

Office of Administration Division of Purchasing

**Karen Boeger, CPPB
Director**

Sheri Rowlett, Executive Assistant
573-751-3273
sheri.rowlett@oa.mo.gov

Statewide Team

Stacia Dawson – Assistant Director – Procurement

Phone: 573-751-7076

E-Mail: stacia.dawson@oa.mo.gov

Teri Schulte – Statewide Section Manager – Buyer #15

Phone: 573-522-3296

E-Mail: teri.schulte@oa.mo.gov

- Master Lease Services
- Project-Based IT Consulting Services
- Networking Products: Cisco Products
- Cloud Solutions
- Managed Service Provider
- Telecom Equipment: Telephony Products and Installation
- Wireless Communication and Equipment
- Voice and Data Cell Phone Service
- Equipment Maintenance Management
- Mobile Application Consulting and Development Services
- First Aid Training, CPR Training and AED Training
- Books and Materials

Kathryn Taylor – Senior Office Support Assistant – Section Support

Phone: 573-751-4148

E-Mail: kathryn.taylor@oa.mo.gov

Tammy Michel – Buyer #83

Phone: 573-751-3114

E-Mail: tammy.michel@oa.mo.gov

- Trash Collection Services
- Waste Management Services
- Biohazardous Waste Pick-Up and Disposal Services
- Universal Waste Recycling Services
- Conference Services
- MMCAP Medical / Hospital Supplies
- Flu Vaccines
- Child Safety Seats
- Pepper Spray
- Chemical Munitions
- Personal Hygiene Products
- Laboratory Equipment and Supplies
- Laboratory and Industrial Gases
- LED Emergency Light Bars, Sirens and Accessories
- Ammunition

- Law Enforcement / Public Safety Gear / Supplies / Equipment
- Police Radar, Lidar Parts and Accessories
- AED's and Accessories
- Prime Vendor Pharmaceuticals
- Drug and Alcohol Testing Services
- Temporary Medical Professional Services
- Medical Transcription Services
- Medical Monitoring Services
- Temporary Medical Personnel Services

Jennie Rees – Purchasing Manager – Buyer #51

Phone: 573-751-6442

E-Mail: jennie.rees@oa.mo.gov

- Precast Concrete Restrooms and Shower Buildings
- Telephone Based Interpreter Services
- Sign Language Interpretation Services
- Court Reporting Services
- Verbal Language Interpretation Services
- Written Language Translation Services
- SAS PC Software and Support Services
- Software Value-Added Reseller (SVAR)
- Software Training
- Ethernet Services – QPL
- Gartner Services
- Purchasing Card and Business Travel Card Services
- ESRI GIS Software and Maintenance Support Services
- E-Payment Services
- Oracle Midrange Database Licenses and Support
- Online Legal Research Subscriptions
- Institutional Furniture
- Office Supplies
- Fuel Card
- Natural Gas Transportation
- Small Package Delivery Services

Melissa Sackett – Buyer #07

Phone: 573-526-2716

E-Mail: melissa.sackett@oa.mo.gov

- Dinnerware: Melamine and Polycarbonate
- Kitchen Tools and Smallwares
- Dairy Products
- Bakery Products
- Insulated Serving Trays and Accessories
- Disposable Culinary Items
- Commercial Food Service Equipment
- Prime Vendor Food, Food Service Supplies and Related Equipment
- Bath Tissue and Paper Towels
- Paper
- Unprinted Envelopes
- Mailroom Equipment, Supplies and Maintenance
- Arts and Crafts, Recreational Equipment, Games and Supplies
- Advertising Services
- Advertisement Placement Services – Newspaper

Autumn Klauba – Buyer #86

Phone: 573-522-0001

E-Mail: autumn.klauba@oa.mo.gov

- Microfilm Reader Printers
- Archival and Micrographic Supplies
- Adaptive Technology Products
- Telecom/Data Cables and Cable Products
- Radios
- Fax Machines
- Multifunction Copiers, Printers, Related Devices
- Managed Print Services
- Computer Equipment: Servers and Storage
- Kofax Software Licenses, Maintenance and Support
- Inmate Kiosks
- Microsoft Premier Support Services
- Identify Verification and Authentication Solutions
- Photogrammetric Mapping Products and Services
- Construction Equipment
- Rental Equipment for Construction and Related Maintenance or Facility Operations
- Metal Culverts
- Lawn Mowers
- Ground Maintenance Equipment
- Heavy Equipment Maintenance, Repair and Parts
- Insect Repellent and Mosquito Larvicide
- ATV's and UTV's
- Material Handling Equipment
- Material Handling Equipment Maintenance, Repair and Parts
- Aggregate Surfacing Material and Hauling Services QVL
- Radiation Detectors

Jason Kolks – Spend Management/Purchasing Manager – Buyer #24

Phone: 573-522-1620

E-Mail: jason.kolks@oa.mo.gov

- Automotive Glass Repair / Replacement Services
- Automotive Repair and Parts: Jefferson City Area (Ford, GM and Chrysler)
- Automotive Parts and Supplies
- Vehicle Lifts and Garage Associated Equipment
- Large Truck Repair Services: Jefferson City Area
- Tires, Tubes and Related Services
- Snowplow Blade Cutting Edges
- Electrical Energy Power Generation with Related Parts, Supplies and Services
- Large Truck Chassis and Related Equipment / Accessories
- Fleet Vehicles (Cars, Trucks, Vans, SUV's, Patrol)
- Fleet Leasing and Management Services
- Vehicle Rental Services
- Fleet, Asset and Maintenance Management Software
- Mailing Services
- Modular Office Systems Disassembly, Transportation and Reassembly
- General Office Moving Services
- Temporary Clerical and Laborer Services
- Cable/Satellite Services QVL

Chris Downing – Buyer #98

Phone: 573-71-3331

E-Mail: chris.downing@oa.mo.gov

- Security Guard Services
- Security Guard Services – Greater St. Louis Region
- Security and Fire Protection Services
- Elevator / Escalator Maintenance Services
- Hazardous Waste Disposal and Recycling Services
- Hazardous Substance Cleanup and Disposal
- Cole County Recycling
- Recycling Services – St. Louis
- Scrap Tire Hauling, Processing and Recycling Services
- Off-Site Document Destruction Services
- Document Destruction and Disposal Services
- Environmental Assessment Services
- Paint and Paint Materials
- Carpet
- Water Softener Salt
- Facilities MRO and Industrial Supplies
- Janitorial Supplies, Equipment and Product Support
- Safety Supplies
- Electrical Supplies
- Professional Grade Tools and Diagnostic Equipment
- Building Supplies – Mid Missouri Area
- Lighting Supplies
- Walk-In Building Supplies
- Concrete
- Industrial Laundry Equipment QVL
- Dishwashing and Laundry Chemicals