

## ADDENDUM NO. 2

**TO: PLANS AND SPECIFICATIONS FOR STATE OF MISSOURI**

**Construct New Columbarium Walls  
Higginsville Veterans Cemetery  
Higginsville, Missouri  
PROJECT NO.: U2406-01**

**Bid Opening Date:** 1:30 PM, July 23, 2024 (Not Changed)

**Bidders are hereby informed of the following:**

**SPECIFICATION CHANGES:**

Not Changed

**DRAWING CHANGES:**

Not Changed

**GENERAL:**

1. The Pre-Bid Meeting was held on July 9, 2024 at 10:00 PM. The Pre-Bid Meeting Minutes and sign-in sheet is attached
2. Site Inspection occurred immediately after the formal Pre-Bid Meeting at Higginsville Veterans Cemetery.
3. Bidders needing an additional site inspection should contact Kelly Larkin at (660) 362-6111 [kelly.larkin@mvc.dps.mo.gov](mailto:kelly.larkin@mvc.dps.mo.gov)
4. Please contact Paul Girouard, Contract Specialist, at (573) 751-4797 for questions regarding bidding procedures and MBE/WBE/SDVE goals and submittal requirements.
5. Changes to, or clarification of, the bid documents are only made as issued in the addenda.
6. Current Plan Holders list is available online at: [U2406-01 Construct New Columbarium Wall: Plan Holders: State of Missouri Office of Administration \(oafmdcplanroom.com\)](https://oafmdcplanroom.com)
7. Prospective Bidders contact American Document Solutions, 1400 Forum Blvd Suite 1C, Columbia MO 65201, 573-446-7768 to order official plans and specifications.
8. All bids shall be submitted on the bid form without additional terms and conditions, modifications, or stipulations. Each space on the bid form shall be properly filled. Failure to do so will result in rejections of the bid.
9. MBE/WBE/SDVE participation requirements can be found in DIVISION 00. The MBE/WBE/SDVE participation goals are 10% / 10% / 3% respectively. Only certified firms as of the bid opening date can be used to satisfy the MBE/WBE/SDVE participation goals for this project. If a bidder is unable to meet a participation goal, a Good Faith Effort Determination Form must be completed. Failure to complete this process will result in rejection of the bid.

**ATTACHMENTS:**

1. Pre-Bid Meeting Minutes and Sign-In Sheet

**June 16, 2024**

**END OF ADDENDUM NO. 2**

## Meeting Minutes

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Meeting Date: July 9, 2024

Re: Pre-bid Meeting  
Construct New Columbarium Wall  
Higginsville Veterans Cemetery  
Higginsville, Missouri

State Proj. No.: U 2406-01

VA Proj. No.: MO-22-16

Archimages: 23526

Attendees: Attendance sheet is attached

Distribution: With Addendum No. 2

This confirms and records our interpretations of the discussions which occurred, and our understanding reached during this meeting. Unless notified in writing within seven days of the issue date, we will assume that the following interpretations or description is complete and accurate.

### Items Discussed:

1. All those present were asked to sign in. The sign-in sheet is attached to these meeting minutes.
2. As indicated in Addendum No. 1, the Project Manager role will be changing from Christopher Lloyd to Phillip Akin. Mr. Lloyd led the meeting.
  - a. There are MBE, WBE, AND SDVB goals for the project. If a firm elects to enter a bid that does not comply with those goals they are to fill out forms indicating their good faith effort.
  - b. Bidding documents are available from American Document Solutions. Printed documents are available for a \$100 refundable deposit. Also, documents are viewable on the ADS website.
  - c. No bid may be withdrawn for a period of 60 working days after the bid opening time, due to federal funding. That is different than our other projects.
  - d. No bidder should rely upon oral interpretations of the plans and specs. Changes or clarifications, if any, will be published by addendum.
  - e. If there are any questions, please send them to Phil or Kile in writing by July 15.

- f. If you want to send a product substitution, please be sure to provide detailed background information for the proposed product.
  - g. Note that there are several forms required in addition to the bid form. Be sure that everything is filled out and be sure to allow time to upload all forms before the deadline. It is the bidder's sole responsibility to ensure receipt by the owner by the date and time specified, 23 July at 130.
  - h. 200 working days are allowed. Note that there are liquidated damages called out in the specifications.
  - i. Davis Bacon wage rates are required.
  - j. The project is not exempt from sales taxes.
  - k. There are two alternate bid items called out on the bidding documents.
  - l. The temporary lay-down area is called out on the drawings. That area will need to be fully restored.
3. Kile Morrison stated the following.
- a. This is not a VA or National Cemetery Administration project. It is a State of Missouri project with federal money. The contractor will be contracted to the state, and it will be administered by the state.
  - b. The Missouri Veteran Commission operates this cemetery under something called the National Shrine Commitment, and they are held to a very high standard in terms of the maintenance and the appearance of it. We therefore need to hold to a high standard in terms of the quality of construction.
  - c. This will be an operating cemetery providing services to veterans and their families. When there is an internment service, the contractor will need to shut down noisy operations for about 15-20 minutes. This is something that's scheduled and you will be able to work with the cemetery staff on when those things are happening and be able to work around it.
4. John Gentges will be the construction administrator for the project. He noted the following.
- a. It will be important to keep the roads clean, keep a clean work site, keep erosion control measures maintained, etc.
  - b. Temporary sanitation facilities, including hand washing station, must be kept in good working order.
5. Tim Hoyer, of the Missouri Veterans Commission, reiterated the need for high quality construction, including concrete finishing.
6. Questions:
- a. Is there a basis of design for the columbarium wall?
    - i. Answer – yes, they must be precast concrete and built to the VA standards. There are several manufacturers who have the forms and experience required to make them. They must hold to the required dimensions because the stone plaques that close the front of the niche are provided by a third party.
  - b. Are the niche covers under this contract and should the cost be included in the bid. Also, is the niche cover hardware included with the niches or with the covers?

- i. Answer - The niche covers will be ordered by the state through a federal contract. The contractor will be responsible for receiving and inspecting the covers to assure dimensional accuracy and quality. Personnel from the Missouri Veterans Commission will join the contractor in this inspection. The hardware should be provided by the niche supplier. Installation of the covers is included in the contract.
7. At the conclusion of the meeting, attendees were invited to walk to the site to see the existing columbarium walls and the site for the new project.

END OF MEETING MINUTES

**Pre-Proposal Meeting Attendance Sheet**  
**Construct New Columbarium Walls**  
**Higginsville Veterans Cemetery**  
**Higginsville, MO**  
**Project No. U2406-01**  
**7/9/24 1000**

Name & Title	Company Name, Type of Contracting, MBE/WBE/SDVE Status	Phone	E-Mail Address
Chris Lloyd	OA/FMDC PM	573-526-0160	Christopher.lloyd@oa.mo.gov
John Gentges	OA/FMDC CA	573-526-5768	<a href="mailto:John.gentges@oa.mo.gov">John.gentges@oa.mo.gov</a>
Phillip Akin	OA/FMDC PM Active	573-751-8528	Phillip.Akin@oa.mo.gov
Kile Morrison	Archimages	913-378-9533	kmorrison@archimages-stl.com
Jack Stamm SR ESTIMATOR	Vazquez Commercial Contracting GC	816-504-7637	jacks@vazquezcc.com
Kelly LARKIN	Higginsville Veterans Cemetery	<del>660-362-6111</del> 660-362-6111	Kelly.Larkin@mvc.dps.mo.gov

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Name & Title	Company Name, Type of Contracting, MBE/WBE/SDVE Status	Phone	E-Mail Address
Terry Tobias Project Leader	Brown and Root	573 257 0909	terry.tobias@brownandroot.com
Joe Siegel Project Manager	Floumistr Construction LLC	573-536-9132	joe@floumistrconstruction.com
DAVID WELZENTRICH MANAGER	WELBERT CEMETERY CONSTRUCTION	913 302 9689	davidw@WELBERT.COM
WAYNE PEARSON PROJECT MANAGER	SEA EQUIPMENT BUILDERS	573-220-7565	WPEARSON@SEAEQUIPMENTBUILDERS.COM
Brett Fickle Project Manager	Westport Construction	660-885-2231	westport@wccmo.com

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Name & Title	Company Name, Type of Contracting, MBE/WBE/SDVE Status	Phone	E-Mail Address
Daniel Bond Estimator	Vazquez Commercial Contracting MBE	816-731-0327	Daniel B@Vazquezcc.com
AUSTIN PFANNENSTIEL ESTIMATOR	MEGA KC	816-762-8383	AUSTIN P@MEGAKC.COM MEGABIDS@MEGAKC.COM