

Cooperative Buyline

Official Newsletter for the State of Missouri's Cooperative Procurement Program



Division of Purchasing Team Section Names Have Changed



Effective July 1, 2020, the Division of Purchasing went back to having three sections based on procurement type — Commodities, Information Technology (IT), and Services. Rather than having a single section focused on statewide contracts, Purchasing is increasing focus within each section on statewide contracts. The focus will be on timely replacements and identifying and filling gaps through a strategic, big picture analysis. Updated staff assignments can be found on Purchasing's website at <https://oa.mo.gov/purchasing/contact-purchasing>.

COVID-19 Procurement Challenges


The COVID-19 situation is still producing extraordinary procurement challenges – not only supply shortages of critically-needed Personal Protective Equipment (PPE) but also unfamiliar market conditions. Most contractors and local suppliers are low on or out of supply. New business startups with no history and/or risky payment terms still pose a procurement risk and need to be properly vetted. Limited US production has created significant dependency on offshore markets. Product deliveries from overseas are sometimes slowed by customs.

Some of the lessons that have been learned by Division of Purchasing during the COVID-19 crisis while maneuvering through these uncharted procurement waters to procure vital products and services include:

1. Entities need to establish and maintain up-to-date emergency response processes.
2. Communications matter.

3. Buyers need to start earlier with reordering routinely-used or critically-needed products; be sure to have adequate reserve on hand to allow reorder/delivery time.
4. Have multiple sources of supply.
5. Purchase responsibly because you are still held accountable for your procurements.
6. Engage your subject matter experts to help quickly validate whether products being considered for purchase are acceptable so you can make quicker ordering decisions.
7. Don't blindly order from unknown vendors—vet vendors and their terms of sale. Get agreement to your terms if possible.


For helpful suggestions from Purchasing on how to properly vet potential suppliers, you can refer back to the April-June 2020 issue of the *Cooperative Buyline* which can be found at <https://oa.mo.gov/purchasing/cooperative-procurement-program/newsletters>.




Purchasing recently awarded contract **CS202323001-011** for **'State & Community-Based COVID-19 Testing'** which can be used by state and local entities.

On-Demand Remote Interpreting Services

— COVID-19 has changed the way we all do business and how we communicate with others. Purchasing recently approved a new statewide contract (CS201593001-006) that can assist entities who may be in need of over-the-phone or video remote interpreting services. More information on this new statewide contract through NASPO ValuePoint can be found on Page 2.



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Have you identified a gap in contract coverage? If a statewide contract is needed for a particular product or service, let us know by sending an email to purchmail@oa.mo.gov.

Purchasing Team Member Spotlight



Jennie Rees

Hello, I'm Jennie Rees, a Purchasing Manager for the Commodities Team in the Division of Purchasing.

My career with the State of Missouri began in June of 2003 when I started working for Missouri Vocational Enterprises (MVE) in their Purchasing Section. After taking a short break from MVE in 2004 and working for the Department of Labor, I returned to MVE's Purchasing Section in 2005 and progressed up the chain independently managing MVE's Purchasing Section and other sections of the Administration within MVE. I accepted a position as a Buyer IV with the Division of Purchasing in 2018.

Currently, as a Purchasing Manager, I handle Portable Buildings (Precast Concrete Restrooms and Shower Buildings), Furniture and Furniture Parts, Filing Systems, Office Supplies, Fuel Card, Fuels (including Natural Gas Transportation), Clothing/Uniforms/Fabrics, and Parks and Playground Equipment and Supplies.

If you have any questions, contact me at jennie.rees@oa.mo.gov. *Jennie Rees*

Spotlighting 'On-Demand Remote Interpreting Services' Contracts



At a time when communicating in person can be limited or impossible, individuals who are unable to effectively communicate in English can be at a loss. If your entity has a situation where translation or interpretation assistance is needed, the contracts below may be helpful. These contracts can assist with communicating over the phone, via video or even with written translation services.



Contract No.	Contract Title	Vendor
CS201593001	On-Demand Remote Interpreting Services OPI, VRI & Document Translation—NASPO ValuePoint	Bromberg & Associates, LLC
CS201593002	On-Demand Remote Interpreting Services OPI, VRI & Document Translation—NASPO ValuePoint	Corporate Translation Services, Inc. dba Language Link
CS201593003	On-Demand Remote Interpreting Services OPI, VRI & Document Translation—NASPO ValuePoint	Global Interpreting Network, Inc.
CS201593004	On-Demand Remote Interpreting Services OPI, VRI & Document Translation—NASPO ValuePoint	Linguistica International Inc.
CS201593005	On-Demand Remote Interpreting Services OPI, VRI & Document Translation—NASPO ValuePoint	MasterWord Services, Inc.
CS201593006	On-Demand Remote Interpreting Services OPI, VRI & Document Translation—NASPO ValuePoint	Voiance Language Services, LLC

Finding Statewide Contracts — Additional information on these contracts and others can be found at <https://archive.oa.mo.gov/purch/contracts/>; the MissouriBUYS Contract Board (<https://missouribuys.mo.gov/contractboard>) and search for 'statewide'; or click on the Statewide Contract Search button at <https://oa.mo.gov/purchasing/cooperative-procurement-program>.



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Recently Awarded / Renewed* Statewide Contracts

Contract Number	Contract Title
CS180542001-002, 005-009*	Advertising Services
CC182273001*	Automotive Repair and Parts — FORD — Jefferson City Area Only
CC201580001-002	Bakery Products
CC202200001	Bath Tissue and Paper Towels
CC201852002-015	Books & Materials
CC190249002-004*	Construction Equipment
CC200891001-002, 004	Construction Equipment
CS180981001, 003-008*	Court Reporting Services
CC201576001-004	Dairy Products
CT200283001	Esri GIS Software & Maintenance Support Services
CT181006001*	Fax Machines
C212060001*	Gartner Services
CC201986001, 003-004	Ground Maintenance Equipment — NASPO ValuePoint
CS170840001-004*	Hazardous Substance Cleanup and Disposal Services
CS181001001, 004*	Hazardous Waste Recycling and Disposal Services
CT200100001-002, 004-005	Inmate Kiosks and Communications—NASPO ValuePoint
CT170770001-012*	IT Consulting Services—QVL
CC181021001*	Janitorial Supplies, Equipment, and Product Support
CC192655001*	Laboratory and Industrial Gases
CC190940001	Laundry Chemicals
CC171501001-004, 006-007*	Mailroom Equipment, Supplies and Maintenance
CC200109001*	Mailroom Equipment, Supplies and Maintenance
CS201311001-045	Management Consulting Services—Statewide QVL
CC201714001	Mechanical and Plumbing Supplies
CS182441001-002*	Medical Transcription Services
CC202263001	MMCAP Infuse Medline Emergency Agreement
CC191684004*	MMCAP Medical Supplies and Services
CS201593001-006	On-Demand Remote Interpreting Svcs OPI/VRI/Document Translation—NASPO ValuePoint
CC190146001-003*	Professional Grade Tools and Diagnostic Equipment
CC191565001-002, 004*	Radiation Detectors
CT160530027*	Radios — NASPO ValuePoint
CT160529001*	SAS PC Software and Support Services
CS171476002*	Security Guard Services—Greater St. Louis Region
CC160284001-002*	Snowplow Blade Cutting Edges
CC200697002	Solid Waste and Recycling Collection and Transport Equipment with Accessories
CS202323001-011	State and Community-Based COVID-19 Testing QVL
CC202293001-003	Vaccines Including Influenza
CS182066002-009, 011*	Verbal Language Interpretation Services
CC191087001	Warewash Chemicals
CC191954001*	Water Softener Salt

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'Back to School' Is Around the Corner

Are you in need of supplies for the new school year this fall? There are some statewide contracts you may not be aware of that can be utilized by cooperative procurement members. The chart below highlights school-related contracts. We hope this information is helpful to you!



Education-Related Statewide Contracts

Contract No.	Description	Vendor
CC180339001	Arts and Crafts Recreational Equipment, Games & Supplies	Earlychildhood, LLC
CC201852002	Books and Materials	Baker & Taylor LLC
CC201852003	Books and Materials	Barnes & Noble Booksellers, Inc.
CC201852004	Books and Materials	Gale, a Cengage Company
CC201852005	Books and Materials	Complete Books & Media Supply
CC201852006	Books and Materials	Education, Training, and Research Associates
CC201852007	Books and Materials	Emery-Pratt Company
CC201852008	Books and Materials	Follett School Solutions, Inc.
CC201852009	Books and Materials	Jupiter Associates, LLC
CC2018520010	Books and Materials	Lakeshore Equip Co DBA Lakeshore Learning Material
CC2018520011	Books and Materials	Mackin Book Company
CC2018520012	Books and Materials	Midwest Library Service
CC2018520013	Books and Materials	Mt Library Services DBA Junior Library Guild
CC2018520014	Books and Materials	Textbook Warehouse, LLC
CC2018520015	Books and Materials	Vista Higher Learning, Inc.
CC182584001	Facilities MRO & Industrial Supplies	W.W. Grainger, Inc.
CC182584002	Facilities MRO & Industrial Supplies	MSC Industrial Supply Company
CC182584003	Facilities MRO & Industrial Supplies	Fastenal Company
CC182584004	Facilities MRO & Industrial Supplies	Veritiv Operating Company
CC182584005	Facilities MRO & Industrial Supplies	Hilti, Inc.
CC182584006	Facilities MRO & Industrial Supplies	Staples Business Advantage
CC170442001	Prime Vendor Food, Food Service Supplies and Related Equipment	US Foods

Is Your Membership in the Cooperative Procurement Program Current?

Is your entity's name listed on the 'Cooperative Procurement Program Members Listing' at <https://oa.mo.gov/sites/default/files/coopmemlist.pdf>. Is it highlighted? If your entity's name is not on the list, and/or it is not highlighted, your program membership is not current. Go to <https://oa.mo.gov/purchasing/cooperative-procurement-program>, click on the 'Cooperative Procurement Program Online Membership Application' button, and fill out the form to ensure your membership in the cooperative procurement program is current.



Have suggestions or topics for the Cooperative Buyline? Email us at purchmail@oa.mo.gov and include 'Cooperative Buyline' in the subject line.

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