STARTUP AND COMMISSIONING

- A. Verify all settings, parameters, and adjustments with other contractors prior to startup. Make all adjustments and setting to coordinate with controls and equipment.
- B. Accelerate the motor to full speed and verify operation. Decelerate the motor to a stop and verify operation. Slowly operate the motor over the speed range and check for resonance.
- C. Make all adjustments and settings to coordinate with controls and equipment prior to Substantial Completion. Verify that drive is set for auto restart after power loss and undervoltage fault.
- D. Document settings in the Operations and Maintenance manual.

END OF SECTION 262923