

# Cooperative Buyline

Official Newsletter for the State of Missouri's Cooperative Procurement Program



## Ring in the New Year— The Division of Purchasing wishes each of you a Happy New Year!

Happy New Year, Cooperative Procurement Program Members!

I hope your 2022 is off to a great start! We are getting ready for a significant number of ARPA (American Rescue Plan Act)-Funded Procurements. At this point we are still waiting for the various state departments to secure legislative spending authority for these funds and then to begin receiving their specifications for needed products and services (not already on an existing contract). Our plan is to err on the side of setting up statewide contracts so that you, our Cooperative Procurement Program member agencies, can use the contracts if they help you fulfill your needs since counties, cities, etc. will likewise be challenged to make many purchases.

We are also working on developing State of Missouri-specific procurement training for our staff and for state agency procurement staff. We believe this will be beneficial to our newer and even “seasoned” procurement staff. We believe the training will enable us preserve some of the best practices and lessons learned over the years to help us be able to better focus on improving our turnaround times and to get newer staff onboarded and productive in a shorter amount of time.

I know your organization likewise has goals set for 2022. I would encourage you to consider using our statewide contracts located on MissouriBUYS at <https://missouribuys.mo.gov/contractboard> or through our Statewide Contract Search site located at <https://archive.oea.mo.gov/purch/contracts/> even more than you have in the past to give yourself more staff capacity back to work on other necessary work besides establishing contracts for products and services that we already may have under contract. Please let me know if there’s anything we can do to assist you in that regard. Happy New Year!

*Karen Boeger*  
*Director*  
*Division of Purchasing*



Happy New Year to all of you and wishing everyone has a better procurement year than 2021. Let's make this the best ever!

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We are interested in what you think about our newsletter. We have created a five question survey that we would love for you to fill and out and submit. Everything is on-line. The survey will be open until June 30, 2022. Here is the link to the survey:

<https://stateofmissouri.wufoo.com/forms/oa-cooperative-buyline-newsletter/>

We can't wait to hear from you!

## Recently Awarded Statewide Contracts

Contract Number	Contract Title
CS220099001-011	COVID-19 Contact Tracing Services QVL
CT220919001-002	Statewide Archival and Micrographic Supplies QVL



## Recently Renewed or Extended Statewide Contracts

Contract Number	Contract Title
CC181021002	Janitorial Supplies, Equipment, and Product Support
CS170840001 and 003	Hazardous Substance Cleanup and Disposal Services
CS190164005 and 006	Onsite Document Destruction and Disposal Services
CS190795001	Statewide Newspaper Advertisement Placement Services
CS200633003, 009, 015, 024	Temporary Medical Professional Services
CS191021001	Statewide Elevator/Escalator Maintenance Services
CS191534001	Statewide Waste Management Services
CC200779001-004	Lawn Mowers

Additional information on these contracts can be found at <https://missouribuys.mo.gov/contractboard> or at <https://archive.oa.mo.gov/purch/contracts/>.

**Finding Statewide Contracts** — Additional information on these contracts and others can be found at <https://archive.oa.mo.gov/purch/contracts/>; the MissouriBUYS Contract Board (<https://missouribuys.mo.gov/contractboard>) and search for 'statewide'; or click on the Statewide Contract Search button at <https://oa.mo.gov/purchasing/cooperative-procurement-program>.



<https://oa.mo.gov/purchasing>

## Purchasing Team Member Spotlight

Hello, I'm Macalah Danielsen, a Procurement Analyst with the Services Team in the Division of Purchasing.

My procurement career with the State of Missouri began in May of 2021. Currently, I handle Hazardous & Environmental Services; Hazardous and Biohazardous Waste Disposal; Water Treatment Services; Exhibit Design; Real Estate Services; Educational and Examination Services; and Drug and Alcohol Testing Services. If you have any questions, please contact me at [Macalah.Danielsen@oa.mo.gov](mailto:Macalah.Danielsen@oa.mo.gov).



*Macalah Danielsen*

## Cooperative Procurement Program Description & Guidelines. . .

Missouri statutes authorize the Division of Purchasing to provide procurement services through a cooperative purchasing program to local government agencies, political subdivisions and quasi-public governmental bodies. The Division of Purchasing conducts procurement processes for products and services routinely used by all state agencies. The resulting contracts are referred to as "Statewide Contracts." They require the contractor to sell not only to all state agencies, but also to all local government entities, political subdivisions and quasi-public governmental bodies participating in the State of Missouri's Cooperative Procurement Program.

By participating in the program, local government agencies, political subdivisions and quasi-public governmental bodies are able to secure a greater return for the expenditure of public funds, and smaller eligible entities can secure the price advantage of large volume purchasing. The advantages of cooperative purchasing usually result in reduced costs, derived from leveraged usage volumes and a broader supplier base, thus increasing price competition. These advantages are not limited to actual dollar savings. Indirect savings are realized through the elimination of administrative duplication by saving time and manpower in processing 3 requisitions for bids, securing qualified suppliers and securing more favorable terms and conditions for the resulting contract.

Each member issues their own purchase orders, accepts delivery and makes payments to suppliers directly. An entity's participation in one contract with a supplier under the Cooperative Procurement Program does not require participation in subsequent procurements. Participation is strictly voluntary.

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## Purchasing's Relevant Websites

<b>Division of Purchasing, State of Missouri</b>	<a href="https://oa.mo.gov/purchasing">https://oa.mo.gov/purchasing</a>
<b>Cooperative Procurement Program</b>	<a href="https://oa.mo.gov/purchasing/cooperative-procurement-services">https://oa.mo.gov/purchasing/cooperative-procurement-services</a>
<b>Cooperative Procurement Program Membership Application</b> (form to use to become a member of the program and to update contact information to keep membership current)	<a href="https://oa.mo.gov/purchasing/procurement-program-membership-application">https://oa.mo.gov/purchasing/procurement-program-membership-application</a>
<b>Purchasing's Notification of Statewide Contracts Listing</b> (includes the statewide contract notification summary document for each statewide contract)	<a href="https://archive.oa.mo.gov/purch/contracts/">https://archive.oa.mo.gov/purch/contracts/</a>
<b>Purchasing's Awarded Bid &amp; Contract Document Search</b> (public record information regarding Purchasing's awarded contracts, including the solicitation documents, awarded and non-awarded solicitation responses, evaluation documents, and contract documents)	<a href="https://oa.mo.gov/purchasing/bidding-contracts/awarded-bid-contract-document-search">https://oa.mo.gov/purchasing/bidding-contracts/awarded-bid-contract-document-search</a>
<b>MissouriBUYS, State of Missouri's eProcurement System</b>	<a href="https://missouribuys.mo.gov/">https://missouribuys.mo.gov/</a>
<b>MissouriBUYS Bid Board</b> (solicitations issued by Purchasing and state agencies)	<a href="https://missouribuys.mo.gov/bidboard">https://missouribuys.mo.gov/bidboard</a>
<b>MissouriBUYS Contract Board</b> (contracts awarded by Purchasing and state agencies including Statewide Contracts awarded by Purchasing and cooperative procurement contracts approved by Purchasing—site includes associated contract documents)	<a href="https://missouribuys.mo.gov/contractboard">https://missouribuys.mo.gov/contractboard</a>
<b>MissouriBUYS Bid Locator Tool</b> (bids posted by State of Missouri agencies and bids posted by local and federal governmental entities and political subdivisions in Missouri including cities, counties, school districts, universities and many others)	<a href="https://missouribuys.mo.gov/business-opportunities">https://missouribuys.mo.gov/business-opportunities</a>
<b>'Cooperative Buyline' Newsletters</b> (quarterly newsletters published by Purchasing)	<a href="https://oa.mo.gov/purchasing/cooperative-procurement-program/newsletters">https://oa.mo.gov/purchasing/cooperative-procurement-program/newsletters</a>



Have suggestions or topics for the Cooperative Buyline? Email us at [purchmail@oa.mo.gov](mailto:purchmail@oa.mo.gov) and include 'Cooperative Buyline' in the subject line.

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