

## PROGRAM DESCRIPTION

**Department: Social Services**

**HB Section(s): 11.050**

**Program Name Division of Finance and Administrative Services**

**Program is found in the following core budget(s): Division of Finance and Administrative Services**

### 1a. What strategic priority does this program address?

Provide financial and administrative support

### 1b. What does this program do?

The Division of Finance and Administrative Services (DFAS) provides centralized financial and administrative support to all Department of Social Services (DSS) divisions, which enable them to carry out the department's mission, by providing essential services which include:

- Accounts Payable
- Administrative Services - Office Services, Warehouse, Emergency Management and Telecommunications
- Travel Unit
- Budget Unit
- Procurement Unit
- Compliance Unit
- Payroll
- Grant Reporting
- Cash Management
- Research
- Strategic Performance and Innovation
- Revenue Maximization

Additionally, DFAS provides services specialized to DSS. These services include:

- The Child Welfare Eligibility Unit to manage Title IV-E eligibility determinations for all youth in state custody; and
- The Family and Children Electronic System (FACES) Payment Unit to provide oversight and approval to provider payments.

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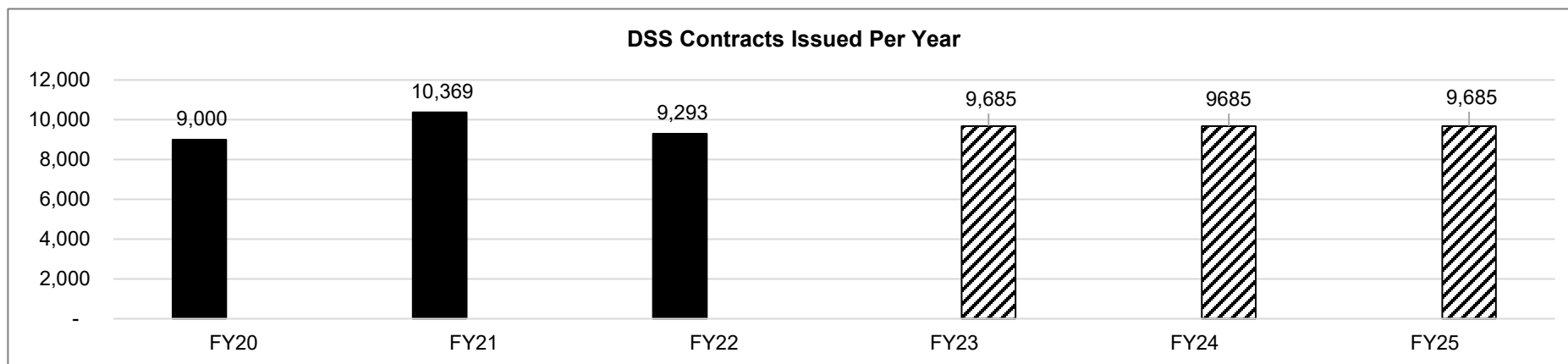
Department: Social Services

HB Section(s): 11.050

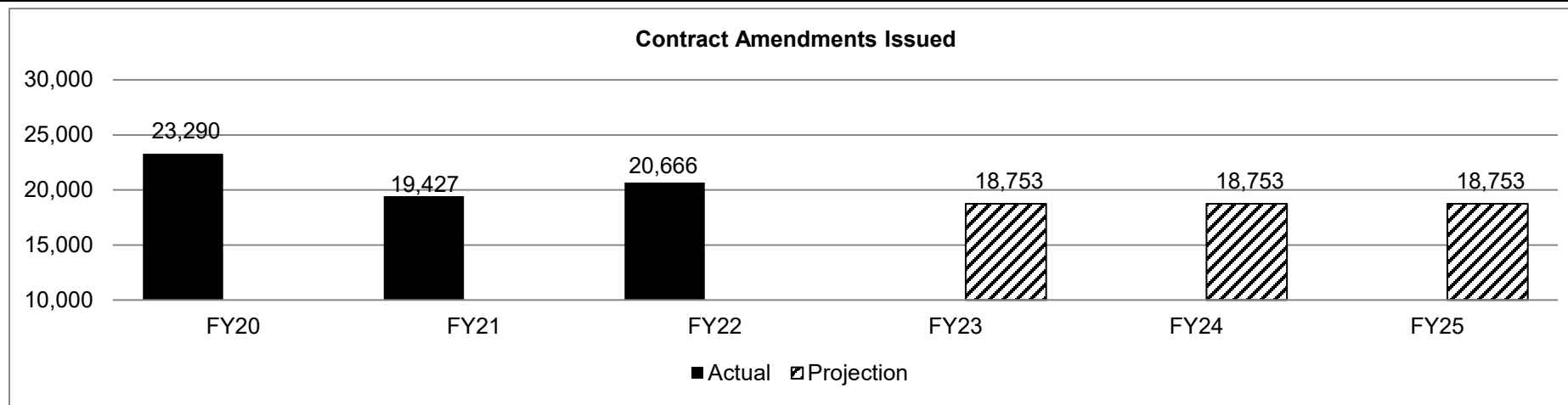
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**2a. Provide an activity measure(s) for the program.**



**2b. Provide a measure(s) of the program's quality.**



FY20 and FY21 captures data not previously reported. (i.e. Amendments issued through the automation of ITSD processes)

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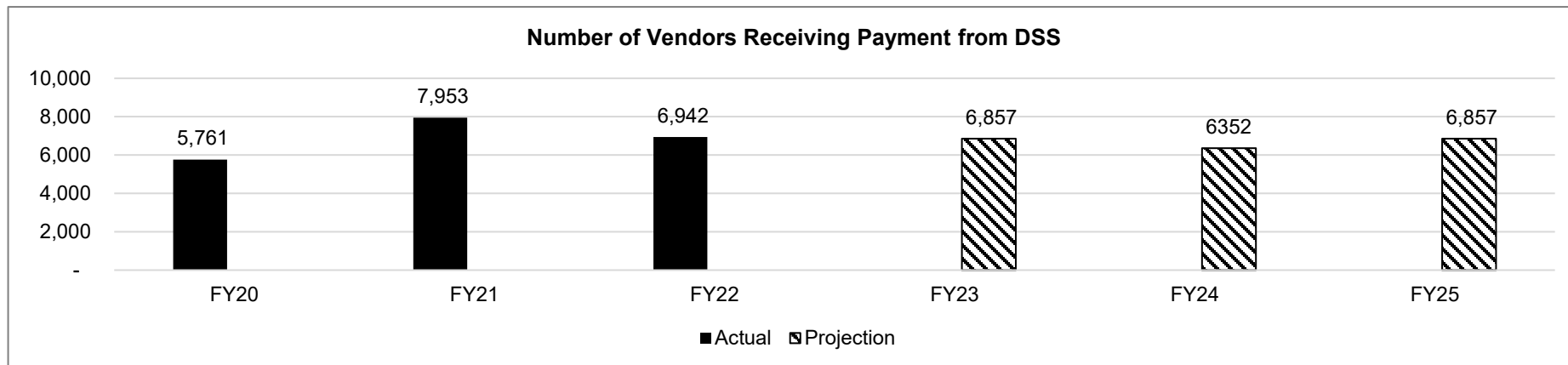
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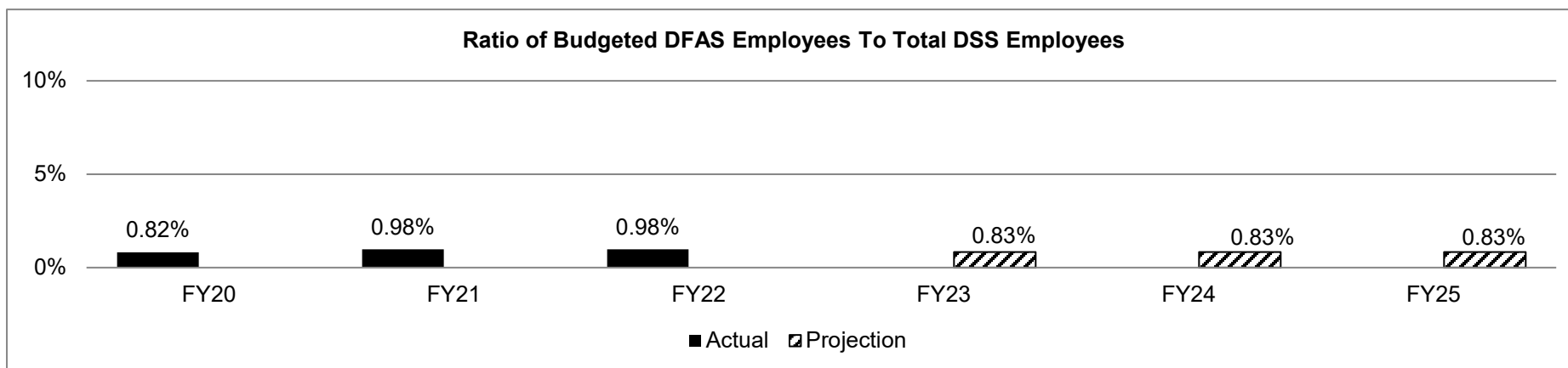
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**2c. Provide a measure(s) of the program's impact.**



Number of vendors paid through SAMII Financial. Totals do not include employee expense account payments.

**2d. Provide a measure(s) of the program's efficiency.**



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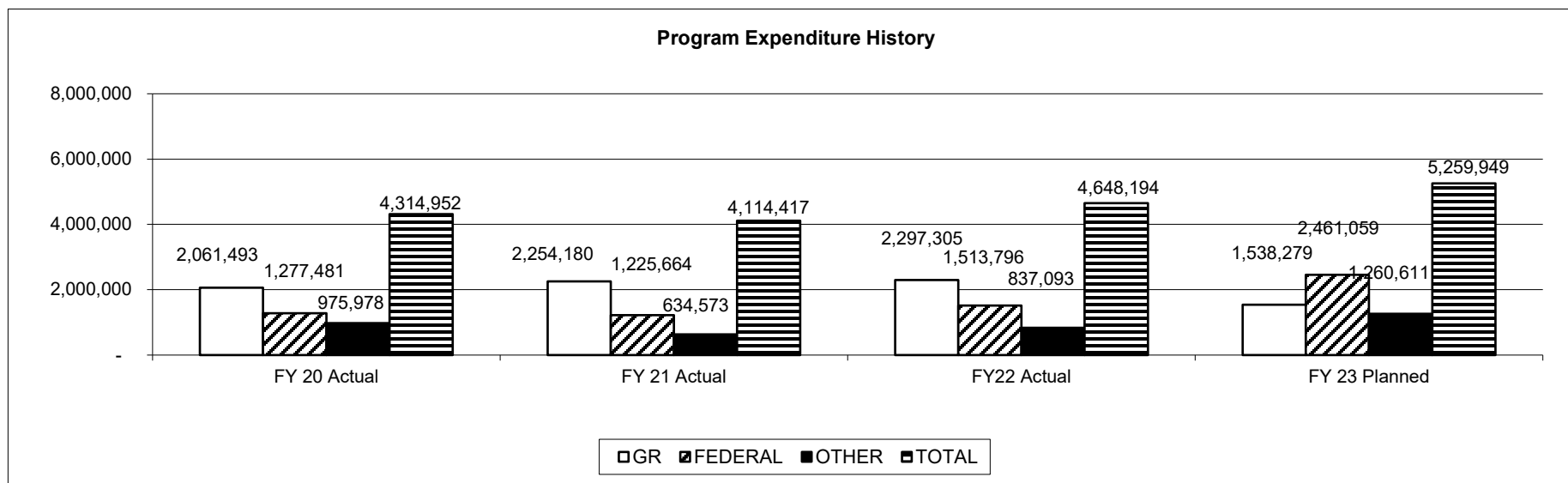
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**3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (Note: Amounts do not include fringe benefit costs.)**



Planned FY 2023 expenditures are net of reverted.

**4. What are the sources of the "Other " funds?**

Child Support Enforcement Fund (0169) and DOSS Administrative Trust Fund (0545)

**5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State Statute: Section 660.010, RSMo.

**6. Are there federal matching requirements? If yes, please explain.**

Expenditures are allocated in accordance with the methodology outlined in the department's cost allocation plan and charged to corresponding grants or used as maintenance of effort as appropriate.

**7. Is this a federally mandated program? If yes, please explain.**

No.