

MISSOURI SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE (SDVE) APPLICATION FORM
BACKGROUND INFORMATION AND INSTRUCTIONS

BACKGROUND INFORMATION:

Pursuant to section 34.074, RSMo, and 1 CSR 40-1.050, the Division of Purchasing (Purchasing) has a goal of awarding three (3) percent of all contracts for the performance of any job or service to qualified service-disabled veteran business enterprises (SDVEs).

In addition, a three (3) bonus point preference shall be granted to a vendor who meets the requirements of a SDVE on bids/proposals for the performance of any job or service, except for a no cost contract and any other exception provided for (1 CSR 40-1.050) and as approved by the Director of Purchasing. The three (3) percent goal can be met, and the bonus points obtained, by a qualified SDVE vendor in non-weighted and weighted criteria procurements and/or through the use of qualified subcontractors or suppliers in weighted criteria procurements that provide at least three (3) percent of the total contract value.

Purchasing maintains and makes available a listing of qualified SDVEs to the public, including all potential vendors and contractors on Purchasing's website at <http://oa.mo.gov/sites/default/files/sdvelisting.pdf>.

An individual/business/organization interested in being added to the listing of qualified SDVEs may apply for consideration following the instructions below.

INSTRUCTIONS:

An individual/business/organization that meets the definitions of a service-disabled veteran and a service-disabled veteran business enterprise as defined in section 34.074, RSMo, (see definitions on the application form) and meets the standards of a qualifying SDVE pursuant to 1 CSR 40-1.050 (see standards on the application form), may complete and submit the application form along with copies of the required letter/discharge paper and documentation specified on the application form to Purchasing. Purchasing will review the completed application form and copies of the letter/discharge paper and documentation submitted to determine if the individual/business/organization qualifies as a SDVE in accordance with the standards stated on the application form.

SUBMIT APPLICATION FORM AND ACCOMPANYING DOCUMENTS TO THE DIVISION OF PURCHASING (Purchasing) BY E-MAIL, FAX, OR MAIL/COURIER:

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| SCAN AND E-MAIL TO: | PURCHMAIL@oa.mo.gov |
| FAX TO: | (573) 526-9815 |
| MAIL TO: | PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809 |
| COURIER/DELIVER TO: | PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517 |