



MATT BLUNT  
GOVERNOR

LARRY W. SCHEPKER  
COMMISSIONER

STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
JEFFERSON CITY

STATE CAPITOL, ROOM 125  
P. O. BOX 809  
JEFFERSON CITY, MO 65102  
PHONE: (573) 751-1851  
FAX: (573) 751-1212

MEMORANDUM

TO: Department Directors  
FROM: Larry W. Schepker  
DATE: May 6, 2008  
RE: State Vehicle Usage – Commuting Prohibited

The purpose of this memo is to ensure that you and our staff know about a change to the statewide vehicle policy that will occur on May 15, 2008. As you may know, there are employees who are allowed to drive a state vehicle for personal use that is not otherwise connected to the employee's official duties. This practice is generally referred to as reportable commuting and must be claimed as an imputed wage and reported as income for tax purposes. For years, the Office of Administration allowed the practice of reportable commuting by policy. However, the policy allowing reportable commuting will soon change.

State statute found at section 301.260.1, RSMo states, "[n]o officer or employee or other person shall use such a motor vehicle for other than official use." The term official use is not defined by the statute. Yet the plain meaning of the word *official* means *pertaining to an office and done with the official capacity under color and by virtue of office.*<sup>1</sup> Unless otherwise provided by law a state employee driving a state licensed vehicle for personal use is prohibited by statute.

Therefore, on May 15, 2008 I will issue a statewide vehicle policy prohibiting personal commuting in state licensed vehicles.

CC: Trish Vincent, Chief of Staff

---

<sup>1</sup> Black's Law Dictionary, 1084 (6<sup>th</sup> ed. 1990).