MEMORANDUM

TO: Department Directors

FROM: Larry W. Schepker

DATE: May 6, 2008

RE: State Vehicle Usage – Commuting Prohibited

The purpose of this memo is to ensure that you and our staff know about a change to the statewide vehicle policy that will occur on May 15, 2008. As you may know, there are employees who are allowed to drive a state vehicle for personal use that is not otherwise connected to the employee’s official duties. This practice is generally referred to as reportable commuting and must be claimed as an imputed wage and reported as income for tax purposes. For years, the Office of Administration allowed the practice of reportable commuting by policy. However, the policy allowing reportable commuting will soon change.

State statute found at section 301.260.1, RSMo states, "no officer or employee or other person shall use such a motor vehicle for other than official use." The term official use is not defined by the statute. Yet the plain meaning of the word official means pertaining to an office and done with the official capacity under color and by virtue of office.¹ Unless otherwise provided by law a state employee driving a state licensed vehicle for personal use is prohibited by statute.

Therefore, on May 15, 2008 I will issue a statewide vehicle policy prohibiting personal commuting in state licensed vehicles.

CC: Trish Vincent, Chief of Staff