

# STATE OF MISSOURI

Bid Time: 1:30 PM

Bid Date: \_\_\_\_\_

**All bid documents shall be emailed to [FMDCBids@oa.mo.gov](mailto:FMDCBids@oa.mo.gov)**

## SECTION 004113 - BID FORM

### 1.0 BID

A. From: \_\_\_\_\_  
(Bidder's Company Name)

☐ Sole Proprietorship/General Partnership ☐ LLC ☐ Limited Partnership ☐ Corporation ☐ Joint Venture

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: : \_\_\_\_\_

Federal ID Number: \_\_\_\_\_ Missouri Business Charter Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact email: \_\_\_\_\_

herein after called the "**Bidder**".

B. To: Director, Division of Facilities Management, Design and Construction  
Room 730, Harry S Truman State Office Building  
301 West High Street  
Jefferson City, Missouri 65101

herein after called the "**Owner**."

C. For: Upgrades and Renovations  
Missouri Veterans Home  
Cape Girardeau, Missouri

D. Project Number: U1805-01

hereinafter called the "**Work**."

E. Documents: The undersigned, having examined and being familiar with the local conditions affecting the work and with the complete set of contract documents, including the Drawings, the Invitation For Bid, Instructions To Bidders, Statement of Bidders Qualifications, General Conditions, Supplement to General Conditions, and the technical specifications, including: addenda number \_\_\_\_\_ through \_\_\_\_\_ hereby proposes to perform the Work for the following:

F. Bid Amount: \_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

G. Allowances: See Section 012100 for bad weather and facility interruption day allowance.

H. Alternates: Alternate No. 1: Add Infectious Disease Ward (COVID 19 Construction Grant)

1. (20) additional working days and (5) Bad Weather Days will be added should the Owner accept this Alternate.

\_\_\_\_\_  
Dollars (\$ \_\_\_\_\_)

Alternate No. 2: Add New Ornamental Metal Security Fence at south side of the site as indicated on the civil drawings. Refer to Specification SECTION 32 3119 - DECORATIVE METAL FENCES AND GATES and Drawing Sheet C-007

1. (0) additional working days and (0) Bad Weather Days will be added should the Owner accept this Alternate.

\_\_\_\_\_  
Dollars (\$ \_\_\_\_\_)

Alternate No. 3: Add (5) building additions with (2) restrooms each and semi-private sleeping room. Building additions as follows and as indicated on Drawing Sheets A-110, A-111, A-112 and A-118:

1. Wing A (1) building addition.
2. Wing B (2) building additions.
3. Wing C (2) building additions
  - a. (50) additional working days and (5) Bad Weather Days will be added should the Owner accept this Alternate

\_\_\_\_\_  
Dollars (\$ \_\_\_\_\_)

## 2.0 MBE/WBE/SDVE PERCENTAGE OF PARTICIPATION PROJECT GOALS

- A. This project's specific goals are: **MBE 10%, WBE 10%, and SDVE 3%**. NOTE: Only MBE/WBE firms certified by the State of Missouri Office of Equal Opportunity, and SDVE(s) meeting the requirements of Section 34.074, RSMo, and 1 CSR 30-5.010, as of the date of bid opening can be used to satisfy the MBE/WBE/SDVE participation goals for this project.

## 3.0 BID BOND

- A. Accompanying the bid is: \_\_\_ 5% Bid Bond or \_\_\_ Cashier's Check/Bank Draft for 5% of base bid that is payable without condition to the Division of Facilities Management, Design and Construction, State of Missouri, as per Article 5 of "Instructions To Bidders".

## 4.0 CONTRACT COMPLETION TIME AND LIQUIDATED DAMAGES

- A. The Bidder agrees to complete the work within **480 working days** from the date the Notice of Intent to Award is issued as modified by additional days added by the Owner's acceptance of alternates, if applicable. This includes ten (10) working days for document mailing and processing. The Bidder further agrees to pay to, or allow the State as liquidated damages the sum of **\$1,000** for each working day thereafter that the entire work is not substantially complete.

## 5.0 ATTACHMENTS TO BID

004336	Proposed Subcontractors
004337	MBE/WBE/SDVE Compliance Form
004338	MBE/WBE/SDVE Joint Venture Form
004339	MBE/WBE/SDVE Waiver Form
004340	SDVE Business Form
004541	Affidavit of Work Authorization
004545	Anti-Discrimination Against Israel Act Certification form

## 6.0 BIDDER'S CERTIFICATIONS

By signing and submitting this bid form, the Bidder certifies as follows:

### A. No Undisclosed Interests or Associations, Collusion, or Solicitation of Other Bidders

1. This bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm, or corporation, and is not submitted in conformity with any agreement or rules of any group, association or corporation.
2. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham proposal.
3. The Bidder has not solicited or induced any person, firm or corporation to refrain from submitting a bid.
4. The Bidder has not sought by collusion or otherwise to obtain any advantage over any other bidder or over the Owner.

### B. Accuracy of Contract Documents

The Bidder has based this bid upon an official/complete set of contract documents, either obtained from the Owner or from a secondary source known to the Bidder to have provided a complete and accurate set of contract documents. If the Bidder received the contract documents from such a secondary source, any errors or omissions in the contract documents shall be interpreted and construed in favor of the Owner and against the Bidder. This bid is based upon the conditions within Article 1.2 of the General Conditions.

### C. Non-Discrimination

The Bidder will not discriminate against any employee or applicant for employment because of race, creed, color or national origin in the performance of the Work.

### D. Prevailing Wage

**MISSOURI PREVAILING WAGE LAW (Sections 290.210 to 290.340, RSMo):** The Contractor shall pay not less than the specified hourly rate of wages, as set out in the wage order attached to and made part of the specifications for work under this contract, to all workers performing work under the contract, in accordance with sections 290.210 to 290.340, RSMo. The Contractor shall forfeit a penalty to the Owner of one hundred dollars per day (or portion of a day) for each worker that is paid less than the specified rates for any work done under the contract by the Contractor or by any subcontractor, in accordance with section 290.250, RSMo.

### E. Transient Employers

The Bidder will comply with the provisions of Sections 285.230-234, RSMo, regarding transient employers.

### F. Federal Work Authorization Program

The Bidder has enrolled and is participating in, and will continue to participate in, a federal work authorization program in accordance with Sections 285.525 and 285.530, RSMo for the duration of any contract awarded because of this bid.

**G. Illegal Immigration Reform and Immigrant Responsibility Act (IIRIRA)**

1. If awarded contract for this project, the Bidder/Contractor shall only utilize personnel authorized to work in the United States in accordance with applicable federal, state and local laws. This includes, but is not limited to, the Illegal Immigration Reform and Immigrant Responsibility Act (IIRIRA) and INA Section 274A.
2. If found to be in violation of this requirement or any applicable laws, and if the State of Missouri has reasonable cause to believe that the Contractor has knowingly employed individuals who are not eligible to work in the United States, the state shall have the right to cancel the contract immediately without penalty or recourse and suspend or debar the contractor from doing business with the state.
3. The Contractor agrees to cooperate fully with any audit or investigation from federal, state or local law enforcement agencies.

**H. Anti-Discrimination Against Israel Act**

1. If the awarded Contractor meets the definition of a company as defined in section 34.600, RSMo, and has ten or more employees, the Contractor shall not engage in a boycott of goods or services from the State of Israel; from companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or from persons or entities doing business in the State of Israel as defined in section 34.600, RSMo.
2. If, at any time during the life of the contract, Contractor meets the definition of a company as defined in section 34.600, RSMo, and the company's employees increases to ten or more OR the contractor's business status changes to become a company as defined in section 34.600, RSMo, and the company has ten or more employees, then the Contractor shall submit to the Division of Facilities Management, Design and Construction a completed Box C of the exhibit titled "Anti-Discrimination Against Israel Act Certification, and shall comply with the requirements of Box C.

**I. Build America, Buy America Act (BABAA)**

1. Bidder is familiar with all laws and regulations that may affect cost, progress, and performance of the work, including BABAA requirements.

**7.0 SIGNATURES**

**FOR SOLE PROPRIETORSHIPS/GENERAL PARTNERSHIPS ONLY**

_____	Name each general partner:	_____
Sole Proprietor's Name (printed)		_____
		_____
Today's Date: _____		_____
		_____

I, \_\_\_\_\_, being the sole proprietor/general partner of (name of business)  
\_\_\_\_\_ (and if the name of said business is other than my legal name, having filed a  
Registration of Fictitious Name with the Missouri Secretary of State in order to allow me to use such name in  
connection with my business, as provided by Section 417.200, RSMo, et seq.), do hereby submit this bid and agree to be  
bound unto the State of Missouri as herein provided (if a general partnership, all partners must sign below).

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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**FOR LIMITED LIABILITY COMPANIES ONLY**

\_\_\_\_\_, today's date \_\_\_\_\_ State(s) of organization: \_\_\_\_\_  
Manager's (or Managing Member's) Name (printed)

I, \_\_\_\_\_, being the Manager (or Managing Member) of (full legal name of limited liability company from Articles of Organization) \_\_\_\_\_, and being duly authorized to act as herein provided on behalf of said limited liability company, do hereby submit this bid on behalf of said limited liability company and agree that said limited liability company shall be bound unto the State of Missouri as herein provided.

Signature: \_\_\_\_\_

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**FOR LIMITED PARTNERSHIPS/LIMITED LIABILITY PARTNERSHIPS/LIMITED LIABILITY LIMITED PARTNERSHIPS ONLY**

\_\_\_\_\_, today's date: \_\_\_\_\_ State(s) of organization: \_\_\_\_\_  
General/Managing Partner's Name (printed)

I, \_\_\_\_\_, being the General Partner/Managing Partner of (full legal name of limited partnership/limited liability partnership/limited liability limited partnership from partnership agreement or Certificate of Limited Partnership) \_\_\_\_\_, and being duly authorized to act as herein provided on behalf of said limited partnership/limited liability partnership/limited liability limited partnership, do hereby submit this bid on behalf of said limited partnership/limited liability partnership/limited liability limited partnership and agree that said limited partnership/limited liability partnership/limited liability limited partnership shall be bound unto the State of Missouri as herein provided.

Signature: \_\_\_\_\_

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**FOR CORPORATIONS ONLY**

\_\_\_\_\_  
President's Name (printed)

\_\_\_\_\_  
Secretary's Name (printed)

\_\_\_\_\_  
Today's date

State(s) of incorporation: \_\_\_\_\_

I, \_\_\_\_\_, being the (officer or title) \_\_\_\_\_ of (full legal name of corporation, from Articles of Incorporation) \_\_\_\_\_, and being duly authorized by the Board of Directors of said corporation to act as herein provided on behalf of said corporation, do

hereby submit this bid on behalf of said corporation and agree that said corporation shall be bound unto the State of Missouri as herein provided.

Signature: \_\_\_\_\_  
President

Attested by: \_\_\_\_\_  
Corporate Secretary

The President should sign as the bidder. If the signator is other than the corporate president, the bidder must provide satisfactory evidence that the signator has the legal authority to bind the corporation.

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**FOR ASSOCIATIONS/JOINT VENTURES**

If multiple business entities/individuals are bidding collectively as an association or joint venture, each business entity/individual bidding as part of the association or joint venture shall sign this bid in the above sections relevant to the form that such business entity or individual does business, and the bidder shall duplicate the necessary number of signature pages so that all members of the association or joint venture shall sign this bid. If a name is adopted for use by the association or joint venture, the association or joint venture shall file a Registration of Fictitious Name with the Missouri Secretary of State in order to use such name in connection with the association or joint venture, as provided by Section 417.200, RSMo, *et seq.*

SECTION 004336 – PROPOSED SUBCONTRACTORS

Project Number: U1805-01

1.0 CONTRACTOR/SUBCONTRACTOR/MANUFACTURER/SUPPLIER LIST

Bidder's Company Name: \_\_\_\_\_

- A. For each category listed below, identify the subcontractor(s) who will perform the specified work and/or the manufacturer/supplier for the specified material or equipment, as applicable. If you plan to use your own employees to do any portion of the work, list yourself. If more than one firm will perform work in one category, you must identify both firms.
- B. After bid opening, no substitutions of the subcontractors, manufacturers or suppliers listed below will be allowed except in accordance with Section 007200 – General Conditions, Article 3.1 and/or Article 3.7, as applicable.
- C. All manufacturers or suppliers required to be identified below must be an approved manufacturer or supplier as outlined in the bid specifications or in a written addenda in accordance with Section 4.0 of the Instructions to Bidders.
- D. **If any category or work identified below is left vacant or if an unapproved manufacturer or supplier is listed, the bid shall be deemed non-responsive and shall be rejected.**
- E. The Bidder hereby certifies that the following will be used in the performance of the work:

DESCRIPTION OF WORK	SPECIFICATION DIVISION OR SECTION(S)	NAME OF FIRM FOR BASE BID WORK
Fire Protection Installer	Division 21	
Plumbing Installer	Division 22	
HVAC Installer	Division 23	
Electrical Installer	Division 26	
Concrete Paving Installer	SECTION 321313	

## SECTION 004337 - MBE/WBE/SDVE COMPLIANCE EVALUATION FORM

Project Name: \_\_\_\_\_ Project No.: U1805-01

This form is to be completed by bidders and submitted to the State of Missouri, Division of Facilities Management, Design and Construction with the bid submittal. Submit one form per MBE/WBE/SDVE firm involved with the project. This includes any MBE/WBE/SDVE general contractor, joint venture, subcontractor or supplier, regardless of how many tier levels of sub-contracts.

A condition for remaining in competition for award is the satisfactory completion of this form for each minority/woman/service disabled veteran-owned firm that will perform a commercially useful function on the contract. The undersigned submits the following data with respect to the following firm's assurance to meet the Office of Administration's goal for MBE/WBE/SDVE participation.

1. Name of General Contractor: \_\_\_\_\_

2. MBE/WBE/SDVE Firm: \_\_\_\_\_

(Name)

(Address)

(City, State, Zip Code)

(Phone Number)

(email address)

Type of Business: \_\_\_\_\_ Type of Firm: ☐ MBE ☐ WBE ☐ SDVE

Officer Name & Title: \_\_\_\_\_

3. Describe the **subcontract actual work** to be performed (List BASE BID work and any ALTERNATE work separately):

**BASE BID SCOPE OF WORK:** \_\_\_\_\_

**ALTERNATE (S) SCOPE OF WORK:** (identify separately)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Indicate the **dollar (\$)** amount of contract to be subcontracted to the MBE/WBE/SDVE Firm:

**BASE BID:** \$ \_\_\_\_\_

**ALTERNATE (S):** (identify separately)

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

5. Is the proposed subcontractor listed in the Minority/Women Business Enterprise Directory maintained by the Office of Equal Opportunity (OEO) or the Division of Purchasing's SDVE directory? YES ☐ NO ☐

Name of General Contractor Signee (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**SECTION 004338 - MBE/WBE/SDVE ELIGIBILITY DETERMINATION FORM FOR JOINT VENTURES**

Project Name: \_\_\_\_\_ Project No.: U1805-01

*If bidder is a joint venture, this form shall be completed and submitted with the bid submittal to the Missouri State Division of Facilities Management, Design and Construction.*

1. Joint Venture Firm:

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(email address)

2. In order to be counted toward project MBE/WBE/SDVE goals, the MBE/WBE/SDVE partner(s) must be currently certified by a State of Missouri public entity or have proof of SDVE eligibility. Identify the firms which comprise the joint venture and include a copy of the certification of each MBE/WBE/SDVE firm included in the joint venture.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (a) Describe the role of each MBE, WBE, or SDVE firm in the joint venture:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (b) Briefly describe the experience and business qualifications of each non-MBE/WBE/SDVE co-venturer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What is the claimed percentage of MBE/WBE/SDVE ownership in the joint venture?

\_\_\_\_\_

4. Ownership of joint venture. **Attach a copy of the joint venture agreement.** (The following need not be filled in if described in the joint venture agreement)

- (a) Description of profit and loss sharing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) Description of capital contributions, including equipment:

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(c) Description of other applicable ownership interests:

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6. Control of, and participation in, this contract. Identify by name, race, sex, and “firm” those individuals (and their titles) who are responsible for day-to-day management and policy decision making including, but not limited to, those with prime responsibility for:

- ☐ Financial Decisions      ☐ Management Decisions      ☐ Estimating      ☐ Marketing      ☐ Sales  
☐ Hiring (of management)      ☐ Firing (of management)      ☐ Purchase of major items or supplies

Name	Race	Sex	Firm & Title	Responsibility	Management Decisions

**NOTE:** If after filing this information and before the completion of the joint venture's work on the contract covered by this regulation, there is any significant change in the information submitted, the joint venture must inform the Commissioner, either directly or if the joint venture is a subcontractor through the prime contractor.

#### AFFIDAVIT

"The undersigned swear that the foregoing statements are correct and include all material and information necessary to identify and explain the terms and operation of our joint venture and the intended participation by each joint venturer in the undertaking. Further, the undersigned covenant and agree to provide the Commissioner, Office of Administration, current, complete and accurate information regarding actual joint venture work and the payment therefore and any proposed changes in any of the joint venture arrangements and to permit the audit and examination of the books, records, and files of the joint venture, or those of each joint venturer relevant to the joint venture, by authorized representatives of the Commissioner of the Office of Administration. Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under Federal or State laws concerning false statements."

Name of Firm: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Name of Firm: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Date: \_\_\_\_\_  
State of: \_\_\_\_\_  
County of: \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me appeared  
(name) \_\_\_\_\_ to me personally known, who, being duly sworn, did execute the foregoing  
affidavit, and did state that he or she was properly authorized by (name of firm) \_\_\_\_\_  
to execute the affidavit and did so as his or her own free act and deed.

Notary Public: \_\_\_\_\_ (seal)

My commission expires: \_\_\_\_\_

Date: \_\_\_\_\_  
State of: \_\_\_\_\_  
County of: \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me appeared  
(name) \_\_\_\_\_ to me personally known, who, being duly sworn, did execute the foregoing  
affidavit, and did state that he or she was properly authorized by (name of firm) \_\_\_\_\_  
to execute the affidavit and did so as his or her own free act and deed.

Notary Public: \_\_\_\_\_ (seal)

My commission expires: \_\_\_\_\_

**SECTION 004339 - GOOD FAITH EFFORT (GFE) DETERMINATION - MBE**

Bidder may reach goals for each category as outlined in Section 001116 - Invitation to Bid by participation, GFE or a combination of both.

***THIS PAGE IS FOR MBE  
GFE ONLY***  
Failure to submit for each diversity category on a separate page may result in rejection of the bid.

**INSTRUCTIONS: To meet full MBE GFE goals, refer to Section 002113-Instructions to Bidders providing at least 3 certified companies with all columns completed for each company.**

If the bidder has identified companies with actual participation in Section 004337 - MBE/WBE/SDVE Compliance Form do not list those companies below as they will only be scored for participation, not GFE. Any questions or clarifications should be directed to the Contract Specialist of record.

In order to be counted toward the goals, an MBE or WBE must be certified by the State of Missouri, Office of Equal Opportunity and an SDVE must be certified by the State of Missouri, Office of Equal Opportunity or by the Veteran Small Business Administration.

MBE and WBE: <https://apps1.mo.gov/MWBCertifiedFirms/> SDVE: <https://oeo.mo.gov/sdve-certification-program/> or <https://veterans.certify.sba.gov/#search>

Bidder's Company Name: \_\_\_\_\_

Project Number: U1805-01

<b>Name of Firm and Person Contacted:</b> Verify that firm is currently certified with Office of Equal Opportunity (OEO)	<b>Category of Work (e.g.: Electrician) or Type of Supplier (e.g.: Plumbing Supplier)</b>	<b>Date of Contact</b>	<b>Response from Subcontractor or Supplier</b>

**SECTION 004339 - GOOD FAITH EFFORT (GFE) DETERMINATION - WBE**

Bidder may reach goals for each category as outlined in Section 001116 - Invitation to Bid by participation, GFE or a combination of both.

***THIS PAGE IS FOR WBE  
GFE ONLY***  
Failure to submit for each diversity category on a separate page may result in rejection of the bid.

**INSTRUCTIONS:** To meet full WBE GFE goals, refer to Section 002113-Instructions to Bidders providing at least 3 certified companies with all columns completed for each company.

If the bidder has identified companies with actual participation in Section 004337 - MBE/WBE/SDVE Compliance Form do not list those companies below as they will only be scored for participation, not GFE. Any questions or clarifications should be directed to the Contract Specialist of record.

In order to be counted toward the goals, an MBE or WBE must be certified by the State of Missouri, Office of Equal Opportunity and an SDVE must be certified by the State of Missouri, Office of Equal Opportunity or by the Veteran Small Business Administration.

MBE and WBE: <https://apps1.mo.gov/MWBCertifiedFirms/> SDVE: <https://oeo.mo.gov/sdve-certification-program/> or <https://veterans.certify.sba.gov/#search>

Bidder's Company Name: \_\_\_\_\_

Project Number: U1805-01

<b>Name of Firm and Person Contacted:</b> Verify that firm is currently certified with Office of Equal Opportunity (OEO)	<b>Category of Work (e.g.: Electrician) or Type of Supplier (e.g.: Plumbing Supplier)</b>	<b>Date of Contact</b>	<b>Response from Subcontractor or Supplier</b>

**SECTION 004339 - GOOD FAITH EFFORT (GFE) DETERMINATION - SDVE**

Bidder may reach goals for each category as outlined in Section 001116 - Invitation to Bid by participation, GFE or a combination of both.

***THIS PAGE IS FOR SDVE  
GFE ONLY***

Failure to submit for each diversity category on a separate page may result in rejection of the bid.

**INSTRUCTIONS: To meet full SDVE goals, refer to Section 002113-Instructions to Bidders providing at least 3 certified companies with all columns completed for each company.**

If the bidder has identified companies with actual participation in Section 004337 - MBE/WBE/SDVE Compliance Form do not list those companies below as they will only be scored for participation, not GFE. Any questions or clarifications should be directed to the Contract Specialist of record.

In order to be counted toward the goals, an MBE or WBE must be certified by the State of Missouri, Office of Equal Opportunity and an SDVE must be certified by the State of Missouri, Office of Equal Opportunity or by the Veteran Small Business Administration.

MBE and WBE: <https://apps1.mo.gov/MWBCertifiedFirms/> SDVE: <https://oeo.mo.gov/sdve-certification-program/> or <https://veterans.certify.sba.gov/#search>

Bidder's Company Name: \_\_\_\_\_

Project Number: U1805-01

<b>Name of Firm and Person Contacted:</b> Verify that firm is currently certified with Office of Equal Opportunity (OEO) or the federal U.S. Small Business Administration	<b>Category of Work (e.g.: Electrician) or Type of Supplier (e.g.: Plumbing Supplier)</b>	<b>Date of Contact</b>	<b>Response from Subcontractor or Supplier</b>

## MISSOURI SERVICE-DISABLED VETERAN BUSINESS PREFERENCE FORM

Pursuant to section 34.074, RSMo, a service-disabled veteran business doing business as Missouri firm, corporation, or individual, or that maintains a Missouri office or place of business, shall receive a three-point bonus preference in the contract award process. The bonus preference will be calculated and applied by reducing the bid amount(s) of the eligible service-disabled veteran business by three percent of the apparent low responsive bidder's bid. This reduction is for evaluation purposes only, and will have no impact on the actual amount(s) of the bid or the amount(s) of any contract awarded. In order to be eligible for the service-disabled veteran business preference, the bidder must complete and submit this form with its bid.

Definitions (as provided by Section 34.074, RSMo):

Service-Disabled Veteran: any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.

Service-Disabled Veteran Business: a business concern:

- a. not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. the management and daily business operations of which are controlled by one or more service-disabled veterans.

In order to receive the preference described above, the bidder must either be registered with the Office of Administration, Office of Equal Opportunity or the Veteran Small Business Administration or provide a copy of the bidder's discharge papers (DD Form 214, Certificate of Release from Active Duty). For ease of evaluation, it is preferred that proof of registration with Division of Purchasing or the VA be provided with this form. Discharge papers are not required if registered with Division of Purchasing or the VA.

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business, as defined in Section 34.074, RSMo, and that I am either doing business as a Missouri firm, corporation, or individual; or maintain Missouri offices or places of business at the location(s) listed below.

\_\_\_\_\_  
Service-Disabled Veteran's Name

(Please Print)

\_\_\_\_\_  
Service-Disabled Veteran Business Name

\_\_\_\_\_  
Service-Disabled Veteran's Signature

\_\_\_\_\_  
Missouri Address of Service-Disabled Veteran Business

**SECTION 004541 - AFFIDAVIT OF WORK AUTHORIZATION**

STATE OF \_\_\_\_\_ )  
 )  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me appeared \_\_\_\_\_ (Contractor representative), personally known to me or proved to me on the basis of satisfactory evidence to be a person whose name is subscribed to this affidavit, who being by me duly sworn, deposed as follows:

My name is \_\_\_\_\_ (Contractor representative), and I am of sound mind, capable of making this affidavit, and personally certify the facts herein stated, as required by Section 285.530, RSMo, to enter into any contract agreement with the state to perform any job, task, employment, labor, personal services, or any other activity for which compensation is provided, expected, or due, including but not limited to all activities conducted by business entities:

I am the \_\_\_\_\_ of \_\_\_\_\_, and I am duly  
title business name  
authorized, directed, and/or empowered to act officially and properly on behalf of this business entity.

I hereby affirm and warrant that the aforementioned business entity is enrolled in a federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, and the aforementioned business entity shall participate in said program with respect to all employees working in connection with the contracted services related to \_\_\_\_\_ with the Office of Administration,  
Project Number  
Division of Facilities Management, Design and Construction (FMDC). I have attached documentation to this affidavit to evidence enrollment/participation by the aforementioned business entity in a federal work authorization program, as required by Section 285.530, RSMo.

In addition, I hereby affirm and warrant that the aforementioned business entity does not and shall not knowingly employ, in connection to work under the within state contract agreement with FMDC, an alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. § 1324a(h)(3).

I am aware and recognize that, unless certain contract and affidavit conditions are satisfied pursuant to Section 285.530, RSMo, the aforementioned business entity may be held liable under Section 285.525 through 285.559, RSMo, for subcontractors that knowingly employ or continue to employ any unauthorized alien to work within the state of Missouri.

I acknowledge that I am signing this affidavit as a free act and deed of the aforementioned business entity and not under duress.

\_\_\_\_\_  
Affiant Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires:



**SECTION 004545**  
**ANTI-DISCRIMINATION AGAINST ISRAEL ACT CERTIFICATION**

**Statutory Requirement:** Section 34.600, RSMo, precludes entering into a contract with a company to acquire products and/or services “unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.”

**Exceptions:** The statute provides two exceptions for this certification: 1) “contracts with a total potential value of less than one hundred thousand dollars” or 2) “contractors with fewer than ten employees.” Therefore the following certification is required prior to any contract award.

Section 34.600, RSMo, defines the following terms:

**Company** - any for-profit or not-for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of those entities or business associations.

**Boycott Israel and Boycott of the State of Israel** - engaging in refusals to deal, terminating business activities, or other actions to discriminate against, inflict economic harm, or otherwise limit commercial relations specifically with the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, that are all intended to support a boycott of the State of Israel. A company’s statement that it is participating in boycotts of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, or that it has taken the boycott action at the request, in compliance with, or in furtherance of calls for a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel shall be considered to be conclusive evidence that a company is participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel; provided, however that a company that has made no such statement may still be considered to be participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel if other factors warrant such a conclusion.

**Certification:** The vendor must therefore certify their current status by completing either Box A, Box B, or Box C on the next page of this Exhibit. (As used herein, “vendor” refers to any contractor or consultant entering into a contract with the Division of Facilities Management, Design and Construction. “Contract” is used generically to include both a contract for construction or agreement for design services.)

- |               |  |
|---------------|--|
| <b>BOX A:</b> | To be completed by any vendor that <u>does not meet the definition of “company”</u> above, hereinafter referred to as “Non-Company.” |
| <b>BOX B:</b> | To be completed by a vendor that meets the definition of “Company” but has <u>less than ten employees</u> .                          |
| <b>BOX C:</b> | To be completed by a vendor that <u>meets the definition of “Company”</u> and <u>has ten or more employees</u> .                     |

**BOX A – NON-COMPANY ENTITY**

I certify that \_\_\_\_\_ (Entity Name) currently **DOES NOT MEET** the definition of a company as defined in section 34.600, RSMo, but that if awarded a contract and the entity's business status changes during the life of the contract to become a "company" as defined in section 34.600, RSMo, and the entity has ten or more employees, then, prior to the delivery of any services and/or supplies as a company, the entity agrees to comply with, complete, and return Box C to the Division of Facilities Management, Design and Construction at that time.

\_\_\_\_\_  
Authorized Representative's Name (Please  
Print)

\_\_\_\_\_  
Authorized Representative's Signature

\_\_\_\_\_  
Entity Name

\_\_\_\_\_  
Date

**BOX B – COMPANY ENTITY WITH LESS THAN TEN EMPLOYEES**

I certify that \_\_\_\_\_ (Company Name) **MEETS** the definition of a company as defined in section 34.600, RSMo, and currently has less than ten employees but that if awarded a contract and if the company increases the number of employees to ten or more during the life of the contract, then said company shall comply with, complete, and return Box C to the Division of Facilities Management, Design and Construction at that time.

\_\_\_\_\_  
Authorized Representative's Name (Please  
Print)

\_\_\_\_\_  
Authorized Representative's Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

**BOX C – COMPANY ENTITY WITH TEN OR MORE EMPLOYEES**

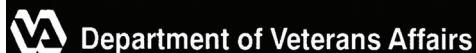
I certify that \_\_\_\_\_ (Company Name) **MEETS** the definition of a company as defined in section 34.600, RSMo, has ten or more employees, and is not currently engaged in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel as defined in section 34.600, RSMo. I further certify that if the company is awarded a contract for the services and/or supplies requested herein said company shall not engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel as defined in section 34.600, RSMo, for the duration of the contract.

\_\_\_\_\_  
Authorized Representative's Name (Please  
Print)

\_\_\_\_\_  
Authorized Representative's Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date



## CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS

PROJECT DESCRIPTION

PROJECT LOCATION

FAI NUMBER

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 38 CFR Part 44.510, Participants' Responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 191600-19211). Copies of the regulations may be obtained by contacting the person to whom this proposal is submitted.

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

### CERTIFICATION - THE LAW PROVIDES SEVERE PENALTIES FOR WILLFUL SUBMISSION OF FALSE INFORMATION.

NAME OF COMPANY

COMPANY TAX IDENTIFICATION NUMBER

NAME OF AUTHORIZED REPRESENTATIVE

TITLE OF AUTHORIZED REPRESENTATIVE

SIGNATURE

DATE (mm/dd/yyyy)

**The Paperwork Reduction Act of 1995** requires us to notify you that this information collection is in accordance with the clearance requirements of section 3507 of this Act. The public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. We may not collect or sponsor and you are not required to respond to, a collection unless it has a valid OMB Control Number. This collection of information is collected under the authority of 38 U.S. Code Sections 8133(a) and 8135(a). VA will use this information, along with other documents submitted by the States to determine the feasibility of the projects for VA participation, to meet VA requirements for a grant award and to rank the projects in establishing the annual fiscal year priority list. Although response is voluntary, VA will be unable to authorize a grant without a complete package. Your failure to furnish this information will have no effect on any of other benefits to which you are entitled.

## INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of act upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to which this proposal is submitted it any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "participant," "person," "primary covered transaction," "principle," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## Build America, Buy America Certification

Project Number: \_\_\_\_\_

Project Title: \_\_\_\_\_

As required by Section 70914 of the Bipartisan Infrastructure Law (also known as the Infrastructure Investment and Jobs Act), P.L. 117-58, on or after May 14, 2022, none of the funds under a federal award that are part of Federal financial assistance program for infrastructure (see definition below) may be obligated for a project (see definition below) unless all of the iron, steel, manufactured products, and construction materials (see definition below) used in the project are produced in the United States, unless subject to an approved waiver. The requirements of this section must be included in all subawards, including all contracts and purchase orders for work or products under this program.

Recipients of an award of Federal financial assistance are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

1. all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. all manufactured products used in the project are produced in the United States —this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
3. all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

For further information on the Buy America preference, please visit [www.doi.gov/grants/BuyAmerica](http://www.doi.gov/grants/BuyAmerica). Additional information can also be found at the White House Made in America Office website: [www.whitehouse.gov/omb/management/made-in-america/](http://www.whitehouse.gov/omb/management/made-in-america/).

### *Definitions*

“Infrastructure” includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime

facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

“Construction materials” includes an article, material, or supply that is or consists primarily of:

- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- glass (including optic glass);
- lumber; or
- drywall.

“Construction Materials” does not include cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives.

“Domestic content procurement preference” means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

“Project” means the construction, alteration, maintenance, or repair of infrastructure in the United States

*Build America, Buy America Waiver Requests:*

When necessary, recipients may apply for, and the Department of the Interior (DOI) may grant, a waiver from these requirements, subject to review by the Made in America Office. The DOI may waive the application of the domestic content procurement preference (see definition above) in any case in which it is determined that one of the below circumstances applies:

1. Non-availability Waiver: the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality;
2. Unreasonable Cost Waiver: the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent; or
3. Public Interest Waiver: applying the domestic content procurement preference would be inconsistent with the public interest.

There may be instances where an award qualifies, in whole or in part, for an existing DOI general applicability waiver as described at: [www.doi.gov/grants/BuyAmerica/GeneralApplicabilityWaivers](http://www.doi.gov/grants/BuyAmerica/GeneralApplicabilityWaivers).

If the specific financial assistance agreement, infrastructure project, or non-domestic materials meets the criteria of an existing general applicability waiver within the limitations defined within the waiver, the recipient is not required to request a separate waiver for non-domestic materials.

If a general applicability waiver does not already apply, and a recipient believes that one of the above circumstances applies to an award, a request to waive the application of the domestic content procurement preference may be submitted to the financial assistance awarding officer in writing. Waiver requests shall include the below information. The waiver shall not include any Privacy Act information, sensitive data, or proprietary information within their waiver request. Waiver requests will be posted to [www.doi.gov/grants/buyamerica](http://www.doi.gov/grants/buyamerica) and are subject to public comment periods of no less than 15 days. Waiver requests will also be reviewed by the Made in America Office.

1. Type of waiver requested (non-availability, unreasonable cost, or public interest).
2. Requesting entity and Unique Entity Identifier (UEI) submitting the request.
3. Department of Interior Bureau or Office who issued the award.
4. Federal financial assistance listing name and number (reference block 2 on DOI Notice of Award)
5. Financial assistance title of project (reference block 8 on DOI Notice of Award).
6. Federal Award Identification Number (FAIN).
7. Federal funding amount (reference block 11.m. on DO Notice of Award).
8. Total cost of Infrastructure expenditures (includes federal and non-federal funds to the extent known).
9. Infrastructure project description(s) and location(s) (to the extent known).
10. List of iron or steel item(s), manufactured goods, and construction material(s) the recipient seeks to waive from Buy America requirements. Include the name, cost, countries of origin (if known), and relevant PSC or NAICS code for each.
11. A certification that the recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and nonproprietary communications with the prime contractor.
12. A statement of waiver justification, including a description of efforts made (e.g., market research, industry outreach) by the recipient, in an attempt to avoid the need for a waiver. Such a justification may cite, if applicable, the absence of any Buy America-compliant bids received in response to a solicitation.
13. Anticipated impact if no waiver is issued. Approved waivers will be posted at [www.doi.gov/grants/BuyAmerica/ApprovedWaivers](http://www.doi.gov/grants/BuyAmerica/ApprovedWaivers); recipients requesting a waiver will be notified of their waiver request determination by an awarding officer.

The undersigned Proposer hereby certifies on behalf of itself and all contractors (at all tiers) that it will meet Build America, Buy America requirements in Section 70914 of the Bipartisan Infrastructure Law P.L. 117-58, using one of the following provisions:

\_\_\_\_\_ The infrastructure project/product contains no steel or iron products, manufactured products or construction materials manufactured outside the United States per Section 70914 of the Bipartisan Infrastructure Law, P.L. 117-58. If there is ANY foreign steel or iron, manufactured products or construction materials in your infrastructure project/product you may not check this box.

\_\_\_\_\_ The project/product has foreign steel or iron, manufactured products, or construction materials; a **Build America, Buy America** waiver is required. The Contracting Entity may, but is not obligated to, seek a waiver of Build America, Buy America requirements if grounds for the waiver exist. However, Proposer certifies that it will comply with the applicable Build America, Buy America requirements if a waiver of those requirements is not available or not pursued by the Contracting Entity. The waiver process can take time and the project may not move forward until a waiver is completed.

A false certification is a criminal act in violation of 18 USC 1001. Should this Agreement be investigated, Proposer has the burden of proof to establish that it is in compliance.

Proposer: \_\_\_\_\_

Signature of Authorized Official: \_\_\_\_\_

Name of Authorized Official: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**CERTIFICATION OF  
NON-SEGREGATED FACILITIES**

The federally assisted construction contractor certifies that he/she does not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she does not permit his/her employees to perform their services at any location, under his/her control, where segregated facilities are maintained. The federally assisted construction contractor certifies further that he/she will not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she will not permit his/her employees to perform their services at any location, under his/her control, where segregated facilities are maintained. The federally assisted construction contractor agrees that a breach of this section is a violation of the Equal Opportunity Clause in this contract. As used in this caption, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, timeclocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national of because of habit, local custom, or otherwise. The federally assisted construction contractor agrees that (except where he/she has obtained identical certifications from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause, and that he/she will retain such certifications in his/her files.

NOTE-. The penalty for making false statements in offers is prescribed in 18 U. S. C. 1001.

Contractor Signature\_\_\_\_\_

Typed Name & Title \_\_\_\_\_ Date\_\_\_\_\_